

Village of Cross Plains Board of Trustee Meeting

Regular Meeting Notice and Agenda

Rosemary Garfoot Public Library Community Room
2107 Julius St
Cross Plains, WI 53528
(608) 798-3241

Wednesday, April 1, 2020

6:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Lengfeld called the Village Board meeting to order at 6:00 p.m.

Present: Trustees Bill Brosius, Lori Zander, Sarah Francois, Lee Sorensen, Judy Ketelboeter, Kevin Thusius, and President Jay Lengfeld.

Also Present: Village Administrator/Clerk Bill Chang

II. Public Comment –

There were no public comments.

III. Report of Village Officers

1. Village President – no report

2. Village Vice President

- a. Trustee Ketelboeter reported that Mid Towne Construction would like to be added to the next Plan Commission meeting agenda.

3. Village Administrator/Clerk

- a. Chang reported that he will be presenting at the Green Tier Legacy Communities meeting on April 27th.
- b. Chang is working to improve the technology for meetings.
- c. Chang reported that TDS Telecom will be restarting their cable project within the week.
- d. Chang reported that the Scenic Valley Residential Subdivision will be starting construction soon.

4. Miscellaneous Trustee Reports

IV. General Business

Following a request from President Lengfeld, a motion was made by Trustee Ketelboeter, seconded by Trustee Francois, and unanimously carried by the Village Board, to move the discussion and possible action regarding the Village's Leave Policy on Emergency Closings to the beginning of the General Business section.

1. Discussion and Possible Action Regarding the Village's Leave Policy on Emergency Closings.

A motion was by Trustee Thusius, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board, to direct the Village President to work with the Village Administrator to determine the amount of holiday pay allowed under the Village Leave policy on Emergency Closings.

2. Discussion and Possible Action Regarding the Village's Response to COVID-19.

A motion was made by Trustee Ketelboeter and seconded by Trustee Sorensen to accept Resolution No. 04-2020: Designation of "emergency responder" Employees under the Families First Coronavirus Response Act.

A friendly amendment was introduced by Trustee Ketelboeter to specify that Resolution No. 04-2020 shall end with the Families First Coronavirus Response Act. The amendment was accepted by Trustee Sorensen. Roll call vote requested. Yes – Trustees Brosius, Zander, Francois, Sorensen, Ketelboeter, Thusius, and President Lengfeld. No – None. Motion carried, 7-0.

A motion was made by Trustee Brosius, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board, to designate the following positions as essential employees under Section 3.02 of the Employee Manual.

- Village Administrator/Clerk
- Financial Director
- Police Chief
- Police Lieutenant
- All sworn Law Enforcement Officers
- Police Administrative Assistant

- Director of Public Facilities
- Public Facilities I
- Public Facilities II
- Wastewater Treatment Facility Operator
- Telecommunicator

Chang reported that the purchase of the Glacial Valley Playground will be suspended until there is more clarification regarding the pandemic.

V. Adjournment

A motion was made by Trustee Francois, second by Trustee Thusius, and unanimously carried by the Village Board, to adjourn. Meeting ended at 7:45 p.m.

Proper notice of this meeting was given to the public and posted on the public bulletin boards in accordance with the Open Meeting Law.

Respectfully submitted,



Bill Chang
Village Administrator/Clerk