Parks/Recreation Committee

Regular Meeting Notice and Agenda

Municipal Park Shelter
2107 Julius Street
Cross Plains, WI 53528
(608) 798-3241

Monday, August 17, 2020
6:30 pm

Please note that due to current spacing requirements concerning COVID-19, we will be outdoors with 6' of social distancing taking place.

I. Call to Order

II. Public Comment – This is an opportunity for anyone to address the Committee on **ANY** issue **EITHER ON OR NOT ON THE** current agenda. *Please observe the time limit of 3 minutes.* While the Committee encourages input from residents, it may not discuss or act on any issue that is not duly noticed on the agenda.

III. Reports

a. Committee Chairperson

b. Committee Members

c. Recreation Coordinator(s)

d. Parks and Recreation Director

IV. Committee Discussion

1. Discussion and possible action to approve the minutes of July 21, 2020.

2. Discussion and possible action regarding an open-air structure in H.M. Zander Community Nature Park as a legacy project with the Cross Plains Lions Club.

3. Discussion and possible action regarding signage at John I. Hillebrand Glacial Valley Conservancy.

4. Discussion and possible action regarding the Parks, Recreation and Aquatics 2021 Operating Budget.

V. Adjournment

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the Village Hall at (608) 798-3241 or bchang@cross-plains.wi.us

Joint Parks/Recreation Committee/ Public Safety Committee

Meeting Minutes

Village of Cross Plains Municipal Office
2417 Brewery Road
Cross Plains, WI 53528
(608) 798-3241

Tuesday, July 21, 2020
6:00 pm

Please note that due to current spacing requirements concerning COVID-19, the facility will have limited seating. The Village of Cross Plains will provide opportunities for, and encourage that the public participate virtually or by calling in. The log in information is as follows:

Zoom Virtual Meeting Link:
https://us02web.zoom.us/j/84052263822

Conference telephone line:
+1 312 626 6799

Meeting ID:
840 5226 3822

I. Call to Order

Trustee Francois called the joint Parks, Recreation and Conservancy and Public Safety Committee meeting to order at 6:03 pm.

Present: (PRC) Jennifer Bonti, Melissa Hinz, Jed Henry, Sarah Francois
(PS) Doug Brunner, Kevin Engelien, Terry Walker

Also Present: Parks and Recreation Director – Michael Axon,
Chief of Police – Tony Ruesga

Not Present: (PRC) Sarah Borchardt
(PS) Randy Swingen, Lori Zander

II. Public Comment – None

III. Reports

1. Committee Chairperson
Trustee Sarah Francois thanked all of the committee members and public for attendance with the short notice and for meeting in person.

Public Safety Committee Chair for evening, Doug Brunner had no comment.

2. Committee Members
(PRC) Committee member Jennifer Bonti wanted to thank Village Recreation Staff for all of their work to provide summer camp this year. It's been a wonderful program in helping bring some normalcy to our community and she's grateful for that.

IV. Committee Discussion

1. **Discussion and possible action regarding Village Ordinance, Chapter 72.03 (r) regarding pets in parks.** –

   Following discussion, a motion was made by (PRC) Melissa Hinz, seconded by (PRC) Jennifer Bonti and unanimously approved to remove "6 feet in length or shorter" from Chapter 72.03 (r)(3). Motion carried.

   Following discussion, a motion was made by (PS) Committee Member Doug Brunner, seconded by (PS) Committee Member Kevin Engelien and unanimously approved to remove "6 feet in length or shorter" from Chapter 72.03(r)(3). Motion carried.

2. **Discussion and possible action on Ordinance No. 06-2020: Repeal and Recreate Section 21.09(a) and (b) Concerning Animal Control.**

   Following discussion, a motion was made by (PS) Committee Member Doug Brunner, seconded by (PS) Committee Member Kevin Engelien and unanimously approved to repeal and recreate section 21.09 (a) and (b) Concerning Animal Control to mirror Chapter 72.03 (r)(3), removing the length of the leash. Motion carried.

3. Discussion and possible action regarding a Park Use Agreement between CP Riders Snowmobile Club and the Village of Cross Plains in accordance with Village Ordinance, Chapter 52.02.

V. Adjournment

A motion was made by (PSC) Doug Brunner, seconded by Terry Walker and unanimously approved to adjourn at 6:42 pm. Motion carried.

Following Public Safety Adjournment, the Parks, Recreation and Conservancy Committee will convene for their normally scheduled meeting.

VI. Committee Discussion

1. **Discussion and possible action to approve the minutes of June 15, 2020.** – A motion was made by Melissa Hinz, seconded by Jennifer Bonti to approve the minutes as presented. Motion carried.

2. **Discussion and possible action on the Baer Park (Expansion) concept plan provided by Vandewalle and Associates.** – Following discussion, a motion was made by Jed Henry, seconded by Melissa Hinz to approve the Baer Park Expansion Concept Plan as presented. Motion carried.

3. **Discussion and possible action regarding the Memorandum of Understanding between the Village of Cross Plains and Capital Off-Road Pathfinders.** – Following discussion, a motion was made by Melissa Hinz, seconded by Jed Henry to approve the Memorandum of Understanding between the Village of Cross Plains and Capital Off-Road Pathfinders as presented. Motion carried.

VII. Adjournment

A motion was made by Melissa Hinz, seconded by Jennifer Bonti to adjourn at 7:33 pm. Motion carried.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the Village Hall at (608) 798-3241 or bchang@cross-plains.wi.us

Village of Cross Plains

Parks and Recreation Department

Memorandum

To: Parks, Recreation and Conservancy Committee
From: Michael Axon, Village of Cross Plains Parks, Recreation and Conservancy Director
Date: August 17, 2020
Re: Director's Report

2020 Operating Budget

The current operating budget for Parks, Recreation and Aquatics is roughly $28,000 over budget. The overage is consistent with the decreased revenue within our projected recreation revenue for the 2020 season. Although we've been able to provide savings in part-time staff and supplies, it's currently not enough to balance our budget. Staff is working to decrease this overage by limiting projects and/or only spending money that is earmarked or an emergency until further notice.

As we continue to plan for the Fall/Winter, staff will work to evaluate and update our projected budget. Staff continues to be optimistic that we'll be able to balance the budget over the next 5 months but did want to make the committee aware of our current standing.

Cross Plains Swimming Pool

The Village of Cross Plains Swimming Pool opened on July 1, 2020. The implementation of new policies and procedures has provided an efficient and safe environment for our staff and participants. To date we've recorded 169 Family Memberships and 18 individual memberships (187) totaling $20,350.00 in general revenue. (2019 Family: 166; Individual 11; (177 - $21,197.00))

A few highlights:

- The Village Board approved extending the season to September 7, 2020 at no increased cost to members.
- New Policy: Family members 14+ can now attend Adult Lap Swim, providing they use the same lane as a person/guardian in their household.
- Electrical issue in the pump room – new connection and wiring was completed by Nelson Electric.

Staff has done a wonderful job implementing policies and providing a safe atmosphere for patrons and their peers. The sign-up process and entering the facility has received a tremendous amount of support, with only a few waves, to start the 2020 season. Staff would like to thank the community and patrons for their guidance, support and compliance during this difficult time.

Sincerely,

Michael Axon
Parks and Recreation Director
Village of Cross Plains

Agenda Memorandum

To: Parks, Recreation and Conservancy Committee
From: Michael Axon, Village of Cross Plains Parks, Recreation and Conservancy Director
Date: December 9, 2019
Re: Parks, Recreation and Conservancy Agenda

IV. Committee Discussion

2. ***Discussion and possible action regarding an open-air structure in H.M. Zander Community Nature Park as a legacy project with the Cross Plains Lions Club.*** – In March 2020, three proposals were received to provide the Village of Cross Plains and Cross Plains Lions Club conceptual design and engineering services for an open-air structure in H.M. Zander Community Nature Park. Following the COVID19 pandemic, these proposals were accepted but not approved, as the Village Board wanted to wait and review finances before deciding on any spending on non-essential/non-emergency projects.

   Staff would like to discuss and/or recommend accepting the proposal from Snyder and Associates, in the amount of $12,515.00 (Phase 1) as discussed previously. The Lions Club had previously approved providing 50% of the Concept/Engineering Plan. At this time, staff is concerned with how to provide the other 50% of funding for this project. Previously, staff was hoping to use unrestricted fund balance to fund this project, but with the Village Board using 84% of those funds with the purchase of the Glacial Valley Park Playground along with decreased revenue in 2020 from decreased programming, staff is unsure the Parks and Recreation Department is able to provide funding at this time.

   Phase 1 (Snyder and Associates)
   - Kick off meeting
   - Site Survey and Inventory Analysis
   - Concept Site Development Plan(s) (2 plans)
   - Concept Site Development Plan Review Open Meeting
   - Master Plan Development
     - Rendered site plan
     - Elevations of proposed structure and significant elements
     - Perspectives of proposed improvements
     - Detailed Cost Estimate of all proposed site improvements
   - Master Plan Review and Presentation
   - Public Master Plan Presentation and Report
     - Final Rendered Master Plan
     - Mounted 22x34 boards
   - Marketing the Project
     - Graphic images for marketing/fundraising

3. ***Discussion and possible action regarding signage at John I. Hillebrand Glacial Valley Conservancy.*** – In 2015, the Village of Cross Plains Parks and Recreation Department worked to create a new Village logo, helping to exemplify, market and brand our community. Over the last few years, a number of studies have been completed, pointing to our parks, trails and recreational opportunities as the biggest reason people visit our community.

   Tim Hillebrand came to staff hoping to provide new signage for John. I. Hillebrand – Glacial Valley Conservancy as he and many others felt our signs needed to be updated. Mr. Hillebrand has worked with staff to

develop this sign, in hopes that this design can be used in other parks and conservancies as time and money permit. The parks operating budget currently earmarks $2,000 (Maintenance) for park/conservancy signage.

Staff would like to thank Mr. Hillebrand for his donation and work to help create a new sign for our parks and conservancies. Clear and recognizable signage will play an important role in continuing to brand and market our community. – For Approval

4. **Discussion and possible action regarding the Parks, Recreation and Aquatics 2021 Operating Budget.** – Staff has been given direction to provide a 2021 Operating Budget to not exceed 1%. At this time, staff has proposed a 2021 operating budget of $586,700.00.

EXHIBIT F

SNYDER & ASSOCIATES

PROPOSAL FOR

Village of Cross Plains

H.M. Zander Community Nature Park Open-Air Structure Proposal

March 6, 2020

SNYDER & ASSOCIATES
Office: 608.838.0444
5010 Voges Road | Madison, WI 53718
www.snyder-associates.com

COVER LETTER

Dear Review Committee,

It is with great pleasure and enthusiasm that Snyder & Associates and our geotechnical sub-consultant, Giles Engineering, present the following proposal for an open-air structure and site improvements at H.M. Zander Community Nature Park.

We're excited about this project for many reasons. First, we have designed numerous open-air shelters and sites within parks across the Midwest and our team is well versed in the efforts and dedication needed to complete this level of public work. Second, we see great potential for an open-air structure within Zander Park and believe this space can become a prized community venue for the Village of Cross Plains. Last, and we know this from experience, park space and venues such as the proposed shelter and site improvements can add value and worth to the community. These spaces matter for users and our passion as landscape architects and civil engineers carries through our desire to create rich and lasting public projects.

Our process as designers of built space is based on our ability to ask questions, comprehend users' requests, and apply these ideas to a site. As designers, we believe the most important component of project success is our engagement with the community and our ability to balance ideas into buildable work that aligns with project goals and budgets.

We have visited the site for this proposal and have also explored the park out of pleasure and interest several times in the past. The previous efforts by the Village and Parks and Recreation Committee are evident in Zander Park and we want to add this level of commitment and value with a collaborative and creative design for an open-air structure and site improvements.

We're excited to submit this proposal and welcome the opportunity to contribute to the future success of Zander Park and enhance the overall community of Cross Plains.

Sincerely,

Andy Meessmann, PLA
Project Manager
Snyder & Associates

Andy Meessmann, PLA
Project Manager
Cell: 515.249.8371
ameessmann@snyder-associates.com
5010 Voges Road
Madison, Wisconsin 53718
Office: 608.838.0444

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SECTION 1 - FIRM BACKGROUND

OUR STORY

Snyder & Associates is a multidisciplinary planning and engineering firm serving clients throughout the Midwest and nationwide. An enduring philosophy of responsive, personal service tailored to individual client needs has guided us for over 40 years. As a community of problem solvers, we excel at pioneering sustainable, efficient solutions that help our clients achieve growth and resilience.

250+	1,350	20+	95%
EMPLOYEES	PROJECTS	STATE LICENSURES	REPEAT BUSINESS

2018 Data

From historic preservation to new construction, we're committed to bringing your vision to life through creative, dependable solutions. Together, we'll explore new design, reconstruction, and repair options so you can make informed decisions. From concept through construction, we'll advocate on your behalf, working to minimize your administration and coordination need with comprehensive services spanning six sectors.

WATER

TRANSPORTATION

LAND DEVELOPMENT

PUBLIC SPACES

MUNICIPAL SERVICES

STRUCTURAL

We're driven by possibility and take pride in our ability to guide project success.

Complex challenges and constrained resources don't break our stride—they inspire us.

IMPROVING THE WORLD AROUND US

At Snyder & Associates, forward-thinking, experienced people are one of our greatest strengths. They're a catalyst for positive change, pushing the boundaries of possibility to improve the communities we serve and call home. With your immediate and future needs in mind, we'll help you proactively address infrastructure challenges.

For us, it's about more than just the project at hand. It's about building long-term relationships with the people we serve and improving community quality of life.

MADISON, WISCONSIN OFFICE

Our Madison office is staffed with landscape architects, civil engineers, surveyors, and market experts that will contribute to improvements at H.M. Zander Community Nature Park. Our project experience spans the state of Wisconsin, giving us valuable insight into project costs, along with state, county, and city regulations. Over the past decade, we've worked with a variety of clients and project types throughout the Midwest that have allowed us to gain experience with the most innovative park planning techniques and designs.

From our Madison office, we're capable of providing:

- Master Planning
  - Community & stakeholder organization
  - Park design
  - Phased development plans
  - Grant writing
  - Site inventory and analysis
- Landscape Architecture
  - Site Design
  - Custom Shelter Design
  - Graphics
  - Cost estimation
- Civil Engineering
  - Stormwater and erosion control design
  - Cost estimation
  - Jurisdictional permitting
- Surveying

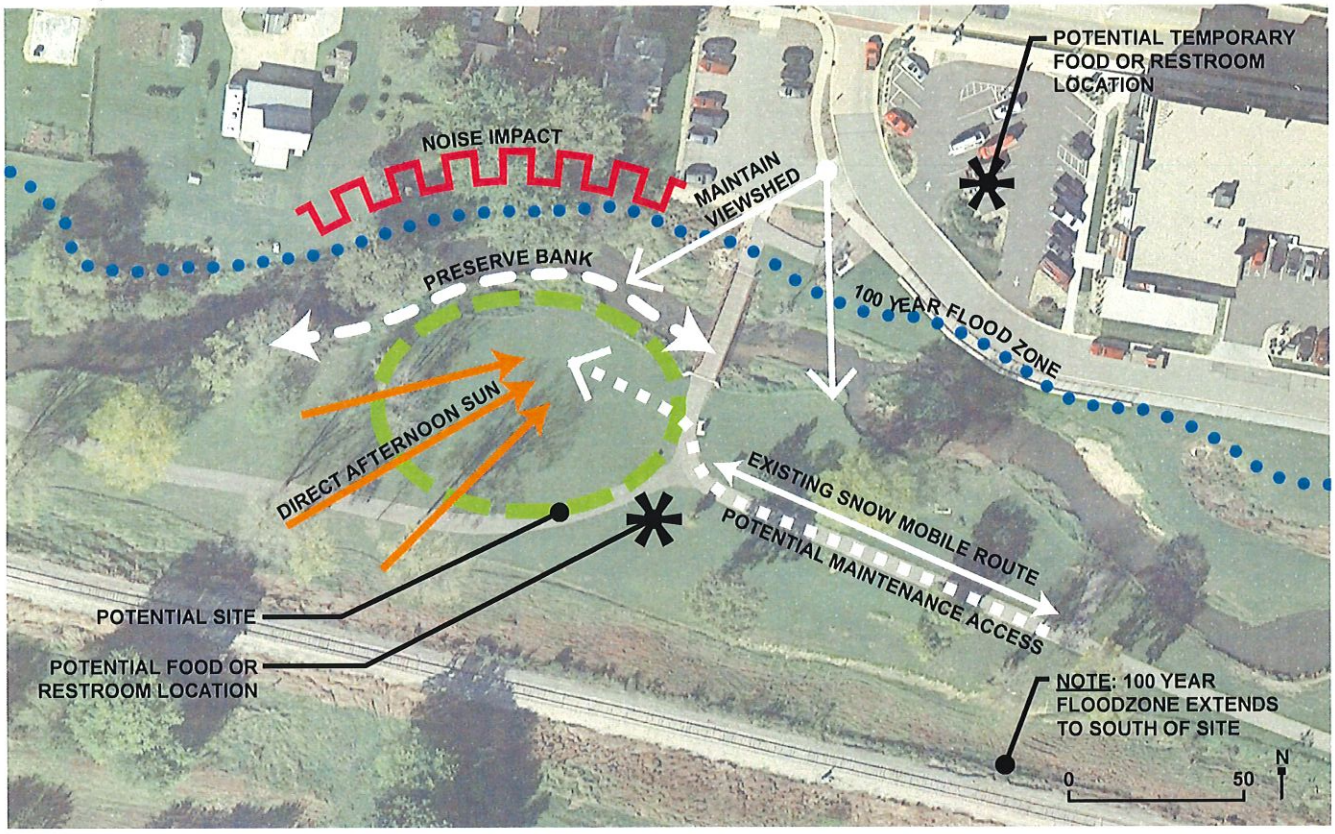
SECTION 2 - PROJECT APPROACH & SCOPE

PROJECT APPROACH AND SCOPE

SITE INVENTORY + ANALYSIS

Prior to writing the project approach and scope detailed on the following pages, we met with Mr. Axon on site to understand the approximate site boundaries, existing constraints, opportunities, and Village goals for the open-air shelter and surrounding site improvements. The preliminary analysis graphic below helps us understand scope items and important existing conditions that might impact site use, maintenance and appearance of the site once built. For instance, we noted heavy use from an active snow mobile route. This use should be minimized in and around a proposed open-air shelter to limit any detrimental impacts caused by erosion or potential damage to the structure. Other items called out in the graphic such as direct afternoon sun, noise impacts, etc. should also be considered.

In addition to the site analysis, we also read through meeting minutes and the 'Pavilion Visioning Session' conducted by the Village. This information should be used throughout the life of the project to inform site design and help resonate with the public.



PHASE 1: CONCEPTUAL SITE PLAN

The overarching goals of the following tasks will help ensure the development of a master plan and construction design drawings that will lead to a built site and open-air structure for H.M. Zander Community Nature Park. Tasks below highlighted in BLUE represent meetings with Village Staff and necessary team members.

TASK 1: KICK OFF MEETING

The Village Staff and Snyder & Associates will meet to determine communication processes, finalize schedules, and highlight team responsibilities. Additionally, the meeting will determine appropriate stakeholders that need to be involved in the conceptual site planning process and the necessary means to contact each stakeholder and how to gain feedback and opinions. We will also tour the site at this time to ensure the team understands boundaries, constraints, and significant site features to consider during the planning and design phase of the project.

TASK 2: SITE SURVEY AND INVENTORY + ANALYSIS

A topographic survey of the property will done at the onset of the project. A Digger's Locate will be called for the property, so underground utilities can be marked and picked up as part of the survey. The survey will gather details of all existing site features.

A geotechnical report will also be conducted by our assembled team to determine soil suitability to support an open-air shelter and other proposed site improvements.

Snyder & Associates will develop site analysis diagrams that will inventory and analyze existing site amenities, infrastructure conditions, streambank erosion, wetland and floodplain constraints, site circulation, views, and shadow studies that will help determine appropriate site location for an open-air shelter.

TASK 3: CONCEPT SITE DEVELOPMENT PLANS (2 PLANS)

Based on the site inventory and analysis, we will develop two (2) concept designs of the site. The plans will include:

- Site plan rendering showing all proposed features on the site
- Elevation of the proposed open-air structure in relationship to Black Earth Creek
- Precedent imagery of proposed improvements
- Estimate of probable costs for improvements

TASK 4: CONCEPT SITE DEVELOPMENT PLANS REVIEW

The Village, Parks and Recreation Committee, stakeholders, and Snyder & Associates will meet to review and select a final concept site development plan.

TASK 5: MASTER PLAN DEVELOPMENT

Based on a selected concept plan and comments and revisions by the Village, we will develop a master plan of the site. The master plan will include:

- Rendered site plan showing all proposed features
- Elevations of the proposed open-air structure in relationship to Black Earth Creek and surrounding significant existing elements
- Perspectives of proposed improvements
- Detailed cost estimate of all proposed site improvements

TASK 6: MASTER PLAN REVIEW AND PRESENTATION

We will meet with the Village, Parks and Recreation Committee to review the final master plan. All comments and revisions by the team will be updated in a final master plan. At this time, we can assist with publication of the master plan via social media platforms that the Village requests in order to gain public support and potential funding donations.

Upon approval by the Village review team, we will present the plan to the Plan Commission and any other regulatory agencies for final approval.

TASK 7: PUBLIC MASTER PLAN PRESENTATION AND REPORT

We will present the final master plan to the public. We will create a hard copy printed (8.5 x 11) master plan (and digital) that will include:

- Site inventory and analysis reports and graphics
- Concept development plans to document the process
- Final rendered master plan of the site showing all proposed features
- Elevations of the proposed open-air structure in relationship to Black Earth Creek and other significant proposed and existing features
- Perspectives of proposed improvements
- Detailed cost estimate of all proposed improvements

In addition to the master plan report, we will provide mounted 22x34 boards for the presentation that include:

- Rendered final site plan
- Elevations of the site showing the open-air structure
- Perspectives of proposed improvements

TASK 8: MARKETING THE PROJECT

We will assist the Village by utilizing previously produced graphic images of the park site to develop digital marketing images, hard copy fliers, and social media posts to help secure funding donations.

PHASE 2: CONSTRUCTION DOCUMENTATION DESIGN DRAWINGS

To ensure a buildable project, we will develop two phases of design drawings for Village Staff review. This approach will allow Village Staff to review drawings and documentation incrementally to ensure clarification, costs, and design intent. Each phase will include drawings (CAD and printable plans) and documentation covering:

- General construction notes
- Existing conditions
- Demolition and construction access
- Site layout
- Grading and erosion
- Site utilities (including schematic electrical design to be coordinated with the contractor)
- Planting design
- Site details
- Cost estimates
- Permitting documentation
- Specifications

TASK 1: DESIGN DRAWINGS DRAFT 1

Snyder & Associates will develop draft design drawings for review by the Village. The Village will review the drawings and provide written comments and revisions.

TASK 2: DRAFT 1 MEETING REVIEW

We will meet as a team to review the draft design level drawings and comments from the Village.

TASK 3: DESIGN DRAWINGS DRAFT 2

Snyder & Associates will develop draft design drawings for review by the Village. The Village will review the drawings and provide written comments and revisions.

TASK 4: DRAFT 2 MEETING REVIEW

We will meet as a team to review the Draft 2 design level drawings and update any final changes to the plan set. Once approved we will move on to Task 5.

TASK 5: PRE-BID MEETING AND SITE TOUR

Snyder & Associates will coordinate a pre-bid conference and tour of the site with potential bidders. We will answer questions and update addendum items based on the site tour.

TASK 6: CONSTRUCTION BIDDING

We will assist the Village with the bidding process by providing the following services:

- Distribute plans and specifications that include updated addendum items from the pre-bid site tour
- Respond to bidders' questions and provide addenda if needed
- Assist with bid evaluation processes
- Facilitate bid opening and review and evaluation of bids

TASK 7: PRE-CONSTRUCTION MEETING AND CONSTRUCTION STAKING

Snyder & Associates will arrange a pre-construction meeting with the selected contractor and Client to verify schedules, contacts, and assignments. Snyder & Associates will stake site improvements one (1) time on the site. Final staking coordination will be determined by Snyder & Associates and the contractors at the pre-construction meeting.

TASK 8: CONSTRUCTION ADMINISTRATION

Throughout the construction process we'll provide the following services:

- Answer RFIs
- Review shop drawings
- Perform three (3) site visits
- Produce field reports and punch lists
- Conduct a final walkthrough of the project with the Contractor and Client to determine project acceptance.

ADDITIONAL SCOPE OPTIONS:

If the Village requests, we can provide the following scope items discussed below with additional fee (refer to project fee section for detailed costs). Snyder & Associates has assisted municipalities with securing grants, as well as providing 3D animation to help gather support and raise funding for construction.

GRANT FUNDING

Assist in gathering grant funding options in order to help secure funding. We can provide mapping diagrams, cost estimates, and rendered graphics and other exhibits to support potential grant opportunities.

3D ANIMATION

An additional item we can provide would include a custom 3D animation 'walk through' of the proposed site improvements that the Village can use on their website and social media to help garner fundraising donations.

SUMMARY - FINAL DOCUMENT DELIVERABLES:

PHASE 1

Site survey	CAD
Geotechical Report and Recommendations	8.5x11 report PDF
Site Inventory and Analysis	8.5x11 report PDF
Concept Site Development Plans	11x17 prints and PDF
Estimate of Probable Costs	8.5x11 prints and PDF
Master Plan and Supporting Graphics	11x17 and 22x34 prints and PDF
Social Media Updates	Online updates
Master Plan Report and Supporting Graphics	8.5x11 bounded print and PDF
Marketing	Prints and digital images

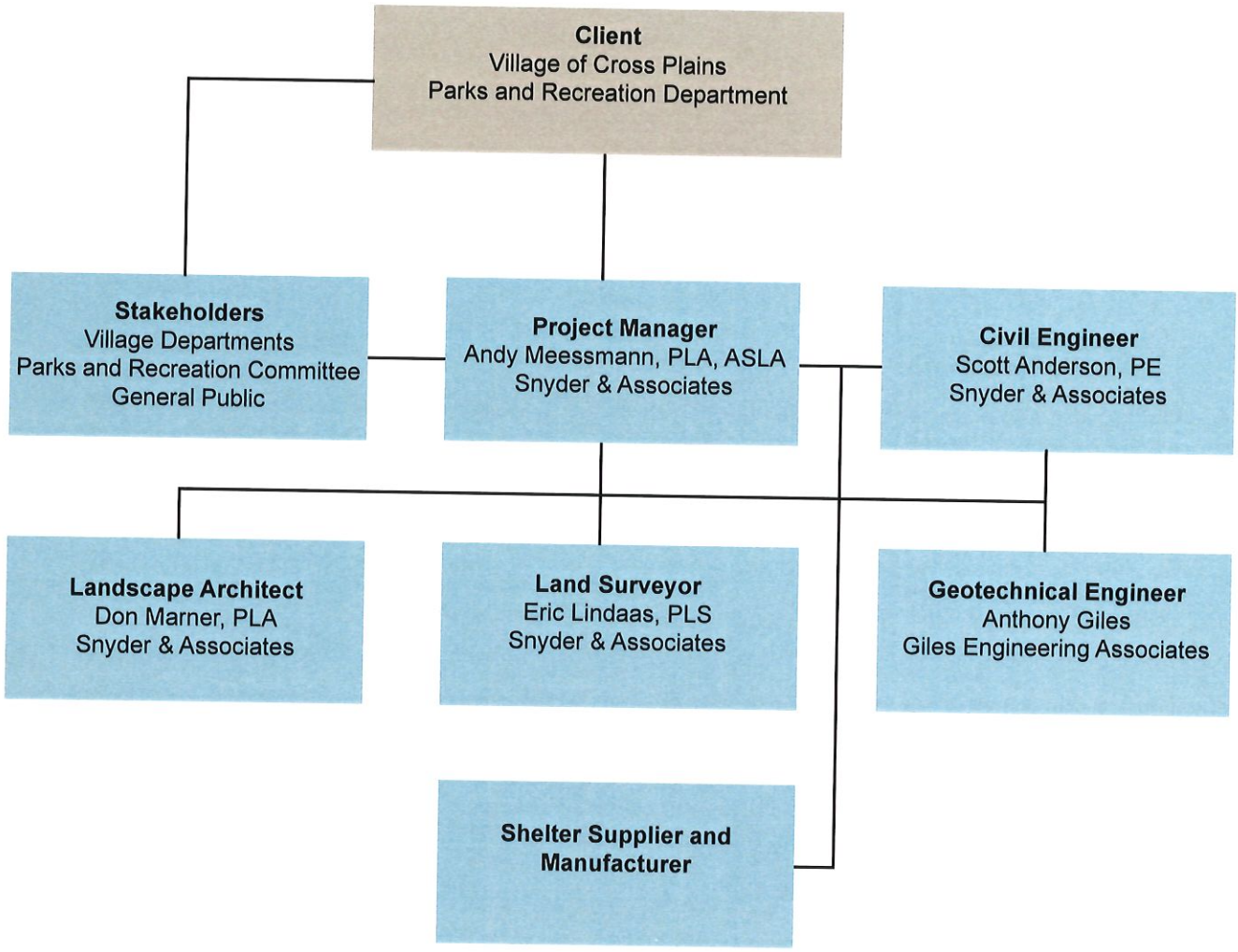
PHASE 2

Construction Plan Set for Review and Approval	11x17 prints and PDF
Estimate of Probable Costs	8.5x11 prints and PDF
Specifications	8.5x11 prints and PDF
Permitting	8.5x11 prints and PDF
Bidding and Construction agenda and meeting minutes	8.5x11 prints and PDF
Shop Drawing Submittals and Approvals	PDF
Field Reports	PDF
Final Closeout Documents	PDF

SECTION 3 - PROJECT TEAM

STAFF QUALIFICATIONS

The diagram below provides an overview of the project staff and workflow between each individual and organization. The pages following this diagram document key personnel who will be working closely with Village Staff, along with their project experience and educational background.



Education
MLA, Kansas State University, 2009

BSCRP, Iowa State University, 2006

Professional Registration
Professional Landscape Architect

Technical Specialties
- Conceptual Design through Construction Drawings
- Park Design
- Multi-use Trail Design
- Site Planning
- Landscape Grading Plans
- Planting Design
- Site Detail Design & Construction Coordination
- Cost Estimation
- Bid Processing
- Project Management
- Project & Marketing Photography

Affiliations
- ASLA
- Downtown Madison, Inc.

ANDY MEESSMANN, PLA, ASLA

Project Manager, Snyder & Associates

QUALIFICATIONS

Andy's range of design experience includes master planning for large and small scale parks as well as detailed design and construction coordination. His park experience has included working with neighborhood associations, the general public, minority groups, and city staff. Features within his park designs have included shelters, playgrounds, restroom structures, custom play features, water amenities, trails, boat launches, nature play components, pedestrian bridges, and sustainable plantings. He's worked with both the public and private sectors to design and coordinate landscape projects in Wisconsin, Nebraska, Iowa, Ohio, and the Front Range of Colorado.

SELECT PROJECT EXPERIENCE

Miracle League Field at Bakken Park, Cottage Grove, Wisconsin
Andy has worked closely with the Village of Cottage Grove Parks and Recreation Staff as well as volunteers with the Miracle League of Dane County to develop a master plan and supporting construction documentation for a Miracle League Field. The baseball field is intended to provide opportunities for children and adults with disabilities to play baseball unencumbered on a field specifically designed to meet their unique needs. Construction is targeted for the spring of 2020 with over 1 million dollars of improvements for the field and additional improvements surrounding the site.

Stapleton - Beeler Park Neighborhood, Denver, Colorado
Andy worked with the City, residents, and the development team to design five pocketparks, over 3,900 linear feet of landscape medians, and restored native open space adjacent to the overall Beeler Park Neighborhood. Two of the parks included custom designed wood and metal shelters to function as gathering space and picnic areas. The parks are heavily used by residents and required careful consideration in material selection as well as planting design that would withstand year-round use. The "Front Porch" Park included a pitched roof custom design, 500 square foot shelter with two porch swings and picnic tables. "The Clearing" Park included a custom open roof 400 square foot shelter as well as two custom bench swings and custom water play amenities.

Mariner's Cove Shoreland Landscape Improvements, Westport, Wisconsin
This 1/2 acre multi-family residential site, situated on the Yahara River, has experienced significant high water events in the summer of 2018 and fall of 2019. Andy provided landscape architecture services and overall project management to help create a plan that would limit flooding, enhance aesthetics, and provided the approval documents for Dane County. Snyder & Associates also helped facilitate Home Owner Association (HOA) meetings, provided colored conceptual renderings, and created detailed preliminary construction documents and cost estimates for varying designs.

The plan included enhancing pedestrian paths to existing features such as docks and kayak slips and launch sites. Proposed plantings were methodically selected to maintain existing views of the Yahara River from ground floor condo units. Additionally, detailed planting design was required at high water areas to properly select plant species that could be inundated for long durations.

Education

BSCE, University of Wisconsin – Platteville, 2002

Professional Registration

Professional Engineer, Wisconsin E-38818

Technical Specialties

- Site Feasibility Plans
- Site Planning
- Stormwater Management
- Grading Plans
- Infrastructure Improvements
- Pavement Management
- Drainage Correction
- Land Development
- Project Management
- Municipal Engineering
- Permitting

Affiliations

- American Public Works Association
- North American Stormwater & Erosion Control Association
- Society of American Military Engineers

SCOTT ANDERSON, PE

Civil Engineer, Snyder & Associates

QUALIFICATIONS

Scott is a licensed professional engineer in the State of Wisconsin with over 18 years of engineering and project management experience. Scott has had the opportunity to work on numerous public projects throughout the state that have allowed him to gain valuable understanding of permitting, construction costs, and environmental design. His civil work entails trail design, water quality management, utility design, and overseeing construction activities.

SELECT PROJECT EXPERIENCE

Waunakee Public Library, Waunakee, Wisconsin
Scott performed civil design services including site planning, design, layout, permitting, erosion control, stormwater management, and construction administration for the built $12 million Waunakee Public Library. Part of the project included the design and permitting for a pedestrian bridge and 900 feet of multi-use path along Six Mile Creek south of the library building. The built trail and bridge connects to nearby downtown Waunakee and completes a vital link for pedestrian and cyclists between downtown and the library. The project was complex and included permitting for additional wetlands, contaminated soils, stormwater, and endangered species.

Fire Station #14, Madison, Wisconsin
Scott worked closely with the architect, City of Madison, and fire department staff to ensure the site, in combination with the building, would achieve maximum sustainability standards and results. The site included permeable paving to help infiltrate water and newly designed and constructed wetlands to absorb runoff. Scott performed site planning, design, layout, permitting, erosion control, stormwater management, and construction administration for the fire station. The project was completed in December 2018 and recently received LEED platinum certification.

Goodman Community Center Expansion, Madison, Wisconsin
A former blighted building in the neighborhood, but a source of pride for those who worked there, this site included the renovation of the former Madison Brass Works Building into a community center. Scott designed site improvements that included expanded parking, replacement of dated utilities, and improved area drainage. The design also included improved connections to Madison's Capital City Bike Trail. The project recently received a 2019 Commercial Design Award from *In Business Madison* for best new renovation-mixed use.

Public Library Maintenance & Support Center, Madison, Wisconsin
This project included the rehabilitation of an old Graybar location on West Badger Road and full site redevelopment to accommodate a maintenance facility for the City's growing library system. Activities included design, layout, permitting, stormwater management, erosion control, and construction administration. The facility was open and turned over to the City in 2017.

Electronic Theater Controls, Madison, Wisconsin
Scott oversaw the design and development for a new building addition and 300 parking stalls to the existing ETC site in Madison. Multiple bid packages and construction plans were developed to ensure that no disruption to company employees or operations were created during construction. Use of wet ponds and infiltration basins satisfied stormwater management requirements, while grading and erosion control were used to protect sensitive environmental areas. The project was successfully designed and withstood an August 2018 flood event that brought over 11 inches of rain in 24 hours.

Education

BLA, Iowa State University, 1988

Registration

Professional Landscape Architecture licensed in Iowa, Wisconsin, Missouri, Nebraska, South Dakota, and Minnesota

Technical Specialties

- Site Analysis
- Master Planning
- Design Development
- Construction Documents
- Construction Administration
- Public Meetings
- Green Infrastructure & Native Plantings
- Sustainable Stormwater Practices
- Specialty Pavement Design

DON MARNER, PLA

Landscape Architect, Snyder & Associates

QUALIFICATIONS

Don is a licensed landscape architect with 28 years of experience in the profession and with Snyder & Associates. Don has worked with more than 20 communities on park design and construction. His experience includes park studies, analysis, master planning, design, construction documents, cost estimating, graphic presentations, public meetings, phasing and grant funding assistance. Features included in his park designs include shelters, restrooms, kiosks, picnic areas, playgrounds, trails, wayfinding, fishing piers, boat ramps, lighting, irrigation, outdoor classrooms, pedestrian bridges, scenic overlooks, interpretive signs, rain gardens, and native plantings.

SELECT PROJECT EXPERIENCE

Hickory Hill Park Master Plan, Iowa City, Iowa
Snyder & Associates was selected in 2016 to provide design and master planning services for a 185-acre park in Iowa City. This natural park included wooded hillsides, established prairie, open fields, trails, and streams. The project goals and objectives focused on park programming, trail improvements, accessibility, stream crossing improvements, and wayfinding. The design process involved site analysis, concept development, a steering committee, public input meetings, master planning, cost opinions, and phasing. A final report was prepared to summarize the entire design process with proposed recommendations for implementation over the next 15 years.

Prairie Heritage Civic Plaza, Altoona, Iowa
Snyder & Associates provided master planning, design, and construction documents for this 14-acre City park and community civic center. The Civic Center is designed to accommodate events such as art fairs, farmers markets, music events, and holiday events. Improvements include an entry fountain, splash grounds, waterfall, colored concrete, permeable pavers, pond, wetlands, trails, boardwalk, lighting, and plantings.

Terry Trueblood Recreation Area, Iowa City, Iowa
The project is a 207-acre site that includes a 95-acre lake adjacent to the Iowa River. Snyder & Associates designed the park master plan, which included a lodge, marina, shelters, boat ramp, canoe landing, fishing jetties, natural play area, parking, and trails. Construction documents were prepared and three phases of construction were completed. This park is linked to the community trail system and is used by citizens throughout all four seasons.

Education
Madison Area Technical College, 1998

Registration
Professional Land Surveyor, State of Wisconsin S-2919

Technical Specialties
- Topographical & Legal Surveys
- Boundary Surveys
- Subdivisions, Plats, & Certified Survey Maps
- Legal & Boundary Research
- ALTA Surveys
- Floodplain Surveys
- Construction Staking
- Project Management

Affiliations
- Wisconsin Society of Land Surveyors
- National Society of Professional Surveyors

ERIC LINDAAS, PLS

Land Surveyor, Snyder & Associates

QUALIFICATIONS

Eric has over 20 years of land survey experience in the State of Wisconsin and across the Midwest. He's successfully surveyed and managed numerous plats, certified survey maps, right-of-ways, county monumentation, and all types of construction staking. Eric's experience includes the management of various short and long-term survey projects with local municipalities, counties, the Wisconsin DOT, and private clients. He's also served as County Surveyor for Pepin County, Wisconsin.

SELECT PROJECT EXPERIENCE

Lower Yahara River Bike Trail, Dane County, Wisconsin
Project included a .8-mile topographic survey from McDaniel Park to Lake Farm County Park for the design of a new multi-use path linking the Village of McFarland with the Capital City Trail.

Shoreland Restoration Surveys, Madison, Wisconsin
Topographic survey Brittingham Park, Olbrich Park, Olin-Turville Park, and James Madison Park for the City of Madison to update shoreline erosion issues. Duties included field and utility coordination, field survey, mapping, and deliverables.

Fox Point North Plat, Sun Prairie, Wisconsin
A 10.9-acre parcel plat with 37 lots and street dedications in the City of Sun Prairie. Duties include land research, survey, mapping, and project coordination.

Spaanems Ridge Plat, Mt. Horeb, Wisconsin
A 5.1-acre parcel plat with 13 lots and street dedications in the Village of Mt Horeb. Duties include, land research, survey, mapping, and project coordination.

Monroe Street Topographic Survey, Madison, Wisconsin
Topographic design survey for the City of Madison Engineering. Project started at Nakoma Road and continued to Regent Street and all adjacent streets for a total of 1.7 miles of survey. Duties included project management, 25 foot cross sections, locating right-of-way, utilities, mapping, and deliverables.

City of Madison Mid-Town Police Station, Madison, Wisconsin
Certified survey map and topographic survey for a new City of Madison Police Station on Mineral Point Road. Duties included project management, boundary survey, topographic survey, mapping, and deliverables.

Education
B.S. Biological Sciences, University of Wisconsin-Milwaukee, 1994

B.S. Civil Engineering, University of Wisconsin-Milwaukee, 2002

Registration
Registered Professional Engineer (State of Wisconsin)

40-Hour OSHA Health and Safety Waste Site Worker

Technical Specialties
- Property Condition Assessments Course (ASTM Technical and Professional Training)
- RocTest Pressuremeter Training Course

DAVID M. CORNALE, P.E.

Project Manager, Giles Engineering Associates

QUALIFICATIONS

Mr. Cornale has more than 30 years of experience in multiple areas of geotechnical engineering project work. His experience includes directing and coordinating geotechnical engineering investigations, performing in-situ field testing and site characterizations, performing foundation and other geotechnical analyses and preparation of geotechnical engineering reports.

SELECT PROJECT EXPERIENCE

David's project experience includes:

- Performing and supervising geotechnical engineering investigations and the preparation of geotechnical engineering reports for more than 300 commercial, industrial, government, and residential projects throughout the United States
- Conducting field pressuremeter testing and evaluation of pressuremeter data for foundation design on several dozen multi-story building projects
- Inclinometer installation, data collection and evaluation of inclinometer data for tunnel and slope construction and other construction projects
- Vibrating wire piezometer installation and data evaluation for monitoring of pore water pressures during construction
- Field supervision of successful cement and bitumen grouting operation to mitigate a massive groundwater inflow into a quarry within a karst environment
- Site and soil characterization and specialized field testing for stormwater management design and construction
- In-situ field testing for pavement and geosynthetic material design applications
- Performing forensic investigations of distressed structures and failed pavements including both commercial and residential properties
- Geotechnical design of shallow and deep foundation systems including H-piles, CIP and timber piles, auger cast piles, helical piers and drilled piers, for railroad and highway bridges, multi-story buildings and other structures
- Performing and supervising construction materials testing (CMT) services, including foundation soils, reinforced concrete, masonry, structural steel and pavements
- Providing on-site supervision of subsurface investigations, rock coring, well installation and geotechnical field testing
- Timber pile condition assessments on several historic timber pile supported structures

SECTION 4 - PROJECT EXPERIENCE

TERRA LAKE PARK

Snyder & Associates began working with the City of Johnston, Iowa in 2005 on the planning and development of a regional community park to serve residents and visitors to the City of Johnston. The park consists of the construction of an 8 acre lake with a 3 acre wetland enhancement area, a civic area with an open-air shelter and amphitheater, a custom lake-side shelter and terrace area, and a large custom picnic shelter with restroom facilities.

Other amenities include trail connections to regional recreation trails to the south, a fishing pier, a great lawn passive recreation area, and a linear play structure system. Snyder & Associates has assisted the City in establishing project relationships with Polk County Conservation and the DNR to establish wildlife and environmental education programming for the park.

We also provided graphics and marketing material to help raise support and financial backing for the construction of the park.

CLIENT
City of Johnston, Iowa

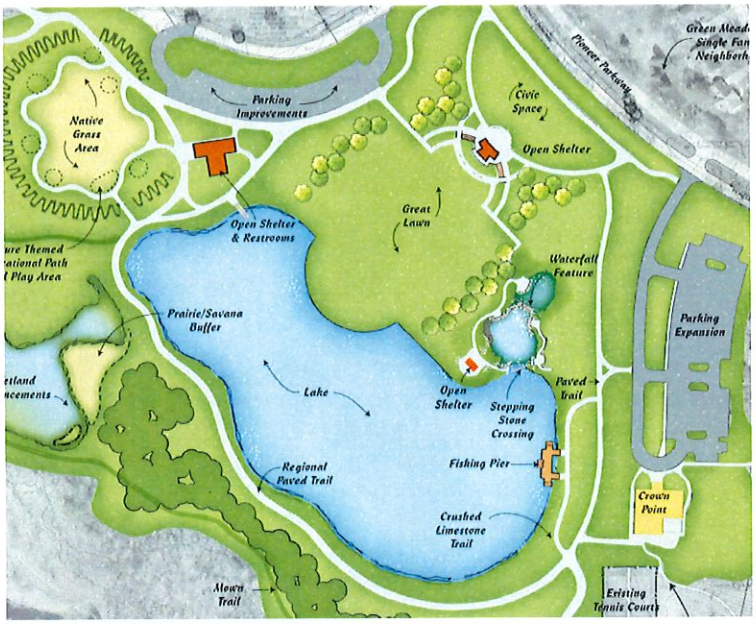
CONTACT
John Schmitz
Director of Parks and Recreation
(515) 727-8091

TEAM
Snyder & Associates

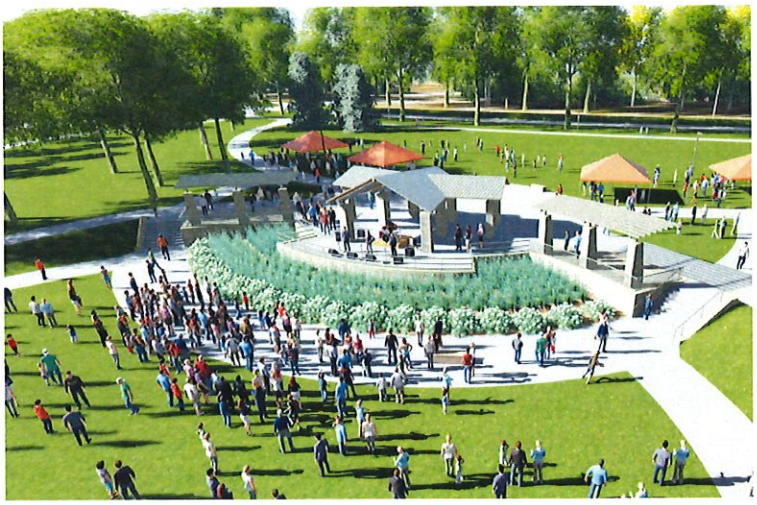
COMPLETION DATE
2018

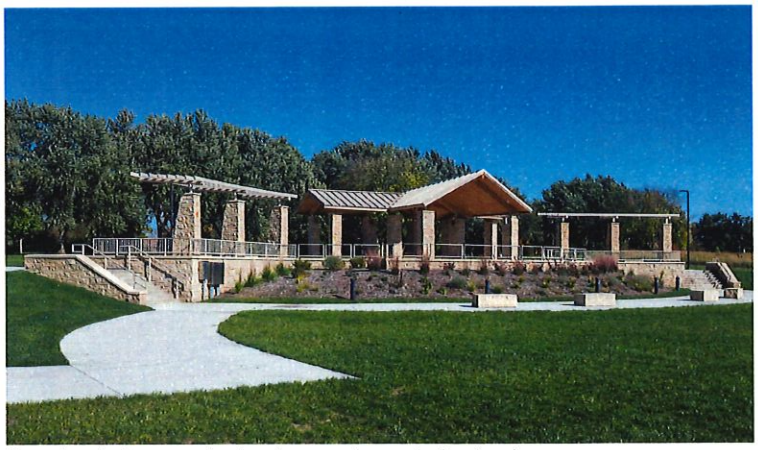
SERVICES PROVIDED
Landscape Architecture
Civil Engineering

DETAILED SERVICES
Construction Administration
Construction Observation
Environmental Permitting
Master Planning
Park Design & Planning
Structural Engineering
Trail Design & Planning
Marketing Graphics



Master plan of the park.


3D rendering of the stage, open-air structure and adjacent viewing area.


Constructed open-air structure and event viewing lawn.

TERRY TRUEBLOOD RECREATION AREA

This project transformed an abandoned quarry located along the Iowa River on the southern edge of Iowa City into a recreational amenity. Snyder & Associates conducted meetings for project input and prepared the park master plan. Funding was applied for and grants were secured through Vision Iowa and Resource Enhancement and Protection (REAP).

Featuring 207-acres, the park is designed as a passive natural area. Attractions and features include a lodge, marina, open-air shelters, a boat ramp, canoe landing, fishing jetties, natural play area, and a two-mile multi-use trail encircling Sand Lake.

Implementation of the master plan resulted in three phases of design and construction. Challenges faced during the project were tied to the sand foundation of the area and miscellaneous debris that had been buried over time. The discovery of the debris during construction required plan revisions. A reinforced pier system was used to create a stable foundation for the lodge and patio. Through collaboration with a seed supplier, custom native seed mixes were created that flourish amidst the soil's sand structure.

CLIENT
City of Iowa City, Iowa

CONTACT
Zachary Hall
Superintendent of Parks & Forestry
319.356.5093

TEAM
Snyder & Associates

COMPLETION DATE
2013

SERVICES PROVIDED
Landscape Architecture
Civil Engineering

DETAILED SERVICES
Construction Administration
Construction Observation
Environmental Permitting
Master Planning
Park Design & Planning
Topographic Survey & SUE
Trail Design & Planning

An aerial view of the new Terry Trueblood Recreation Area.

Looking out at Sand Lake from one of the open-air shelters.

Native plants bloom near the lodge at the Terry Trueblood Recreation Area.

WAUNAKEE PUBLIC LIBRARY

This previously contaminated site is now home to the Village of Waunakee's Public Library campus, which includes a 40,000-square-foot building, parking lot, large open space, and 900-feet of multi-use trail. A single-span 90-foot-long by 10-feet wide pre-fabricated steel Pratt Truss bridge provides access across Six Mile Creek to additional parking and downtown Waunakee.

Snyder & Associates performed civil engineering design services including site planning, design, layout, permitting, erosion control, stormwater management, and construction administration for the built $12 million project. The project was complex and included permitting for additional wetlands, contaminated soil reclamation and analysis, stormwater management, and endangered species documentation.

Snyder & Associates and Shuck-Britson collaborated on the approach trail and bridge crossing. The trail profile was established to achieve freeboard clearance above the 100-year storm event. Cast-in-place concrete abutments supported on steel shell pipe piles were designed to support the new bridge. Required truss dimensions and truss parameters were specified for compatibility with abutments.

CLIENT
Village of Waunakee, WI

CONTACT
Todd Schmidt
Village Administrator
608-850-5227
tschmidt@waunakee.com

TEAM
Snyder & Associates

COMPLETION DATE
Fall 2019

SERVICES PROVIDED
Civil Engineering
Structural Engineering

DETAILED SERVICES
Approach Trail
Bridge Design
Hydraulic Analysis
FEMA Permitting
WisDNR Permitting

Site conditions prior to construction.

Restored creek, constructed wetlands, and bridge.

Multi-use trail at the south side of the library and adjacent to the creek.

STAPLETON NEIGHBORHOOD PARKS & OPEN SPACE

Stapleton is the largest urban infill site in North America, residing on the former Denver International Airport site. A core focus of this project was the development of an open space theme that exhibits a rural and bucolic character. To achieve this goal, custom shelters and adjacent open space were designed to include the use of wood, metal and site amenities that resemble rural details and character. Additionally, native plants were selected that tolerate harsh winds, extreme temperatures, and little precipitation to reduce maintenance while promoting natural beauty and sustainability.

Andy worked with the City, residents, and the development team to design five pocketparks, over 3,900 linear feet of landscape medians, and restored native open space adjacent to the overall Beeler Park Neighborhood. Two of the parks included custom designed wood and metal shelters to function as gathering space and picnic areas. The parks are heavily used by residents and required careful consideration in material selection as well as planting design that would withstand year-round use. The "Front Porch" Park included a pitched roof custom design 500 square foot shelter with two porch swings and picnic tables. "The Clearing" Park included a custom open roof 400 square foot shelter as well as two custom bench swings.

Andy Meessmann led the overall project design and landscape architecture while at Dig Studio.

CLIENT
Stapleton Neighborhood HOA, Forest City Realty Trust, and the City of Denver.

TEAM
Dig Studio and Matrix Design

COMPLETION DATE
2016

SERVICES PROVIDED
Landscape Architecture

DETAILED SERVICES
Master Planning
Conceptual Plans
Construction Documents
Cost Estimation

Custom wood and metal shelter at Front Porch Park.

Custom shelter and a well pump used as a play water feature within Clearing Park.

Custom designed bench swings within Clearing Park.

CREEKSIDE PARK MASTER PLAN

Snyder & Associates provided Master Plan design services for the 5 acre neighborhood park. The design process included site analysis, concept designs, neighborhood meetings for input and final master plan with cost opinion. Proposed improvements included a restroom building, shelter, utilities, play equipment, community garden, basketball court, street modifications, parking stalls, trails and landscaping.

CLIENT
City of Iowa City, IA

CONTACT
Juli Seydell Johnson
Director of Parks & Recreation
P: 319.356-5104
E: juli-sjohnson@iowa-city.org

TEAM
Snyder & Associates

COMPLETION DATE
2018

SERVICES PROVIDED
Landscape Architecture
Civil Engineering

DETAILED SERVICES
Park Master Planning
Land Use Recreation Analysis
Budgetary Costs Estimating
Public Participation Organization
Graphic Services

Custom shelter adjacent to basketball courts.

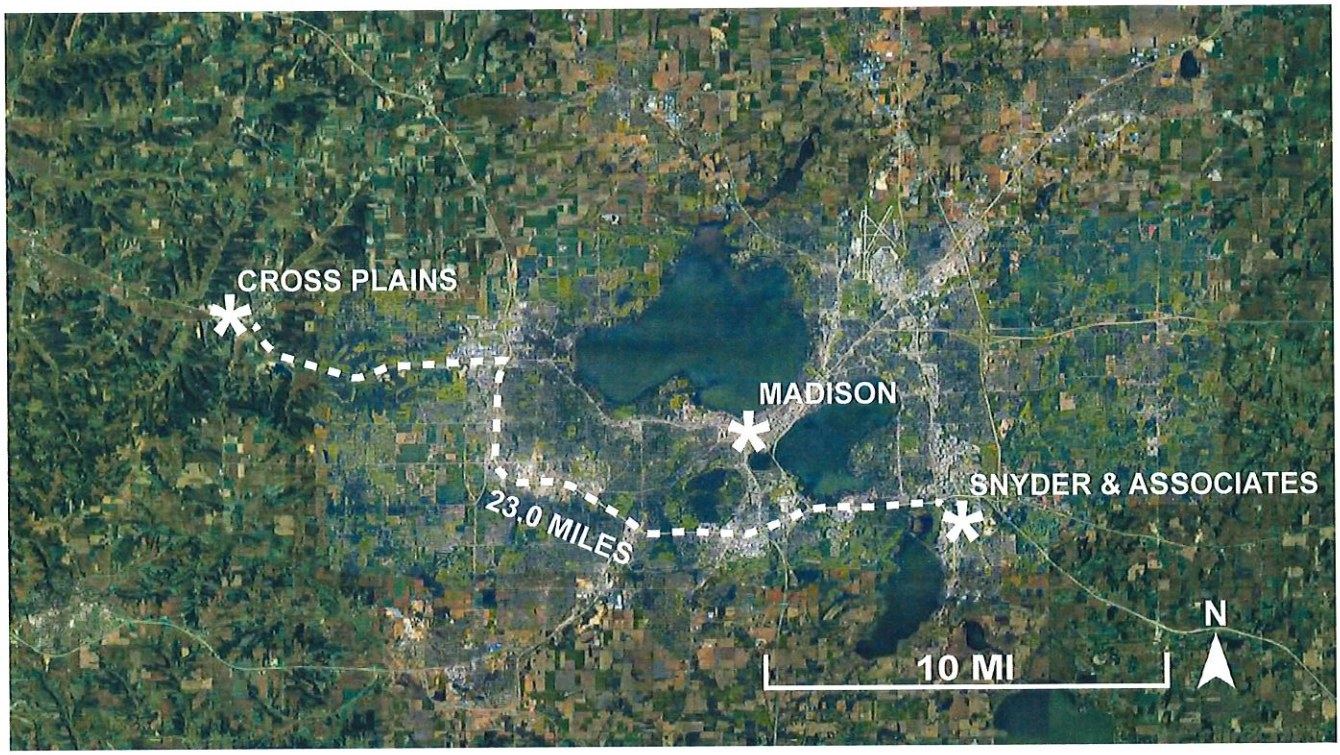
Custom shelter and restroom structure layout.

Semi-custom restroom structure.

SECTION 5 - COMPANY PROXIMITY

COMPANY PROXIMITY

Our Madison, Wisconsin office will be producing all plans and construction services for this project. We are familar with the site and have visited H.M. Zander Community Nature Park both for site investigation for this project and several times for pleasure. We understand the environmental importance of Black Earth Creek, its draw for a variety of users, and the park's unique relationship with downtown and the overall community. We've also worked on a varitey of development projects in Cross Plains and are familiar with the community.



SECTION 6 - OPINION OF PROBABLE COSTS V. BIDS

OPINION OF PROBABLE COSTS V. BIDS

The following bid tabs represent recent work we've completed that have been publicly bid. We've worked on several public improvement projects and have developed relationships with contractors, suppliers, and manufacturers within the Madison area to help ensure our estimates are accurate.

YOUNG'S PARK

TABULATION OF BIDS
Young's Park Improvements
City of Knoxville
117.1135.01
March 27, 2018 2:00 p.m.

ITEM	DESCRIPTION	UNIT	QUANTITY	ENGINEER'S ESTIMATE		1 JOINER CONST CO INC		2 BUSHONG CONST CO INC		3 LANSINK CONST INC		4 TK CONCRETE INC		5 MINTURN INC		6 CALIBER CONCRETE LLC	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
	BASE BID IMPROVEMENTS																
1	Demolition	LS	1	$ 160,000.00	$ 160,000.00	$ 50,000.00	$ 50,000.00	$ 95,575.00	$ 95,575.00	$ 333,000.00	$ 333,000.00	$ 100,000.00	$ 100,000.00	$ 247,500.00	$ 247,500.00	$ 127,323.00	$ 127,323.00
2	Earthwork and Drainage	LS	1	$ 83,000.00	$ 83,000.00	$ 157,000.00	$ 157,000.00	$ 109,847.00	$ 109,847.00	$ 51,000.00	$ 51,000.00	$ 130,000.00	$ 130,000.00	$ 90,000.00	$ 90,000.00	$ 141,300.00	$ 141,300.00
3	Sanitary Sewer Services	LS	1	$ 65,000.00	$ 65,000.00	$ 85,000.00	$ 85,000.00	$ 89,707.00	$ 89,707.00	$ 58,000.00	$ 58,000.00	$ 87,500.00	$ 87,500.00	$ 75,000.00	$ 75,000.00	$ 101,090.00	$ 101,090.00
4	Water Service	LS	1	$ 22,000.00	$ 22,000.00	$ 19,500.00	$ 19,500.00	$ 26,136.00	$ 26,136.00	$ 20,500.00	$ 20,500.00	$ 30,000.00	$ 30,000.00	$ 25,000.00	$ 25,000.00	$ 26,400.00	$ 26,400.00
5	Site Electrical	LS	1	$ 26,000.00	$ 26,000.00	$ 45,000.00	$ 45,000.00	$ 10,038.00	$ 10,038.00	$ 9,500.00	$ 9,500.00	$ 35,000.00	$ 35,000.00	$ 12,000.00	$ 12,000.00	$ 19,000.00	$ 19,000.00
6	Pavements	LS	1	$ 135,000.00	$ 135,000.00	$ 160,000.00	$ 160,000.00	$ 130,723.00	$ 130,723.00	$ 130,000.00	$ 130,000.00	$ 145,000.00	$ 145,000.00	$ 174,000.00	$ 174,000.00	$ 118,837.00	$ 118,837.00
7	Play Structure and Bike Racks	LS	1	$ 82,000.00	$ 82,000.00	$ 62,500.00	$ 62,500.00	$ 78,036.00	$ 78,036.00	$ 73,000.00	$ 73,000.00	$ 100,000.00	$ 100,000.00	$ 72,000.00	$ 72,000.00	$ 88,716.00	$ 88,716.00
8	Skate Park	LS	1	$ 400,000.00	$ 400,000.00	$ 370,000.00	$ 370,000.00	$ 402,918.00	$ 402,918.00	$ 385,000.00	$ 385,000.00	$ 450,000.00	$ 450,000.00	$ 360,000.00	$ 360,000.00	$ 403,656.00	$ 403,656.00
9	Restroom Shelter	LS	1	$ 170,000.00	$ 170,000.00	$ 125,000.00	$ 125,000.00	$ 166,943.00	$ 166,943.00	$ 132,500.00	$ 132,500.00	$ 80,000.00	$ 80,000.00	$ 165,000.00	$ 165,000.00	$ 165,625.00	$ 165,625.00
10	Storage Building	LS	1	$ 350,000.00	$ 350,000.00	$ 180,000.00	$ 180,000.00	$ 233,735.00	$ 233,735.00	$ 213,000.00	$ 213,000.00	$ 240,000.00	$ 240,000.00	$ 275,000.00	$ 275,000.00	$ 331,250.00	$ 331,250.00
11	Site Restoration	LS	1	$ 7,000.00	$ 7,000.00	$ 25,000.00	$ 25,000.00	$ 27,400.00	$ 27,400.00	$ 9,000.00	$ 9,000.00	$ 55,000.00	$ 55,000.00	$ 25,000.00	$ 25,000.00	$ 14,000.00	$ 14,000.00
				TOTAL BASE BID:	$ 1,500,000.00		$ 1,279,000.00		$ 1,371,058.00 *		$ 1,414,500.00		$ 1,452,500.00		$ 1,520,500.00		$ 1,537,197.00
				BID SECURITY:			10%		10%		10%		10%		10%		10%
	ADD ALTERNATE NO. 1																
ALT 1	Poured-in-Place Playground Surfacing	LS	1	$ 84,000.00	$ 84,000.00	$ 85,000.00	$ 85,000.00	$ 61,827.00	$ 61,827.00	$ 70,000.00	$ 70,000.00	-	Not Bid	$ 60,000.00	$ 60,000.00	$ 49,131.00	$ 49,131.00
	ADD ALTERNATE NO. 2																
ALT 2	Install Trees and Shrubs	LS	1	$ 4,500.00	$ 4,500.00	$ 6,500.00	$ 6,500.00	$ 6,264.00	$ 6,264.00	$ 7,000.00	$ 7,000.00	$ 8,000.00	$ 8,000.00	$ 6,000.00	$ 6,000.00	$ 8,590.00	$ 8,590.00
	ADD ALTERNATE NO. 3																
ALT 3	Deduct Owner Demolition (Trees, Equipment, Lighting, Fencing, Building)	LS	1	$ (30,000.00)	$ (30,000.00)	$ (20,000.00)	$ (20,000.00)	$ (12,000.00)	$ (12,000.00)	$ (12,500.00)	$ (12,500.00)	$ (15,000.00)	$ (15,000.00)	$ (18,500.00)	$ (18,500.00)	$ (12,000.00)	$ (12,000.00)

Notes
* Total Base Bid amount adjusted based on Total Prices

PETER MELENDY PARK

2019 Peter Melendy Park Renovation Project
CITY PROJECT NO. PI - 039 - 3208
Bid Tab
Bid Opening: 2:00 p.m., Tuesday, August 27, 2019

ENGINEERING DIVISION
DEPARTMENT OF PUBLIC WORKS
CITY OF CEDAR FALLS

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	Engineering Estimate UNIT PRICE	Engineering Estimate TOTAL COST	Veith Construction Corporation UNIT PRICE	Veith Construction Corporation TOTAL COST	K. Cunningham Const. Co., Inc UNIT PRICE	K. Cunningham Const. Co., Inc TOTAL COST
1	Peter Melendy Park Renovation	LS	1.0	$ 264,000.00	$ 264,000.00	$ 224,575.00	$ 224,575.00	$ 356,000.00	$ 356,000.00
	TOTAL PROJECT ESTIMATE			**$264,000.00**		**$224,575.00**		**$356,000.00**	

DOWNTOWN PARKADE STREETSCAPE

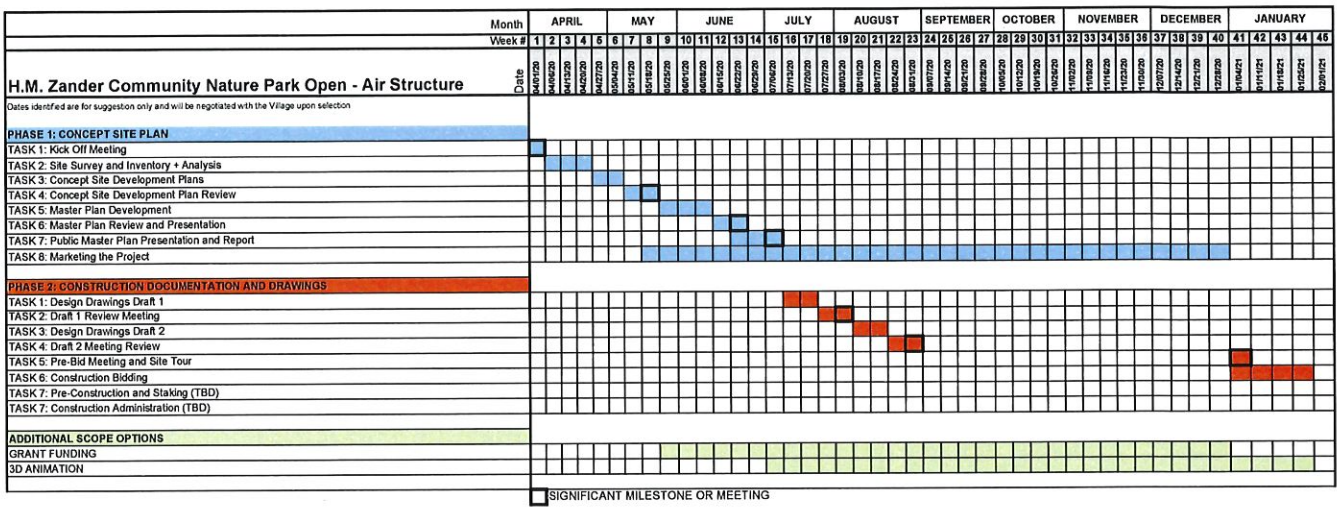
January 21, 2020 at 2:00 PM — **BASE BID**

ITEM	ITEM CODE	DESCRIPTION	UNIT	QUANTITY	ENGINEER'S ESTIMATE UNIT PRICE	ENGINEER'S ESTIMATE TOTAL PRICE	1 K. Cunningham Construction Co., Inc. UNIT PRICE	1 K. Cunningham Construction Co., Inc. TOTAL PRICE	2 Peterson Contractors, Inc. UNIT PRICE	2 Peterson Contractors, Inc. TOTAL PRICE	3 Hardscape Solutions of Iowa, Inc UNIT PRICE	3 Hardscape Solutions of Iowa, Inc TOTAL PRICE	BID AVERAGE UNIT PRICE	BID AVERAGE TOTAL PRICE
67	9040-108-T-1	Inlet Protection Device	EA	26	$ 150.00	$ 3,900.00	$ 145.00	$ 3,770.00	$ 175.00	$ 4,550.00	$ 100.00	$ 2,600.00	$ 140.00	$ 3,640.00
68	9040-108-T-2	Inlet Protection Device, Maintenance	EA	12	$ 50.00	$ 600.00	$ 50.00	$ 600.00	$ 60.00	$ 720.00	$ 125.00	$ 1,500.00	$ 78.33	$ 940.00
69	9071-108-C-0	Granular Backfill Material	TON	395	$ 25.00	$ 9,875.00	$ 20.00	$ 7,900.00	$ 35.00	$ 13,825.00	$ 40.00	$ 15,800.00	$ 31.67	$ 12,508.33
70	9072-108-A-0	Concrete Wall	CY	35	$ 4,250.00	$ 148,750.00	$ 1,098.00	$ 38,430.00	$ 2,500.00	$ 87,500.00	$ 2,650.00	$ 92,750.00	$ 2,082.67	$ 72,893.33
71	10.010-108-A-0	Demolition Work	CY	26	$ 2,500.00	$ 65,000.00	$ 495.00	$ 12,870.00	$ 600.00	$ 15,600.00	$ 400.00	$ 10,400.00	$ 498.33	$ 12,956.67
72	11.020-108-A-0	Mobilization	LS	1	$ 150,000.00	$ 150,000.00	$ 290,000.00	$ 290,000.00	$ 325,000.00	$ 325,000.00	$ 625,800.00	$ 625,800.00	$ 413,600.00	$ 413,600.00
73	11.030-108-A-0	Maintenance of Postal Service	LS	1	$ 2,000.00	$ 2,000.00	$ 5,000.00	$ 5,000.00	$ 25,000.00	$ 25,000.00	$ 5,000.00	$ 5,000.00	$ 11,666.67	$ 11,666.67
74	11.030-108-B-0	Maintenance of Solid Waste Collection	LS	1	$ 500.00	$ 500.00	$ 5,000.00	$ 5,000.00	$ 25,000.00	$ 25,000.00	$ 5,000.00	$ 5,000.00	$ 11,666.67	$ 11,666.67
75	11.040-108-A-0	Temporary Commercial Access	LS	1	$ 65,000.00	$ 65,000.00	$ 140,000.00	$ 140,000.00	$ 160,000.00	$ 160,000.00	$ 127,000.00	$ 127,000.00	$ 142,333.33	$ 142,333.33
76	11.040-108-A-0	Temporary Commercial Access, Black Hawk Hotel	LS	1	$ 1,500.00	$ 1,500.00	$ 2,500.00	$ 2,500.00	$ 25,000.00	$ 25,000.00	$ 6,000.00	$ 6,000.00	$ 11,166.67	$ 11,166.67
77	11.040-108-A-0	Temporary Commercial Access, US Bank	LS	1	$ 2,500.00	$ 2,500.00	$ 2,800.00	$ 2,800.00	$ 25,000.00	$ 25,000.00	$ 4,500.00	$ 4,500.00	$ 10,766.67	$ 10,766.67
78	11.060-108-A-0	Electrical Outlets	EA	31	$ 250.00	$ 7,750.00	$ 450.00	$ 13,950.00	$ 500.00	$ 15,500.00	$ 450.00	$ 13,950.00	$ 466.67	$ 14,466.67
79	11.060-108-A-1	Light Poles, Installation	EA	26	$ 2,500.00	$ 65,000.00	$ 1,600.00	$ 41,600.00	$ 2,000.00	$ 52,000.00	$ 1,600.00	$ 41,600.00	$ 1,733.33	$ 45,066.67
80	11.060-108-A-2	Light Poles, Removal	EA	23	$ 500.00	$ 11,500.00	$ 600.00	$ 13,800.00	$ 550.00	$ 11,500.00	$ 1,500.00	$ 34,500.00	$ 866.67	$ 19,933.33
81	11.060-108-A-3	Electrical Circuits	LF	4600	$ 21.00	$ 96,600.00	$ 19.00	$ 87,400.00	$ 20.00	$ 92,000.00	$ 19.00	$ 87,400.00	$ 19.33	$ 88,933.33
82	11.065-108-B-0	Amenities	LS	1	$ 92,000.00	$ 92,000.00	$ 185,000.00	$ 185,000.00	$ 300,000.00	$ 300,000.00	$ 184,698.00	$ 184,698.00	$ 223,232.67	$ 223,232.67
83	11.070-108-A-0	Vibration Monitoring	EA	5	$ 15,000.00	$ 75,000.00	$ 17,000.00	$ 85,000.00	$ 20,000.00	$ 100,000.00	$ 20,000.00	$ 100,000.00	$ 19,000.00	$ 85,000.00
				TOTAL BASE BID:		$ 2,182,134.00		$ 2,219,154.80		$ 2,797,364.75		$ 2,929,020.92		$ 2,648,513.49
				BID SECURITY:				10%		10%		10%		
							Addenda 1	x		x		x		
							Addenda 2	x		x		x		
							Bid Security	x		x		x		
							Bidder Status Form	x		x		x		
							Non-Collusion Affidavit	x		x		x		

SECTION 7 - PROJECT SCHEDULE

PROJECT SCHEDULE

The schedule detailed below is preliminary and can be adjusted per the Village request. We would recommend bidding the project in January as the Village might receive more and lower bids at the start of the New Year. Additionally, this will allow more time for potential fundraising (marketing) of the project.

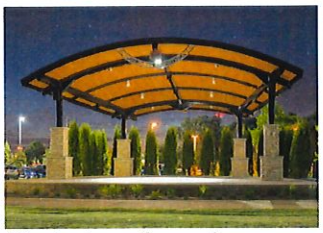


SECTION 8 - PRECEDENT IMAGERY

PRECEDENT IMAGERY

After visiting the site, reviewing the Pavilion Visioning Session conducted by the Village, and discussing the site with Mr. Axon, we have compiled precedent images of site components that might be appropriate for Zander Community Nature Park. If we are selected for this project, we would expand on these site features and garner Village support for the appropriate amenities and details.

PAVILION EXAMPLES



Steel, stone, & wood 'amphitheater' style pavilion

Stone & Steel 'amphitheater' style pavilion

Wood and Steel 'amphitheater' style pavilion

Custom stage during performance

PERMANENT SEATING EXAMPLES - CONTROL CROWDS AND LIMIT SNOW MOBILE USE AROUND PAVILION

Seatwall with natural stone

Retaining wall with natural stone and cap

Monolithic stone bench, splitface finish

Concrete seat wall

PERMEABLE PAVING EXAMPLES - ACCESS / MAINTENANCE ROUTE TO 'BACK STAGE' OF PAVILION

Grass paver system

Porous paving block system

Permeable interlocking concrete pavement

Porous concrete

FACILITY EXAMPLES - POTENTIAL DESIGN BASED ON FEEDBACK FROM VISIONING SESSION

Screened enclosure

Double enclosure

Fenced enclosure

Modular Stand-alone facility

FORM A: Signature Affidavit

This form must be returned with your response.

In signing the Proposal, we certify that we have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not to submit Proposals, that Proposals have been independently arrived at, without collusion with any other Proposers, competitor or potential competitor; that Proposals have not been knowingly disclosed prior to the opening of Proposals to any other Proposers or competitor; that the above statement is accurate under penalty of perjury.

The undersigned, submitting this Proposal, herby agrees with all the terms, conditions, and specifications required by the Village in this Request for Proposal, declares that the attached Proposal and pricing is in conformity therewith, and attests to the truthfulness of all submissions in response to this solicitation.

Proposers shall provide the information requested in this request, along with all information requested in the forms included in this request. Include the legal name of the Proposers and signature of the person(s) legally authorized to bind the Proposers to a contract.

SNYDER & ASSOCIATES

COMPANY NAME

SIGNATURE

3-05-2020

DATE

ANDY MEESSMANN

SIGNOR NAME

NOTICE FOR PROPOSALS

FORM B: Receipt of Forms and Submittal Checklist

This form must be returned with your response

Forms	Initial to acknowledge SUBMITTAL	Initial to acknowledge RECEIPT
Description of Services	N/A	M.A.
Form A: Signature Affidavit	AM	M.A.
Form B: Receipt of Forms and Submittal Checklist	AM	M.A.
Form C: Vendor Profile/Refences	AM	M.A.
Form D: Fee Proposal	AM	M.A.
Addendum #	AM - ELECTRICAL	M.A
Addendum #		
Addendum #		

SNYDER & ASSOCIATES

Company Name

ANDY MEESSMANN

Signor Name

FORM C: Vendor Profile/References

This form must be returned with your response.

Company Information

Company Name Snyder & Associates			
Contact Name Andy Meessmann		**Title** Project Manager, PLA	
Telephone Number 608.838.0444 ex. 232		**Fax Number** 608.838.0445	
Email ameessmann@snyder-associates.com			
Address 5010 Voges Rd.	**City** Madison	**State** WI	**Zip** 53718

References

List contracts for similar services or materials that have been completed within the last five years. Reference 1 – Client Information			
Company Name Miracle League of Dane County, and the Village of Cottage Grove Parks, Recreation and Forestry			
Contact Name Bill Schultz & Greg Sweeney (Miracle League of Dane County), and Sean Brusegar (Village of Cottage Grove Parks, Recreation and Forestry)			
Address 105 North High Point Rd., and 210 Progress Dr, Suite 2	City Madison, and Cottage Grove	State WI	Zip 53717, and 53527
Telephone Number bschultz7782@gmail.com greg.sweeney435@gmail.com sbrusegar@village.cottage-grove.wi.com		Email 608.836.5566 (Bill Schultz) 608.301.7946 (Greg Sweeney) 608.839.8968 (Sean Brusegar)	
Contract Period 2019-present	Year Completed Ongoing	Total Cost $1 million	
Description of Work Performed Snyder & Associates is working with the Miracle League of Dane County and the Village of Cottage Grove to develop a master plan and supporting bid documentation for a Miracle Field and other site improvements at Bakken Park in Cottage Grove. Construction is expected to begin in spring 2020.			

NOTICE FOR PROPOSALS

FORM C (continued): Vendor Profile/Qualifications

This form must be returned with your response.

Reference 2 – Client Information			
Company Name: Village of McFarland School District			
Contact Name: Paul Ackley			
Address: 5101 Farwell St.	City: McFarland	State: WI	Zip: 53558
Telephone Number: 608.838.4568	Email: ackleyp@mcfsd.org		
Contract Period: 2017-2018	Year Completed: 2018	Total Cost: $3.7 million	
Description of Work Performed: Snyder & Associates developed master plans and construction documents, and provided construction adminstration for the renovated stadium, field, and adjacent site improvements to McFarland High School Stadium, and two baseball fields. Other services provided include environmental permitting, cost estimation, and marketing photography.			

Reference 3– Client Information			
Company Name: City of Johnston, Iowa			
Contact Name: John Schmitz			
Address: 6400 NW Beaver Dr. PO Box 410	City: Johnston	State: Iowa	Zip: 50131
Telephone Number: 515.727.8091	Email: jschmitz@cityofjohnston.com		
Contract Period: 2005-2018	Year Completed: 2018	Total Cost: 4,500,000	
Description of Work Performed: Snyder & Associates worked with the City of Johnston, Iowa from 2005-2018 planning a regional park. Construction included the creation of an 8 acre lake with a 3 acre wetland enhancement area, a civic area with an open-air shelter and amphitheater, a custom lake-side shelter, restroom facilities, trails, and other amenities. Services provided include construction administration, permitting, master planning, engineering, and graphic production.			

PROJECT FEES - SNYDER & ASSOCIATES

The table below represents the overall cost per task based on the proposal documented within the previous pages. The costs shown below are inclusive of all labor, delivery, and other expenses that are necessary for plan completion and successful project installation according to this proposal.

A grand total fee assuming the maximum time and materials fee for Task 8 (construction administration) would be $22,765.

We would encourage the Village to consider the "Additional Scope Options" below to help secure additional funding for construction.

	FEE
PHASE 1: CONCEPT SITE PLAN	
TASK 1: KICK OFF MEETING	$500
TASK 2: SITE SURVEY AND INVENTORY + ANALYSIS	$4,700
TASK 3: CONCEPT SITE DEVELOPMENT PLANS	$2,000
TASK 4: CONCEPT SITE DEVELOPMENT PLAN REVIEW	$800
TASK 5: MASTER PLAN DEVELOPMENT	$1,250
TASK 6: MASTER PLAN REVIEW AND PRESENTATION	$950
TASK 7: PUBLIC MASTER PLAN PRESENTATION AND REPORT	$2,000
TASK 8: MARKETING THE PROJECT	$315
PHASE 1 FEE TOTAL	$12,515
PHASE 2: CONSTRUCTION DOCUMENTATION AND DRAWINGS	
TASK 1: DESIGN DRAWINGS DRAFT 1	$3,000
TASK 2: DRAFT 1 REVIEW MEETING	$300
TASK 3: DESIGN DRAWINGS DRAFT 2	$1,000
TASK 4: DRAFT 2 MEETING REVIEW	$500
TASK 5: PRE-BID MEETING AND SITE TOUR	$550
TASK 6: CONSTRUCTION BIDDING	$400
TASK 7: PRE-CONSTRUCTION MEETING AND STAKING	$1,000
TASK 8: CONSTRUCTION ADMINISTRATION TIME AND MATERIALS NOT TO EXCEED	$3,500
PHASE 2 FEE TOTAL	$10,250
GRAND TOTAL WITH MAXIMUM CONSTRUCTION ADMINISTRATION FEE	$22,765
ADDITIONAL SCOPE OPTIONS	
GRANT FUNDING	$1,000
3D ANIMATION	$5,000

NOTICE FOR PROPOSALS

FORM D: Fee Proposal

This form must be returned with your response.

Prepare the Fee Proposal to include the following:

1. All Inclusive – Covers all direct and indirect necessary expenses for each section.

2. Not to Exceed – The actual fees shall not exceed the amount specified on each line of the fee proposal.

a. Phase 1 (not to exceed) $ *$12,515*

b. Phase 2 (not to exceed) $ *$10,250*

The above fees shall be compensation for all the services provided pursuant to this agreement. The cost for project deliverables shall be included as part of the costs above. This fee includes all necessary meetings with the Village Board, Committees, and community as required. All costs incurred by the contractors and all sub-contractors are included herein.

Any additional services over and above the services described in this agreement shall be provided only when authorized in writing by the Village's designated representative. For additional services, provide the hourly rate for all staff positions (ie – Engineer Technician, Project Engineer, etc.) that may be designated for this project and any overhead rates that would apply:

See following page.

SNYDER & ASSOCIATES, INC.
2019-20
STANDARD FEE SCHEDULE

Billing Classification/Level	Billing Rate	
Professional		
Engineer, Landscape Architect, Land Surveyor, GIS, Environmental Scientist Project Manager, Planner, Right-of-Way, Graphic Designer		
Principal II	$208.00	/hour
Principal I	$197.00	/hour
Senior	$177.00	/hour
VIII	$163.00	/hour
VII	$155.00	/hour
VI	$148.00	/hour
V	$138.00	/hour
IV	$128.00	/hour
III	$116.00	/hour
II	$106.00	/hour
I	$93.00	/hour
Technical		
Technicians--CADD, Survey, Construction Observation		
Lead	$125.00	/hour
Senior	$119.00	/hour
VIII	$111.00	/hour
VII	$103.00	/hour
VI	$92.00	/hour
V	$82.00	/hour
IV	$76.00	/hour
III	$64.00	/hour
II	$56.00	/hour
I	$48.00	/hour
Administrative		
II	$64.00	/hour
I	$52.00	/hour
Reimbursables		
Mileage	*Current IRS standard rate*	
Outside Services	*As Invoiced*	

BUSCH'S
Signs & Designs , Inc.

225 Bruce Street Verona, WI 53593 (608) 848-1900 (608) 848-1901 FAX
http://www.buschsigns.com

PROPOSAL

PROPOSAL SUBMITTED TO	PHONE	DATE
JOHN I. HILLEBRAND G. V. CONSERVANCY	608-400-2320 Cell# 608-798-3456 Home	05/26/2020
		NUMBER 15020
STREET	JOB NAME	
2144 Hillebrand Drive	JOHN I. HILLEBRAND G. V. CONSERVANCY	
CITY, STATE AND ZIP CODE	LOCATION	JOB PHONE
Cross Plains, WI 53528	Deliveries	608-400-2320 Cell#

We hereby propose to furnish materials and labor necessary for the completion of:

Quantity	Description	Unit Price	Total
	JOHN I. HILLEBRAND GLACIAL VALLEY CONSERVANCY		
1	NEW SIGN 3'0" x 6'0" x 1 1/2" Thick 15 Lb HDU (High Density Urethane) Sign Foam Dimensionally Engraved Single-Sided	2,130.00	$2,130.00
1	NEW SIGN 2'6" x 5'0" x 1 1/2" Thick 15 Lb HDU (High Density Urethane) Sign Foam Dimensionally Engraved Single-Sided	1,670.00	$1,670.00
2	Design/Layout(s) for Customer Approval. NOTE: Need Clean, High Resolution EPS or Illustrator File of Village of Cross Plains Logo for Reproduction		
1	Set of Touch Up Colors		
2	Deliveries to: Tim Hillebrand, 608-400-2320 Cell#, 2144 Hilebrand Drive, Cross Plains, WI 53523		

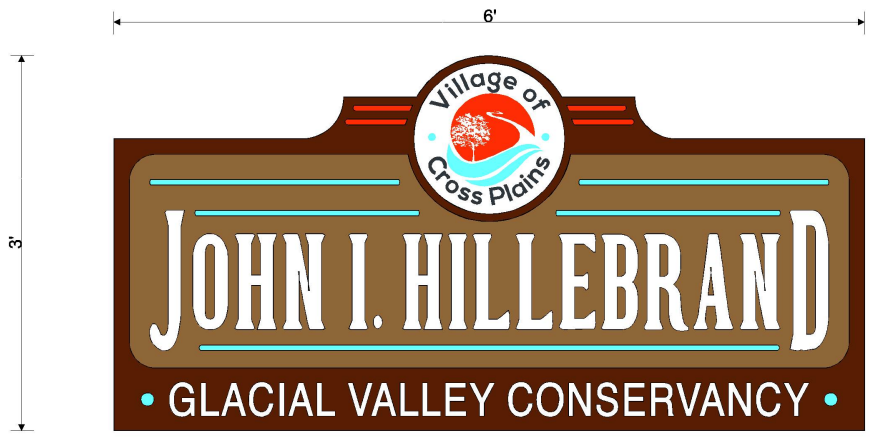
	SubTotal	$3,800.00
5.50 % DANE	Tax	$209.00
	TOTAL	$4,009.00

BUSCH'S
Signs & Designs

225 Bruce Street • Verona, WI 53593
• (608) 848-1900 •
www.buschsigns.com • Email: donbusch@buschsigns.com

JOB NAME: JOHN I. HILLEBRAND 6'0 Sign

FAXED / E-MAILED: DB. 8/5/2020



SCALE: 1" = 1'0"

QUANTITY: 1- Single-Sided

TYPE STYLES: Joyeux - Custom
Helvetica - Custom

DESIGNER: D. Busch 8/5/2020

This Design is the exclusive property of BUSCH'S SIGNS & DESIGNS, INC. and cannot be reproduced, copied, or exhibited without BUSCH'S SIGNS & DESIGNS, INC. prior written consent.

COLORS

BACKGROUND: SW 6103 Tea Chest Paint
BACK: SW 6103 Tea Chest Stain
BORDER: SW 6006 Black Bean Paint
PINSTRIPES UPPER: Recessed - SW 6886 Invigorate Paint
PINSTRIPES LOWER: SW 6953 Candid Blue Paint

LETTERS: Regular and Recessed - SW White Paint
LOGO: Letters - SW 6258 Tricorn Black Paint
Circle Portion - SW 6886 Invigorate Paint. Tree - SW White Paint
Bullets and Waves - SW 6953 Candid Blue Paint
BULLETS: Recessed - SW 6958 Dynamic Blue Paint

CUSTOMER APPROVAL: _____ **DATE:** _____

Parks & Rec Fund - Fund 140
Expenses

Account #		Account Description	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Actual 2019	Budget 2020	Budget 2021	% change vs. 2020	Notes / Explanation for change greater than 5%
51430	110	Bonus Pool	-	-	-	-	1,987	2,625	2,949	3,750	3,500	-7%	
51430	171	Health Insurance	-	-	15,784	25,496	28,737	29,931	23,542	28,000	28,000	0%	
51430	172	Dental	-	-	466	1,012	875	833	936	1,000	1,000	0%	
51430	173	Retirement	-	1,913	6,497	6,297	9,576	9,665	12,910	13,700	13,900	1%	
51430	174	Social Security	4,448	6,547	10,382	10,012	12,969	14,432	17,234	18,500	18,650	1%	
51430	175	Medicare	1,040	1,527	2,428	2,342	3,033	3,375	4,031	4,500	4,550	1%	
51430	176	Life Insurance	-	2	48	78	112	113	135	250	250	0%	
51430	177	Income Continuation	-	-	-	-	-	-	-	-		----------	
54600	103	Senior Coordinator	1,146	837	-	-	-	-	-	-		----------	
54600	204	Dues & Subscription	13,215	13,215	14,240	18,480	19,210	19,210	19,210	23,000	24,300	5%	
55200	101	Director	16,084	16,580	17,997	18,064	18,415	19,116	21,598	23,500	23,750	1%	
55200	102	Parks Maintenance	-	-	-	710	37,422	36,530	39,903	40,000	41,950	5%	Added to supplemental budget - Equal to PF posit
55200	104	Part-Time Staff	5,250	8,840	10,425	6,193	10,000	6,195	10,263	19,000	19,000	0%	
55200	178	Uniform	-	-	-	-	-	500	75	1,000	1,000	0%	
55200	202	Communication	1,257	939	-	830	986	1,500	1,476	1,600	1,600	0%	
55200	203	Utilities	4,737	4,011	5,268	7,963	6,241	5,852	5,669	5,250	5,250	0%	
55200	204	Dues & Subscriptions	-	-	130	460	80	175	-	500	500	0%	
55200	205	Meetings	340	395	500	698	201	846	300	1,000	1,000	0%	
55200	206	Printing	770	190	-	920	1,000	1,000	1,000	1,000	1,000	0%	
55200	207	Support Services	2,708	3,455	4,171	2,122	2,212	2,538	1,256	3,500	3,500	0%	
55200	301	Equipment	5	192	106	-	250	334	-	1,000	1,000	0%	
55200	302	Technology	5,100	259	500	90	275	76	-	500	500	0%	
55200	303	Fuel	480	552	671	732	456	536	754	1,750	1,750	0%	
55200	304	Supplies	1,636	802	2,517	1,507	430	2,830	2,256	3,000	3,000	0%	
55200	305	Maintenance	8,739	14,694	13,784	16,543	13,786	12,131	16,405	16,000	16,500	3%	
55200	306	Programs	246	(378)	-	-		-	-	-		----------	
55200	307	Concessions	2,001	2,445	1,758	2,280	2,610	996	3,247	2,500	2,500	0%	
55200	399	Miscellaneous	-	500	1,203	76	-	-	1,223	500	500	0%	
55300	101	Director	15,786	16,274	17,183	17,730	18,074	18,762	21,348	23,500	23,750	1%	
55300	102	Recreation Coordinator	5,143	26,658	32,915	33,646	36,849	37,671	68,487	71,750	72,500	1%	
55300	103	Part-Time Staff	-	8,575	14,496	9,634	12,909	25,860	27,033	26,000	26,000	0%	
55300	104	Part-Time Staff - After School	-	-	-	-	7,276	18,752	9,476	12,000	12,000	0%	
55300	178	Uniform	-	-	-	1,137	-	291	478	1,000	1,000	0%	
55300	201	Postage	-	58	105	54	637	471	489	500	500	0%	
55300	202	Communication	198	500	584	616	826	2,244	2,023	2,000	2,000	0%	
55300	204	Dues & Subscriptions	300	300	630	205	204	215	80	250	250	0%	
55300	205	Meetings	350	597	1,050	978	711	1,279	997	1,500	1,500	0%	
55300	206	Printing	804	-	1,685	2,500	3,273	3,322	3,370	3,500	3,500	0%	
55300	207	Support Services	23,006	27,996	28,590	28,746	25,727	21,301	27,962	32,000	32,000	0%	
55300	302	Technology	1,317	5,204	5,458	5,618	5,434	9,691	9,025	5,200	5,200	0%	
55300	304	Supplies	7,342	9,103	9,137	7,183	7,461	7,058	8,350	9,250	9,250	0%	
55300	306-101	Programs	16,106	17,296	24,546	24,081	20,124	23,302	20,694	22,000	22,000	0%	

Parks & Rec Fund - Fund 140
Expenses

Account #		Account Description	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Actual 2019	Budget 2020	Budget 2021	% change vs. 2020	Notes / Explanation for change greater than 5%
55300	306-102	Programs-Life Foundation	-	-	13,460	22,101	10,474	10,913	-	-		----------	
55300	306-103	Programs - After School Club	-	-	-	-	1,291	1,358	1,854	3,000	3,000	0%	
55420	101	Director	15,786	16,274	17,183	17,730	18,074	18,762	21,348	23,500	23,750	1%	
55420	102	Pool Managers	9,831	11,247	9,508	11,707	11,555	12,573	10,941	13,500	13,500	0%	
55420	103	Lifeguards	36,246	31,252	32,445	34,976	31,228	31,896	34,137	52,000	52,000	0%	
55420	104	Swim Team	18,095	20,189	19,910	15,881	17,758	15,675	16,606	18,000	18,000	0%	
55420	178	Uniform	727	339	357	559	253	300	754	500	500	0%	
55420	203	Utilities	17,196	18,260	18,847	17,769	27,810	13,445	14,670	12,500	12,500	0%	
55420	204	Dues & Subscriptions	1,044	1,044	1,150	1,048	36	1,048	1,048	1,250	1,250	0%	
55420	207	Support Services	450	250	466	250	1,048	-	-	500	500	0%	
55420	301	Equipment	1,903	1,913	1,077	654	98	710	3,928	3,000	3,000	0%	
55420	302	Technology	2,352	109	647	-	-	-	108	500	800	38%	Get internet access to the facility May - Septemb
55420	304	Supplies	6,390	5,905	6,268	6,336	6,994	7,693	7,502	8,000	8,000	0%	
55420	305	Maintenance	1,095	3,145	6,820	5,707	3,870	2,021	2,240	6,250	7,000	11%	Increase is within 1% and needed for pool tile and electric
55420	307	Concessions	2,921	2,064	3,040	2,612	2,385	3,565	1,253	3,000	3,000	0%	
55420	820	Pool Improvements	-	-	-	-	2,338	-	-	-		----------	
59200		Transfers to Other Funds	-	-	33,717	10,000	10,000	10,000	10,000	10,000	10,000	0%	
		Totals	253,590	302,071	410,149	402,364	455,580	471,515	512,574	580,250	586,700	1%	586052

Parks & Rec Fund - Fund 140
Expenses

Account #		Account Description
51430	110	Bonus Pool
51430	171	Health Insurance
51430	172	Dental
51430	173	Retirement
51430	174	Social Security
51430	175	Medicare
51430	176	Life Insurance
51430	177	Income Continuation
54600	103	Senior Coordinator
54600	204	Dues & Subscription
55200	101	Director
55200	102	Parks Maintenance
55200	104	Part-Time Staff
55200	178	Uniform
55200	202	Communication
55200	203	Utilities
55200	204	Dues & Subscriptions
55200	205	Meetings
55200	206	Printing
55200	207	Support Services
55200	301	Equipment
55200	302	Technology
55200	303	Fuel
55200	304	Supplies
55200	305	Maintenance
55200	306	Programs
55200	307	Concessions
55200	399	Miscellaneous
55300	101	Director
55300	102	Recreation Coordinator
55300	103	Part-Time Staff
55300	104	Part-Time Staff - After School
55300	178	Uniform
55300	201	Postage
55300	202	Communication
55300	204	Dues & Subscriptions
55300	205	Meetings
55300	206	Printing
55300	207	Support Services
55300	302	Technology
55300	304	Supplies
55300	306-101	Programs

Parks & Rec Fund - Fund 140
Expenses

Account #		Account Description	
55300	306-102	Programs-Life Foundation	
55300	306-103	Programs - After School Club	
55420	101	Director	
55420	102	Pool Managers	
55420	103	Lifeguards	
55420	104	Swim Team	
55420	178	Uniform	
55420	203	Utilities	
55420	204	Dues & Subscriptions	
55420	207	Support Services	
55420	301	Equipment	
55420	302	Technology	er.
55420	304	Supplies	
55420	305	Maintenance	cal issues in 2020
55420	307	Concessions	
55420	820	Pool Improvements	
59200		Transfers to Other Funds	
		Totals	