

# **Parks/Recreation Committee**

*Regular Meeting Minutes*

**Monday, February 15, 2021**

**6:00 pm**

Due to COVID-19, this will be a virtual meeting ONLY. Interested parties may participate by logging into the conference room or calling the teleconference line. The log in information is as follows:

**Zoom Virtual Meeting Link:**

<https://us02web.zoom.us/j/81959503398>

**Conference telephone line:**

1 312 626 6799

**Meeting ID:**

819 5950 3398

## I. Call to Order

The meeting was called to order by Trustee Sarah Francois at 6:00 pm.

Roll Call: Sarah Francois, Sarah Borchardt, Jennifer Bonti, Melissa Hinz, Jed Henry

Also Present: Michael Axon (Parks and Recreation Director), Kevin Engelien, Andy Meessman (Snyder and Associates), Parker Just (Snyder and Associates)

## II. Public Comment – None

## III. Reports

1. Committee Chairperson – None

2. Committee Members - None

3. Parks and Recreation Director – Click here for report Michael Axon gave his report to the group. Questions included:

Trustee Francois: Will the activity guide be hard copy and virtually? Yes, residents will receive it in the mail and will also be available electronically.

Sarah Borchardt: When will summer registration begin? Plan is to open registration in early April allowing parents to plan accordingly.

Trustee Francois: When will you be recruiting part-time staff? We did begin the hiring process for LTE's, receiving applications from new and returning staff. Interviews will be over Spring Break.

Jed Henry: Are we receiving more applications due to current economy? No, I'd say we're on target for LTE's. PF has a full-time opening currently with no applications.

## IV. Committee Discussion

1. **Discussion and possible action to approve the minutes of January 20, 2021.** - A motion was made by Melissa Hinz, seconded by Jed Henry and unanimously carried to approve the minutes as presented. Motion carried.

**2. Lion's Legacy Project for an Open-Air Structure in H.M. Zander Community Nature Park.**

- **Presentation by Snyder and Associates**
- **Discussion and Possible Action**

A presentation was given by Andy Meesemann and Parker Just (Snyder and Associates) regarding the feasibility for an Open-Air structure in H.M. Zander Community Nature Park. Following discussion, a motion was made by Jed Henry, seconded by Jennifer Bonti, and unanimously carried to accept the plan and move forward with the service agreement. Motion carried.

**3. Discussion and possible action regarding operations of our recreational opportunities and facility usage for the 2021 Spring and Summer.** Following discussion, no action was taken on this topic.

V. Adjournment

A motion was made by Melissa Hinz, seconded by Jennifer Bonti and unanimously carried to adjourn the meeting at 7:21 pm. Motion carried.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the Village Hall at (608) 798-3241 or [maxon@cross-plains.wi.us](mailto:maxon@cross-plains.wi.us)





# Village of Cross Plains

Parks and Recreation Department

## Memorandum

To: Parks, Recreation and Conservancy Committee  
From: Michael Axon, Village of Cross Plains Parks, Recreation and Conservancy Director  
Date: February 15, 2021  
Re: Director's Report

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### **Snow Removal**

It seems as if all of our snow accumulation over the last month is either after hours or on weekends. Staff's spent a large number of hours over the last month removing snow from our trails, sidewalks, parking lots and even some streets. As we've found efficiencies and cost benefits over the years in sharing equipment with the Public Facilities Department, we're now beginning to feel some scheduling challenges as both departments are in need of the equipment at the same time.

### **Municipal Ice Rink**

The ice rink in the pool parking lot has received a lot of attention and use over the last month. We've received a number of requests to increase the size of the rink and add other rink(s) throughout our community. Staff is looking to propose a new rink at Baer Park (East Side) for the 2021-2022 season. Staff will be working this summer/fall to level off a site and prepare it for water. We're still working through details such as size, materials for border, etc as there are some costs associated with adding a rink.

### **Cross Country Ski Trails/Snow Shoeing**

Staff have been doing their best to groom cross country ski trails in Baer Park and Hickory Hill. We've received a lot of positive feedback from trail users and are grateful to see people using them. Staff is working on ways to efficiently transport the groomer and snowmobile for the future, so we're able to expand trails on Village property.

### **Baer Park Playground Visioning Session**

The flyer for the visioning session will be sent out via email to our database and hopefully added to the newsletter in early March. The flyer is below for your viewing.

JOIN THE CONVERSATION  
VIRTUAL VISIONING SESSION  
BAER PARK PLAYGROUND

Tuesday, March 16, 2021  
6-30 pm  
<https://us02web.zoom.us/j/88640386932>

**"YOUR VISION. OUR FUTURE"**

**Baer Park (East Side) - Glacier Ridge Development**  
-What type of structure would you like to see?  
-What other amenities would you like to see?  
-What particular theme would you like to see?

For more information, please contact Michael Axon,  
Parks and Recreation Director, at [maxon@cross-plains.wi.us](mailto:maxon@cross-plains.wi.us)

**REC-CONNECT/AFTER SCHOOL CLUB**

As the Middleton-Cross Plains School District begins instruction in the classroom once again, our department has expanded its service to allow for flexible after school options for our participants. Staff have worked extremely hard to help parents with formalities, including bus scheduling and drop off. The program is scheduled 1:30 pm – 6:00 pm Monday, Tuesday, Thursday, Friday and Wednesdays 7:30 am – 6:00 pm (Full Day Option). We currently have 12 kids registered for the month of February.

**Love Your Neighbor Event/Cupid in the Park**

We'd like to thank the City of Middleton Public Lands and Recreation Department for their efforts as we wrap up the Love your Neighbor and Cupid in the Park Events. It was a wonderful collaboration, and we hope to continue such efforts in the future as we explore new partnerships for our communities.

**2021 Spring/Summer Activity Guide**

We plan to have the 2021 guide out and into mailboxes by March 22, 2021. As this is a little later than year's past, we're hoping to have a better sense of direction from Dane County Public Health. Here's a sneak peak of the cover page!

