

**Village Board**  
Regular Meeting Minutes

Village of Cross Plains  
2417 Brewery Road, PO Box 97  
Cross Plains, WI 53528  
(608) 798-3241

**Monday, January 27, 2020**  
**6:00 pm**

**I. Call to Order, Roll Call, and Pledge of Allegiance**

President Lengfeld called the regular Village Board meeting to order at 6:00 p.m.

Present: Trustees Bill Brosius, Lori Zander, Sarah Francois, Kevin Thusius, Lee Sorensen, Judy Ketelboeter, and President Jay Lengfeld.

Also, Present: Village Administrator/Clerk Bill Chang, Public Facilities Director Jerry Gray, Fire Chief Dale Lochner, Police Chief Tony Ruesga, Park and Recreation Director Mike Axon, Mike Wollmer, Doug Brunner, Mat Brosamle, Emily Hamstra, Chloe Hamstra, Dale Kelter, John Dahlk, Bob Sagmoen, Jamie Dahlk, Bonnie Dahlk, Ryan Goth, Marilyn Sagmoen, Ron Knutowski, Mike McGinnis, Kevin Ripp, Scott Dahlk, Brett Sarbacker, Dave Sarbacker, Sarah Borchardt, Eric Borchardt, Edward Zander, Terra Morris, Brittany Garcia, Jennifer Bonti, Amelia Hicks, Jason Franzen, Pam Born, Janet Gray, Kim Molhar, John Ogden, Wes Childs, Chris Gavin, Brad Statz, Deborah Cutler, Victoria Fohl, Cameron Bjorklund, Michael Pomykalski, Connor Spreecher, Cody Bratton, Jen Bratton, Rachel Acker, Daren Dressen, Mike Hamstra, Holly Reardon, Nathaniel Newby, and Aaron Fassler.

**II. Public Comment –**

**Terra Morris, representing the Cross Plains Area Chamber of Commerce at 1837 Bourbon Road,** recapped on the success of their wine walk event and shared that they are holding a logo contest for a new logo. The Chamber will be hosting its annual dinner at the Hilltop and they are currently planning the annual Memorial Day event.

**Jennifer Bonti, 2710 S. Elmwood Cir. E.,** expressed concern over the lack of communication from the Village regarding current events. She asked that more information regarding Village happenings be distributed through the Village's newsletter and other means.

**III. Consent Agenda – A motion was made by Trustee Ketelboeter, seconded by Trustee Sorenson, and unanimously carried by the Village Board, to approve the consent agenda as follows.**

- 1. Minutes of regular meeting held on December 9, 2019.**
- 2. Total Disbursements from 12/06/2019 through 01/23/2020 in the amount of \$3,860,181.39 as follows:**
  - **110 – General Fund: \$2,942,925.67**
  - **120 – Capital Fund: \$203,059.66**

- 130 – Library Fund: \$45,718.79
- 140 – Parks/Rec Fund: \$38,547.58
- 150 – Debt Service Fund: \$0.00
- 310 – TID Fund: \$822.70
- 660 – Water Fund: \$25,503.74
- 670 – Sewer Fund: \$603,603.25

3. **Approval of Operator’s (Bartender’s) Licenses for Kailey N. Niebuhr and Nidia Yanet Trevino-Reyes.**

IV. **Report of Village Officers**

1. **Village President**

- a. President Lengfeld and Finance Director Bobbi Zauner attended an economic forecast event and learned that economists believe the market to will have a soft landing instead of a hard crash and that the 7-year inflation rate has been below two percent.
- b. President Lengfeld and several others attended the US Census Complete Count Committee Training session. Lengfeld noted that the Village had a turnout of approximately 89% at the last census and expressed the importance of an accurate count.
- c. President Lengfeld met with Mayor Gudrip Brar to discuss possible collaboration projects between the Village and City of Middleton.

2. **Village Vice President - No update**

3. **Village Administrator/Clerk**

- a. Chang provided dates for the upcoming events:
  - i. Spring Primary Election on February 18<sup>th</sup>
  - ii. PSC Rate Case Public Hearing on February 28<sup>th</sup>
  - iii. CARPC Urban Service Amendment Application Public Hearing for Creek Crossing at St. Francis on March 12<sup>th</sup>
- b. Chang also stated that Johnson Block is currently conducting the Village’s annual financial audit.

4. **Miscellaneous Trustee Reports**

- a. Trustee Sorensen repeated the importance of an accurate count for the US Census. Sorensen stated that the economic value of doing the census is approximately \$2,000 per person per year.

V. **General Business**

1. **Discussion and Possible Action Regarding ATV/UTV Road Routes.**

Following lengthy discussion which included comment from the public, a motion was made by President Lengfeld and seconded by Trustee Ketelboeter, to refer the matter regarding ATV/UTV road routes to the Public Safety Committee to determine the rules governing the use of ATV/UTV’s within the Village and provide the findings to the Village Board to determine if an ordinance should be created. Roll call vote was requested. YES – Trustees Brosius, Zander, Thusius, Sorensen, Ketelboeter and President Lengfeld. NO – Trustee Francois. Motion carried 6-1. Trustee Francois stated for the record that the Park and Recreation

Committee voted to approve a 6-month pilot program only and that the agenda packet summary did not properly reflect the Committee's vote.

**2. Discussion and Possible Action Regarding a Request for Proposal for a Parks Plan, Including Preliminary Engineering and Design Work for an Amphitheater in H.M. Zander Community Nature Park.**

A motion was made by Trustee Thusius, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board, to approve the issuance of the Request for Proposal for a Parks Plan, including preliminary engineering and design work for an amphitheater in H.M. Zander Community Nature Park.

**3. Discussion and Possible Action Regarding Conditional Use Permit Application for Small Solar Energy System Use at 601 Dale Court.**

A motion was made by Trustee Ketelboeter, seconded by Trustee Thusius, and unanimously carried by the Village Board, to approve the Conditional Use Permit Application to construct a small solar energy system at 601 Dale Court.

**4. Discussion on Local Transportation Funding.**

There was a discussion to consider alternate funding for local roads besides borrowing, include a local wheel tax.

**5. Discussion and Possible Action to Request the Multi-Jurisdictional Transfer of Brewery Road and a section N. Hill Point Road from the Town of Berry.**

a. A motion was made by Trustee Ketelboeter, seconded by Trustee Brosius, and unanimously carried by the Village Board, to table the action regarding the multi-jurisdictional transfer of Brewery Road.

b. A motion was made by Trustee Thusius, seconded by Trustee Brosius, and carried by the Village Board, to suggest that staff move forward in requesting the multi-jurisdictional transfer of N. Hill Point Road from the Town of Berry. Trustee Ketelboeter abstained.

**6. Discussion and Possible Action on the Election Day Contingency Plan.**

A motion was made by Trustee Brosius, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board, to approve the Election Day Contingency Plan.

**7. Ordinance No. 1-2020: Annexing Sections of CTH P to the Village of Cross Plains.**

A motion was made by Trustee Ketelboeter and seconded by Trustee Francois, to approve Ordinance No. 1-2020: Annexing Section of CTH P to the Village of Cross Plains. Roll call vote requested. YES - Trustees Brosius, Zander, Francois, Thusius, Sorensen, Ketelboeter and President Lengfeld. NO – None. Motion carries 7-0.

**8. Discussion and Possible Action to Approve Engineering Services for Flood Control.**

A motion was made by Trustee Ketelboeter, seconded by Trustee Brosius, and unanimously carried by the Village Board, to approve the Engineering Services for Flood Control Agreement with Jewell Associates Engineers for \$60,000.

VI. Closed Session

1. **The Village Board will meet in Closed Session pursuant to 19.85(1)(g) of Wisconsin Statutes, “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved in.” – Assessments for Duhr Investments, 1861 Ludden Drive.**

A motion was made by Trustee Brosius and seconded by Trustee Sorensen, to meet in Closed Session pursuant to 19.85(1)(g) of Wisconsin Statutes, “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved in.” regarding the assessments for Duhr Investments, 1861 Ludden Drive. Roll call vote requested. YES - Trustees Brosius, Zander, Francois, Thusius, Sorensen, Ketelboeter and President Lengfeld. NO – None. Motion carries 7-0.

- A. **Reconvene into Open Session pursuant to 19.85(2) of Wisconsin Statutes.**

A motion was made by Trustee Ketelboeter, seconded by Trustee Brosius, and unanimously carried by the Village Board, to reconvene into Open Session pursuant to 19.85(2) of Wisconsin Statutes.

- B. **Possible Action Regarding Assessments for Duhr Investments, 1861 Ludden Drive.**

A motion was made by Trustee Brosius, seconded Trustee Zander, and approved by the Village Board to approve the settlement for tax refunds for 2017, 2018 and 2019, and approve the Village’s assigned attorney and the Village Administrator/Clerk to finalize the agreement. Trustee Ketelboeter abstained.

2. **The Village Board will meet in Closed Session pursuant to 19.85(1)(g) of Wisconsin Statutes, “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” – Acquiring Property for Flood Mitigation.**

A motion was made by Trustee Sorensen and seconded by Trustee Brosius, to meeting in Closed Session pursuant to 19.85(1)(g) of Wisconsin Statutes, “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” Regarding the acquisition of properties for flood mitigation. YES - Trustees Brosius, Zander, Francois, Thusius, Sorensen, Ketelboeter and President Lengfeld. NO – None. Motion carries 7-0.

- A. **Reconvene into Open Session pursuant to 19.85(2) of Wisconsin Statutes.**

A motion was made by Trustee Sorensen, seconded by Trustee Francois, and unanimously carried by the Village Board, to reconvene into Open Session pursuant to 19.85(2) of Wisconsin Statutes.

**B. Possible Action Regarding Property Acquisition.**

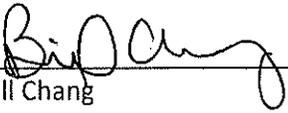
A motion was made by Trustee Thusius, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board, to allow the Village Administrator/Clerk to expend up to \$10,000 from the CIP fund balance for appraisals.

**VII. Adjournment**

A motion was made by Trustee Ketelboeter, second by Trustee Sorensen, and unanimously carried by the Village Board, to adjourn. Meeting ended at 10:41 p.m.

Proper notice of this meeting was given to the public and posted on the public bulletin boards in accordance with the Open Meeting Law.

Respectfully submitted,

  
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Bill Chang  
Village Administrator/Clerk