

3/17/2020 - Minutes

1. Village Board Special Meeting Agenda

Village Board

Special Meeting Minutes

Village of Cross Plains

2417 Brewery Road, PO Box 97

Cross Plains, WI 53528

(608) 798-3241

Tuesday, March 17, 2020

6:30 pm

1. Call to Order, Roll Call, and Pledge of Allegiance

President Lengfeld called the Village Board meeting to order at 6:30 p.m.

Present: Trustees Bill Brosius, Lori Zander, Sarah Francois, Kevin Thusius, Lee Sorensen, Judy Ketelboeter, and President Jay Lengfeld.

Also, Present: Village Administrator/Clerk Bill Chang, Mike Wollmer, and Tim Hillebrand.

President Lengfeld announced the suspension of Robert's Rules of Order.

1. –

Mike Wollmer, 7029 Laufenberg Blvd., asked that the Village Board to consider keeping Robert's Rules of Order, noting that it does truly make meeting efficient.

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1. Discussion and Possible Action on the Village's Response to COVID-19.

1. Chang provided an update on the state of the Village and response to COVID-19 and stated that he is updating the Village's website daily. The Village website is currently the best source for the most recent news from the Village.
2. Chang presented a draft adding emergency leave provisions to the Village's Employee Manual. A final draft will be presented at the next meeting.
3. Chang presented the Village's Continuity of Operations Plan to the Village Board noting that he is still waiting for information from some departments. This will be presented at the next meeting for approval.
4. Chang recommended that the Village Board declare a state of emergency for the following reasons:
 1. To communicate the seriousness of the issue and solidarity of messaging with the County, State, and Federal governments.
 2. To have the ability to direct and allow for Village resources to respond to the pandemic.
 3. To satisfy the prerequisite to request for disaster reimbursement from FEMA and WEM.

A motion was made by Trustee Ketelboeter and seconded by Trustee Sorensen, to approve the Resolution Declaring State of Emergency for the Village of Cross Plains in response to COVID-19. Roll call vote requested. YES – Trustees Zander, Francois, Thusius, Sorensen, Ketelboeter, Brosius, and President Lengfeld. Motion carried 7-0.

1. Adjournment

A motion was made by Trustee Ketelboeter, second by Trustee Sorensen, and unanimously carried by the Village Board, to adjourn. Meeting ended at 8:30 p.m.

Proper notice of this meeting was given to the public and posted on the public bulletin boards in accordance with the Open Meeting Law.

Respectfully submitted,

Bill Chang

Village Administrator/Clerk