

1. Village Board Regular Meeting Agenda

Documents:

[00 05.26.2020 VB FINAL AGENDA.PDF](#)

1.1. Village Board Regular Meeting Agenda Packet

Documents:

[00 05.26.2020 VB FINAL AGENDA PACKET.PDF](#)

2. Meeting Process And Instructions

Documents:

[I.1 MEETING PROCESS AND INSTRUCTIONS.PDF](#)

3. Village Meeting Participation Registration Form

Documents:

[20200515154908506.PDF](#)

Village of Cross Plains Board of Trustee Meeting

Regular Meeting Notice and Agenda

Rosemary Garfoot Public Library Community Room
2107 Julius St
Cross Plains, WI 53528
(608) 798-3241

Tuesday, May 26, 2020
6:00 pm

Please note that due to current spacing requirements concerning COVID-19, the facility will have limited seating. The Village of Cross Plains will provide opportunities for, and encourage that the public participate virtually or by calling in. The log in information is as follows:

Zoom Virtual Meeting Link:

<https://us02web.zoom.us/j/81392456725>

Conference telephone line:

+1 312 626 6799

Meeting ID: 813 9245 6725

- I. Call to Order
- II. Roll Call
- III. Pledge of Allegiance
- IV. Public Comment – This is an opportunity for anyone to address the Village Board on **ANY** issue **EITHER ON OR NOT ON THE** current agenda. *Please observe the time limit of 3 minutes.* While the Village Board encourages input from residents, it may not discuss or act on any issue that is not duly noticed on the agenda.

THOSE WISHING TO SPEAK DURING THE VIRTUAL MEETING MUST REGISTER PRIOR THE START TIME OF THE CURRENT MEETING. YOU ARE ENCOURAGED REGISTER YOUR COMMENT BY SENDING AN EMAIL TO BCHANG@CROSS-PLAINS.WI.US AHEAD OF THE MEETING. YOU MAY ALSO CALL THE VILLAGE HALL DURING REGULAR BUSINESS HOURS. THE MEETING ROOM WILL BE OPENED 30 MINUTES BEFORE THE MEETING TO COLLECT REGISTRATIONS. TO REGISTER A PUBLIC COMMENT AT THIS TIME YOU WILL NEED TO RAISE YOUR HAND VIRTUALLY TO BE UNMUTED. TELEPHONE PARTICIPANTS WILL ALSO BE UNMUTED ONE AT A TIME DURING THIS PERIOD TO ENSURE THAT NO ONE IS MISSED.

- V. Consent Agenda – Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business.

FINAL MEETING AGENDA 05.26.2020

1. Minutes of regular meeting held on April 27, 2020.
2. Total Disbursements from 04/23/2020 through 05/14/2020 in the amount of \$397,756.53 as follows:
 - 110 – General Fund: \$60,361.73
 - 120 – Capital Fund: \$6,017.90
 - 130 – Library Fund: \$3,274.98
 - 140 – Parks/Rec Fund: \$5,420.32
 - 150 – Debt Service Fund: \$259,740.00
 - 310 – TID Fund: \$0.00
 - 660 – Water Fund: \$18,226.13
 - 670 – Sewer Fund: \$44,715.47

VI. Report of Village Officers

1. Village President
2. Village Administrator/Clerk
3. Village Vice President
4. Other Trustee Reports
5. Other Staff Reports

VII. General Business

1. Discussion and Possible Action Regarding ATV/UTV Road Routes.
2. Discussion and Possible Action Regarding the Conditional Use Permit Application for 4001 Creek Side Way.
3. Discussion and Possible Action to Amend the Specific Implementation Plan for 1504 Main Street – Mid Towne Construction.
4. Discussion and Possible Action Regarding a Residential Chicken Coop License Application from Jamie Pitt at 3060 Niesen Street.
5. Discussion and Possible Action Regarding a Request for Sewer Bill Adjustment from Brian Kolden for 102 Ziegler Court.
6. Discussion and Possible Action Regarding Solar Farm Memorandum from the Sustainability Committee.
7. Discussion and Possible Action on Ordinance No.02-2020: Regarding Heavy Traffic Routes.

8. Discussion and Possible Action Regarding the 2019 Final Financial Audit Report.
9. Discussion and Possible Action Regarding the Village's Financial Policies.
10. Discussion and Possible Action Regarding 2020 First Quarter Financial Reports.
11. Discussion and Possible Action Related to COVID-19 Response.
 - a. Impact of COVID 19 on the 2020 Budget.
 - b. Discussion and Possible Action Regarding Park and Recreation.
 - c. Discussion and Possible Action Regarding Resolution No. 07-2020 to Waive Interest and Penalties on Property Tax Payment Installments Due on or After April 1, 2020.
 - d. Discussion and Possible Action Regarding Alcohol Licensing Fees.
 - e. Discussion and Possible Action Regarding Ordinance No. 03-2020: Regarding COVID-19 Prevention and Control.
12. Discussion and Possible Action on Setting the 2021 Budget Goals and Objectives.

VIII. Future Agenda Items

IX. Closed Session

1. The Village Board will meet in Closed Session pursuant to 19.85(1)(g) of Wisconsin Statutes, "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." – Acquiring Properties for Flood Mitigation.
 - A. Reconvene into Open Session pursuant to 19.85(2) of Wisconsin Statutes.
 - B. Possible Action Regarding Property Acquisition.

X. Adjournment

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the Village Hall at (608) 798-3241 or bchang@cross-plains.wi.us.

Village of Cross Plains Board of Trustee Meeting

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- V. Consent Agenda – Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business.

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2. Village Administrator/Clerk
3. Village Vice President
4. Other Trustee Reports
5. Other Staff Reports

VII. General Business

1. Discussion and Possible Action Regarding ATV/UTV Road Routes. [PDF 41-262](#)
2. Discussion and Possible Action Regarding the Conditional Use Permit Application for 4001 Creek Side Way. [PDF 263-281](#)
3. Discussion and Possible Action to Amend the Specific Implementation Plan for 1504 Main Street – Mid Towne Construction. [PDF 282-306](#)
4. Discussion and Possible Action Regarding a Residential Chicken Coop License Application from Jamie Pitt at 3060 Niesen Street. [PDF 307-308](#)
5. Discussion and Possible Action Regarding a Request for Sewer Bill Adjustment from Brian Kolden for 102 Ziegler Court. [PDF 309](#)
6. Discussion and Possible Action Regarding Solar Farm Memorandum from the Sustainability Committee. [PDF 310-312](#)
7. Discussion and Possible Action on Ordinance No.02-2020: Regarding Heavy Traffic Routes. [PDF 313-315](#)

8. Discussion and Possible Action Regarding the 2019 Final Financial Audit Report. [PDF 316-386](#)
9. Discussion and Possible Action Regarding the Village's Financial Policies. [PDF 387-409](#)
10. Discussion and Possible Action Regarding 2020 First Quarter Financial Reports. [PDF 410-419](#)
11. Discussion and Possible Action Related to COVID-19 Response.
 - a. Impact of COVID 19 on the 2020 Budget. [PDF 420-421](#)
 - b. Discussion and Possible Action Regarding Park and Recreation. [PDF 422-423](#)
 - c. Discussion and Possible Action Regarding Resolution No. 07-2020 to Waive Interest and Penalties on Property Tax Payment Installments Due on or After April 1, 2020. [PDF 424-432](#)
 - d. Discussion and Possible Action Regarding Alcohol Licensing Fees. [PDF 433-434](#)
 - e. Discussion and Possible Action Regarding Ordinance No. 03-2020: Regarding COVID-19 Prevention and Control. [PDF 435-438](#)
12. Discussion and Possible Action on Setting the 2021 Budget Goals and Objectives. [PDF 439](#)

VIII. Future Agenda Items

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Village of Cross Plains Meeting Instructions and Tips

Participation in Village Meetings

The public may participate in Village meetings in various ways.

Attending in Person

The Village Board currently hosts its Village Board and Plan Commission meetings in the Community Room at the Rosemary Garfoot Public Library. Due to space constraints the room is limited to the Board/Commission and an additional five (5) people. These spaces are reserved first for people with disabilities that may need accommodations in order to participate or monitor the meeting. Other participants are strongly encouraged to attend virtually or by phone. Comments made virtually or by phone will carry the same weight as those made in person. The Village Board may, from time to time, allow for participants who would like to speak in person to rotate in and out of the room depending on the spacing availability at that time.

FOR THE MAY 26TH MEETING, THE FRONT AREA OF THE LIBRARY WILL BE OPEN FOR THOSE THAT WOULD LIKE TO MAKE COMMENT IN PERSON. ALL PARTICIPANTS WILL HAVE TO LINE UP AND ABIDE BY THE 6 FOOT SEPERATION POLICY. A MAP HAS BEEN ATTACHED FOR YOUR REFERENCE. YOU WILL BE ABLE TO PROVIDE YOUR PUBLIC COMMENT IN PERSON, BUT WILL HAVE TO LEAVE THERE ROOM THEREAFTER IF THERE IS SOMEONE WHO WOULD LIKE TO TESTIFY. YOU WILL BE REQUIRED TO FILL OUT A REGISTRATION FORM AND SUBMIT IT AS YOU ENTER THE ROOM TO SPEAK.

All other committee meetings are currently only being held virtually.

Attending Virtually

Participants may observe and participate in Village meetings remotely.

Direct link – Web meeting

Participants may click on the **ZOOM Virtual Meeting Link** (see image below) at the top the Village Board Agenda or in the email sent by the Village Administrator. The meeting link on the agenda will take you to the Zoom website or it will open the Zoom Application. Participants may choose to download the Zoom Application or access Zoom through the web browser. Alternatively, participants may also type in the link into the URL address bar to bring the participant to the meeting. All participants should check their computer's capacity prior to the meeting.

NOTE THAT THE MEETING ID LINK WILL CHANGE FOR EACH TYPE OF MEETING. THEREFORE, THE MEETING LINK MAY CHANGE. PARTICIPANTS SHOULD MAKE SURE THAT THE THEY ARE USING THE LINK ON CURRENT AGENDA TO ACCESS THE CORRECT MEETING.

Village of Cross Plains Board of Trustee Meeting

Regular Meeting Notice and Agenda

Rosemary ~~Garfoot~~ Public Library Community Room
2107 Julius St
Cross Plains, WI 53528
(608) 798-3241

**Tuesday, May 26, 2020
6:00 pm**

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Zoom Virtual Meeting Link:
<https://us02web.zoom.us/j/81392456725>

Conference telephone line:
+1 312 626 6799

Meeting ID: 813 9245 6725

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Telephone

The public may also join by teleconference. To do so, participants should dial the **Conference Telephone Line** provided. Participants will then need to enter the specific **Meeting ID Number** (see image below). Follow the prompts to be let in the room. If you need accommodations for toll free access, please contact the Village Hall prior to the meeting.

Village of Cross Plains Board of Trustee Meeting
Regular Meeting Notice and Agenda

Rosemary ~~Garfoot~~ Public Library Community Room
2107 Julius St
Cross Plains, WI 53528
(608) 798-3241

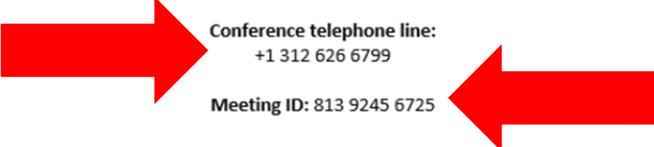
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Public Participation Process

Generally, the agenda will have a public comment section (see below). Due to the logistical challenges for commenting during a virtual public meeting, the following process will be adopted to ensure that the public can participate in the meeting and that the governing body can run an effective and efficient meeting.



II. **Public Comment** – This is an opportunity for anyone to address the Village Board on **ANY** issue **EITHER ON OR NOT ON THE** current agenda. *Please observe the time limit of 3 minutes.* While the Village Board encourages input from residents, it may not discuss or act on any issue that is not duly noticed on the agenda.

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Registration of Comments

The public comment section has been revised to allow public comment in any topic **ON OR NOT ON THE AGENDA**. Those wishing to speak must register before the meeting to do so. Participants can register to speak by notifying the Village Administrator ahead of the meeting. Please see the following methods:

Written Comments

At any time, anyone who is interested in submitting a written comment may do so by emailing the Village Administrator at bchang@cross-plains.wi.us or in writing to Village Board, P.O. Box 97, Cross Plains, WI 53528. The written comment will be read to the Village Board at the corresponding meeting.

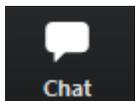
Public Comments

Anyone wishing to make a public comment at a particular meeting must register to do so prior to the start time of the meeting. Those wishing to speak are encouraged register their comment by sending an email to bchang@cross-plains.wi.us ahead of the meeting. Registration by phone may also be done during business hours prior to the meeting.

In addition, the meeting room will be opened 30 minutes before the meeting to collect registrations only. To register a public comment during this time, the participant will need to raise their hand virtually to be unmuted (see instructions below). Telephone participants will then be unmuted one at a time during this period to ensure that no one is missed. Those participating by phone will need to identify themselves and the issue for which they would like to speak on.

All lines will be muted at the start of the meeting. During the Public Comment Section, each registered participant will be called upon, unmuted, and shall have 3 minutes to speak. Once the Public Comment section of the meeting has concluded, all participants will be muted for the remainder of the meeting so that the governing body may continue with its meeting. The governing body may call on a presenter or participant for clarification at any time during the meeting.

“Chat” function



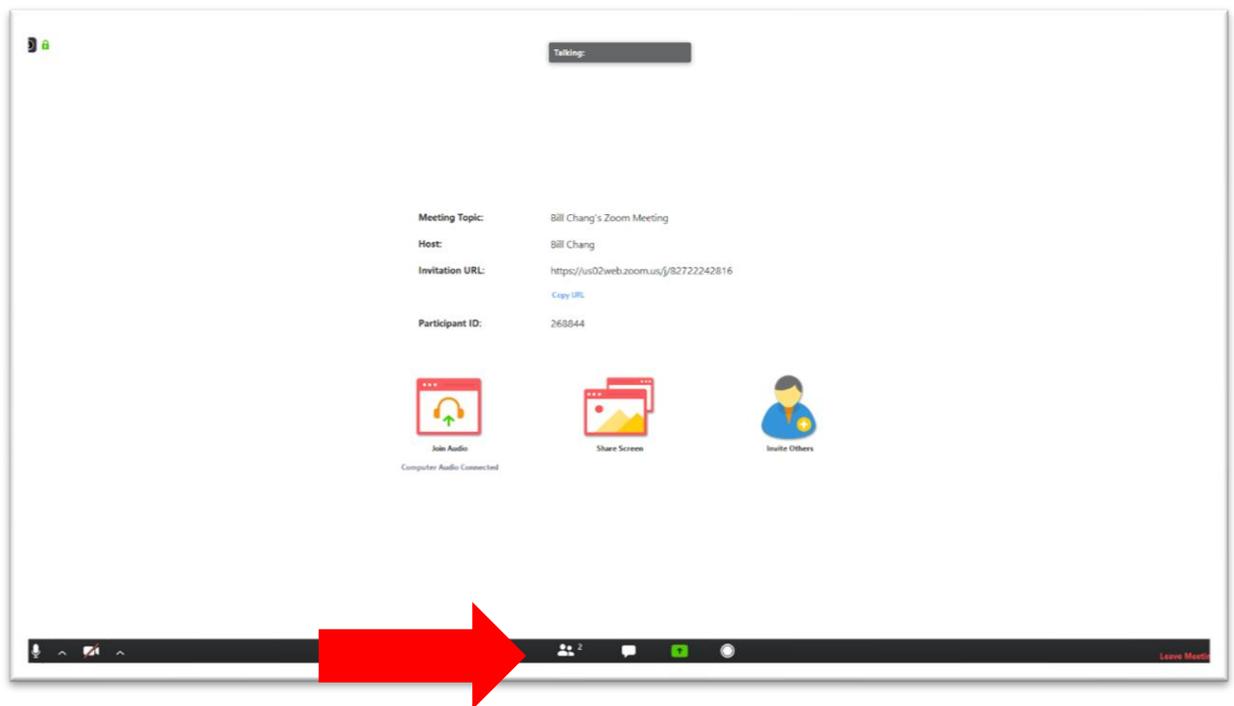
The “Chat” function will be monitored for technical and logistical issues. Discussion on the “Chat” function is public record. Comments made to the board through the “Chat” function may not be acknowledged or addressed by the board. Official comment shall be made through Public Comment.

ZOOM Tips

Raising your hand

Zoom provides an option for participants to raise their hand to be called upon. To do so, please follow the instructions below.

1. Click on the “Participants”  icon at the bottom of the screen.



2. Click on "Raise Hand".

Participants (2)

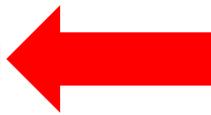
BC	Bill Chang (Me)	 
BW	Becky Ward (Host)	 

3.

Invite

Mute Me

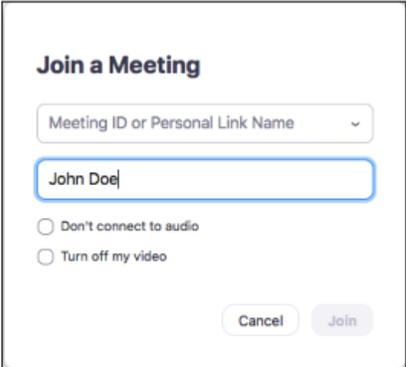
Raise Hand



4. Confirm that your hand is raised.



How to Participate in a Zoom Meeting

<p><u>Using computer:</u> https://zoom.us Depending on your browser, you may have to download the zoom application, once complete, it will open on your screen.</p> <p><u>Using Smartphone or Tablet:</u> Download  app</p>	<p><u>Open Zoom Application</u> Open the zoom application on your electronic device.</p> <p>If you wish to speak during the meeting you will need to have a microphone otherwise you will need to call in with a phone.</p>
	<p><u>Join a Meeting via Electronic Device</u> Using computer: https://zoom.us/join Using Smartphone or Tablet: Open app, Click Join meeting</p> <ul style="list-style-type: none"> • Enter Meeting ID (nine digits) • Enter Meeting Password (six digits) • Click Join • Enter your name (not phone number) <p><i>If you do not want to join with audio or video, check those options before joining (you can add your video and audio again after you've joined the meeting).</i></p>
	<p><u>Join a Meeting via Telephone</u></p> <ul style="list-style-type: none"> • Call 1-312-626-6799 (long distance charges may apply) • Enter Meeting ID (nine digits) • Enter Meeting Password (six digits)
	<p><u>Waiting Room</u> After you have joined the meeting you are in the waiting room, waiting for the host to join and to provide you access. After being granted entry, make sure you click the green "Join with Computer Audio" to join the meeting with audio automatically (you can mute this once you're on the meeting).</p>

Zoom Menu Bar

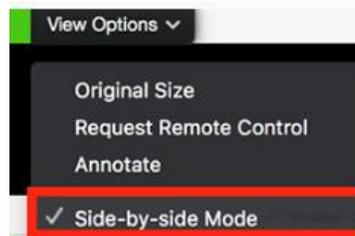


- Mute/Unmute your audio
- Start/stop your video
- Invite others to join the meeting
- Participants- View list of participants, raise hand to speak or change your name.
- Share your screen (with meeting host permission)
- Chat with all/other participants
- Public meetings will be recorded and saved.
- Leave or end the meeting

Side by Side Mode

Allows you to view participants to the right of the shared screen (rather than above host's shared screen)

You can modify your view by choosing Gallery (everybody) or Speaker View at the top of the participant video panel (drag the gray vertical separator to enlarge or reduce the size of this panel)



Committee members are expected to participate in discussion freely.

Motions: When making or seconding a motion, Committee members are asked to state their name first so everybody will know who is speaking.

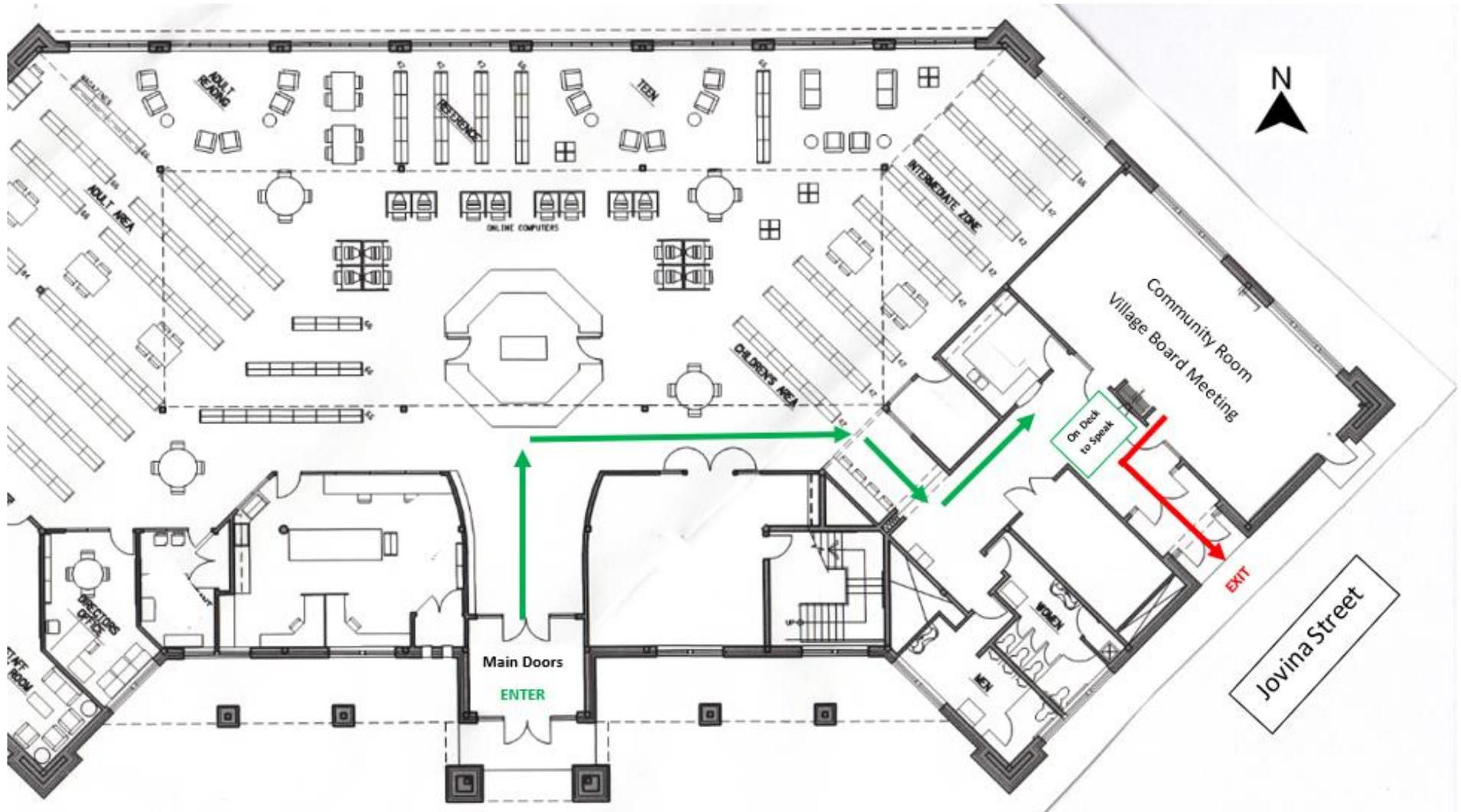
Votes: Unless votes are clearly unanimous, staff will take a roll call vote.

Floor and Direction Map

Village of Cross Plains

Village Board of Trustee Meeting
Rosemary Garfoot Public Library
2107 Julius Street

May 26, 2020; 6:00 p.m.





Village of Cross Plains
PO Box 97, 2417 Brewery Road
Cross Plains, WI 53528
Phone: (608) 798-3241
Fax: (608) 798-3817

Memorandum

To: Village Board
From: Bill Chang, Village Administrator/Clerk
Date: May 22, 2020
Re: **Agenda Packet Changes**

Please note that I have made changes to the Manager's memorandum page within the Agenda Packet in effort to reduce the size of the overall document.

Instead of having one memorandum at the front of the document, I have decided that it makes more sense to have an independent memorandum for each agenda item. These "Agenda Memorandums" will provide preliminary information on the subject and have links to the related ordinances instead of printing the ordinances to the packet. The link will open to a webpage to the ordinance so that you may read it. This change will also help keep you within the specific section of the packet instead of forcing you to jump back and forth between the front of the packet and the packet material.

Please let me know if you have any questions or need any assistance navigating the agenda packet.

Village of Cross Plains Board of Trustee Meeting

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(608) 798-3241

Monday, April 27, 2020
6:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Lengfeld called the Village Board meeting to order at 6:02 p.m.

Present: Trustees Bill Brosius, Lori Zander, Sarah Francois, Judy Ketelboeter, Michael Pomykalski, Kevin Thusius and President Jay Lengfeld.

Also Present: Village Administrator/Clerk Bill Chang, Katy and Dale Ripp, and Luke McNeely.

Present by teleconference: Finance Director Bobbi Zauner, Park and Recreation Director Mike Axon, Police Chief Tony Ruesga, Brett Hofmeister, Kevin Kryzinsky, Greg Jewell, Glen Wipperfurth, Jennifer Bonti, Kevin Murphy, Mike Endres, Pam Born, Sarah Borchardt, Amalia Hicks, and Mark Blaha.

II. Public Comment –

Chang read written comments from **Doug Brunner, 6004 Laufenberg Blvd**, “I would like to personally thank Trustee Lee Sorenson for his service to our community in his role on the village board. Lee takes his time and prepares for meetings and listens to both sides of issues before voting and making his decisions. In addition to his service with the Village Board Lee is active with the Optimists group in Cross Plains and has volunteered multiple times to help us at the annual Spike Rett event. Lee volunteers often and helps make the community a better place with his efforts. Thank for your contribution to our community Mr. Sorenson.”

Chang read the comments from **Terra Morris, Executive Director for the Cross Plains Area Chamber of Commerce**, “

1) I have noticed that the Cross Plains Area Chamber of Commerce emails aren't being opened by the Village Board Members. Not sure if they aren't receiving the newsletters, if they are going to junk mail, if they aren't signed up, or if people are just choosing not to open them. I want to make sure that no one is missing out on my communications and would appreciate you sharing this week's newsletter with the Village Board and asking them to provide me with their preferred email to sign up <https://conta.cc/2YchOxE>

2) I am sending out a weekly email (same format as the one attached) I encourage everyone to sign up for news about local businesses, community happenings, government announcements, and available resources.

3) I created a Daily Video Series where I cover a different topic on each day of the week: Monday: Positive Monday, Tuesday: Hot Topic, Wednesday: Mental/Emotional Health Check-in, Thursday: Working on You and Your Business, Friday: What's Happening Cross Plains. There are sponsorship opportunities for all of these videos (this in effort to provide promotion and advertisement for businesses in place of some of our in person events). I have priced these sponsorships low to allow for those struggling during this difficult time (\$25/video or \$100 for 5 videos) Link for sponsorships: https://docs.google.com/forms/d/e/1FAIpQLSdXSBMnYed25McFlyECGbX9F4_C5mJ0Yi9gou2ayqcHOP3q5Q/viewform?usp=sf_link

4) Any business/organization can provide an update/promotion/sale/etc. on the Friday video, "What's Happening Cross Plains" by completing this form (there is NO charge): https://docs.google.com/forms/d/e/1FAIpQLScPCL-kIKNcoBSa7Qysy_OE1w3TmKx3PpvRSF5oHoE4hu6Rg/viewform?usp=sf_link

5) The new website is continuously being worked on to be user friendly and informative: <http://www.crossplainschamber.net>

6) I am starting another video series called "Chamber Confessions" where local businesses/organizations are interviewed (would love to have a village board member, parks and rec and other Village representatives as part of this series). I am collaborating with Melissa Murphy of GITYS Production of Cross Plains. Our first video will air this week; interviewing the Cross Plains Lions Club.

7) The CPACC membership renewal and enrollment was originally supposed to be launched at the March 19th annual dinner- Our fiscal year beginning April 1, 2020. The CPACC Board of directors and I agreed to postpone the enrollment period and launch it in May. This has allowed me time to revamp our membership opportunities based on our new circumstances. I will be sharing the details of the membership and sign up form next week (the week of May 4th).

8) 100 years of Cross Plains Memories. Since all of the 100 year anniversary plans have been put on hold (ribbon cutting). I have launched the 100 years of Cross Plains Memories. Community Members and Businesses can submit their members of Cross Plains on 8x11 paper (can be dropped off at Monona Bank in Cross Plains c/o Cross Plains Area Chamber of Commerce). These memories can be typed, written or even drawn. I encourage both the young and the young at heart to submit memories (can be about an event, a teacher, an experience at a restaurant, a tradition carried on by your CP family, businesses that have come and gone, etc... anything) People can let us know they are interested by completing this form: https://docs.google.com/forms/d/e/1FAIpQLSdNx07OQ4IPAY6_F_slv3E2o6VgF8cCoSKsXCzhHjfbBstASA/viewform?usp=sf_link

9) In addition to our Facebook and Instagram pages I have launched a YouTube Channel where our Videos for the different series can also be found.

Youtube: https://www.youtube.com/channel/UCQkVv1ZwaC8vCiVVEySmHQ?view_as=subscriber

10) I did a giveaway in April in support of local business and am planning another one for the Month of May.

11) I am working on a "virtual" Memorial Day in partnership with the American Legion. This is NOT an in person gathering. The goal is continuing the long-standing Cross Plains tribute and celebration in a social distancing way. I sent out two polls, one on Facebook and one via my newsletter, to gauge people's feelings on having a "virtual" Memorial Day and 80% of the people were in favor of us doing something. I am having a committee made up of businesses, community members, CPACC Board representatives, Village Representative, an American Legion representative and myself."

III. Consent Agenda – Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business.

1. Minutes of regular meeting held on March 23, 2020 and April 1, 2020.

Trustee Brosius requested that the approval of the disbursements be removed from the Consent Agenda.

A motion was made by Trustee Brosius, seconded by Trustee Thusius, and unanimously carried by the Village Board, to approve the Consent Agenda, with a simple correction to the March 23, 2020 Village Board meeting minutes and removal of the disbursements.

IV. Report of Village Officers

1. Village President

- a. President Lengfeld reported that he is currently working with Trustees Brosius and Thusius on revisions to Chapter 2 of the Village Municipal Code.
- b. President Lengfeld reported that the Village is currently looking for a new permanent polling place so that it does not conflict with public safety.
- c. President Lengfeld reported that he will form a finance subcommittee to help usher the budgeting process.

2. Village Vice President

- a. Trustee Ketelboeter reported that the Chamber of Commerce is creating creative ways for outside contests to keep businesses engaged.

3. Village Administrator/Clerk

- a. Chang reported that the next regularly scheduled meeting is set for Memorial Day. The Village Board is rescheduling the meeting to Tuesday, May 26th at 6:00pm.
- b. The Board of Review meeting is set up for June 8th from 6:00pm to 8:00pm. Chang stated that the Board of Review Training is available.

- c. Chang reported that training material for the League of Wisconsin Municipality's Local Government 101 is available for Village Board Trustees.
- d. Chang reported that the Spring Election resulted in 1,488 total votes. 1,193 were submitted by absentee.
- e. Chang reported that the Middleton-Cross Plains Area School District is requesting the School Resource Officer agreement be amended because school has been ordered closed for the remaining school year.

4. Miscellaneous Trustee Reports

- a. Trustee Brosius requested that agenda items and material be sent out earlier. Staff will comply.

V. General Business

1. Discussion and Possible Action regarding the Conditional Use Permit Application to allow for Multi-Tenant Commercial Units at 1805 Bourbon Rd, Cross Plains, WI.

A motion was made by Trustee Ketelboeter and seconded by Trustee Thusius, to approve the Conditional Use Permit Application to allow for Multi-Tenant Commercial Units at 1805 Bourbon Rd, Cross Plains, WI as presented. A voice vote was requested: AYES – none, OPPOSED – all. Motion failed.

A motion was made by Trustee Thusius and seconded by Trustee Brosius, and unanimously carried by the Village Board, to approve the Conditional Use Permit Application to allow for Multi-Tenant Commercial Units at 1805 Bourbon Rd, Cross Plains, WI with the following conditions:

- a. Allow for 26 parking stalls for the development.
- b. Site plan review and approval required for improved use of lower level.
- c. This conditional use permit shall supersede any previous permits.
- d. Owner shall comply with lighting and signage regulation or bring into compliance.

2. Discussion and possible action regarding the petition to rezone the property at 1909 Main Street from Main Street Mixed Use to Planned Development and approving the General Development Plan.

A motion was made by Trustee Ketelboeter and seconded by Trustee Francois, to approve the petition to rezone the property at 1909 Main Street from Main Street Mixed Use to Planned Development and approving the General Development Plan. Roll call vote requested. YES – Trustees Francois, Zander, Pomykalski, Thusius, Ketelboeter, Brosius, and President Lengfeld. NO – None. Motion carried 7-0.

3. Discussion and possible action to approve the Specific Implementation Plan for 1909 Main Street.

A motion was made by Trustee Francois and seconded by Trustee Thusius, to approve the Specific Implementation Plan for 1909 Main Street. Roll call vote requested. YES – Trustees Francois, Zander, Pomykalski, Thusius, Ketelboeter, Brosius, and President Lengfeld. NO – None. Motion carried 7-0.

4. Review and Possible action regarding the division of Lot #1, C.S.M. #5574, Located in the SE 1/4 of the NE 1/4 of the NE 1/4, Section 3, T07N, R07E, Village of Cross Plains, Dane County, WI (2305 Church Street).

A motion was made by Trustee Thusius and seconded by Trustee Ketelboeter, to approve the division of Lot #1, C.S.M. #5574, Located in the SE 1/4 of the NE 1/4 of the NE 1/4, Section 3, T07N, R07E, Village of Cross Plains, Dane County, WI (2305 Church Street). Roll call vote requested. YES – Trustees Zander, Pomykalski, Thusius, Ketelboeter, and President Lengfeld. NO – Trustees Francois and Brosius. Motion carried 5-2.

5. Presentation on Flood Mitigation Preliminary Engineering Report – Jewell Engineers Associates.

Greg Jewel from Jewell Engineers and Associates presented on the preliminary engineering report for flood mitigation options to the Village. The report has been filed with the Village.

6. Presentation, Discussion, and Possible Action on the 2019 Draft Audit Report.

There was discussion on displaying more information related to sewer connection fees, the sewer equipment replacement fund, and sewer support fund. No action was taken.

7. Discussion and Possible Action Regarding the Village’s Response to COVID-19.

a. Discussion and possible action regarding the municipal pool opening.

Following discussion, the Village Board directed staff to continue to maintain the municipal pool until future guidance. More information will be brought to the Village Board when it is available.

b. Discussion and possible action on an emergency sick time policy for Essential Employees.

A motion was made by Trustee Thusius, seconded by Trustee Zander, and unanimously carried by the Village Board, to approve the Emergency Sick time Policy for Essential Employees.

c. Discussion and Possible Action on Emergency Closure budget.

A motion was made by Trustee Ketelboeter, seconded by Trustee Pomykalski, and unanimously approved by the Village Board, to approve an Emergency Closure budget of \$50,000.

d. Discussion and Possible Action on defining essential government function.

There was a discussion to identify essential government functions. No action taken.

8. Discussion and Possible Action Regarding Village Appointments.

A motion was made by Trustee Francois, seconded by Trustee Zander, and unanimously carried by the Village Board to approve the following appointment.

Police Commission

Darrel Parrish – 2025

Plan Commission

Cliff Zander – 2023

Todd Duquette – 2023

Library Board

Diane Kalscheur – 2023

Carolyn Abbott – 2023

Public Safety Committee

Randy Swingen – 2023

Zoning Board of Appeals

Bob Green – Chair – 2023

Pam Born – 2023

Pat Andreoni – 2022

Jared Gundlach – 2022

RJ Cashwell – 2021

Parks and Recreation Committee

Jed Henry – 2023

9. Transmittal of the Draft Village Financial Policy.

Chang distributed the draft Village Financial policies for consideration at the next meeting.

10. Future Agenda Items.

The following items were requested to be added to future Village Board agendas.

- a. Status of other park and recreation programs – referred to the Park and Recreation Committee.
- b. Downtown Public Parking – referred to the Plan Commission
- c. Dog on Lease Ordinance – referred to the Public Safety Committee
- d. Wildlife Harassment Ordinance – referred to the Public Safety Committee
- e. Update on EMS
- f. Enforcement of picking up dog feces

11. Total Disbursements from 03/13/2020 through 04/22/2020 in the amount of \$1,411,678.67 as follows:

- 110 – General Fund: \$168,785.14
- 120 – Capital Fund: \$96,161.73
- 130 – Library Fund: \$9,359.99
- 140 – Parks/Rec Fund: \$12,742.23
- 150 – Debt Service Fund: \$335,054.00
- 310 – TID Fund: \$0.00
- 660 – Water Fund: \$188,904.20
- 670 – Sewer Fund: \$600,671.38

Following discussion, there was a motion made by Trustee Brosius, seconded by Trustee Pomykalski, and unanimously carried by the Village Board, to approve the total disbursements from 03/13/2020 through 04/22/2020 in the amount of \$1,411,678.67 as presented.

VI. Closed Session

- 1. The Village Board will meet in Closed Session pursuant to 19.85(1)(g) of Wisconsin Statutes, “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” – Acquiring Properties for Flood Mitigation.**

A motion was made by Trustee Ketelboeter and seconded by Trustee Brosius, to meet in Closed Session pursuant to 19.85(1)(g) of Wisconsin Statutes, “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” in regards to acquiring properties for flood mitigation. Roll call vote requested. YES – Trustees Francois, Zander, Pomykalski, Thusius, Ketelboeter, Brosius, and President Lengfeld. NO – None. Motion carried 7-0.

- A. Reconvene into Open Session pursuant to 19.85(2) of Wisconsin Statutes.**

A motion was made by Trustee Zander, seconded by Trustee Brosius, and unanimously carried by the Village Board, to reconvene into Open Session pursuant to 19.85(2) of Wisconsin Statutes.

- B. Possible Action Regarding Property Acquisition.**

A motion was made by Trustee Francois and seconded by Trustee Zander, to pursue the Zander property for acquisition as presented. Roll call vote requested. YES – Trustees Francois, Zander, Pomykalski, Thusius, Brosius, and President Lengfeld. NO – None. ABSTIANED – Trustee Ketelboeter. Motion carried 6-0-1.

- C. Possible Action to Adopt Resolution No. 05-2020: Requesting grant funds and assistance from the WDNR through the Stewardship Local Units of Government, Federal Land and Water Conservation Fund, and Recreational Trails Grant Programs.**

A motion was made by Trustee Thusius and seconded by Trustee Brosius, to adopt Resolution No. 05-2020: Requesting grant funds and assistance from the WDNR through the Stewardship Local Units of Government, Federal Land and Water Conservation Fund, and Recreational Trails Grant Programs. Roll call vote requested. YES – Trustees Francois, Zander, Pomykalski, Thusius, Ketelboeter, Brosius, and President Lengfeld. NO – None. Motion carried 7-0.

- D. Possible Action to Adopt Resolution No. 06-2020: Requesting grant funds and assistance from the Dane County Conservation Fund.**

A motion was made by Trustee Brosius and seconded by Trustee Pomykalski, to adopt Resolution No. 06-2020: Requesting grant funds and assistance from the Dane County Conservation Fund. Roll call vote requested. YES – Trustees Francois, Zander, Pomykalski, Thusius, Ketelboeter, Brosius, and President Lengfeld. NO – None. Motion carried 7-0.

VII. Adjournment

A motion was made by Trustee Zander, second by Trustee Brosius, and unanimously carried by the Village Board, to adjourn. Meeting ended at 10:23 p.m.

Proper notice of this meeting was given to the public and posted on the public bulletin boards in accordance with the Open Meeting Law.

Respectfully submitted,

Bill Chang
Village Administrator/Clerk

Report Criteria:
 Report type: GL detail
 Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount	Check Amount	Check Number
48585								
04/20	04/29/2020	Agatha Long	4-20	140-46725-000-000	REFUND - COVID19	70.00	70.00	48585
Total 48585:							70.00	
48586								
04/20	04/29/2020	Alicia Bauer	4-20	140-46734-101-000	REFUND - COVID19	40.00	40.00	48586
04/20	04/29/2020	Alicia Bauer	4-20	140-46725-000-000	REFUND - COVID19	1,160.00	1,160.00	48586
Total 48586:							1,200.00	
48587								
04/20	04/29/2020	AMAZON	60457 8781 010	130-55110-306-000	PROGRAMS	104.29	104.29	48587
04/20	04/29/2020	AMAZON	60457 8781 010	130-55110-304-104	SUPPLIES AUDIOVISUAL	457.63	457.63	48587
04/20	04/29/2020	AMAZON	60457 8781 010	130-55110-304-105	SUPPLIES GENERAL	93.42	93.42	48587
Total 48587:							655.34	
48588								
04/20	04/29/2020	AMERICAN LEGION POST #245	4.20	110-53300-399-000	FLAG DISPLAY AT SHOP	25.00	25.00	48588
04/20	04/29/2020	AMERICAN LEGION POST #245	4/20	110-51100-204-000	FLAG PROGRAM	25.00	25.00	48588
Total 48588:							50.00	
48589								
04/20	04/29/2020	Complete Office of Wisconsin	642157	110-51410-304-000	OFFICE SUPPLIES	26.58	26.58	48589
Total 48589:							26.58	
48590								
04/20	04/29/2020	CONNEY SAFETY PRODUCTS	05849081	110-53300-304-101	GLOVES	222.00	222.00	48590
Total 48590:							222.00	

GL Period	Check Issue Date	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount	Check Amount	Check Number	
48591	04/20	04/29/2020	Core & Main	M213856	660-53700-675-000	WATER SERVICE REPAIR	1,716.01	1,716.01	48591
Total 48591:							1,716.01		
48592	04/20	04/29/2020	Crescent Electric Supply Co.	S507718389.00	110-53420-304-000	STREET LIGHTING	320.00	320.00	48592
Total 48592:							320.00		
48593	04/20	04/29/2020	DANE-IOWA WASTEWATER	2419	670-53630-207-000	BIOSOLIDS DISPOSAL	7,716.59	7,716.59	48593
04/20	04/29/2020	DANE-IOWA WASTEWATER	2421	670-53610-207-000	SAMPLING	170.00	170.00	48593	
Total 48593:							7,886.59		
48594	04/20	04/29/2020	Department of Natural Resources	12352	660-53700-601-200	WATER OPERATORS LISCENSE	45.00	45.00	48594
Total 48594:							45.00		
48595	04/20	04/29/2020	FIRST SUPPLY MADISON	12155098-00	660-53700-673-000	WATER MAIN REPAIR	105.13	105.13	48595
Total 48595:							105.13		
48596	04/20	04/29/2020	Grainger	9493786389	110-53300-304-101	BARRICADE TAPE	16.93	16.93	48596
04/20	04/29/2020	Grainger	9496506735	670-53610-304-000	WWTP SAFETY BOUY	168.75	168.75	48596	
04/20	04/29/2020	Grainger	9496506743	110-53300-304-101	GLOVES	34.80	34.80	48596	
Total 48596:							220.48		
48597	04/20	04/29/2020	Jeremy Shields	4-20	140-46725-000-000	REFUND - COVID19	725.00	725.00	48597
Total 48597:							725.00		

GL Period	Check Issue Date	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount	Check Amount	Check Number	
48598									
04/20	04/29/2020	MADISON GAS & ELECTRIC	28987345 - 4.20	660-53700-623-000	GAS - MILITARY RD GENERATOR	24.85	24.85	48598	
04/20	04/29/2020	MADISON GAS & ELECTRIC	29689114 - 4.20	110-51600-203-000	ELECTRIC - SPRINGFIELD RD SIGN	25.47	25.47	48598	
04/20	04/29/2020	MADISON GAS & ELECTRIC	40673709	110-51600-203-000	ELECTRIC - 998 MAIN ST SIREN	74.91	74.91	48598	
04/20	04/29/2020	MADISON GAS & ELECTRIC	40673709	110-51600-203-000	ELECTRIC - ENTRANCE SIGNS	107.89	107.89	48598	
04/20	04/29/2020	MADISON GAS & ELECTRIC	40673709	140-55200-203-000	ELECTRIC - PARKS	150.56	150.56	48598	
04/20	04/29/2020	MADISON GAS & ELECTRIC	40673709	110-51600-203-000	GAS & ELECTRIC - 1309 BOURBON RD	226.91	226.91	48598	
04/20	04/29/2020	MADISON GAS & ELECTRIC	40673709	110-52100-203-000	GAS & ELECTRIC - 2417 BREWERY RD - POLICE	106.97	106.97	48598	
04/20	04/29/2020	MADISON GAS & ELECTRIC	40673709	130-51600-203-000	GAS & ELECTRIC - LIBRARY	1,088.60	1,088.60	48598	
04/20	04/29/2020	MADISON GAS & ELECTRIC	40673709	110-51600-203-000	GAS & ELECTRIC - LIBRARY COMMUNITY ROOM	362.87	362.87	48598	
04/20	04/29/2020	MADISON GAS & ELECTRIC	40673709	110-51600-203-000	GAS & ELECTRIC - 2417 BREWERY RD - OFFICE	213.29	213.29	48598	
04/20	04/29/2020	MADISON GAS & ELECTRIC	40673709	140-55420-203-000	GAS & ELECTRIC - POOL	341.99	341.99	48598	
04/20	04/29/2020	MADISON GAS & ELECTRIC	40673709	660-53700-623-000	GAS & ELECTRIC - WATER DEPT	2,347.40	2,347.40	48598	
04/20	04/29/2020	MADISON GAS & ELECTRIC	40673709	110-53420-207-000	ELECTRIC - STREET LIGHTS	5,590.01	5,590.01	48598	
04/20	04/29/2020	MADISON GAS & ELECTRIC	40673709	670-51600-203-000	GAS & ELECTRIC - SEWER DEPT	3,563.12	3,563.12	48598	
04/20	04/29/2020	MADISON GAS & ELECTRIC	40673709	110-53300-203-000	GAS & ELECTRIC - 1225 BOURBON RD SHOP	497.72	497.72	48598	
Total 48598:							14,722.56		
48599									
04/20	04/29/2020	Mahoney Network Solutions, LLC	3671	110-51410-302-000	IT SERVICES	950.00	950.00	48599	
Total 48599:							950.00		
48600									
04/20	04/29/2020	Mazo Hardware Hank	B184949	110-53300-399-000	SNEEZE GAURDS FOR ELECTION	569.98	569.98	48600	
04/20	04/29/2020	Mazo Hardware Hank	C190610	670-53610-305-000	PLANT MAINTENANCE	29.97	29.97	48600	
Total 48600:							599.95		
48601									
04/20	04/29/2020	Mid-American Research Chemical	0694045-IN	110-53300-305-103	STREET PAINTING SUPPLIES	1,266.13	1,266.13	48601	
04/20	04/29/2020	Mid-American Research Chemical	0694483-IN	110-53300-305-103	STREET PAINTING SUPPLIES	190.00	190.00	48601	
Total 48601:							1,456.13		
48602									
04/20	04/29/2020	MIDDLETON FORD	391436	110-52100-305-000	2016 SQUAD REPAIR	311.72	311.72	48602	

GL Period	Check Issue Date	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount	Check Amount	Check Number
Total 48602:							311.72	
48603								
04/20	04/29/2020	Middleton-Cross Plains School Dist.	5349	140-55300-306-101	YOUTH BASKETBALL	73.50	73.50	48603
Total 48603:							73.50	
48604								
04/20	04/29/2020	Mid-State Equipment	VICRP001	670-53610-301-000	ANNUAL TOOLCAT TRADE	3,100.00	3,100.00	48604
Total 48604:							3,100.00	
48605								
04/20	04/29/2020	PUBLIC SERVICE COMMISSION OF WI	2003-I-01450	660-51400-923-000	REVIEW WATER RATE CASE APPLICATION	61.26	61.26	48605
Total 48605:							61.26	
48606								
04/20	04/29/2020	Ricoh Americas Corporation	33350777	110-51600-301-000	COPY MACHINE LEASE	211.96	211.96	48606
Total 48606:							211.96	
48607								
04/20	04/29/2020	Ricoh USA, Inc.	103558998	130-55110-301-000	EQUIPMENT	91.81	91.81	48607
Total 48607:							91.81	
48608								
04/20	04/29/2020	SOUTH CENTRAL LIBRARY SYSTEM	20-400	130-55110-304-104	SUPPLIES AUDIOVISUAL	238.00	238.00	48608
Total 48608:							238.00	
48609								
04/20	04/29/2020	State Bank of Cross Plains1	0182 - 4.20	110-52100-204-000	DUES	205.00	205.00	48609
04/20	04/29/2020	State Bank of Cross Plains1	0182 - 4.20	110-52100-205-000	CONFERENCE	303.15	303.15	48609
04/20	04/29/2020	State Bank of Cross Plains1	0182 - 4.20	110-52100-304-000	SANITIZING WIPES	29.93	29.93	48609
04/20	04/29/2020	State Bank of Cross Plains1	0182 - 4.20	110-52100-178-000	UNIFORM TONY	96.29	96.29	48609
04/20	04/29/2020	State Bank of Cross Plains1	3230 - 3/20	140-55300-306-103	AFTER SCHOOL SUPPLIES	143.03	143.03	48609

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount	Check Amount	Check Number
04/20	04/29/2020	State Bank of Cross Plains1	3230 - 3/20	140-55300-204-000	WPRA	250.00	250.00	48609
04/20	04/29/2020	State Bank of Cross Plains1	3230 - 3/20	140-55200-204-000	WPRA	200.00	200.00	48609
Total 48609:							1,227.40	
48610								
04/20	04/29/2020	T.A. Miller Electric LLC	3715	660-53700-675-000	WATER SERVICE REPAIR	527.60	527.60	48610
Total 48610:							527.60	
48611								
04/20	04/29/2020	TDS TELECOM	608-798-0314 -	110-53300-202-000	608-798-0314	31.99	31.99	48611
04/20	04/29/2020	TDS TELECOM	608-798-1551 -	110-52100-202-000	TELEPHONE	31.99	31.99	48611
04/20	04/29/2020	TDS TELECOM	608-798-1830 -	670-51600-202-000	608-798-1830	207.76	207.76	48611
04/20	04/29/2020	TDS TELECOM	608-798-3241 -	110-51600-202-000	608-798-3241	280.69	280.69	48611
04/20	04/29/2020	TDS TELECOM	608-798-3881 -	110-51600-202-000	LIBRARY COURTESY PHONE	41.33	41.33	48611
04/20	04/29/2020	TDS TELECOM	608-798-3881 -	130-51600-202-000	608-798-3881	152.58	152.58	48611
04/20	04/29/2020	TDS TELECOM	608-798-3891 -	140-55420-203-000	608-798-3891	41.74	41.74	48611
04/20	04/29/2020	TDS TELECOM	608-798-4060 -	110-53300-202-000	608-798-4060	153.40	153.40	48611
04/20	04/29/2020	TDS TELECOM	608-798-4100 -	110-52100-202-000	TELEPHONE	115.13	115.13	48611
04/20	04/29/2020	TDS TELECOM	608-798-4100 -	110-51200-202-000	TELEPHONE COURT	28.88	28.88	48611
04/20	04/29/2020	TDS TELECOM	608-798-4625 -	660-51400-923-000	608-798-4625	41.76	41.76	48611
Total 48611:							1,127.25	
48612								
04/20	04/29/2020	TEAM LABORATORY CHEMICAL LLC	INV0020240	670-53610-307-000	SUPER BUGS	1,200.00	1,200.00	48612
Total 48612:							1,200.00	
48613								
04/20	04/29/2020	Thermo/Dynamics	67280	110-53300-305-103	FURNACE REPAIR	268.25	268.25	48613
Total 48613:							268.25	
48614								
04/20	04/29/2020	TOWN & COUNTRY ENGINEERING, IN	21538	110-56400-207-101	SCHOEPP PROPERTY DEVELOPMENT	779.25	779.25	48614
04/20	04/29/2020	TOWN & COUNTRY ENGINEERING, IN	21539	110-56400-207-101	ZANDER/ST. FRANCIS DEVELOPMENT	362.50	362.50	48614
04/20	04/29/2020	TOWN & COUNTRY ENGINEERING, IN	21540	670-57410-804-000	2019 WATER QUALITY TRADING	1,480.00	1,480.00	48614

GL Period	Check Issue Date	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount	Check Amount	Check Number
04/20	04/29/2020	TOWN & COUNTRY ENGINEERING, IN	21541	660-57000-207-000	WELL SITE STUDY	5,523.75	5,523.75	48614
04/20	04/29/2020	TOWN & COUNTRY ENGINEERING, IN	21542	670-57410-207-000	MS4 PERMIT SUPPORT	500.00	500.00	48614
04/20	04/29/2020	TOWN & COUNTRY ENGINEERING, IN	21543	670-57410-207-000	WWTP PERMIT APPLICATION	1,042.50	1,042.50	48614
Total 48614:							9,688.00	
48615								
04/20	04/29/2020	United States Geological Survey	90805718	670-57410-804-000	STREAM MONITORING	14,000.00	14,000.00	48615
Total 48615:							14,000.00	
48616								
04/20	04/29/2020	US CELLULAR	0368249414	110-52100-202-000	CELL PHONE	120.99	120.99	48616
Total 48616:							120.99	
48617								
04/20	04/29/2020	Vandewalle & Associates, Inc.	202004024	110-56400-207-101	CURRENT PLANNING - SCENIC VALLEY	35.00	35.00	48617
04/20	04/29/2020	Vandewalle & Associates, Inc.	202004024	110-56400-207-101	CURRENT PLANNING - CREEKSIDE CROSSING USA	2,317.50	2,317.50	48617
04/20	04/29/2020	Vandewalle & Associates, Inc.	202004024	110-56400-207-101	CURRENT PLANNING - CREEKSIDE CROSSING	612.50	612.50	48617
04/20	04/29/2020	Vandewalle & Associates, Inc.	202004024	110-56400-207-101	CURRENT PLANNING	1,860.00	1,860.00	48617
Total 48617:							4,825.00	
48618								
04/20	04/29/2020	WEAVER AUTO PARTS	06IN050920	660-53700-662-200	OIL AND FILTER	81.05	81.05	48618
04/20	04/29/2020	WEAVER AUTO PARTS	06IN050981	110-53300-305-101	OIL FILTER	4.20	4.20	48618
Total 48618:							85.25	
48619								
04/20	04/29/2020	Work Truck Stuff, Inc.	40383	110-53300-305-101	SNOW PLOW PARTS	620.00	620.00	48619
Total 48619:							620.00	
48620								
04/20	04/29/2020	ZEP MANUFACTURING CO.	9005114844	110-53300-304-101	SHOP SUPPLIES	101.55	101.55	48620

GL Period	Check Issue Date	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount	Check Amount	Check Number
Total 48620:							101.55	
48621								
04/20	04/30/2020	DANE COUNTY TREASURER	APRIL 2020	110-45110-000-000	Court Fines & Assessments	235.00	235.00	48621
Total 48621:							235.00	
48622								
04/20	04/30/2020	State of Wis.-Court Fines & Surcharges	APRIL 2020	110-45110-000-000	Court Fines & Assessments	523.00	523.00	48622
Total 48622:							523.00	
48624								
05/20	05/14/2020	Agsource Cooperative Services	2020041211603	670-53610-207-000	WASTEWATER TESTING	1,279.50	1,279.50	48624
Total 48624:							1,279.50	
48625								
05/20	05/14/2020	Aquafix	31380	670-53610-307-000	BUG ON A ROPE, GREASE ZILLA	1,204.01	1,204.01	48625
Total 48625:							1,204.01	
48626								
05/20	05/14/2020	Associated Appraisal Consultants Inc.	148048	110-51530-207-000	ASSESSOR SERVICES	788.92	788.92	48626
Total 48626:							788.92	
48627								
05/20	05/14/2020	Baer Insurance Services, LLC	3262	110-51540-209-000	WORKERS COMP - GF	5,552.30	5,552.30	48627
05/20	05/14/2020	Baer Insurance Services, LLC	3262	670-53610-209-000	WORKERS COMP - SEWER	1,708.40	1,708.40	48627
05/20	05/14/2020	Baer Insurance Services, LLC	3262	660-51400-924-000	WORKERS COMP - WATER	1,281.30	1,281.30	48627
05/20	05/14/2020	Baer Insurance Services, LLC	3262	110-51540-209-000	LIABILITY & AUTO INSURANCE	5,253.95	5,253.95	48627
05/20	05/14/2020	Baer Insurance Services, LLC	3262	660-51400-924-000	LIABILITY & AUTO INSURANCE	1,212.45	1,212.45	48627
05/20	05/14/2020	Baer Insurance Services, LLC	3262	670-53610-209-000	LIABILITY & AUTO INSURANCE	1,616.60	1,616.60	48627
Total 48627:							16,625.00	

GL Period	Check Issue Date	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount	Check Amount	Check Number
48628								
05/20	05/14/2020	Bando Organics	2009	130-55110-399-000	LAWN CARE	161.00	161.00	48628
Total 48628:							161.00	
48629								
05/20	05/14/2020	Boehnen Inc.	28993	660-53700-675-000	SERVICE REPAIR	845.00	845.00	48629
05/20	05/14/2020	Boehnen Inc.	28999	660-53700-673-000	MAIN REPAIR	475.00	475.00	48629
Total 48629:							1,320.00	
48630								
05/20	05/14/2020	Bond Trust Services Corporation	56375	150-58000-601-000	2014A PRINCIPAL	120,000.00	120,000.00	48630
05/20	05/14/2020	Bond Trust Services Corporation	56375	150-58000-602-000	2014A INTEREST	22,115.00	22,115.00	48630
05/20	05/14/2020	Bond Trust Services Corporation	56376	150-58000-601-000	2016A PRINCIPAL	100,000.00	100,000.00	48630
05/20	05/14/2020	Bond Trust Services Corporation	56376	150-58000-602-000	2016A INTEREST	16,825.00	16,825.00	48630
05/20	05/14/2020	Bond Trust Services Corporation	56606	150-58000-207-000	PAYING AGENT FEE	400.00	400.00	48630
05/20	05/14/2020	Bond Trust Services Corporation	56607	150-58000-207-000	PAYING AGENT FEE	400.00	400.00	48630
Total 48630:							259,740.00	
48631								
05/20	05/14/2020	Brittany Kraemer	5.20	140-46734-101-000	JUNIOR LIFEGUARD REFUND - COVID19	50.00	50.00	48631
Total 48631:							50.00	
48632								
05/20	05/14/2020	Charter Communications	0012105050720	110-52100-202-000	INTERNET PD	114.98	114.98	48632
05/20	05/14/2020	Charter Communications	0018482050120	110-51600-202-000	INTERNET/TV - VILLAGE HALL	185.30	185.30	48632
05/20	05/14/2020	Charter Communications	04262020	110-53300-203-000	INTERNET/TV - SHOP	207.36	207.36	48632
Total 48632:							507.64	
48633								
05/20	05/14/2020	Cintas Corporation #446	14842154 - 5.20	110-53300-178-000	UNIFORM SERVICE	465.60	465.60	48633
05/20	05/14/2020	Cintas Corporation #446	14843099 - 5.20	110-52100-207-000	MAT SERVICE - POLICE	71.39	71.39	48633
05/20	05/14/2020	Cintas Corporation #446	14843099 - 5.20	110-51600-207-000	MAT SERVICE - VILLAGE HALL	121.47	121.47	48633

GL Period	Check Issue Date	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount	Check Amount	Check Number
Total 48633:							658.46	
48634								
05/20	05/14/2020	Core & Main	M248927	660-53700-675-000	WATER SERVICE REPAIR	1,420.64	1,420.64	48634
Total 48634:							1,420.64	
48635								
05/20	05/14/2020	Costco Membership	0001118472448	140-55300-306-101	MEMBERSHIP FEE	126.60	126.60	48635
Total 48635:							126.60	
48636								
05/20	05/14/2020	Cross Plains Chamber of Commerce	1ST QTR 2020	110-56400-204-000	Financial Support	3,750.00	3,750.00	48636
Total 48636:							3,750.00	
48637								
05/20	05/14/2020	CROSS PLAINS MOTORS, INC.	59799	110-53300-305-101	VEHICLE MAINTNENANCE	948.80	948.80	48637
Total 48637:							948.80	
48638								
05/20	05/14/2020	DANE COUNTY CLERK	2020-01	110-51440-206-000	APRIL ELECTION COSTS	571.15	571.15	48638
Total 48638:							571.15	
48639								
05/20	05/14/2020	Department of Workforce Development	693064-000-8	140-55200-104-000	UNEMPLOYMENT BENEFITS	861.00	861.00	48639
Total 48639:							861.00	
48640								
05/20	05/14/2020	Fire Inspection Services, Inc.	1003	110-51600-305-000	FIRE INSPECTIONS	3,160.50	3,160.50	48640
Total 48640:							3,160.50	

GL Period	Check Issue Date	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount	Check Amount	Check Number	
48641	05/20	05/14/2020	FIRST SUPPLY MADISON	12170107-00	660-53700-675-000	WATER SERVICES	157.28	157.28	48641
Total 48641:							157.28		
48642	05/20	05/14/2020	Heidi Ropa	5.20	140-55300-207-000	YOGA INSTRUCTOR	190.00	190.00	48642
Total 48642:							190.00		
48643	05/20	05/14/2020	Immaculate Cleaning, Inc.	8400	110-51600-207-000	CLEANING SERVICES	375.00	375.00	48643
Total 48643:							375.00		
48644	05/20	05/14/2020	Jennifer Bonti	5.20	140-46734-101-000	JUNIOR LIFEGUARD REFUND -COVID19	40.00	40.00	48644
Total 48644:							40.00		
48645	05/20	05/14/2020	Jennifer Embertson	5.20	140-46725-000-000	LITTLE CRAFTERS REFUND - COVID19	80.00	80.00	48645
Total 48645:							80.00		
48646	05/20	05/14/2020	Jewell Associates Engineers, Inc.	10894	120-57170-207-000	PRELIM ENGINEERING-FLOOD CONTROL SYSTEM IMPR	6,000.00	6,000.00	48646
Total 48646:							6,000.00		
48647	05/20	05/14/2020	Johnson Inspection LLC	211	110-52400-207-000	BUILDING INSPECTION SERVICE	427.50	427.50	48647
Total 48647:							427.50		
48648	05/20	05/14/2020	KALSCHEUR IMPLEMENT CO.	IN52828	110-53300-305-102	EQUIPMENT PARTS	242.47	242.47	48648
	05/20	05/14/2020	KALSCHEUR IMPLEMENT CO.	RE01392	660-53700-673-000	WATER MAIN REPAIR	85.00	85.00	48648
	05/20	05/14/2020	KALSCHEUR IMPLEMENT CO.	WO49653	110-53300-305-102	CHIPPER MAINTENACNCE	161.73	161.73	48648

GL Period	Check Issue Date	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount	Check Amount	Check Number
Total 48648:							489.20	
48649								
05/20	05/14/2020	Maintenance Services of Madison, Inc.	10521	130-51600-207-000	SUPPORT SERVICES	649.12	649.12	48649
05/20	05/14/2020	Maintenance Services of Madison, Inc.	10521a	110-51600-207-000	CLEANING - LIBRARY COMMUNITY ROOM	216.38	216.38	48649
Total 48649:							865.50	
48650								
05/20	05/14/2020	Middleton Cooperative	170070 -- 5.20	110-53300-305-103	GRASS SEED	224.98	224.98	48650
Total 48650:							224.98	
48651								
05/20	05/14/2020	Mounds Creek Farms LLC	5.20	110-53300-207-000	COMPOST PROCESSING	600.00	600.00	48651
Total 48651:							600.00	
48652								
05/20	05/14/2020	News Publishing Company	99101876 - 5.20	110-51440-206-000	NOTICES - ELECTIONS	37.50	37.50	48652
05/20	05/14/2020	News Publishing Company	99101876 - 5.20	110-51410-206-000	PUBLIC NOTICES	296.04	296.04	48652
Total 48652:							333.54	
48653								
05/20	05/14/2020	Northwestern Stone LLC	38757	660-53700-673-000	WATER BREAK	289.81	289.81	48653
Total 48653:							289.81	
48654								
05/20	05/14/2020	PUBLIC SERVICE COMMISSION OF WI	2002-I-01450	660-51400-923-000	REVIEW WATER RATE CASE APPLICATION	249.76	249.76	48654
Total 48654:							249.76	
48655								
05/20	05/14/2020	S.A.L. Post 245	5.20	140-55200-305-000	FLAG FOR BAER PARK	70.00	70.00	48655

GL Period	Check Issue Date	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount	Check Amount	Check Number
Total 48655:							70.00	
48656								
05/20	05/14/2020	SAEMAN LUMBER CO.	2004-587657	110-53300-305-101	TRUCK SIDE RACKS	16.80	16.80	48656
Total 48656:							16.80	
48657								
05/20	05/14/2020	Sarah Penshorn	5.20	140-46725-000-000	LITTLE CRAFTERS REFUND - COVID19	80.00	80.00	48657
Total 48657:							80.00	
48658								
05/20	05/14/2020	SAUK PLAINS PLUMBING & PUMPS IN	23799	140-55420-305-000	POOL MAINTENANCE	30.76	30.76	48658
Total 48658:							30.76	
48659								
05/20	05/14/2020	Schwaab, Inc.	4892134	110-52100-206-000	STAMP	39.25	39.25	48659
Total 48659:							39.25	
48660								
05/20	05/14/2020	Securian Financial Group, Inc.	002832L - 5.20	110-21347-000-000	LIFE INSURANCE - SPOUSE	26.25	26.25	48660
05/20	05/14/2020	Securian Financial Group, Inc.	002832L - 5.20	110-51430-176-000	LIFE INSURANCE-ADMIN	23.70	23.70	48660
05/20	05/14/2020	Securian Financial Group, Inc.	002832L - 5.20	130-51430-176-000	LIFE INSURANCE-LIBRARY	85.54	85.54	48660
05/20	05/14/2020	Securian Financial Group, Inc.	002832L - 5.20	110-53300-176-000	LIFE INSURANCE-PF	67.51	67.51	48660
05/20	05/14/2020	Securian Financial Group, Inc.	002832L - 5.20	110-52100-176-000	LIFE INSURANCE-POLICE	84.72	84.72	48660
05/20	05/14/2020	Securian Financial Group, Inc.	002832L - 5.20	140-51430-176-000	LIFE INSURANCE-REC	11.86	11.86	48660
05/20	05/14/2020	Securian Financial Group, Inc.	002832L - 5.20	670-53610-176-000	LIFE INSURANCE-SEWER	34.34	34.34	48660
05/20	05/14/2020	Securian Financial Group, Inc.	002832L - 5.20	110-21346-000-000	LIFE INSURANCE-SUPPLEMENTAL	126.09	126.09	48660
05/20	05/14/2020	Securian Financial Group, Inc.	002832L - 5.20	660-51400-926-176	LIFE INSURANCE-WATER	24.32	24.32	48660
05/20	05/14/2020	Securian Financial Group, Inc.	002832L - 5.20	110-21345-000-000	LIFE INSURANCE - ADDL	371.10	371.10	48660
Total 48660:							855.43	
48661								
05/20	05/14/2020	State Bank of Cross Plains1	0293 - 5.20	130-55110-304-105	SUPPLIES GENERAL	12.99	12.99	48661

GL Period	Check Issue Date	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount	Check Amount	Check Number
05/20	05/14/2020	State Bank of Cross Plains1	0432 - 5.20	110-51440-205-000	FOOD FOR ELECTION WORKERS	119.65	119.65	48661
05/20	05/14/2020	State Bank of Cross Plains1	0432 - 5.20	110-51530-205-000	TRAINING	80.00	80.00	48661
05/20	05/14/2020	State Bank of Cross Plains1	0432 - 5.20	120-57170-207-000	FLOOD MITIGATION - APPRAISAL	17.90	17.90	48661
05/20	05/14/2020	State Bank of Cross Plains1	0432 - 5.20	110-51410-204-000	WMCA DUES	65.00	65.00	48661
05/20	05/14/2020	State Bank of Cross Plains1	0432 - 5.20	110-51100-302-000	ZOOM SUBSCRIPTION	68.56	68.56	48661
05/20	05/14/2020	State Bank of Cross Plains1	0432 - 5.20	110-51410-201-000	POSTAGE	8.25	8.25	48661
05/20	05/14/2020	State Bank of Cross Plains1	2553 - 5.20	110-51100-302-000	MICROSOFT CHARGES	35.00	35.00	48661
05/20	05/14/2020	State Bank of Cross Plains1	2553 - 5.20	110-51410-302-000	MICROSOFT CHARGES	10.00	10.00	48661
05/20	05/14/2020	State Bank of Cross Plains1	2553 - 5.20	110-51600-302-000	MICROSOFT CHARGES	15.00	15.00	48661
05/20	05/14/2020	State Bank of Cross Plains1	2553 - 5.20	110-53300-302-000	MICROSOFT CHARGES	17.19	17.19	48661
05/20	05/14/2020	State Bank of Cross Plains1	2553 - 5.20	140-55300-302-000	MICROSOFT CHARGES	21.00	21.00	48661
05/20	05/14/2020	State Bank of Cross Plains1	2553 - 5.20	660-51400-921-000	MICROSOFT CHARGES	21.00	21.00	48661
05/20	05/14/2020	State Bank of Cross Plains1	2553 - 5.20	670-53610-302-000	MICROSOFT CHARGES	21.00	21.00	48661
05/20	05/14/2020	State Bank of Cross Plains1	2553 - 5.20	110-51410-302-000	CLOUD BACK UP	19.98	19.98	48661
05/20	05/14/2020	State Bank of Cross Plains1	2553 - 5.20	110-51410-201-000	POSTAGE	2.60	2.60	48661
05/20	05/14/2020	State Bank of Cross Plains1	3230 - 5.20	140-55300-178-000	STAFF UNIFORM	199.92	199.92	48661
05/20	05/14/2020	State Bank of Cross Plains1	3230 - 5.20	140-55300-306-101	PROGRAM SUPPLIES	118.04	118.04	48661
05/20	05/14/2020	State Bank of Cross Plains1	3230 - 5.20	140-55200-304-000	MUTT MITTS	88.97	88.97	48661
05/20	05/14/2020	State Bank of Cross Plains1	3230 - 5.20	140-55300-204-000	FEE	46.35	46.35	48661
05/20	05/14/2020	State Bank of Cross Plains1	5712 - 5.20	110-53300-304-101	SUPPLIES	92.82	92.82	48661
05/20	05/14/2020	State Bank of Cross Plains1	5712 - 5.20	110-53300-304-101	SUPPLIES	189.24	189.24	48661
05/20	05/14/2020	State Bank of Cross Plains1	5712 - 5.20	110-53300-304-101	SUPPLIES	64.32	64.32	48661
05/20	05/14/2020	State Bank of Cross Plains1	5712 - 5.20	110-53300-305-102	EQUIPMENT PARTS	6.70	6.70	48661
05/20	05/14/2020	State Bank of Cross Plains1	5712 - 5.20	110-53300-302-000	TECHNOLOGY	26.36	26.36	48661
05/20	05/14/2020	State Bank of Cross Plains1	5987 - 5.20	130-55110-304-105	SUPPLIES GENERAL	140.00	140.00	48661
05/20	05/14/2020	State Bank of Cross Plains1	6224 - 5.20	110-52100-301-000	EVIDENCE COLLECTION	20.00	20.00	48661
05/20	05/14/2020	State Bank of Cross Plains1	6240 - 5.20	110-52100-303-000	FUEL	68.47	68.47	48661
05/20	05/14/2020	State Bank of Cross Plains1	6257 - 5.20	110-52100-303-000	FUEL	50.79	50.79	48661
Total 48661:							1,647.10	
48662								
05/20	05/14/2020	STATE LABORATORY OF HYGIENE	633429	660-53700-642-100	FLUORIDE TEST	26.00	26.00	48662
Total 48662:							26.00	
48663								
05/20	05/14/2020	TERRYS PIGGLY WIGGLY	310 - 5.20	110-51440-205-000	ELECTION FOOD/SUPPLIES	87.90	87.90	48663
05/20	05/14/2020	TERRYS PIGGLY WIGGLY	310 - 5/20	110-52100-304-000	TRASH BAGS	5.67	5.67	48663

GL Period	Check Issue Date	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount	Check Amount	Check Number
Total 48663:							93.57	
48664								
05/20	05/14/2020	Times-Tribune	5.20	110-51100-204-000	SUBSCRIPTION	44.00	44.00	48664
Total 48664:							44.00	
48665								
05/20	05/14/2020	TOWN & COUNTRY SANITATION	4176 - 5.20	110-53620-207-001	GARBAGE SERVICE	9,420.00	9,420.00	48665
05/20	05/14/2020	TOWN & COUNTRY SANITATION	4176 - 5.20	110-53620-207-002	RECYCLING SERVICE	4,082.00	4,082.00	48665
Total 48665:							13,502.00	
48666								
05/20	05/14/2020	UNITED LABORATORIES	INV286706	670-53610-307-000	FOG AWAY PRETREAT FOR WW	5,485.23	5,485.23	48666
Total 48666:							5,485.23	
48667								
05/20	05/14/2020	US CELLULAR	0370434246	110-52100-202-000	CELLULAR PHONE SERVICE	41.20	41.20	48667
05/20	05/14/2020	US CELLULAR	0370476650	110-51410-202-000	CELL PHONE - ADMINISTRATOR	45.00	45.00	48667
05/20	05/14/2020	US CELLULAR	0370476650	140-55200-202-000	CELL PHONE - PARKS	55.00	55.00	48667
05/20	05/14/2020	US CELLULAR	0370476650	140-55300-202-000	CELL PHONE - REC	155.00	155.00	48667
05/20	05/14/2020	US CELLULAR	0370476650	110-53300-202-000	CELL PHONES - PF	187.70	187.70	48667
05/20	05/14/2020	US CELLULAR	0370476650	670-51600-202-000	CELL PHONES - SEWER	187.70	187.70	48667
05/20	05/14/2020	US CELLULAR	0370476650	660-53700-601-200	CELL PHONES - WATER	187.70	187.70	48667
Total 48667:							859.30	
48668								
05/20	05/14/2020	WEAVER AUTO PARTS	06IN051119	110-53300-305-101	HEADLIGHT	11.00	11.00	48668
05/20	05/14/2020	WEAVER AUTO PARTS	06IN051209	110-53300-305-101	OIL FILTER	31.69	31.69	48668
05/20	05/14/2020	WEAVER AUTO PARTS	06IN051235	110-53300-305-101	OIL FILTER	47.24	47.24	48668
Total 48668:							89.93	
48669								
05/20	05/14/2020	WISCONSIN PROFESSIONAL POLICE	55 - 5.20	110-21350-000-000	UNION DUES	168.00	168.00	48669

GL Period	Check Issue Date	Payee	Invoice Number	Invoice GL Account	Description	Invoice Amount	Check Amount	Check Number
05/20	05/14/2020	WISCONSIN PROFESSIONAL POLICE	55-5.20	110-21350-000-000	UNION DUES	168.00	168.00	48669
Total 48669:							336.00	
48670								
05/20	05/14/2020	ZEP MANUFACTURING CO.	9005154061	660-53700-673-000	ASPHALT CLEANER	1,477.06	1,477.06	48670
Total 48670:							1,477.06	
Grand Totals:							397,756.53	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
110-21211-000-000	.00	60,361.73-	60,361.73-
110-21345-000-000	371.10	.00	371.10
110-21346-000-000	126.09	.00	126.09
110-21347-000-000	26.25	.00	26.25
110-21350-000-000	336.00	.00	336.00
110-45110-000-000	758.00	.00	758.00
110-51100-204-000	69.00	.00	69.00
110-51100-302-000	103.56	.00	103.56
110-51200-202-000	28.88	.00	28.88
110-51410-201-000	10.85	.00	10.85
110-51410-202-000	45.00	.00	45.00
110-51410-204-000	65.00	.00	65.00
110-51410-206-000	296.04	.00	296.04
110-51410-302-000	979.98	.00	979.98
110-51410-304-000	26.58	.00	26.58
110-51430-176-000	23.70	.00	23.70
110-51440-205-000	207.55	.00	207.55
110-51440-206-000	608.65	.00	608.65
110-51530-205-000	80.00	.00	80.00
110-51530-207-000	788.92	.00	788.92
110-51540-209-000	10,806.25	.00	10,806.25
110-51600-202-000	507.32	.00	507.32

GL Account	Debit	Credit	Proof
110-51600-203-000	1,011.34	.00	1,011.34
110-51600-207-000	712.85	.00	712.85
110-51600-301-000	211.96	.00	211.96
110-51600-302-000	15.00	.00	15.00
110-51600-305-000	3,160.50	.00	3,160.50
110-52100-176-000	84.72	.00	84.72
110-52100-178-000	96.29	.00	96.29
110-52100-202-000	424.29	.00	424.29
110-52100-203-000	106.97	.00	106.97
110-52100-204-000	205.00	.00	205.00
110-52100-205-000	303.15	.00	303.15
110-52100-206-000	39.25	.00	39.25
110-52100-207-000	71.39	.00	71.39
110-52100-301-000	20.00	.00	20.00
110-52100-303-000	119.26	.00	119.26
110-52100-304-000	35.60	.00	35.60
110-52100-305-000	311.72	.00	311.72
110-52400-207-000	427.50	.00	427.50
110-53300-176-000	67.51	.00	67.51
110-53300-178-000	465.60	.00	465.60
110-53300-202-000	373.09	.00	373.09
110-53300-203-000	705.08	.00	705.08
110-53300-207-000	600.00	.00	600.00
110-53300-302-000	43.55	.00	43.55
110-53300-304-101	721.66	.00	721.66
110-53300-305-101	1,679.73	.00	1,679.73
110-53300-305-102	410.90	.00	410.90
110-53300-305-103	1,949.36	.00	1,949.36
110-53300-399-000	594.98	.00	594.98
110-53420-207-000	5,590.01	.00	5,590.01
110-53420-304-000	320.00	.00	320.00
110-53620-207-001	9,420.00	.00	9,420.00
110-53620-207-002	4,082.00	.00	4,082.00
110-56400-204-000	3,750.00	.00	3,750.00
110-56400-207-101	5,966.75	.00	5,966.75
120-21211-000-000	.00	6,017.90-	6,017.90-
120-57170-207-000	6,017.90	.00	6,017.90
130-21211-000-000	.00	3,274.98-	3,274.98-
130-51430-176-000	85.54	.00	85.54
130-51600-202-000	152.58	.00	152.58

GL Account	Debit	Credit	Proof
130-51600-203-000	1,088.60	.00	1,088.60
130-51600-207-000	649.12	.00	649.12
130-55110-301-000	91.81	.00	91.81
130-55110-304-104	695.63	.00	695.63
130-55110-304-105	246.41	.00	246.41
130-55110-306-000	104.29	.00	104.29
130-55110-399-000	161.00	.00	161.00
140-21211-000-000	.00	5,420.32-	5,420.32-
140-46725-000-000	2,115.00	.00	2,115.00
140-46734-101-000	130.00	.00	130.00
140-51430-176-000	11.86	.00	11.86
140-55200-104-000	861.00	.00	861.00
140-55200-202-000	55.00	.00	55.00
140-55200-203-000	150.56	.00	150.56
140-55200-204-000	200.00	.00	200.00
140-55200-304-000	88.97	.00	88.97
140-55200-305-000	70.00	.00	70.00
140-55300-178-000	199.92	.00	199.92
140-55300-202-000	155.00	.00	155.00
140-55300-204-000	296.35	.00	296.35
140-55300-207-000	190.00	.00	190.00
140-55300-302-000	21.00	.00	21.00
140-55300-306-101	318.14	.00	318.14
140-55300-306-103	143.03	.00	143.03
140-55420-203-000	383.73	.00	383.73
140-55420-305-000	30.76	.00	30.76
150-21211-000-000	.00	259,740.00-	259,740.00-
150-58000-207-000	800.00	.00	800.00
150-58000-601-000	220,000.00	.00	220,000.00
150-58000-602-000	38,940.00	.00	38,940.00
660-21211-000-000	.00	18,226.13-	18,226.13-
660-51400-921-000	21.00	.00	21.00
660-51400-923-000	352.78	.00	352.78
660-51400-924-000	2,493.75	.00	2,493.75
660-51400-926-176	24.32	.00	24.32
660-53700-601-200	232.70	.00	232.70
660-53700-623-000	2,372.25	.00	2,372.25
660-53700-642-100	26.00	.00	26.00
660-53700-662-200	81.05	.00	81.05
660-53700-673-000	2,432.00	.00	2,432.00

GL Account	Debit	Credit	Proof
660-53700-675-000	4,666.53	.00	4,666.53
660-57000-207-000	5,523.75	.00	5,523.75
670-21211-000-000	.00	44,715.47-	44,715.47-
670-51600-202-000	395.46	.00	395.46
670-51600-203-000	3,563.12	.00	3,563.12
670-53610-176-000	34.34	.00	34.34
670-53610-207-000	1,449.50	.00	1,449.50
670-53610-209-000	3,325.00	.00	3,325.00
670-53610-301-000	3,100.00	.00	3,100.00
670-53610-302-000	21.00	.00	21.00
670-53610-304-000	168.75	.00	168.75
670-53610-305-000	29.97	.00	29.97
670-53610-307-000	7,889.24	.00	7,889.24
670-53630-207-000	7,716.59	.00	7,716.59
670-57410-207-000	1,542.50	.00	1,542.50
670-57410-804-000	15,480.00	.00	15,480.00
Grand Totals:	<u>397,756.53</u>	<u>397,756.53-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

GL Account	Debit	Credit	Proof
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Report Criteria:
Report type: GL detail
Check.Type = {<->} "Adjustment"



Staff/Department: Bill Chang, Administration
Subject Matter: ATV/UTV Road Routes
Meeting Date: May 26, 2020
Referral History: VB – 06/24/19, 01/27/20; PRC – 10/21/19, 01.20.2020;
PSC – 10/24/19, 02/04/20

Executive Summary:

The Cross Plains Wheelers Club is requesting that the Village open its streets to allow for All Terrain Vehicles and Utility Terrain Vehicles (ATV/UTV) use. The proposal would open all streets, except Main Street.

Project Background:

There is a large amount of interest on this subject, both in support and opposition. To date, there have been several comments submitted by the public, and three petitions filed, two petitions against and one petition in support. The Village Board most recently referred this item to the Public Safety Committee to determine the rules governing the use of ATV/UTV's within the Village and provide the findings to the Village Board to determine if an ordinance should be created. The Park and Recreation Committee most recently recommended a 6-month trial process. The Public Safety Committee has provided its recommended guidelines.

The proposal was also pitched to the Towns of Berry and Cross Plains. The Town of Berry approved the measure contingent on the Village passing and ordinance. The Town of Cross Plains rejected the proposal.

Code/Policy Review:

[Section 51.15 of the Village Municipal Code](#) allows for Neighborhood Electrical Vehicles, which have similar attributes to ATV/UTV's.

[Section 52.06 of the Village Municipal Code](#) allows for the use of ATV/UTV's in limited functions within the Village.

[Wis. Stat. § 23.33](#) is the statute that regulates ATV/UTV's in Wisconsin

Fiscal Impact:

Unknown at this time. Dependent on the Village Board direction. An ordinance has not yet been created.

Recommendation:

Consider the comments and recommendations from committee and provide staff with direction.

Appendices:

Recommendations from the PSC and PRC; submitted material from the public, minutes from townships

Public Safety Committee

Regular Meeting Notice and Agenda

Village of Cross Plains

2417 Brewery Road
Cross Plains, WI 53528
(608) 798-3241

Tuesday, February 4, 2020

7:00 p.m.

I. **Call to Order, Roll Call, and Pledge of Allegiance:**

Lori Zander called the regular Public Safety Meeting to order at 7:00 p.m. Mrs. Zander gave direction on meeting purpose and function.

Present: Lori Zander, Randy Swingen, Doug Brunner, Terry Walker, Kevin Engelen, and Chief Tony Ruesga

Not Present: N/A

Others Present: Meeting Attendance Signup Sheet is attached to minutes.

II. **Public Comment** – Bill Brosius discussed the idea of reducing speed limit on Main Street from 30 mph to 25 mph.

III. **Chief of Police Report**

Chief Tony Ruesga provided an over-view of his first few weeks. He has attended several community meetings and events. He attended the week-long New Chief of Police Training in Madison presented by DOJ. He held a CPPD staff meeting to set expectations and present the department with their new mission statement and core values. Chief Ruesga has met with his staff one on one to determine officer career development, responsibilities, and changes needed. He provided the community with his 90-day goal; meeting as many people in the community as possible and going into every Cross Plains business. Chief Ruesga provided the community with his one-year goal; reviewing department policies, review field training program, and helping update the Village of Cross Plains Emergency Operation Plan. Chief Ruesga reported there were 120 calls for service within the month of January. He also reported that the department would be getting new badges to celebrate the Village of Cross Plains Centennial.

IV. **Committee Discussion**

1. Discussion and Possible Action Regarding ATV/UTV Routes in the Village of Cross Plains.

There was lengthy discussion about the topic. Amalia Hicks informed the committee there were 169 people who have signed a petition in opposition of ATV/UTV routes

within the Village of Cross Plains. Ms. Hicks stated her opposition was because of safety and lack of sidewalks. Brad Statz spoke in favor of ATVs and didn't feel there was a safety concern. Mr. Statz believed that people in opposition do not like ATVs. Jim Wenzler spoke about his membership in the Badger ATV Club and offered to assist the community, committee, and the board with education and resources to help us all better understand ATV/UTV laws. Bob Sagwoen provided his experience as an ATV safety instructor and tried to ease the safety concerns expressed by the group. Mike Wollmer spoke in opposition and stated he was concerned with safety and noise levels. Mr. Wollmer stated he was not against ATVs, but against them being operated on village streets. Mr. Wollmer further stated that people within the village are concerned but are unwilling to sign the petition. He recommended the issue be placed on a referendum.

Pam Born was opposed and stated she was concerned with speed, no sidewalks, and noise. Ms. Born also stated she wondered where people would park their ATVs and felt having a referendum would be the fairest way to resolve the issue. Dale Kelton spoke in favor of ATV routes, but complained about stop sign violations, speeding, and people using their cell phone when driving. Mat Brosamle spoke in favor and believed it would help grow the community's economy. Mike Sweitzer also stated he was in favor of ATV/UTV routes. Mike Hamstra was in favor and did not believe noise was a problem, stating lawn mowers make more noise. Jill Heczko stated change was inevitable, but ATV/UTV routes were not worth it. Ms. Heczko concerns were children safety and the lack of sidewalks. Brian Bonti spoke in opposition due to safety and lack of sidewalks. Mr. Bonti stated he would have never moved to Cross Plains had he known this was being considered.

Cody Bratton spoke in favor and stated ATV safety was not a concern, especially since people share roads with autos and buses. Deborah Cutler spoke in opposition stating she was concerned with road damage and did not believe there was an economic advantage for the village. Greg Embertson spoke in opposition stating his concerns were with regards to safety, speeding, distracted driving, and lack of sidewalks. Kevin Ripp spoke in favor of ATVs and believed people from other communities would not be coming to the village to cause problems. Mike Halcarz spoke in favor of ATV stating noise was not a concern, because motorcycles are louder. Mr. Halcarz believes the Badger ATV Club can assist with education and enforcement. Daren Dreser stated he is a business owner and supports ATV/UTV routes. Emily Spahn spoke in opposition stating her concerns surrounded safety and noise. Ms. Spahn believed that only a small group is being heard and that ATV/UTV routes are not in the best interest of the community.

Jamie Dahlk spoke in support and did not believe autos are more dangerous on the roadways than ATVs. Chris Zimmerman stated he was in favor of ATV routes. Holly Reardon spoke in opposition stating her concerns were safety and noise. Michael Reardon also spoke in opposition and stated he has found several community members who also oppose ATV/UTV routes. Mr. Reardon stated he was in favor of

referendum. Seth Johnson spoke in support of ATV/UTV routes on a trial basis. Mr. Johnson stated he has children and is not concern with ATV safety issues, but rather auto safety issues. Katie Brintlinger spoke in opposition stating she was concerned with safety, noise, and keeping nature intact. Ms. Brintlinger did however support an ATV trail route. James Russell spoke in opposition stating his concern was safety.

Errol Phillips spoke in opposition and believed the entire village should have a say. Mr. Phillips complained about lack of enforcement stating already created ordinance should be enforced first. Emily Hamstra spoke in favor and stated she has three children and is not concerned with ATV safety issues. Pam Born was allowed to make further comment and stated if an ordinance is passed to allow ATV/UTV routes it should contain a sunset clause and the machines should be required to have blinkers. A 52-year old resident spoke in favor of the routes and believed a group of residents were fear mongering. Jonah Brunner spoke in favor and stated he successfully passed a safety course that has prepared him to operate safely. Rachel Achers spoke in support of ATV/UTV routes and believed it was unfair to compare them to speeding vehicles. Steve Douglas spoke in opposition and stated there was extensive data available from the University of Iowa regarding off road and on road ATV operation. Jim Wenzler invited the group to the next Badger ATV Club meeting scheduled at Hooty's on Thursday, February 13, 2020, at 6:30 p.m.

Several people spoke in favor of having the issue on a referendum on the April ballot. Bill Brosius stated it was too late to put it on the April ballot, but could be considered for the November ballot. Michael Wollmer commented that the issue was not urgent and should be on the November ballot. Jonah Brunner commented that he believed a trial period was a good idea. Michael Reardon commented that licensed drivers should be a consideration for the ordinance. Brad Statz commented that referendums cost money and elected official should make the decision. Kristy Malott questioned speed limit ordinances that would regulate ATVs. Vicki Fohl questioned whether routes would be all village streets. Kim Morgan submitted her questions and concerns in writing and asked the committee to get the answers. The document will be included in the packet for the next meeting. Pam Born made a comment about her concern with 16-year old's driving around the village streets and asked the committee to consider an earlier operation end time. Teddy Zander spoke in favor and stated noise was not a concern. Mr. Zander commented that there is more noise from snowplows, trains, and motorcycles.

The group was thanked for their participation and several people left the meeting. The committee took a short break and then resumed the meeting.

2. Discussion and Possible Action Regarding right turn no stop at Brewery Rd and Thinnes.

The concern is that due to developments in the area it would be safer to have a four way stop rather than allowing people from the right not to stop. Seth Johnson spoke

Cross Plains ATV Road Routes

- Village streets will be open to ATVs and UTVs only, NOT snowmobiles, go carts, golf carts, dune buggies, etc.
- Village streets will only be open between the hours of 8:00 A.M. and 8:00 P.M.
- Village streets are only to be used by residents for the purposes of gaining access to and from their residence to another local residence, a local business, or recreation trail and by using the shortest and most direct route possible.
- ATVs/UTVs CANNOT drive upon State Highway 14 in the village but can cross State Highway 14.
- ATVs/UTVs cannot drive upon school property.
- Operators must be at least 16 years of age, possess a valid driver's license, and possess a safety certificate.
- Operators must possess proof of current insurance on the ATV/UTV.
- No person shall operate an ATV/UTV in excess of 15 mph within the village.
- Operators must conform to all noise and equipment requirements as set forth in the Wisconsin State Statutes.
- Operators must always display lighted headlights and taillights.
- Operators must operate in single file and with the flow of traffic.
- Must have current registration, which will include a rear license plate.
- No person shall operate an ATV/UTV in any park within the village.
- Operators shall comply with all provisions of the Wisconsin State Statutes.
- No person may operate an ATV/UTV upon any sidewalk or pedestrian way unless it is being used for snow removal and with the permission of the landowner.
- All operators and passengers under the age of 18 must wear protective head gear as defined in Wisconsin State Statute.

- It shall be unlawful for any person to possess an open intoxicant while operating, or as a passenger on an ATV or UTV on any village street.
- It shall be unlawful for any person to operate an ATV or UTV, in such a manner as to cause, or disturb the peace, by excessive and unnecessary acceleration, the tires of such vehicle to spin or emit loud noises, to unnecessarily throw stones or gravel, or to cause the wheels to leave the ground.
- 2 year Sunset Clause with a 1 year review.
- We would like the board to discuss options for trailer parking.
- We would like the board to consider whether ATVs/UTVs fall within the long range planning of the village.
- We would like to see a DNR presentation about laws and trends happening across the State of Wisconsin.
- We would like the board to see up a process on how to address public questions and concerns.
- ATVs/UTVs allowed to operate year round.
- The Chief of Police shall have the authority to:
 - A. Temporarily close any ATV/UTV route.
 - B. Request the Village Public Safety Committee to review any ATV/UTV route.

Public Safety Committee

Regular Meeting Notice and Agenda

Village of Cross Plains

2417 Brewery Road

Cross Plains, WI 53528

(608) 798-3241

Wednesday October 24,

2019

7:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

Lori Zander called the regular Public Safety Committee meeting to order at 7:00pm.

Present: Lori Zander, Randy Swingen, Doug Brunner

Not Present: Terry Walker, Kevin Engeliem

II. Public Comment – None

III. Committee Discussion

1. Discussion and Recommendation Regarding ATV/UTV routes in the Village

After discussion Motion by Swingen, second by Brunner to Support the concept of street routes in the Village of Cross Plains and Recommend to the Village Board to consider opening Village streets (accept Hwy 14) as ATV/UTV routes with a review of the provided information regarding a Village ordinance and have the draft ordinance sent back to PSC for further review and revision. Unanimously carried.

2. Discussion and Recommendation Regarding No Parking on North Military Rd.

After discussion Motion by Swingen, Second by Brunner to recommend to the Village Board the west side of North Military Rd. (home side) be made No Parking During School Hours. Unanimously carried. Note: this is also heavily endorsed by department heads of Police, Public Facilities, and Park and Rec.

3. Discussion and Recommendation Regarding Alternate Side Parking

After discussion Motion by Swingen, second by Zander to recommend to the Village Board that alternate side parking NOT be considered anywhere in the Village and to remain with current ordinance regarding winter parking as written. Unanimously carried.

IV. **Schedule Next Meeting**

Date to be set at a later time.

Parks/Recreation Committee

Regular Meeting Minutes

Village of Cross Plains

Village of Cross Plains

2417 Brewery Road

Cross Plains, WI 53528

(608) 798-3241

Monday, January 20, 2020

6:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

The meeting was called to order by Trustee Sarah Francois at 6:00 pm

Roll call: Jed Henry, Melissa Hinz, Sarah Borchardt, Sarah Francois

Not Present: Jennifer Bonti

Also Present: Michael Axon (Parks and Recreation Director), Kevin Engeliem, Mike Padrutt, Doug Brunner, Jim Wenzler

II. Public Comment – None

III. Reports

1. Committee Chairperson - None

2. Committee Members - None

3. Parks and Recreation Director – Director’s report was included in the packet. Two new Policies will be on future agenda’s, including Parks, Recreation and Conservancy Fund Balance Use and Parks and Open Space naming rights.

IV. Committee Discussion

1. Discussion and possible action regarding the use of ATV/UTV’s on public streets within the Village of Cross Plains boundaries.

Following discussion, a motion was made by Melissa Hinz, seconded by Sarah Borchardt to open up all Village Streets and designated park spaces (with agreement in place) and evaluate such use after 1 year. Roll Call Vote: Melissa Hinz (Y), Sarah Francois (Y), Sarah Borchardt (N), Jed Henry (N) – Motion Failed

Following discussion, a motion was made by Jed Henry, seconded by Sarah Borchardt to table the discussion until next month when we have five members. Roll Call Vote: Jed Henry (Y), Sarah Borchardt (Y), Melissa Hinz (N), Sarah Francois (N) – Motion Failed

Following discussion, a motion was made by Melissa Hinz, seconded by Jed Henry and unanimously approved to support the concept of street routes in the Village of Cross Plains and recommend to the Village Board to consider opening Village streets as ATV/UTV routes with a review of the program after 6 months and any/all use in Village Parks and Open Space must be by a formally signed agreement by the Village and member. Motion carried.

2. **Presentation and discussion of the survey results of the H.M. Zander Community Nature Park Visioning Session.** A presentation was given by Parks and Recreation Director with information provided in the packet.
3. **Discussion and possible action regarding a Request for Proposals for a Parks Plan, including preliminary engineering and design work for an amphitheater in H.M. Zander Community Nature Park.** – A motion was made by Jed Henry, seconded by Sarah Borchardt, and unanimously approved to recommend to the Village Board a Request for Proposals be submitted to qualified consultants to perform a Parks Site Plan for H.M. Zander Community Nature Park for preliminary site and engineering for an amphitheater structure in the park. Motion carried.

V. Adjournment

A motion was made by Melissa Hinz, seconded by Sarah Borchardt to adjourn at 7:49 pm. Motion carried.

This meeting notice constitutes an official meeting of the above referenced group and was posted in accordance with all applicable laws related Open Meetings Law. It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information. No action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the Village Hall at (608) 798-3241 or bchang@cross-plains.wi.us

Parks/Recreation Committee

Regular Meeting Minutes

Village of Cross Plains

2417 Brewery Road

Cross Plains, WI 53528

(608) 798-3241

Monday, October 21, 2019

6:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

The meeting was called to order by Trustee Sarah Francois at 6:00 pm.

Roll call: Jed Henry, Melissa Hinz, Sarah Borchardt, Sarah Francois

Not Present: Jennifer Bonti

Also Present: Michael Axon, Kevin Engeliem, Mike Padrutt, Doc Esser, Frank Kooistra

II. Public Comment – None

III. Reports

1. Committee Chairperson

Trustee Francois welcomed new PRC Committee members Jed Henry (April 2020) and Sarah Borchardt for a two year appointment.

2. Committee Members - None

3. Parks and Recreation Director –

The department worked with Glacier Creek Middle School in hosting a cross country meet at Baer Park. It was a pleasure working with Ms. Summerskern and staff on the event and look forward to collaborating more in the future.

IV. Committee Discussion

1. Discussion and possible action regarding the use of ATV/UTV within the Village boundaries. Following discussion, a motion was made by Melissa Hinz, seconded by Jed Henry and unanimously approved for the ATV/UTV group to come back to the PRC Committee to discuss trail access via Village streets, once the private trail concept is in place. Motion carried.

2. Presentation and possible action regarding the Glacial Valley Park playground.

Director Michael Axon passed along information compiled by community members regarding elements they'd like to see within their new playground. The committee will look over the information over the next month and then propose elements to include in the Request for Proposals at the next meeting. – No action was taken.

Village Board

Regular Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, June 24, 2019

5:30 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Lengfeld called the regular Village Board meeting to order at 5:30 pm.

Present: Trustees Lori Zander, Jeanne Statz, Kevin Thusius, Lee Sorenson, Judy Ketelboeter and President Jay Lengfeld.

Absent: Trustee Sarah Francois

Also, Present: Village Administrator/Clerk Bill Chang, Parks and Recreation Director Mike Axon, Finance Director Bobbi Zauner, Police Chief Tom Janssen, Public Facilities Director Jerry Gray, Bret Hofmeister, Terra Morris, Katherine Parreth, Doug Brunner, Tara Hill, Pam Born, Janet Gray, and Cameron Bjorklund.

II. Public Comment

a. Doug Brunner presented the 16th Annual Spike Rett event to be held on August 2nd and 3rd in downtown Cross Plains.

III. Consent Agenda – A motion was made by Trustee Ketelboeter, seconded by Trustee Thusius and unanimously approved, to adopt the consent agenda as follows:

a. Minutes of regular meeting held on May 20, 2019.

b. Total Disbursements from 05/22/2019 through 06/19/2019 in the amount of \$327,864.72 as follows:

- | | |
|-------------------------------------|-----------------------------------|
| • 110 – General Fund: \$141,199.36 | • 150 – Debt Service Fund: \$0.00 |
| • 120 – Capital Fund: \$13,708.51 | • 310 – TID Fund: \$0.00 |
| • 130 – Library Fund: \$17,479.21 | • 660 – Water Fund: \$12,080.01 |
| • 140 – Parks/Rec Fund: \$28,655.20 | • 670 – Sewer Fund: \$114,742.43 |

c. Approval of Temporary Class “B” License for the “Church Picnic” Held on July 20-21, 2019 by St. Francis Xavier Parish located at 2947 Thinnes Street.

- d. Denial of an Operator's (Bartender's) License for Tara R. Hill.
- e. Approval of Letter of Support for Village-Salmo Trail.

IV. Report of Village Officers

1. Village President –

- a. Trustees appointed to commissions and committees are the chair of those groups unless otherwise specified by ordinance.
- b. President Lengfeld and Village Administrator/Clerk Bill Chang met with the US Census regarding the upcoming 2020 Census Survey. It is important to have an accurate count because grants and other government programs are tied to census data. There will be multiple ways to respond to the census this cycle, including; online, hard copy/mail, telephone, and door to door. The US Census is looking for assistance to form a committee that will help guide the census effort in Cross Plains. The US Census is also hiring a number of jobs starting as soon as August 2019.

2. Vice Village President –

- a. There was a recognition of EMT/EMS employees for EMS Week, May 19th-25th.
- b. There was a recognition of Dan Buckland for his 15 years of service to the Village and Lisa Davis for her 25 years of service to the Village.

3. Village Administrator/Clerk –

- a. Glad to be in Cross Plains and started on the job.
- b. Village received the 2018 LWM Insurance Dividend Check of \$4944.00.
- c. Staff met with Scenic Valley developer and engineer to go over their requests and staff's comments and expectations. Staff is currently waiting for the developer and engineer to provide additional documentation and information. A joint meeting between the Plan Commission and Village Board will be scheduled when developer has met the preliminary plat requirements.

4. Miscellaneous Trustee Reports -

- a. Trustee Statz reported that there is a major roof leak at the library and that there should be budgeting consideration to replace the roof in the immediate future. Trustee Statz also expressed appreciation to Bud and Jane Busch for their continued efforts at the Farmer's Market.
- b. Trustee Zander stated that she will reach out to the Public Safety Committee for future meetings.
- c. Trustee Thusius welcomed Village Administrator/Clerk Chang to the Village.

V. General Business

President Lengfeld requested that General Business #3 on the Agenda: Discussion and Refer the Request for UTV/ATV Routes to the Public Safety and Parks Committees, be moved to the front of the agenda because of the presentation to be provided by Mr. Brunner. A motion was made by Trustee Sorenson, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board to move General Business #3 to the front of the agenda.

- 1. Discussion and Refer the Request for UTV/ATV Routes to the Public Safety and Parks Committees.** A presentation was given by Doug Brunner requesting that ATV/UTV routes be allowed in the Village of Cross Plains. Mr. Brunner referenced economic development and community participation as reasons to support the routes and that his objective is to get routes in the Village approved before to going to Dane County to request additional trails. Printed slides were provided by Mr. Brunner during the meeting and have been attached to the minutes as reference. A motion was made by President Lengfeld, seconded by Trustee Thusius, and unanimously carried by the Village Board, to refer the request for UTV/ATV Routes to Public Safety and Parks Committees for research and recommendation.
- 2. Discussion and Possible Action Regarding the 2018 Audit and Financial Statements.** Bret Hofmeister from Johnson Block gave a summary presentation on the 2018 Audit and Financial Statements. Suggested changes by the Village Board will be added to the final draft documents and brought back to the Village Board at its next regular meeting for approval. No action taken at this time.
- 3. Discussion and Possible Approval of the 2020 Budget Timeline.** Following discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Sorenson, and unanimously carried by the Village Board to adopt the proposed 2020 Budget Timeline.
- 4. Discussion and Possible Action regarding the 2018 Compliance Maintenance Annual Report (CMAR) for the Wastewater Treatment Plant.** Following a presentation by Public Facilities Director Jerry Gray and discussion, a motion was made by Trustee Ketelboeter, seconded by Trustee Thusius, and unanimously carried by the Village Board to accept the 2018 Compliance Maintenance Annual Report (CMAR) for the Wastewater Treatment Plant.
- 5. Discussion and Possible Action Regarding Public Facilities II Recruitment.** There was a discussion in regards to hiring a second Public Facilities II employee for the Public Works department. The additional position was budgeted for half of the 2019 fiscal year and will have a full impact for future budgets. The additional staff will add one full time employee to the authorized strength of the department. A motion

Village Board
Regular Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, September 23, 2019
6:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Lengfeld called the regular Village Board meeting to order at 6:00 p.m.

Present: Trustees Bill Brosius, Lori Zander, Sarah Francois, Kevin Thusius, Lee Sorenson, Judy Ketelboeter, and President Jay Lengfeld.

Also, Present: Village Administrator/Clerk Bill Chang, Finance Director Bobbi Zauner, Police Chief Tom Janssen, Public Facilities Director Jerry Gray, Parks and Recreation Director Mike Axon, Library Director Pam Bobsen, Deborah Cutler, Jamie Dahlk, Jed Henry, Terra Morris, Sarah Borchardt, Brian Berquist, Donnie Dahlk, Robert Sagmoen, Brad Statz, Kathleen Pape, Dale Kelter, and Michael Pomykalski.

II. Public Comment –

Dale Kelter of 3011 Thinnes St., spoke in favor of ATV/UTV routes within the Village of Cross Plains.

Robert Sagmoen of 2616 Elmwood Cir. E., spoke in favor of ATV/UTV routes within the Village of Cross Plains.

Jamie and Bonnie Dahlk of 2011 Cross St., spoke in favor of ATV/UT routes within the Village of Cross Plains.

Deborah Cutler of 2840 Thinnes St., spoke in favor of alternate street parking within the Village of Cross Plains.

Brad Statz of 3005 Hillside Tr., spoke in favor of ATV/UTV routes within the Village of Cross Plains.

III. Consent Agenda –

A motion was made by Trustee Ketelboeter, seconded by Trustee Brosius, and unanimously carried by Village Board, to approve items 1, 2, 3, and 4 of the consent agenda as follows and move the Glacier Creek Middle School Cross Country Special Event Permit to General Business:

Village Board

Regular Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, October 7, 2019

6:00 pm

I. **Call to Order, Roll Call, and Pledge of Allegiance**

President Lengfeld called the regular Village Board meeting to order at 6:00 p.m.

Present: Trustees Bill Brosius, Lori Zander, Sarah Francois, Kevin Thusius, Lee Sorenson, Judy Ketelboeter, and President Jay Lengfeld.

Also, Present: Village Administrator/Clerk Bill Chang, Finance Director Bobbi Zauner, Police Chief Tom Janssen, Public Facilities Director Jerry Gray, Parks and Recreation Director Mike Axon, Evan Chambers, Terra Morris, Dave Sarbacker, Zac Mulford, Jed Henry, Cameron Bjorklund, Tom Kuester, and Vicki Fohl.

II. **Public Comment –**

Dave Sarbacker of 2120 of Jovina St., spoke in favor of ATV/UTV routes within the Village of Cross Plains.

Tom Kuester of 1821 Main St., spoke in favor of ATV/UTV routes within the Village of Cross Plains.

III. **Consent Agenda –**

A motion was made by Trustee Sorenson, seconded by Trustee Ketelboeter, and unanimously carried by Village Board, to approve items of the consent agenda as follows:

1. Minutes of regular meeting held on September 23, 2019.
2. Total Disbursements from 9/16/2019 through 10/2/2019 in the amount of \$43,051.10 as follows:
 - 110 – General Fund: \$11,348.22
 - 120 – Capital Fund: \$0.00
 - 130 – Library Fund: \$3,747.51
 - 140 – Parks/Rec Fund: \$7,821.36
 - 150 – Debt Service Fund: \$2,194.09
 - 310 – TID Fund: \$0.00
 - 660 – Water Fund: \$2,314.37
 - 670 – Sewer Fund: \$15,625.55
3. Approval of Operator's (Bartender's) License for Rachel L. Peters.

Village Board

Regular Meeting Minutes

Community Room
Rosemary Garfoot Public Library
2107 Julius Street
Cross Plains, WI 53528
(608) 798-3241

Monday, October 21, 2019

6:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Lengfeld called the regular Village Board meeting to order at 6:00 p.m.

Present: Trustees Bill Brosius, Lori Zander, Kevin Thusius, Lee Sorensen, Judy Ketelboeter, and President Jay Lengfeld.

Also, Present: Village Administrator/Clerk Bill Chang, Finance Director Bobbi Zauner, Police Chief Tom Janssen, Public Facilities Director Jerry Gray, Kris Loman, Erika Mabrey, Greg Hyer, Ben Swanson, Ben Heidermann, Evan Chambers, Curtis Edwards, Renee Edwards, Victoria Fohl, Frank Kooistra, Kathy Esser, Mary Devitt, Mike Hamstra, Cameron Bjorklund, and Michael Pomykalski. Park and Recreation Mike Axon arrived at approximately 7:45 pm.

II. Public Comment –

Curtis and Renee Edwards of 3091 St. Francis Street., spoke in favor of ATV/UTV routes within the Village of Cross Plains.

III. Consent Agenda –

A motion was made by Trustee Ketelboeter, seconded by Trustee Brosius, and unanimously carried by Village Board, to approve items of the consent agenda as follows:

1. Minutes of regular meeting held on October 7, 2019.
2. Total Disbursements from 10/3/2019 through 10/17/2019 in the amount of \$ as follows:
 - 110 – General Fund: \$85,312.09
 - 120 – Capital Fund: \$8,956.90
 - 130 – Library Fund: \$2,431.57
 - 140 – Parks/Rec Fund: \$1,479.85
 - 150 – Debt Service Fund: \$18,450.50
 - 310 – TID Fund: \$0.00
 - 660 – Water Fund: \$29,097.31
 - 670 – Sewer Fund: \$103,321.30
3. Amend Temporary Class “B” License for “Small Business Saturday C.P. Wine Walk” held on November 30, 2019 by the Cross Plains Area Chamber of Commerce to Include the Ice Age Trail Alliance as a Participant.

Village Board

Regular Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, November 25, 2019

6:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Lengfeld called the regular Village Board meeting to order at 6:00 p.m.

Present: Trustees Bill Brosius, Lori Zander, Sarah Francois, Kevin Thusius, Lee Sorensen, Judy Ketelboeter, and President Jay Lengfeld.

Absent: Trustee Sarah Francois

Also, Present: Village Administrator/Clerk Bill Chang, Finance Director Bobbi Zauner, Public Facilities Director Jerry Gray, Terra Morris, Kyo Ladopoulos, Emily Hamstra, Cloe Hamstra, Tim Henneman, Michael Pomykalski, Ryan Quam, Jamie Zajicek, Jed Henry, and Cameron Bjorklund.

II. Public Comment –

Terra Morris, representing the Cross Plains Area Chamber of Commerce at 1837 Bourbon Road, provided an update regarding the Wine Walk special event. The Chamber currently has 243 tickets sold and 21 businesses participating.

Emily Hamstra, of 3035 Niesen Street, Cross Plains, spoke in favor of the ATV/UTV road routes.

Chloe Hamstra, of 3035 Niesen Street, Cross Plains, spoke in favor of the ATV/UTV road routes.

III. Consent Agenda –

A motion was made by Trustee Sorenson, seconded by Trustee Zander, and unanimously carried by the Village Board to approve items 1, 2, 3, 4, 5 and 7. Item 6 was requested for separate consideration under General Business.

- 1. Minutes of regular meeting held on October 21, 2019.**
- 2. Total Disbursements from 10/18/2019 through 11/20/2019 in the amount of \$326,352.66 as follows:**

Village Board

Regular Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, December 2, 2019

6:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Lengfeld called the regular Village Board meeting to order at 6:00 p.m.

Present: Trustees Bill Brosius, Lori Zander, Sarah Francois, Kevin Thusius, Lee Sorensen, Judy Ketelboeter, and President Jay Lengfeld.

Also, Present: Village Administrator/Clerk Bill Chang, Finance Director Bobbi Zauner, Public Facilities Director Jerry Gray, Chief of Police Tom Janssen, Honorable Jerome A. Geurts, Antonio Ruesga, Jeff Wissenk, Deb Cutler, Trent Estabrook, Renee Estabrook, Corey Sutor, Josh Whitford, Chris Byl, Andy Smith, Cameron Bjorklund, Sarah Borchardt, and Greg Valaskey.

II. Public Comment –

Jeff Wissenk, of 7014 Laufenberg Blvd, Cross Plains, spoke in favor of the ATV/UTV road routes.

Andy Smith, of 601 Dale Ct, Cross Plains, spoke in favor of the ATV/UTV road routes.

Corey Sutor, of 7020 Laufenberg Blvd, Cross Plains, spoke in favor of the ATV/UTV road routes.

Trent Estabrook, of 7027 Laufenberg Blvd, Cross Plains, spoke in favor of the ATV/UTV road routes.

Renee Estabrook, of 7027 Laufenberg Blvd, Cross Plains, spoke in favor of the ATV/UTV road routes.

III. Ceremony

The Honorable Jerome A. Geurts swore in Antonio J. Ruesga as the new Chief of Police for the Village of Cross Plains.

IV. Report of Village Officers

Village Board
Regular Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, January 27, 2020
6:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Lengfeld called the regular Village Board meeting to order at 6:00 p.m.

Present: Trustees Bill Brosius, Lori Zander, Sarah Francois, Kevin Thusius, Lee Sorensen, Judy Ketelboeter, and President Jay Lengfeld.

Also, Present: Village Administrator/Clerk Bill Chang, Public Facilities Director Jerry Gray, Fire Chief Dale Lochner, Police Chief Tony Ruesga, Park and Recreation Director Mike Axon, Mike Wollmer, Doug Brunner, Mat Brosamle, Emily Hamstra, Chloe Hamstra, Dale Kelter, John Dahlk, Bob Sagmoen, Jamie Dahlk, Bonnie Dahlk, Ryan Goth, Marilyn Sagmoen, Ron Knutowski, Mike McGinnis, Kevin Ripp, Scott Dahlk, Brett Sarbacker, Dave Sarbacker, Sarah Borchardt, Eric Borchardt, Edward Zander, Terra Morris, Brittany Garcia, Jennifer Bonti, Amelia Hicks, Jason Franzen, Pam Born, Janet Gray, Kim Molhar, John Ogden, Wes Childs, Chris Gavin, Brad Statz, Deborah Cutler, Victoria Fohl, Cameron Bjorklund, Michael Pomykalski, Connor Sprecher, Cody Bratton, Jen Bratton, Rachel Acker, Daren Dressen, Mike Hamstra, Holly Reardon, Nathaniel Newby, and Aaron Fassler.

II. Public Comment –

Terra Morris, representing the Cross Plains Area Chamber of Commerce at 1837 Bourbon Road, recapped on the success of their wine walk event and shared that they are holding a logo contest for a new logo. The Chamber will be hosting its annual dinner at the Hilltop and they are currently planning the annual Memorial Day event.

Jennifer Bonti, 2710 S. Elmwood Cir. E., expressed concern over the lack of communication from the Village regarding current events. She asked that more information regarding Village happenings be distributed through the Village’s newsletter and other means.

III. Consent Agenda – A motion was made by Trustee Ketelboeter, seconded by Trustee Sorenson, and unanimously carried by the Village Board, to approve the consent agenda as follows.

- 1. Minutes of regular meeting held on December 9, 2019.**
- 2. Total Disbursements from 12/06/2019 through 01/23/2020 in the amount of \$3,860,181.39 as follows:**
 - **110 – General Fund: \$2,942,925.67**
 - **120 – Capital Fund: \$203,059.66**

- 130 – Library Fund: \$45,718.79
- 140 – Parks/Rec Fund: \$38,547.58
- 150 – Debt Service Fund: \$0.00
- 310 – TID Fund: \$822.70
- 660 – Water Fund: \$25,503.74
- 670 – Sewer Fund: \$603,603.25

3. **Approval of Operator’s (Bartender’s) Licenses for Kailey N. Niebuhr and Nidia Yanet Trevino-Reyes.**

IV. **Report of Village Officers**

1. **Village President**

- a. President Lengfeld and Finance Director Bobbi Zauner attended an economic forecast event and learned that economists believe the market to will have a soft landing instead of a hard crash and that the 7-year inflation rate has been below two percent.
- b. President Lengfeld and several others attended the US Census Complete Count Committee Training session. Lengfeld noted that the Village had a turnout of approximately 89% at the last census and expressed the importance of an accurate count.
- c. President Lengfeld met with Mayor Gudrip Brar to discuss possible collaboration projects between the Village and City of Middleton.

2. **Village Vice President - No update**

3. **Village Administrator/Clerk**

- a. Chang provided dates for the upcoming events:
 - i. Spring Primary Election on February 18th
 - ii. PSC Rate Case Public Hearing on February 28th
 - iii. CARPC Urban Service Amendment Application Public Hearing for Creek Crossing at St. Francis on March 12th
- b. Chang also stated that Johnson Block is currently conducting the Village’s annual financial audit.

4. **Miscellaneous Trustee Reports**

- a. Trustee Sorensen repeated the importance of an accurate count for the US Census. Sorensen stated that the economic value of doing the census is approximately \$2,000 per person per year.

V. **General Business**

1. **Discussion and Possible Action Regarding ATV/UTV Road Routes.**

Following lengthy discussion which included comment from the public, a motion was made by President Lengfeld and seconded by Trustee Ketelboeter, to refer the matter regarding ATV/UTV road routes to the Public Safety Committee to determine the rules governing the use of ATV/UTV’s within the Village and provide the findings to the Village Board to determine if an ordinance should be created. Roll call vote was requested. YES – Trustees Brosius, Zander, Thusius, Sorensen, Ketelboeter and President Lengfeld. NO – Trustee Francois. Motion carried 6-1. Trustee Francois stated for the record that the Park and Recreation

Committee voted to approve a 6-month pilot program only and that the agenda packet summary did not properly reflect the Committee's vote.

2. Discussion and Possible Action Regarding a Request for Proposal for a Parks Plan, Including Preliminary Engineering and Design Work for an Amphitheater in H.M. Zander Community Nature Park.

A motion was made by Trustee Thusius, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board, to approve the issuance of the Request for Proposal for a Parks Plan, including preliminary engineering and design work for an amphitheater in H.M. Zander Community Nature Park.

3. Discussion and Possible Action Regarding Conditional Use Permit Application for Small Solar Energy System Use at 601 Dale Court.

A motion was made by Trustee Ketelboeter, seconded by Trustee Thusius, and unanimously carried by the Village Board, to approve the Conditional Use Permit Application to construct a small solar energy system at 601 Dale Court.

4. Discussion on Local Transportation Funding.

There was a discussion to consider alternate funding for local roads besides borrowing, include a local wheel tax.

5. Discussion and Possible Action to Request the Multi-Jurisdictional Transfer of Brewery Road and a section N. Hill Point Road from the Town of Berry.

a. A motion was made by Trustee Ketelboeter, seconded by Trustee Brosius, and unanimously carried by the Village Board, to table the action regarding the multi-jurisdictional transfer of Brewery Road.

b. A motion was made by Trustee Thusius, seconded by Trustee Brosius, and carried by the Village Board, to suggest that staff move forward in requesting the multi-jurisdictional transfer of N. Hill Point Road from the Town of Berry. Trustee Ketelboeter abstained.

6. Discussion and Possible Action on the Election Day Contingency Plan.

A motion was made by Trustee Brosius, seconded by Trustee Ketelboeter, and unanimously carried by the Village Board, to approve the Election Day Contingency Plan.

7. Ordinance No. 1-2020: Annexing Sections of CTH P to the Village of Cross Plains.

A motion was made by Trustee Ketelboeter and seconded by Trustee Francois, to approve Ordinance No. 1-2020: Annexing Section of CTH P to the Village of Cross Plains. Roll call vote requested. YES - Trustees Brosius, Zander, Francois, Thusius, Sorensen, Ketelboeter and President Lengfeld. NO – None. Motion carries 7-0.

8. Discussion and Possible Action to Approve Engineering Services for Flood Control.

A motion was made by Trustee Ketelboeter, seconded by Trustee Brosius, and unanimously carried by the Village Board, to approve the Engineering Services for Flood Control Agreement with Jewell Associates Engineers for \$60,000.

Village Board

Regular Meeting Minutes

Village of Cross Plains
2417 Brewery Road, PO Box 97
Cross Plains, WI 53528
(608) 798-3241

Monday, February 24, 2020

6:00 pm

I. Call to Order, Roll Call, and Pledge of Allegiance

President Lengfeld called the Village Board meeting to order at 6:00 p.m.

Present: Trustees Bill Brosius, Lori Zander, Sarah Francois, Kevin Thusius, Lee Sorensen, Judy Ketelboeter, and President Jay Lengfeld.

Also, Present: Village Administrator/Clerk Bill Chang, Police Chief Tony Ruesga, Public Facilities Director Jerry Gray, Village Attorney Paul Johnson, Deb Cutler, Pam Born, Janet Gray, Barbara Wollmer, Dave Statz, Tim Henneman, Vicki Fohl, Douglas Longmore, Jennifer Bonti, Terra Morris, Melissa Gavin, Jay G., David Wiens, Sarah Borchardt, Jason Needham, Michael Pomykalski, and Seth Johnson, Kyo Ladopoulos Cameron Bjorklund.

II. Public Comment –

Deb Cutler, 2840 Thinnes St., requested that the Village review past investments to assess if past investments in public infrastructure and projects prior to investing on future projects.

Jennifer Bonti, 2710 S. Elmwood Cir. E., stated her concern of the Village Board passing an ATV/UTV ordinance at the March meeting since it will be spring break for some and further stating that there have been 175 tax paying residents that have signed a petition against such allowing ATV/UTV road routes.

Mike Wollmer, 7029 Laufenberg Blvd., restated his opposition ATV/UTV road routes. He also made mention of the conduct of Village Board meetings and how they are handled, stating that the Village's process under Chapter 2 of the Village municipal code is being violated.

Dave Statz, 3080 St. Francis St., voiced is opinion in favor of ATV/UTV road routes within the village. He further stated that most supporters are firemen and volunteers and that they are passionate members of the community and would self-police.

Douglas Longmore, 223 Mill St., expressed his concern about ATV/UTV use on Village Streets due to sharing the road with other modes of transportation and children. He stated that he has only known about this issue for a few weeks and that he is not opposed to ATV/UTVs but is against the use of ATV/UTV on public streets.

Tim Henneman, 4861 Brewery Rd., Thanked the Village and Police Department for responding to an incident involving a child in a locked vehicle even though it was in the township.

III. **Consent Agenda** – Upon request of any Trustee, any item may be removed from the Consent Agenda for separate consideration under General Business.

There was a request from President Lengfeld to remove item #3 and a request from Trustee Brosius to remove item #5 from the Consent Agenda to the end of General Business. A motion was made by Trustee Brosius, seconded by the Trustee Sorensen, and unanimously carried by the Village Board, to approve the consent agenda as amended.

1. Minutes of regular meeting held on January 27, 2020.
2. Total Disbursements from 01/24/2020 through 02/19/2020 in the amount of \$901,674.99 as follows:
 - 110 – General Fund: \$145,875.18
 - 120 – Capital Fund: \$2,665.02
 - 130 – Library Fund: \$8,826.04
 - 140 – Parks/Rec Fund: \$7,234.51
 - 150 – Debt Service Fund: \$257,836.25
 - 310 – TID Fund: \$423,952.50
 - 660 – Water Fund: \$20,703.31
 - 670 – Sewer Fund: \$34,582.18
3. Approval of the Dane County Bridge Inspection Agreement.
4. Approval of Resolution No. 01-2020 to seek Grant Funds from the WIDNR Municipal Flood Control Program.

IV. **Report of Village Officers**

1. **Village President**

- a. President Lengfeld announced that he is currently working on confirming appointments board, commissions, and committees. He asked that the Village Board confirm the interest of members to serve in their respective committees.
- b. President Lengfeld reported that he, Village Administrator/Clerk Chang, and others met with representatives from USEDA to discuss flood mitigation funding of up to \$1.5 million.

2. **Village Vice President**

- a. Trustee Ketelboeter stated that the Chamber is assisting the Village in planning its 100 years celebration and a part of this is the Memorial Day BBQ and that volunteers are needed.

Village Board Updates – 1-27-2020:

Progress on Road Routes & Trails in and around the Village of Cross Plains:

- Attended multiple board meetings at the Town of Berry and Town of Cross Plains and Town of Vermont. All look promising and are gathering information and establishing implementation. Votes in CP and Berry scheduled for February and look positive.
- Private trail options are progressing. We have landowner's permission and are defining the specific routes North & South.
- Village Safety Committee approved for consideration to the Village of CP Board. Parks and Recreation moved for approval of a 6-month pilot and the ability to revisit after 1 riding season (May 15 – September 15)

Specific Ordinance Notes:

- The request is to use village road routes only. There will be no access in any village parks or conservancy.
- Riding time in the village would be 8 am – 10 pm and lights on would be required along with following all traffic laws.
- Roads in the village would be open except for Main Street (highway 14).
- Our ATV Club will pay for all signs and posts. We will also pay for replacements or additions as needed.
- We would like the Village Board to support the addition of ATV-UTV road routes within the village.

Cross Plains Area Wheelers Updates:

- Voted to merge with the Badger ATV Club of Mount Horeb, WI effective 1-1-2020.
- This merger will strengthen numbers to approximately 150 members and 50 business sponsors.
- This action will also establish a Safety & Road Routes committee for the ongoing administration of new and existing road routes and trails. Committee will have 2 teams (Safety & Training, Road Routes & Trails)
- Our next meeting is February 13 at Hooty's in Cross Plains. All potential members are welcome to attend.
- We hosted a Euchre Fundraiser that was successful at Main Street Lanes. \$1,200 raised for signs.
- We are excited about this update and consider it a win-win for all involved.



Economic Development



- **Cross Plains ED** – Many in the community have complained of no local Hardware store and the World of Variety closing. They should all support our plans for road routes and private trails. It’s quite simple. Everyday Cross Plains residents go East on Hwy 14 to spend money in Middleton and Madison. An ATV-UTV trail is a draw to get residents from those areas and further away to discover our beautiful area and our local businesses. This Economic Development opportunity will not cost Taxpayers one dollar. Our non-profit organization will cover all signage, trail work and safety training courses for members. It’s a win-win economic opportunity driven entirely by volunteers.
- **Cross Plains Residents** – Currently any village resident that wants to ride their ATV-UTV must trailer to Iowa County or further for riding opportunities. This would be a very nice amenity for all residents who have one or will purchase one in the future. Our area has beautiful views and topography. I often see deer and wildlife while riding.
- **Economic Impact Results from the Tri-County Trail & Jackson County**
 - **The Tri-County Trail runs from Monroe to Mineral Point in Southern WI.**
 - 2011 Study by the UW showed an impact of over \$13 million dollars annually
 - Average spent per trip by users: \$175 - \$220
 - **Jackson County & Black River Falls are a destination for ATV & UTV users.**
 - 2015 Study showed an economic impact of between \$7.6 Million and \$9.2 Million annually
 - Average spent per trip by users: \$355 - \$427 (More overnight stays in this region)
 - Interestingly, as more counties open ATV-UTV trails and road routes these two areas are seeing annual ATV-UTV revenue decrease. Our area should benefit from this trend.

Ordinance Notes:

- In addition to the safety class requirement all ATVs need to have current registration and a license plate.
- We would also like a headlight on requirement for our road routes and trails (easier to see in mirrors and safer for all)
- CPAW would pay for all signage and assist with safety training and communication
- Our proposal would be for all village roads to be open to ATV-UTV traffic except for Hwy 14
- Hours of operation are 8 am – 10 pm and follow all existing speed limits and traffic signals.

2 - ATV operation on state highways with speed limits of 35 mph or less within municipal boundaries

A town, village or city may enact an ordinance under Wis. Stat. s. 23.33(11)(am)4. to authorize the operation of ATVs on a highway that has a speed limit of 35 mph or less and is located within the territorial boundaries of the town, village or city. In this case, ATV operation on a state highway is not subject to WisDOT approval.

Much of the state highway system operates with speed limits above 35 mph, and these higher speed roads remain off-limits to ATV use without approval from WisDOT. Speed limits on any road are set after careful consideration to enhance safety and facilitate traffic flow for the traveling public, and are typically not based on a specific type of vehicle. Anyone interested in how speed limits are established is encouraged to view WisDOT's [pamphlet](#) on the topic.

All-terrain vehicle and utility terrain vehicle riding is a growing sport in Wisconsin. Along with the privilege of enjoying the sport comes the responsibility of making sure you are operating these vehicles safely and responsibly. ATV and UTV operators born on or after Jan. 1, 1988 who are at least 12 years old for ATV (and at least 16 years old for UTV) must complete an ATV and UTV safety certification course in order to operate on public ATV/UTV trails and areas in Wisconsin. DNR Conservation Wardens recommend all ATV and UTV operators complete a safety course.

Law Enforcement and Local Board Members Feedback:

From: Tim Becker <tbecker@reedsburgpolice.com>
Sent: Monday, March 5, 2018 11:27 AM
To: bob Spencer
Subject: RE: City of Baraboo ATV Route

Hi Bob,

In 2016 the City of Reedsburg Common Council adopted a UTV/ATV route through the City limits. Since that time the Reedsburg Police Department has NOT had any issues with the operation of ATVs/UTVs. We have NOT had noise complaints, speed complaints or traffic collisions. Although I have seen them operating through the City, they basically go unnoticed. It has been my experience that the average UTV/ATV operator has been mindful of traffic and safety concerns and very cooperative. If there is anything else I can provide please let me know!

Chief Tim Becker
Reedsburg Police Department

From: Ed Brooks <ebb Brooks@rucls.net>
Sent: Monday, March 19, 2018 3:21 PM
To: baraboobluffsatvclub@gmail.com
Subject: expansion of trails in the Town of Reedsburg

To whom it may concern: A couple years ago the Town of Reedsburg introduced a couple of routes to allow ATV/UTV riders access to the City of Reedsburg. We experienced no problems with Club Members or they observance of Trail Rules. After expanding the list of access points last year again without problem this year we opened all of our Town Roads to ATV/UTVs. The club will contact individuals who live on dead end roads and mark these roads according to the wishes of those residents. The State has simplified the signing process and this is one of the reasons why we opened the entire Town to riders. Ed Brooks, Chairman. Town of Reedsburg 608-524-3902 or at the e-mail above

From: Julie Strutz <julesstrutz@yahoo.com>
Sent: Monday, March 19, 2018 11:00 AM
To: baraboobluffsatvclub@gmail.com
Subject: ATV Route

My name is Julie Strutz and a Town of Westfield Supervisor. We adopted an ordinance for our township in 2017. There were concerns when we went through the process but agreed to adopt it and review on a yearly basis. We have not had 1 single complaint.

Cross Plains Village Board,

As a local Cross Plains resident for over 18 years and a member of the law enforcement community for close to 26 years, I fully support local ATV/UTV road routes and trails throughout Cross Plains and in the surrounding area. From my extensive experience of riding snowmobiles and ATVs, those who own and ride these recreational vehicles are very responsible and respectful to landowners and provide a great deal of support to our economy as they assist our local business owners in a variety of different ways including volunteer efforts.

Thanks,
Captain Troy Hellenbrand, Middleton Police Department

From: policedept@elroywi.com
Sent: Wednesday, March 21, 2018 7:06 AM
To: baraboobluffsatvclub@gmail.com
Subject: RE: ATV routes

Bob,

The City of Elroy approved ATV/UTV routes back in the end of 2016. We have had no issues with the routes or any type of incidents involving ATV/UTV causing any issues with the flow of normal traffic. The route in Elroy allows a person to travel on HWY 80 across the bridge over the Baraboo River which also passes Kwik Trip here in town. As an avid UTV rider I would support Baraboo opening up routes allowing the use of ATV/UTV operation. If you would like a formal letter I will work on it in the next day or so, I have been swamped at work the past few days.

Tony R. Green, Police Chief
Elroy Police Department

Businesses and Non-Profits that Support ATV-UTV Routes in our Area

- Plastic Ingenuity
- K & K Manufacturing
- MP Power Sports
- Northwest Dane Senior Services
- Cross Plains Area Chamber of Commerce
- Hartung Brothers
- Main Street Lanes
- Kalscheur Implement
- Cross Plains Motors
- The R-Bar
- The Red Mouse
- Vetesnik Power Sports
- Hooty's Bar & Grill
- Home Remedies, LLC
- CP Riders
- Badger ATV Club
- Dresen Flooring Inc
- Van Den Bergh Plumbing
- Mid-Town Construction
- Statewide Supply – Bio Clean
- Statz & Harrop
- Pine Hill Farms LLC
- The Whippoorwill
- Latitude Graphics
- Vortex
- The Hilltop
- Culver's

Conclusion



Reasons to establish ATV routes in the Cross Plains area:

- ATV users spend money and it is an outstanding Economic Development opportunity!
- Our area is beautiful! Let's show it off while getting some Madison & Middleton money back into our economy. HWY 14 goes both ways.
- ATV Registrations have grown over 90% since 2000 in our state! 300,000 + are registered.
- Other communities have figured it out. We can as well. Richland Center, Mauston, Arena, Black Earth, Mazomanie. Let's add Cross Plains to the list.
- Our ATV Club will manage the costs and partner with our police and fire departments to safely execute.
- Road routes will simply take advantage of existing road infrastructure and the rubber tires do zero damage. The gas tax and registration fees ATVs pay are used for road maintenance.
- It is an amenity for residents. Why should they trailer to spend money in other communities?
- ATVs and UTVs average 40 mpg and some reach up to 80 mpg. Errands are fun and efficient.
- This use fits well with Cross Plains Sustainability and Buy Local focus. The Cross Plains Area Chamber of Commerce fully supports our efforts and understand it will positively impact many businesses.

Reasons to oppose ATV routes in the Cross Plains area: (There really aren't any.....)

- We hear about Noise and Safety as two reasons to oppose. There is a decibel law in place, because ATVs and UTVs are 4 stroke motors, they are generally much quieter than snowmobiles or motorcycles. This is safely and respectfully done in most counties in our state.
- We also hear, "but we are a hiking and biking destination". To that, we say, we can be both. ATVs co-exist well all over the state including near the Kickapoo Valley Reserve and in the Minocqua area. We are partners with other opportunities, not competitors.
- We feel strongly that this is a great opportunity for our area, and we are investing our own time and money to make it happen. We appreciate your consideration and hope we can move forward together.

Proposed Village of Cross Plains ATV-UTV Ordinance:

10.40.050 Designated routes/use of routes.

Except as otherwise specifically provided in Section 23.33 Wisconsin Statutes, no person shall operate any all-terrain vehicle ("ATV") or utility terrain vehicle ("UTV") upon any public right of way or any other public property in the village of Cross Plains except streets designated as ATV/UTV routes.

- a) ATVs and UTVs are permitted on all village streets with the exception of Highway 14-Main Street. All streets with the exception of Highway 14-Main Street are designated ATV-UTV routes.
- b) ATVs and UTVs are required to have their lights on at all times and be legally registered and licensed.
- c) ATV and UTV routes may only be used between the hours of 8:00 a.m. and 10:00 p.m.
- d) ATVs and UTVs must operate within posted speed limits and follow all stop signs and traffic signals.
- e) ATV and UTV operators and passengers shall not have any open intoxicants in or upon the vehicle while within the village limits.
- f) A Village Resident living on Main Street may take HWY 14 to the closest side street to access routes. The rider will be responsible for safely operating on HWY 14 for the short distance to the route.

10.40.60 Route signs.

Under the direction of the village public works staff, all ATV-UTV routes shall be designated by route signs. The signs will be provided by the Badger ATV Club and shall be installed by the village public works department, in accordance with Chapter NR 64.12 Wisconsin Administration Code. The route signs shall be inspected annually and maintained by the Badger ATV club.

- a) The signs will say " all streets in the Village of Cross Plains are ATV-UTV Routes except for Hwy 14"

10.40.70 Closures, suspension or termination of routes.

The village president shall have the authority to:

- a) Temporarily close any ATV-UTV route designated herein for a period of 60 days or less due to an emergency, complaint, or other necessary condition as determined by the Village President.
- b) Request the village public safety committee to review any ATV-UTV route designated herein for the purpose of suspending or terminating the route.
- c) Revisit and discuss the ATV-UTV route process and implementation as an agenda item at the November 2020 Village Board meeting.

From: [Amalia Hicks](#)
To: [Bill Chang](#)
Subject: Some research on ATVs - please include in packet
Date: Friday, January 24, 2020 12:16:54 PM
Attachments: [SVIAOnRoadOppositionPosition-2016.pdf](#)
[village-of-cross-plains-wi.pdf](#)
[ATV_environmental_impacts.pdf](#)

Dear Bill,

I have done some research on ATVs on roadways and trails in the last couple of days and would love it if you could include some of these materials in the reading packet for the meeting on Monday (attached).

In my research I have learned that there are over 100,000 injuries due to ATVs every year, and the more serious ones occur on roadways. The ATV trade group SVIA (Specialty Vehicle Institute of America) opposes the use of ATVs on roadways, so does the Consumer Federation of America (who has written a letter in opposition to the use of ATVs on roads to the Cross Plains board), and the US Forest Service has a research paper that shows that the use of ATVs damages the environment.

As a personal note, I lived on a dirt road in CO for 4 years that allowed ATV traffic - it was loud ALL weekend, people littered beer cans and swore in front of kids. I know our local residents wouldn't act that way, but I worry about bringing that kind of disruption to CP. My town in CO eventually banned ATVs from that road because of the disturbance it brought to the community. I'd much rather try to attract folks with quieter, more environmentally friendly activities such as hiking, snowshoeing, mountain biking, etc.

In addition to all of this, a new concern has come up for me over the last couple of days as I've talked to more people in the community about this. It seems to me that nobody really knows about it other than the ATV club. Therefore, if it can't be voted down on Monday, I would strongly urge the board to at least postpone their decision until we can communicate with the rest of the community. It's important that everyone's voice is heard (in my opinion anyway).

Thanks so much for your time and consideration!
Amalia

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Village Board
Village of Cross Plains
2417 Brewery Road
Cross Plains, WI 53528

September 21, 2018

Dear Village Trustee:

As individuals and organizations dedicated to reducing deaths and injuries caused by off-highway vehicles (OHVs), we are writing to provide you with information about the safety implications of permitting OHVs on roads. We urge you to consider this information before you adopt any future proposal that would increase OHV access on the roads of the Village of Cross Plains.

Tragically, we have identified 125 OHV-related deaths in Wisconsin from January 2013 to August 2018. Of these deaths, 67 (54%) occurred on-road, 54 (43%) occurred off-road, and 4 (3%) occurred in an unknown location. Unfortunately, these numbers may continue to rise as we gather more data.

Allowing OHVs to use public roads suggests to the public that roadway riding is a safe and responsible use of OHVs when in fact, industry, regulators, and consumer and public health and safety advocates, all agree that OHVs are not safe on public roads.

We write to communicate the dangers of allowing OHVs on roads and hope that this information will help inform any policy decision you make.

Off-Highway Vehicles

There are two main categories of OHVs—neither of which are designed for roadway use and should not be allowed on public roads.

- **All-Terrain Vehicles (ATVs):** ATVs are “off-road, motorized vehicles having three or four low-pressure tires, a straddle seat for the operator, and handlebars for steering control.”¹
- **Recreational Off-Highway Vehicles (ROVs):** ROVs have “four or more wheels with low pressure tires; bench or bucket seating for two or more occupants; automotive-type controls for steering, throttle, and braking; rollover protective structures (ROPS); occupant restraint; and maximum speed capability greater than 30 mph.”²

More ATV and ROV Deaths Occur On Roadways than Off-Road

While there is federal ATV fatality data, there is a lack of ROV fatality data. To fill this need, our coalition has started collecting data on ROVs to give decision makers a better sense of the dangers posed by OHVs besides ATVs. See our data and analysis on our OHV webpage [here](#).

- **ATV Roadway Crashes:** ATV crashes on the road account for over 60% of ATV-related deaths and over 30% of serious ATV injuries.³ Roadway crashes are

more likely to involve multiple fatalities, collisions and head injuries. Victims in roadway crashes were less likely to be wearing protective gear such as helmets and were more likely to be carrying passengers, both things that are risk factors for ATV-related fatalities and injuries. From 1998-2007, roadway fatalities increased twice as fast as those off-road.⁴ The National Highway Traffic Safety Administration released ATV-related fatality statistics for public roads showing that there were 3,411 deaths from 2004-2013, with 323 in 2013 alone.⁵

- **ROV Roadway Crashes:** There is much less data on the number and nature of ROV crashes in comparison to ATVs, but from 2013-2017 our coalition identified 472 ROV fatalities. The crash site could be identified in 457 of the 472 deaths. Of those 457 fatalities, 267 (57%) occurred on-road and 190 (40%) occurred off-road. As our coalition continues to gather more data, these figures may rise.

OHV Design Contributes to Roadway Deaths and Injuries

Ultimately, OHVs are not safe on roads because they were not designed for roadway use.

- **OHVs⁶ have a relatively narrow track and high-center of gravity:** These design features allow for riding in wooded areas and between obstacles, and provide high ground clearance for rough terrain. However, these features put OHVs at a higher risk for rollovers,⁷ and require “that the vehicle takes wider turns than are found in standard road design.”⁸
- **OHVs have low-pressure, deep tread tires designed for off-road use:** Automobile tires have relatively shallow tread and are designed to continually grip and release roadway surfaces. In contrast, OHV tires are made to grab off-road terrain and can act unpredictably on roadway surfaces especially with increasing speed. The operator can easily lose control of the vehicle, potentially endangering the OHV rider, occupants of other vehicles, pedestrians, and bicyclists.⁹
- **Most ATVs lack a rear differential:** Most ATVs have a solid rear axle or locked rear differential which means that both the inside and outside wheels rotate at the same speed, unlike motor vehicles designed for roadways. This often requires that the OHV “take wider turns than are found in standard road design,”¹⁰ and makes it more difficult for OHVs to negotiate roadway curves, especially at the speeds often traveled on roads.

Industry Associations Warn Against OHV Use on Public Roads and Paved Surfaces

Both ATV and ROV trade associations warn against riding OHVs on roadways. The Specialty Vehicle Institute of America (SVIA), a not-for-profit association representing ATV manufacturers and dealers, has a strong policy statement against the use of ATVs on public roads. A training manual for ATV riders from the ATV Safety Institute, a division of SVIA, states:

Remember, ATVs are intended for off-road use only. Never operate an ATV on public roads, and always avoid paved surfaces. ATVs are not designed for use on public roads and other motorists may not see you.

ATVs are not designed to be used on paved surfaces because pavement may seriously affect handling and control.”¹¹

Further, the SVIA makes clear that:

ATVs are designed, manufactured and sold for off-road use only. On-road vehicles must be manufactured and certified to comply with U.S. Department of Transportation Federal Motor Vehicle Safety Standards (FMVSS). These safety standards consist of extensive and detailed compliance requirements. Since ATVs are not intended to be used on-road, they are not designed, equipped or tested to meet such standards.¹²

The Recreational Off-Highway Vehicle Association (ROHVA) also directs riders to “avoid paved surfaces. ROVs are designed to be operated off-highway.”¹³ These statements show that the manufactures of these vehicles, those who know the vehicles better than anyone, know that they should not be operated on roads. In addition to these statements from OHV trade associations, ATVs and ROVs are also required to have labels indicating that they should not be operated on paved roads or on public roads.

Unpaved and Rural Roads are Not Safe for OHV Use

Many of the warnings against riding OHVs on roadways specifically mention the hazards of paved roads. While these warnings are accurate they are not sufficient and could incorrectly imply that unpaved roads are safe for OHV use.

A 2015 [study](#) of national ATV-related fatalities occurring from 1985-2012, found that in twenty-three states half or more of ATV roadway deaths occurred on unpaved road surfaces and that 42% of all ATV roadway deaths during this time period (6,625) took place on unpaved roads. In addition, more than two-thirds of all roadway ATV fatalities (paved and unpaved) did not involve another motor vehicle. This means that low traffic volume on rural roads does not necessarily translate into fewer deaths and injuries. In fact, riders in serious roadway crashes that occur on more remote roads may be at increased risk of death because of longer distances to trauma centers. While there is not yet similar data available for ROVs, given that ROVs are also designed for off-road use with similar design elements, there is no evidence supporting the idea that they would be safe on unpaved roads.

Additional Information

The latest research about OHVs on roadways and OHV death and injuries, as well as a list of members of a national coalition formed to address this public health crisis and the advocacy efforts undertaken by this coalition are available [here](#).

We urge you to oppose any proposal to allow OHV use on public roads because doing so places the public, including OHV operators, pedestrians, bicyclists, and all motor vehicle drivers and their passengers at unnecessary risk.

We hope that you will consider these comments, and if we can be of any further assistance, please contact Michelle Styczynski at Consumer Federation of America at mstyczynski@consumerfed.org or (202) 939-1000.

Sincerely,

Rachel Weintraub
Legislative Director and
General Counsel
Consumer Federation of America

Mary Aitken, MD MPH
Director, Injury Prevention Center
at Arkansas Children's Hospital

Carolyn Anderson
Co-Founder
Concerned Families for ATV Safety

Michelle Styczynski
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Gary A. Smith, MD, DrPH
President, Child Injury
Prevention Alliance

Gordon S. Smith, MD (MB.ChB, Otago),
MPH Professor, Department of
Epidemiology & Public Health
University of Maryland School of
Medicine Charles "McC" Mathias
National Study Center for Trauma and
EMSShock, Trauma and Anesthesiology
Research – Organized Research Center

¹ CPSC, 2013 Annual Report of ATV-Related Deaths and Injuries, February 2015.
<http://www.cpsc.gov//Global/Research-and-Statistics/Injury-Statistics/Sports-and-Recreation/ATVs/2013-ATV-Annual-Rpt-of-ATV-Related-Deaths--Injuries.pdf>

² CPSC Briefing Package. Pg. 91.
www.cpsc.gov/Global/Newsroom/FOIA/CommissionBriefingPackages/2014/SafetyStandardforRecreationOff-HighwayVehicles-ProposedRule.pdf

³ Denning, Harland, Ellis, Jennissen, More fatal all-terrain vehicle crashes occur on the roadway than off: increased risk-taking characterizes roadway fatalities, Injury Prevention, 2012.
<http://www.ncbi.nlm.nih.gov/pmc/articles/PMC3717765/>

⁴ Id

⁵ NHTSA, Fatalities in Traffic Crashes Involving All-Terrain Vehicles. <http://www-nrd.nhtsa.dot.gov/Pubs/812193.pdf>

⁶ The Denning paper cited below deals with ATVs but the CPSC Briefing Package on the Proposed ROV Rule, Pg. 518, notes that ROVs are designed with narrow track widths and high ground clearance for use on off-road trails which results in a high risk of rollovers.

www.cpsc.gov/Global/Newsroom/FOIA/CommissionBriefingPackages/2014/SafetyStandardforRecreationOff-HighwayVehicles-ProposedRule.pdf

⁷ Denning, Harland, Ellis, Jennissen, More fatal all-terrain vehicle crashes occur on the roadway than off: increased risk-taking characterizes roadway fatalities, Injury Prevention, 2012.
<http://www.ncbi.nlm.nih.gov/pmc/articles/PMC3717765/>

⁸ Id.

⁹ Id. Discussing ATV tires. The CPSC Briefing Package. Pg. 410. Also defines ROVs as having low pressure tires. This allows one to infer that both categories of OHVs discussed here will have tires that are not suitable for on-road use and will have similar problems when used on-road as those described for ATVs in the 2012 report cited above.

www.cpsc.gov/Global/Newsroom/FOIA/CommissionBriefingPackages/2014/SafetyStandardforRecreationOff-HighwayVehicles-ProposedRule.pdf

¹⁰ Denning, Harland, Ellis, Jennissen, More fatal all-terrain vehicle crashes occur on the roadway than off: increased risk-taking characterizes roadway fatalities, Injury Prevention, 2012.
<http://www.ncbi.nlm.nih.gov/pmc/articles/PMC3717765/>

¹¹ Tips and Practice Guide for the All-Terrain Vehicle Rider, ATV Safety Institute.
http://atvsafety.org/downloads/ATV_Riding_Tips.pdf

¹² Specialty Vehicle Institute of America, Position in Opposition to On-Road Operation of ATVs.
<http://www.svia.org/Downloads/PositionPaperOpposingOn-RoadUse.pdf>

¹³ ROV Safety Rules. <http://www.rohva.org/>



POSITION IN OPPOSITION TO ON-ROAD OPERATION OF ATVs

The Specialty Vehicle Institute of America (SVIA) is the national not-for-profit trade association representing manufacturers and distributors of all-terrain vehicles (ATVs) in the United States. SVIA's major goal is to promote the safe and responsible use of ATVs.

Tens of millions of ATV users ride their ATVs in a safe and appropriate manner every day. In addition to their popularity for responsible outdoor recreation, they are tremendously useful products and have become an essential tool for farmers, law enforcement officials, the military and others.

The majority of accidents and injuries are caused by misuse of the ATV. Ninety-two percent of ATV-related fatalities involve behaviors that the Industry warns against in its rider education programs, in all literature and on vehicle labels. These behaviors include children riding adult-sized ATVs, operating on paved roads, operating without a helmet or other protective safety gear, carrying passengers on single-rider ATVs and operating under the influence of alcohol.

ATVs are designed, manufactured and sold for off-road use only. On-road vehicles must be manufactured and certified to comply with U.S. Department of Transportation Federal Motor Vehicle Safety Standards (FMVSS). These safety standards consist of extensive and detailed compliance requirements. Since ATVs are not intended to be used on-road, they are not designed, equipped or tested to meet such standards. Permitting on-road use of ATVs, including modified ATVs, would be in conflict with manufacturers' intentions for their proper use, and would be contrary to federal safety requirements.

The Insurance Institute for Highway Safety has analyzed U.S. Department of Transportation's Fatality Analysis Reporting System (FARS) data on ATV rider fatalities occurring on public roads. In 2013, the most recent year for which the data is available, 319 ATV riders were killed on public roads. This is an increase from 2012 when 304 riders were killed on public roads and from 2011 when there were 305 ATV rider fatalities occurring on public roads. Eighty-nine percent of the fatalities occurring on public roads were on rural roads. Of those, sixty-eight percent were on minor roads.

ATV fatalities occurring on public roads comprise a significant portion of total ATV-related fatalities, as reported by the Consumer Product Safety Commission. If ATVs could be kept off of public roads, as urged by SVIA and as contained in our Model State ATV Legislation, a large percentage of ATV-related injuries and deaths would be prevented.

CPSC's *2014 Annual Report of ATV Deaths and Injuries*, the most recent available, found that estimated ATV-related fatalities have declined each year from 2007 through 2014 but noted that data collection for 2012-2014 is ongoing. As a percentage of total ATV-related fatalities, on-road fatalities were an alarming 48.7 percent of the total in 2011 (the latest year of complete data available from CPSC). This is even though ATVs are not manufactured for or intended to be operated on highways and vehicle labels and owner's manuals clearly warn against such use.

Imagine the progress that could be made in reducing ATV-related injuries and deaths if states were to enact and enforce laws to prohibit ATV use on highways.

Riding on public roads introduces the possibility of the ATV colliding with a car or truck, an obviously dangerous situation. Another CPSC study of 3,200 ATV-related deaths that occurred between 1985 and

1996 found that the most frequently reported hazard pattern (56 percent of all ATV incidents) involved collisions and 35 percent of these involved collisions with motorized vehicles.

SVIA emphasizes that ATVs are not designed, manufactured, or in any way intended for use on public streets, roads or highways and urges that on-highway use of ATVs be prohibited and that law enforcement efforts be strengthened to eliminate this dangerous practice.

It should be noted that for purposes of prohibiting ATV use on public roads, SVIA does not consider such public thoroughfares as logging roads, woodland trails or other unimproved ways to be public streets, roads, or highways and the prohibition on allowing on-road use of ATVs should not be meant to apply to a road that is part of a designated trail system permitting ATV operation.

United States
Department of
Agriculture

Forest Service

National Technology &
Development Program

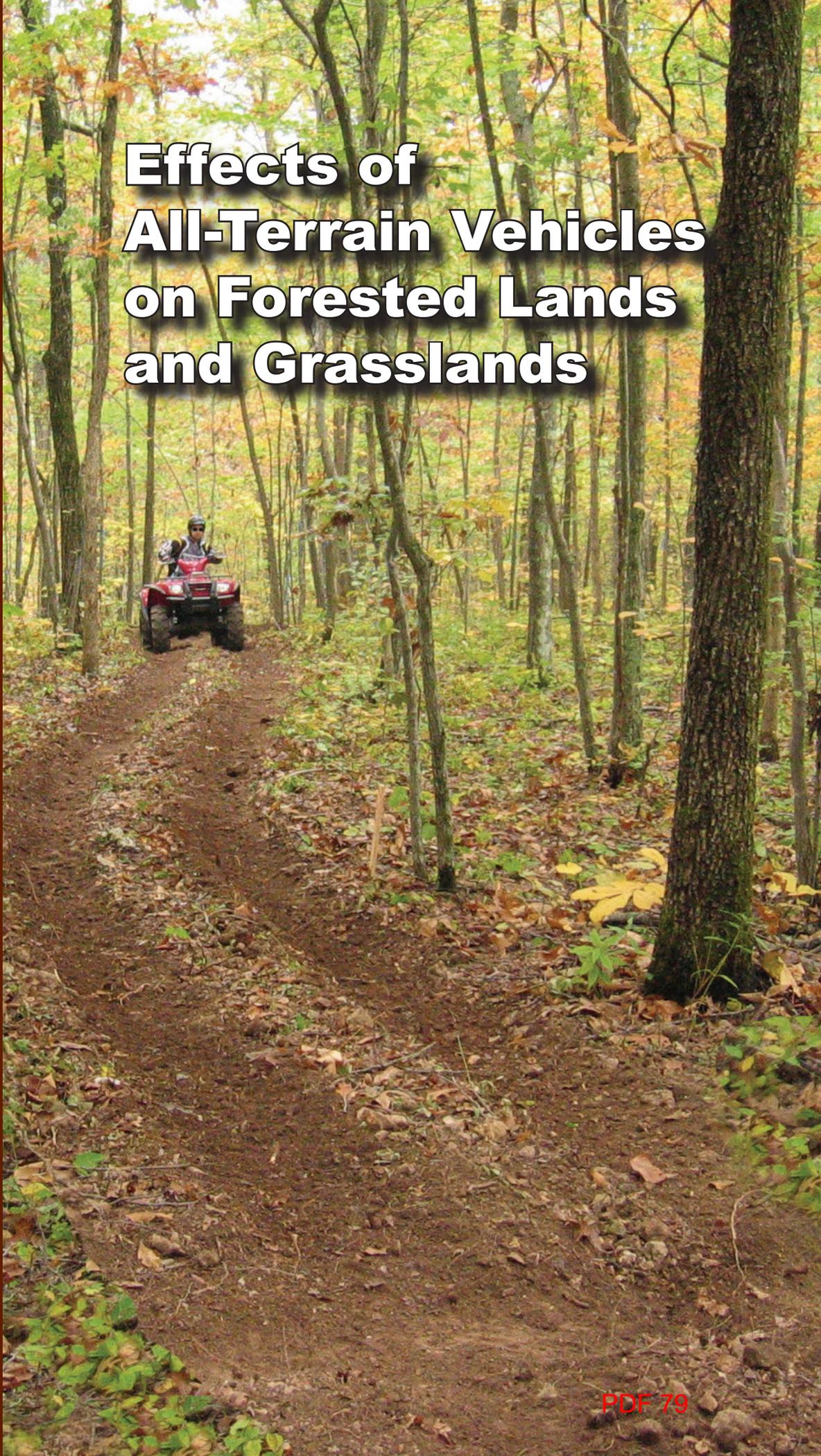
Recreation
Management

0823 1811—SDTDC
December 2008



U.S. Department
of Transportation
Federal Highway
Administration

Effects of All-Terrain Vehicles on Forested Lands and Grasslands



Acknowledgments

Without the spirited cooperation and volunteer contributions from many forests, other Federal agencies, industry, and volunteer organizations this project would have been impossible to complete. We offer a special thanks to: The Minnesota Department of Natural Resources, The Federal Highway Administration, The Specialty Vehicle Institute Of America, The National Off-Highway Vehicle Conservation Council, and all of the participating forests.



Effects of All-Terrain Vehicles on Forested Lands and Grasslands

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Randy Foltz, Research Engineer,
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December 2008

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EXECUTIVE SUMMARY

One goal of the Forest Service, U.S. Department of Agriculture, is to provide outdoor recreation opportunities with minimized impacts to natural resources (USDA Forest Service 2006). All-terrain-vehicle (ATV) use on public lands is a rapidly expanding recreational activity. An estimated 11 million visits to national forests involve ATV use. This constitutes about 5 percent of all recreation visits to national forests (English 2003). When repeated ATV use occurs on undesignated trails, the impacts can exceed the land's ability to rehabilitate itself. The challenge for recreation managers is to address the needs—and conflicting expectations—of millions of people who use and enjoy the national forests while protecting the land's health and integrity.

In addition to a new travel management policy that restricts travel on undesignated trails, the Forest Service studied previously unused trails to determine the effects of ATV traffic on the natural resource. The study's three main questions were: Are natural resources being affected by ATV use; to what degree are natural resources being affected; and does the ATV's design make a difference in the effects? To answer these questions on a nationwide scale, the study was performed at seven locations within representative ecoregions. The ecoregions included Desert, High-elevation Western Mountains, Gulf Coastal Plains, and Eastern Broadleaf.

Yes, natural resources were affected by ATV traffic. At all seven locations, some portion of the previously unused trail transitioned from a low to medium disturbance class in 20 to 40 passes. Medium-disturbance occurred when two of the following three conditions were present: sixty-

percent loss of original ground cover, trail-width expansion to 72 inches, or wheel ruts up to 6 inches deep. At each location some portion of the trail transitioned from medium to high disturbance in 40 to 120 passes. High disturbance occurred when two of the following three conditions were present: more than 60-percent loss of original ground cover, trail width exceeding 72 inches, or wheel ruts deeper than 6 inches.

Disturbance levels were caused by three independent variables: sites, trail features, and vehicles and tires. There was a statistically significant difference between the number of passes required to transition from the low to medium disturbance class for the seven sites. Desert and Eastern-broadleaf ecoregions were the most susceptible to ATV traffic, and the Gulf Coastal Plain ecoregion was the least susceptible. Each ecoregion trail section that required wheel-spin or slip moved quickly to increasing levels of disturbance. Compared to tight-radius curves, nearly eight times as many passes were required to produce equal impacts on straight sections, and nearly five times as many passes were required for uphill or downhill sections.

There were no statistically significant differences for the sport and utility ATVs equipped with either original equipment manufacturer tires or after market tires with $\frac{3}{4}$ -inch lugs. The study concluded that the impacts from the four combinations of vehicles and tires were indistinguishable.

Following any level of disturbance, runoff and sediment generated on the ATV trails increased by 56 percent and 625 percent, respectively, compared to the undisturbed forest floor. ATV trails are high-runoff, high-sediment producing strips on a low-

runoff, low-sediment producing landscape. Frequent diversions of the trail runoff onto the forest floor will reduce the amount of sediment and runoff as it infiltrates into the forest floor.

The study demonstrated that ATV traffic does have an impact on natural resources. The levels of disturbance can be reduced by proper trail design and maintenance and by focusing efforts on trail sections that require extra attention. Application of this study should assist managers in planning, designing, and implementing decisions related to ATV management.

INTRODUCTION



As the United States population has grown, so has all-terrain-vehicle (ATV) use on national forests and grasslands and other public lands. Annual sales of ATVs have increased over 272 percent since 1994 to an estimated 876,000 units in 2005 (Specialty Vehicle Institute of America - Special Report Summer 2006). ATVs are a popular choice for outdoor recreation. According to a national survey on recreation and the environment, about 36.3 million people participate in off-highway driving or ATV or motorcycle use (Cordell et al. 2001). An estimated 11 million visits to national forests involve off-highway-vehicle (OHV) use—or about 5 percent of all recreation visits (English 2003).

Unauthorized trails from motorized use cause much of the natural resource [impacts] and some of the public safety concerns on national forests. Unauthorized trails are a major problem for forest managers. For example, Lewis and Clark National Forest personnel in Montana currently estimate that the forest has 1,348 unauthorized roads and trails extending for 646 miles (Robertson 2003). The increased use of ATVs on public land has meant that even the small percentage of riders who desire to travel off trails and roads can have considerable effects on the natural resources around them.

Paterson 2003 states that equipment modifications designed to enhance vehicle performance have caused many of these effects. A disproportionate effect from irresponsible OHV—particularly ATV—use is possible because motorized vehicles are powerful, can travel many miles quickly, and can damage sensitive resources easily.

The magnitude of effects varies depending on local characteristics of the landscape including slope, aspect, soil susceptibility to erosion, and vegetation type (Stokowski and LaPointe 2000). The land may be able to rehabilitate itself after the effects from a few ATV rides across a meadow, but multiple passes across the same area often result in a reduced or complete loss in the capacity for natural rehabilitation.

Sustaining and enhancing outdoor recreation opportunities with minimized impacts to natural resources is Goal 4 in the FY 2007-2012 USDA Forest Service Strategic Plan. The expected outcome is a variety of high-quality outdoor recreational opportunities on the Nation's forests and grasslands that are available to the public. (USDA Forest Service 2007).

Recreation visitors expect a great deal from their national forests and other public lands in terms of settings, experiences, facilities, and services. The challenge for recreation managers is to address the needs and conflicting expectations of millions of people who use and enjoy national forests while protecting the health and integrity of the land. Increased pressure from growing populations, coupled with advances in recreation technology, will continue to challenge public land-management agencies, State and local governments, and private landowners (USDA Forest Service position paper 2003).

The Forest Service has responded to these pressures by establishing a new travel management policy. The Forest Service also conducted a study to determine the effects of ATVs on the natural resources. This publication documents that study and provides field managers with information and tools to make good, science-based decisions in managing the effects of ATVs, as they implement policies and plans related to travel management in the national forests and grasslands.

Chapter 1 discusses the methodology behind the study, as well as, its design and implementation. It also discusses the assessment tool used to measure the effects on natural resources.

Chapter 2 includes an analysis of the data collected during the test period and answers the three questions that framed the study:

1. Are natural resources being affected by ATV use? In other words, is change occurring?
2. If change is occurring, to what degree are natural resources affected?
3. If natural resources are affected, does the design of the ATV (or the way that it is equipped) make a difference?

Chapter 2 also contains a discussion of ATV performance, rider behavior, and their effects.

Chapter 3 includes descriptions of the settings and habitats for the seven study sites. The changes to natural resources as a result of repetitive ATV traffic also are included.

Chapter 4 contains recommendations to assist managers in planning, designing, and implementing decisions related to ATV management.

January 27, 2020

Village Board
Village of Cross Plains
2417 Brewery Road
Cross Plains, WI 53528

Dear Village Trustees:

As residents, taxpayers, homeowners, parents, and citizens of Cross Plains we are writing to express our concerns with, and opposition to, allowing ATVs to drive on our village roads. This document lists our primary concerns which can be organized under the general headings of civic, safety, and environmental impacts. We strongly urge that you consider these concerns while evaluating the adoption of any proposal that allows ATV access to and usage of the roads or public lands in the Village of Cross Plains.

Civic concerns

Many families choose to live in Cross Plains because of its safe, quiet, small town feel, its natural beauty, and access to healthy, environmentally friendly activities such as fishing, hiking, the National Ice Age Trail, biking, running, and cross country skiing. These qualities make Cross Plains an ideal community in which to raise a family, not to mention its top rated school district year over year. Our ability to walk the village's low-traffic streets, with further opportunity to greet neighbors along the way, provides a sense of safety and peace of mind that makes this valued community especially unique.

We are concerned that allowing ATVs on our village roads will negatively impact the qualities that endear our current residents and attract new members to our community in the following ways:

- Residential neighborhood disturbances. If ATV traffic is allowed on all roadways except Main Street, ATVs will travel on roads that pass through our residential neighborhoods to access businesses on Main Street.
 - Many of these roads do not have sidewalks for pedestrian use, therefore our children and seniors will be sharing the road with ATVs in addition to already shared roadways with automobiles, school buses and bicyclists (many of whom are also children).
 - Previously quiet neighborhoods will be subject to increased noise pollution from 8am to 10pm.
- Liability for injuries. Any person injured by an ATV on Village roadways might sue the Village or (in the case of alcohol-related injury) its businesses for liability and damages. ATV manufacturers specifically state that ATVs are not designed for roadway use. In addition, the trade group Specialty Vehicle Institute of America (SVIA), Consumer Federation of America (CFA), and the United States Consumer Product Safety Commission (CPSC) oppose the use of ATVs on roads. Therefore, we are concerned that in the event of an ATV related injury, the Village or its businesses could be held liable for damages.
- Loss of safe, small town feel. While we're told that ATV riding on our residential streets has the potential to bring economic benefits to local businesses, drawing riders from out of town may also be a detriment to our small town community, as they would not have the same motivation to respect our residents and their safety as local ATV proponents do.

- Recreational impact. ATVs on our village streets are likely to deter residents and visitors from participating in other recreational activities that Cross Plains is currently known for such as fishing, biking and running.

Safety concerns

Introducing ATV use to already overcrowded roadways further compounds safety issues for pedestrians, bicyclists, farm vehicles, automobiles, school buses and children that share village roads today. In addition, operating vehicles intended for off-road use on paved roads is a danger to ATV riders themselves. As a community it's our obligation to ensure safe recreation to all of our residents and visitors when considering implementation of a program such as ATV use.

Of the 22 fatalities listed in the 2019 Wisconsin DNR Off-Highway Vehicle Fatal Accident Summary, 64% occurred on a road, including a 7-year-old boy that was hit by an ATV in Dane County. A disproportionate number of road fatalities also involve alcohol; approximately 80% of fatal ATV accidents on roads involved alcohol in 2019 (compared to 64% overall). Even if only a small fraction of ATV riders on Village roads leave our businesses inebriated, it is too large a risk to both our residents and the businesses that might be held legally responsible.

Allowing ATVs to use public roads suggests to the public that roadway riding is a safe and responsible use of ATVs when in fact industry, regulators, and consumer and public health and safety advocates all agree that ATVs are not safe on public roads. The following organizations oppose the use of ATVs on roads:

- Specialty Vehicle Institute of America (SVIA) – the national not-for-profit trade association representing manufacturers and distributors of all-terrain vehicles (ATVs) in the United States
- Consumer Federation of America (CFA) - an association of non-profit consumer organizations that was established in 1968 to advance the consumer interest through research, advocacy, and education
- United States Consumer Product Safety Commission (CPSC) - an independent agency of the United States government. The CPSC seeks to promote the safety of consumer products by addressing “unreasonable risks” of injury; developing uniform safety standards; and conducting research into product-related illness and injury
- Recreational Off-Highway Vehicle Association (ROHVA) - formed to promote the safe and responsible use of recreational off-highway vehicles (ROVs) manufactured or distributed in North America

In their letter to the Cross Plains Village Board opposing the use of ATVs on public roads (dated September 21, 2018) the CPSC presents the following safety arguments and statistics:

- ATV crashes on the road account for over 60% of ATV-related deaths and over 30% of serious ATV injuries
- Roadway crashes are more likely to involve multiple fatalities, collisions and head injuries
- From 1998-2007, roadway fatalities increased twice as fast as those off-road
- ATVs are not safe on roads because they were not designed for roadway use
- A training manual for ATV riders from the ATV Safety Institute, a division of SVIA, states:
 “Remember, ATVs are intended for off-road use only. Never operate an ATV on public roads, and always avoid paved surfaces. ATVs are not designed for use on public roads

and other motorists may not see you. ATVs are not designed to be used on paved surfaces because pavement may seriously affect handling and control”

The Recreational Off-Highway Vehicle Association (ROHVA), as their second of eight safety rules featured on the main page of their website directs riders to “avoid paved surfaces. ROVs are designed to be operated off-highway.”

These statements show that the manufacturers of ATVs know that they should not be operated on roads. In addition to statements from ATV trade associations, ATVs are *required to have labels indicating that they should not be operated on paved roads or on public roads.*

Environmental Concerns

The Driftless Area is one of Wisconsin’s most beautiful regions, and Cross Plains is the gateway to this stunning area. Encouraging more ATV use in our area will negatively impact the nearby environment and wildlife. The United States Forest Service published a report in 2008 on the study of ATV impacts on seven trail locations across the nation, confirming that natural resources were negatively affected by ATV traffic in all locations. Some of the measurable impacts of ATV use in natural areas are:

- Noise disturbance
- Damage to vegetation
- Increased runoff
- Soil erosion
- Degradation of water quality

In addition to negative impacts on natural resources and wildlife, ATVs also produce emissions that, in the close quarters of our residential neighborhoods that are nestled in between hills could degrade our air quality and provide added challenges to residents with breathing conditions such as asthma.

ATVs also produce greenhouse gases and carbon emissions, which contribute to the global disaster we are currently facing. ATVs consume approximately 600 million gallons of gas per year (in comparison, snowmobiles consume 190 million gallons per year). This is the equivalent of driving 13 billion miles, powering a million cars or 600,000 homes for a year, and requires seven million acres of forest to offset.

It is not in keeping with the environmental stewardship mandate of the **Cross Plains Sustainability Committee** to promote the additional use of these vehicles in our village or elsewhere.

Conclusions

We urge you to reject any proposal to allow ATV use on our public roads, as other Wisconsin communities such as Caledonia (Dec 2019) and Waterford (July 2017) have done. Allowing ATV use on our public roads:

- Is a liability for the Village and its businesses
- Threatens Cross Plains’ most attractive qualities as a place to reside or visit
- Places our residents (including ATV drivers) at unnecessary risk

We hope that you will consider these comments when discussing and taking any action on this issue.

Sincerely,

1. Amalia Hicks, 2053 Glacier Cir.
2. Brian Francois, 1721 Ludden Dr.
3. Holly Reardon, 1904 Cross St.
4. Teryl Russell, 2007 Julius St.
5. James Russell, 2007 Julius St.
6. Kassie Rizzo-Pitts, 2929 Church St.
7. Christopher Pitts, 2929 Church St.
8. Karen Rizzo, 1400 Bourbon St., Apt 122
9. Mark Rizzo , 1400 Bourbon St., Apt 122
10. Katie Brintlinger, 1703 Main Street
11. Eric Fredrickson, 2004 Lewis St.
12. Cristie Fredrickson, 2004 Lewis St.
13. Emily Spahn, 1603 Main St.
14. Justin Spahn, 1603 Main St.
15. Jennifer Bonti, 2710 S Elmwood Cir. E.
16. Brian Bonti, 2710 S Elmwood Cir. E.
17. Jill Heczko, 2124 Valley St.
18. Danny van Mol, 2124 Valley St.
19. Jennifer Wiens, 2105 Misty Mt. Ct.
20. David Wiens, 2105 Misty Mt Ct.
21. Kris Loman, 1753 Ludden Dr.
22. Eric Borchardt, 2612 Twin Pine St.

23. Sarah Borchardt, 2612 Twin Pine St.
24. Brian Finnel, 5009 Laufenberg Blvd.
25. Bridget Finnel, 5009 Laufenberg Blvd.
26. Andy Hartmann, 2716 S. Elmwood Cir. E.
27. Amy Hartmann, 2716 S. Elmwood Cir. E.
28. Michael Reardon, 1904 Cross St.
29. Nathaniel Newby, 2121 Hillebrand Dr.
30. Chelsea Newby, 2121 Hillebrand Dr.
31. Deborah Cutler, 2840 Thinnes Street
32. Nathaniel Friese, 2840 Thinnes Street
33. Erika Wittekind, 1130 Gils Way
34. Sarah Miller, 1810 Park St.
35. Larry Miller, 1810 Park St.
36. Aaron Faessler, 3102 Springfield Rd.
37. Amanda Faessler, 3102 Springfield Rd.
38. Allison Klein, 1912 Cross St.
39. Charlie Klein, 1912 Cross St.
40. Tim Esser 7021 Laufenberg Blvd.
41. Michele Esser 7021 Laufenberg Blvd.
42. Mary Brosius, 2158 Hillebrand Dr.
43. David Thomas, 2051 Glacier Cir.
44. Roslyn Thomas, 2051 Glacier Cir
45. Liz Sutherland, 2604 Twin Pine St.

46. Joanna Cree, 3107 Melody Pkwy

47. Jason Cree, 3107 Melody Pkwy

48. Kayla Vallejos, Bourbon Rd.

49. Vicki Fohl, 3015 Shady Cir

May 19, 2020

Bill Chang
2417 Brewery Road
P.O. Box 97
Cross Plains, WI 53528

Dear Mr. Chang,

Please find attached a petition in opposition to the proposed ordinance to allow ATVs/UTVs to drive on our Village roads. The petition was originally started as a shared online document, but was subsequently condensed and taken door-to-door throughout portions of the Village. The signature pages from canvassing efforts are attached at the end of this document. Our intention was to follow-up with electronic signatories to capture their physical signatures, but those efforts were stymied by the COVID-19 lockdown.

The coronavirus quarantine also prevented us from completing a full canvassing of the Village, therefore these petitioners represent only a fraction of the total that are likely to be opposed to this ordinance. There are currently 208 signatories, 192 who reside in the Village and 16 who reside in the Town of Cross Plains. All signatures have been included in this submission because the decision in the Village will affect many of the towns around us; they are looking to us to see what we will do.

We would like to note that during our canvassing efforts we found that many residents who were opposed to this ordinance were afraid to publicly put their name on a petition, due to intimidation and bullying. Regardless it is clear that the Village is strongly divided on this issue, and that the only fair and unbiased approach to determining the will of your constituents, absent the threat of intimidation tactics, is to allow all residents to express their wishes anonymously in a referendum.

As a group that strongly opposes an ATV/UTV road use ordinance, we are requesting in good faith that this petition be included in the Village Board packet for the May 26, 2020 Village Board meeting.

Thank you for your time and consideration,

Mike and Barbara Wollmer
7029 Laufenberg Blvd.

Amalia Hicks
2053 Glacier Cir.

Jennifer Bonti
2710 S. Elmwood Cir. E.

**PETITION IN OPPOSITION TO PROPOSED USE OF ATV/UTV ROAD ROUTES IN
THE VILLAGE AND TOWN OF CROSS PLAINS**

To the Trustees of the Village and Town of Cross Plains:

We the undersigned residents of the Village and Town of Cross Plains are opposed to the proposed opening of our Village and Town roads to any and all ATV/UTV traffic, due to our conviction that it would negatively impact our existing and treasured **Quality of Life** in the following ways:

- ROAD SAFETY – Our roads are already overcrowded with vehicles, bikers, and pedestrians. ATV/UTV traffic would further congest our neighborhoods, putting residents at unnecessary added risk. This is of increased concern in our many neighborhoods without sidewalks.
- NOISE POLLUTION – At approximately 90 decibels, ATV/UTVs are 16 times louder than the typical background noise in our quiet streets and neighborhoods. When multiple ATV/UTVs pass at once, the noise is even greater. This type of disturbance can also impact local wildlife.
- LAW ENFORCEMENT - Our small police force would be required to devote their already strained resources to ATV/UTV regulation enforcement at the expense of our other safety, protection, traffic violation, and existing ordinance enforcement needs.
- RESIDENTIAL AMENITIES - Residents that use the streets will be forced to reconsider using them. We have a community of walkers, bikers, and runners that do so for health, well-being, and recreation. The threat of sharing roads with ATVs will force residents to reconsider their activities, especially when it comes to their children. Use of our wonderful parks, library, Ice Age Trail, and other trails will be impacted.

We therefore call upon the Village and Town Trustees to reject any proposal to allow ATV/UTV traffic on our Village and Town roads.

Number	Name	Address
1	Acker, Chris	2021 Julius St.
2	Acker, Ellen	2021 Julius St.
3	Adams, Rachel	2622 Elmwood Cir West
4	Addington, Rebecca	3913 Timber Ln.
5	Aguirre, Amanda	1902 Pats Place
6	Ahern-Djamali, Shawn	8111 Stagecoach Road
7	Allen, Dan	2703 Woodside
8	Allen, Eva	2703 Woodside
9	Anderson, Cari	3017 Allies Ln.
10	Anderson, Terry	3017 Allies Ln.
11	Archer, Dean	1722 Ludden Dr.
12	Ausman, Mike	310 King Arthurs Ct
13	Ausman, Priscilla	310 King Arthurs Ct
14	Bock, Aaron	2125 Hillebrand
15	Bock, Andy	2706 Woodside
16	Bock, Kathy	2706 Woodside
17	Bock, Laura	2125 Hillebrand
18	Bonti, Brian	2710 S Elmwood Cir. E.
19	Bonti, Jennifer	2710 S Elmwood Cir. E.
20	Borchardt, Eric	2612 Twin Pine St.
21	Borchardt, Sarah	2612 Twin Pine St.
22	Born, Pam	2612 Thinnes St.
23	Boyce, Katie	4316 Deer Run Ct.
24	Brintlinger, Katie	1703 Main Street
25	Brooks, James	2722 S Elmwood Cir E
26	Brooks, Jane	2722 S Elmwood Cir E
27	Brosius, Mary	2158 Hillebrand Dr.
28	Brunner, Pauline	2311 Eulalia St
29	Burgess, Daniel	9255 Union Valley Rd.
30	Burkholder, Nancy	1036 Tilda Trl.
31	Burrus, John T.	2216 Spring St
32	Burrus, Kim	2216 Spring St
33	Cassetty, Judith	4565 White Oak Circle
34	Clooten, Allison	1894 Lewis St.
35	Clooten, Matt	1894 Lewis St.
36	Colman, Ricki	1247 Gil's Way
37	Cordio, Kim	1121 Gils Way
38	Coyle, Susan	2607 Baer
39	Cree, Jason	3107 Melody Pkwy
40	Cree, Joanna	3107 Melody Pkwy
41	Cutler, Deborah	2840 Thinnes Street
42	Dauck, Brenna	2744 Pleasant View Ln
43	Deavers, Cassandra	1141 Gil's Way
44	Deavers, David	1141 Gil's Way
45	Delmore, Laurie	2012 Lewis St.

46	DeMarco, Robin	2718 Birchwood Pass
47	Dzwonkowski, Joshua	214 Pine Meadows Ct
48	Dzwonkowski, Kierann	214 Pine Meadows Ct
49	Ebert, Dan	4316 Deer Run Ct.
50	Eisele, Mindy	2003 Lewis St.
51	Esser, Michele	7021 Laufenberg Blvd.
52	Esser, Noreen M.	2720 Pleasant View Lane
53	Esser, Tim	7021 Laufenberg Blvd.
54	Faessler, Aaron	3102 Springfield Rd.
55	Faessler, Amanda	3102 Springfield Rd.
56	Finnel, Brian	5009 Laufenberg Blvd.
57	Finnel, Bridget	5009 Laufenberg Blvd.
58	Fitzpatrick, Elizabeth	2161 Hillebrand Dr.
59	FitzRandolph, Jennifer	1246 Gil's Way
60	Fohl, Vicki	3015 Shady Cir
61	Francois, Brian	1721 Ludden Dr.
62	Fredrickson, Cristie	2004 Lewis St.
63	Fredrickson, Eric	2004 Lewis St.
64	Friese, Nathaniel	2840 Thinnes Street
65	Galle, Gail	2013 Sylvia Pine Way
66	Galle, Terry	2013 Sylvia Pine Way
67	Grass, Deena	1257 Gil's Way
68	Gray, Janet	2909 Brewery Rd.
69	Gruse, Julie	2611 Thinnes St.
70	Gruse, Larry	2611 Thinnes St.
71	Hady, Marjorie	2226 East St
72	Hallberg Zeimentz, Heidi	4010 Saint Francis St.
73	Hanson, Cara	2308 Maple St
74	Hartmann, Amy	2716 S. Elmwood Cir. E.
75	Hartmann, Andy	2716 S. Elmwood Cir. E.
76	Hartmann, Nick	1020 Tilda Trl.
77	Hassler, Matt	1242 Gil's Way
78	Helmke, Ed	3016 Marvin Ct.
79	Hetzel, Steve	1026 Tilda Trl.
80	Hezko, Jill	2124 Valley St.
81	Hicks, Amalia	2053 Glacier Cir.
82	Hilker, Linda	8112 Burr Oak Trail
83	Hoard, Jeanette	1825 Ludden St. #112
84	Hoffman, Loren C.	2220 East St
85	Horn, Steven	8015 Stagecoach Road
86	Hunt, Lori	2059 Glacier Cir
87	Imhoff, Corie	2915 Esser St.
88	Jacquart, Michael	1243 Gil's Way
89	Jacquart, Shelley	1243 Gil's Way
90	Johnson, Chad	1247 Gil's Way
91	Juris, Katie	2217 Eulalia St
92	Juris, Maggie	2217 Eulalia St

93	Juris, Tony	2217 Eulalia St
94	Kahl, Jamie	2724 Thinnes St.
95	Kalsbeek, David	1754 Ludden Dr.
96	Kalsbeek, David	1754 Ludden Dr.
97	Kalsbeek, Julie	1754 Ludden Dr.
98	Kalscheur, Diane	2225 Spring St
99	Kane, Connie	4221 County Road P
100	Keator, Connie	1119 Gil's Way
101	Keefe, Chris	2611 Baer St.
102	Kilen, Shelly	1313 Park St
103	Kittle, Cathy	2057 Glacier Cir
104	Klein, Allison	1912 Cross St.
105	Klein, Charlie	1912 Cross St.
106	Koeppe, Anne	2825 Brewery Rd.
107	Kostuck, Shannon	1830 Ludden Dr.
108	Laabs, April	2609 Twin Pine
109	Laabs, Justin	2609 Twin Pine
110	Larson, Gene	2718 Birchwood Pass
111	Lary, Steve	1762 Mary Ct.
112	Lockwood, Alan	4565 White Oak Circle
113	Loman, Kris	1753 Ludden Dr.
114	Longmore, Angela	2223 Mill St.
115	Longmore, Douglas	2223 Mill St.
116	Maahs, Kim	1809 Main Street
117	Madigan, Dolores	2711 Esser St.
118	Madigan, Stephen	2711 Esser St.
119	Martin, Phil	1257 Gil's Way
120	Marx, Dave	2001 Lewis St.
121	Marx, Rachel	2001 Lewis St.
122	McCartney, Elizabeth	1259 Gil's Way
123	McGill, Katie	2052 Glacier Cir.
124	Mihal, Andrew	2710 Valley St.
125	Miller, Larry	1810 Park St.
126	Miller, Sarah	1810 Park St.
127	Mirkes, David	2011 Continental Ln.
128	Mirkes, Mary	2425 Hickory Hill St.
129	Mirkes, Michael	2425 Hickory Hill St.
130	Morehouse, Rachel	2044 Continental
131	Morehouse, Tyler	2044 Continental
132	Mullins, Patty	8110 Stagecoach Road
133	Nawrocki, Linda	3129 Thinnes St.
134	Nevarez, Rey	3102 Acker St.
135	Nevarez, Stacey	3102 Acker St.
136	Newby, Chelsea	2121 Hillebrand Dr.
137	Newby, Nathaniel	2121 Hillebrand Dr.
138	Oimoen, Kevin	3042 Melody Pkwy
139	Peckarsky, Barbara	8015 Stagecoach Road

140	Perez, Adam	2050 Glacier Cir.
141	Perez, Erica	2050 Glacier Cir.
142	Pertzborn, Linda	2003 Park St.
143	Peterson, Brittany	Park St.
144	Petrick, Doug	1265 Gil's Way
145	Pettit, Lad	2311 American Legion Dr.
146	Pettit, Laurie	2311 American Legion Dr.
147	Philips, Errol	3129 Thinnes St.
148	Reardon, Holly	1904 Cross St.
149	Reardon, Michael	1904 Cross St.
150	Richardson, Joyce	2426 Valley St.
151	Richardson, Mark	2426 Valley St.
152	Rizzo, Karen	1400 Bourbon St., Apt 122
153	Rizzo, Mark	1400 Bourbon St., Apt 122
154	Rizzo-Pitts, Christopher	2929 Church St.
155	Rizzo-Pitts, Kassie	2929 Church St.
156	Rogers, Joe	2606 Twin Pine St.
157	Russell, James	2007 Julius St.
158	Russell, Teryl	2007 Julius St.
159	Saeman, Barbara	1755 Ludden Dr.
160	Saeman, Ray	1755 Ludden Dr.
161	Sansone, Sue	2220 Spring St
162	Schenck, Doug	2605 Church St.
163	Schenck, Melissa	2605 Church St.
164	Schuetter, Paul	2717 Brewery Rd.
165	Schuetz, Sue	2223 Mill St.
166	Schulenberg, Darlene	2810 Esser St.
167	Schulenberg, Ralph	2809 Esser St.
168	Seidel, Kate	2742 Thinnes St.
169	Semrau, Karen	2211 Mill St
170	Shattuck, Jennifer	1902 Cross St
171	Shattuck, Paul	1902 Cross St
172	Shutski, Kate	1038 Tilda Trl.
173	Smith, James	8110 Stagecoach Road
174	Spahn, Emily	1603 Main St.
175	Spahn, Justin	1603 Main St.
176	Spann, Jeremy	3008 Marvin Ct.
177	Spann, Kate	3008 Marvin Ct.
178	Standish, Dorothy	2811 Church St.
179	Statz, Jim	2617 Baer St.
180	Statz, Susan	2617 Baer St.
181	Studee, Steve	1249 Gil's Way
182	Studee, Toni	1249 Gil's Way
183	Sutherland, Liz	2604 Twin Pine St.
184	Swenson, Alexandra	4530 Oak Valley Rd.
185	Swenson, Mark	4530 Oak Valley Rd.
186	Thomas, David	2051 Glacier Cir.

187	Thomas, Roslyn	2051 Glacier Cir.
188	Tibbetts, Randy	2006 Lewis St.
189	Tibbetts, Tanjya	2006 Lewis St.
190	Unger, Kelly	603 Dale St.
191	Vallejos, Kayla	Bourbon Rd.
192	van Mol, Danny	2124 Valley St.
193	Vannieuwenhoven, Noel	2124 Hillebrand Dr.
194	Vannieuwenhoven, Troy	2124 Hillebrand Dr.
195	Walsh Rogers, Megan	2606 Twin Pine St.
196	Weich, Alicia	2306 Church St.
197	Wiens, David	2105 Misty Mt. Ct.
198	Wiens, Jennifer	2105 Misty Mt. Ct.
199	Windels, Bill	1906 Gil's Way
200	Windels, Karen	1906 Gil's Way
201	Wing, Angie	306 King Arthurs Ct.
202	Wing, Evan	306 King Arthurs Ct.
203	Wittekind, Erika	1130 Gils Way
204	Wollmer, Barbara	7029 Laufenberg Blvd.
205	Wollmer, Mike	7029 Laufenberg Blvd.
206	Wood, Adam	603 Dale St.
207	Zietlow, Robyn	1887 Lewis St.
208	Zilinski, Carolyn	9255 Union Valley Rd.

PETITION IN OPPOSITION TO PROPOSED USE OF ATV/UTV ROAD ROUTES IN THE VILLAGE OF CROSS PLAINS

To the Trustees of the Village of Cross Plains:

We the undersigned residents of the Village of Cross Plains are opposed to the proposed opening of our Village roads to any and all ATV/UTV traffic, due to our conviction that it would negatively impact our existing and treasured **Quality of Life** in the following ways:

- **ROAD SAFETY** - Village roads are already overcrowded with vehicles, bikers, and pedestrians. ATV/UTV traffic would further congest our neighborhoods, putting residents at unnecessary added risk. This is of increased concern in our many neighborhoods without sidewalks.
- **NOISE POLLUTION** - At approximately 90 decibels, ATV/UTVs are 16 times louder than the typical background noise in our quiet streets and neighborhoods. When multiple ATV/UTVs pass at once, the noise is even greater. This type of disturbance can also impact local wildlife.
- **LAW ENFORCEMENT** - Our small police force would be required to devote their already strained resources to ATV/UTV regulation enforcement at the expense of our other safety, protection, traffic violation, and existing ordinance enforcement needs.
- **RESIDENTIAL AMENITIES** - Residents that use the streets will be forced to reconsider using them. We have a Village of walkers, bikers, and runners that do so for health, well-being, and recreation. The threat of sharing roads with ATVs will force residents to reconsider their activities, especially when it comes to their children. Use of our wonderful parks, library, Ice Age Trail, and other trails will be impacted.

We therefore call upon the Village board to reject any proposal to allow ATV/UTV traffic on our Village roads.

NAME	ADDRESS	EMAIL OR MOBILE (for updates)
Jamie Kahl	2724 Thinner St	608-215-8103
Dorothy Standish	2811 Church St	608-798-4121
Janet Gray	2909 Brewery Rd	608-798-3128
SUSAN COYLE	2607 Baer	798-4021
Chris Kefe	2611 Baer St. Cross Plains WI	(920) 419-4791
Susan Stet	2617 Baer St CP	608-798-4844
Kim Hill	2617 Baer St CP	608-798-4844

PETITION IN OPPOSITION TO PROPOSED USE OF ATV/UTV ROAD ROUTES IN THE VILLAGE OF CROSS PLAINS

To the Trustees of the Village of Cross Plains:

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We therefore call upon the Village board to reject any proposal to allow ATV/UTV traffic on our Village roads.

NAME	ADDRESS	EMAIL OR MOBILE (for updates)
Anne Koeppe	2825 Brewery Rd	
Conie Imhoff	2915 Esser st.	
Ed Helmer	3016 Marvin CT	

NAME	ADDRESS	EMAIL OR MOBILE (for updates)
Jeremy Spann	3008 Marvin ct.	
David Kalsbeek	1754 Ludden Dr	david@kalsbeek.us
Connie Keator	1119 Gil's Way	conniekeator@gmail.com
Cassandra Deavers	1141 Gil's Way	cdeavers@tds.net
David Deavers	1141 Gil's Way	ddeavers@tds.net
MICHAEL JACQUART	1243 GILS WAY	michaeljacquart50@gmail.com
SHELLEY JACQUART	1243 GILS WAY	
Toni Studer	1249 Gils Way	toni@plasticingenuity.com
STEVE STUDEE	"	studee " "
Elizabeth McCartney	1259 Gils Way	emccartney15@gmail.com
Karen Windels	1906 Gils Way	karenwindels@gmail.com
Bill Windels	1906 90 Gils Way	billwindels@gmail.com
Amanda Aguirre	1902 Pats Plau	amanda.ketler@gmail.com amanda.Aguirre

NAME	ADDRESS	EMAIL OR MOBILE (for updates)
Chad W. Johnson	1247 Gils Way Cross Plains	chad.johnson_w@gmail
Ricki Colman	1247 Gils way Cross Plains	ricki.colman@gmail.com
Kate Shutske	1038 Tilda Tr Cross Plains	Kate.Shutske@gmail.com
Nancy Burcholder	1036 Tilda Tr Cross Plains	nancyb13@gmail.com
Steve Hetzel	1026 Tilda Trail Cross Plains	
Nick Hartmann	1020 Tilda Trail	
MATT HASSLER	1242 Gils Way C.P. WI	mattlucas39@yahoo.com

NAME	ADDRESS	EMAIL OR MOBILE (for updates)
Lad Pettit	2311 American Legion Dr.	lpettit@chorus.net
Laurie Pettit	2311 American Legion Dr.	—
Kim Cordio	1121 Gils Way	Kimcordio@gmail.com
Priscilla Ausman	310 King Arthur Ct	miscille@charter.net
Mike Ausman	310 King Arthur Ct	ausmansteddet@charter.net
Brenna Dauck	2774 Pleasant View Ln	

From: ackerfam@ptwi.net
To: [Jay Lengfeld](#); [Lori Zander](#); [Sarah Francois](#); [Judy Ketelboeter](#); [Lee Sorensen](#); [William Brosius](#); [Kevin Thusius](#); [Bill Chang](#); tcpchair@tds.net; tcpsup1@tds.net; tcpsup2@tds.net; tcpsup3@tds.net; tcpsup4@tds.net; tcpclerk@tds.net
Subject: ATV/UTV ordinance
Date: Sunday, February 9, 2020 11:50:18 AM

Dear Trustee,

We are writing to express our opposition to the proposed ordinance to allow ATV/UTVs to drive on Village or Town of Cross Plains roads. As a resident of the Village of Cross Plains we have serious concerns about how allowing off-road recreational vehicles access to our public paved streets would affect road safety and noise pollution. We encourage you to hold a referendum on this issue to allow all Village and Town residents to express their opinion on the subject, as it could profoundly affect the quality of life for everyone in Cross Plains.

Thank you for your time, understanding, and service to our community,

Chris and Ellen Acker
2021 Julius Street
Cross Plains, WI 53528

ackerfam@ptwi.net

January 28, 2020

Village Board
Village of Cross Plains
2417 Brewery Road
Cross Plains, WI 53528

Dear Village Board Member:

Thank you for your time and civic service commitment as a Village of Cross Plains Board member.

I attended the Village Board Meeting on January 27, 2020. You may recall my name while I addressed the Board during Public Comment surrounding two topics:

1. Improving methods of communication to residents on all Village happenings.
2. Read aloud the petition letter on behalf of 85+ residents in opposition to ATV/UTV Road Routes within the village.

During Monday's meeting, we heard commonality expressed regarding ATV/UTV Road Routes from each side of the issue about commitments to safety, family, respect and love for our beautiful community.

However, in follow-up, I'm writing to you with conviction that the Village still lacks majority support from all village residents in order to approve **any** proposal for ATV/UTV Road Route usage within the village. I'm aware of at least **90 village residents that currently oppose** the ATV proposal in contrast to **30 village residents that support it**. Unarguably a more detailed evaluation is required to create, implement and manage a program surrounding the impacts to:

1. Safety
2. Liability
3. Noise pollution
4. Quantifiable economic benefits to local business
5. Other environmental impacts
6. Defined roles and responsibilities

Please redirect your attention to the first bullet listed under my Public Comments:

Improving methods of communication to residents on all Village happenings

I've heard from several residents that they're unaware of the special interest group's proposal (i.e., Cross Plains Area Wheelers). This club invested a significant amount of time and resources in their consolidated efforts in proposal procurement. The club's President stated that the proposal has been in process for years. However, as last night's meeting progressed, I was surprised to learn that the Board

Village Board
January 28, 2020
Page 2

was also unclear and misaligned about the details of the club's short- and long-term planning document. The club's investment isn't lost on me, but I ask you to further consider....

Where on the Village website is a consistent archive of all Board & Committee Meeting Agendas/Minutes, especially for the unaware citizen, for self-serve inquiries to obtain a clearer perspective of the ATV/UTV proposal (any proposal) at a given stage?

Village of Cross Plains URL: <https://www.cross-plains.wi.us/AgendaCenter>

My conclusion is none. There is no consistency nor ease of navigation surrounding Meeting Agendas, Minutes or recommended paths forward.

Therefore, I'm submitting for Public Record my request to postpone the ATV/UTV Road Routes proposal indefinitely until a fair and equitable amount of time is given to all village residents who have a desire to express his/her support or objection to the proposal's conditions and terms.

Thank you for listening, your continued support and advocacy of all resident points of view.

Sincerely,

Jennifer Bonti
2710 S Elmwood Circle E
jbonti@gmail.com

From: [Eric Borchardt](#)
To: [Jay Lengfeld](#)
Cc: [Bill Chang](#)
Subject: ATV/UTV Access on Village Roads
Date: Thursday, January 30, 2020 5:20:45 PM

Dear Jay,

I attended the board meeting last Monday (1/27/2020) as somewhat undecided on this subject. However, upon hearing the details of the ordinance, I am now highly opposed to allowing ATVs and UTVs on our village roads. It would be a terrible idea to have ATV and UTV traffic on our village roads unless they are en route to/from a trailhead for a publicly available off-road trail (preferably a system of off-road trails that would bring in folks from surrounding communities). Like you, I did not know the difference between a route and a trail. I thought this would be a unique way to attract folks from outside communities to come and spend their money at our local businesses, but that is not the case since there is no public off-road trail.

The primary reason for my stance is the noise. These machines are loud and, unlike snowmobiles, would be driven year-round. In the wintertime with my windows closed, I can hear the snowmobiles and I am thankful the trails are usually open only for a few days out of the year. In the summertime when my windows are open, I think this noise would be a much larger issue that would be hard to police. Can you imagine having guests over for a BBQ or a kid's birthday party while these machines are ridden around in our otherwise quiet community? Keep in mind, these are not vehicles just passing through since the only places they can go are within the village streets.

As others have mentioned, safety is also a big concern. There is plenty of data available on the safety of ATV/UTVs on paved roads, so I will not be producing a report filled with this information and listing it all off in my email. But of particular interest is the most recent available Wisconsin ATV/UTV Fatality Summary on the Wisconsin DNR website here: <https://dnr.wi.gov/topic/ATV/fatalitySummary/atv2017.html>. If you look carefully at this list, you may notice that 17 out of 27 fatalities caused by ATV/UTV use in Wisconsin for the year 2017 occurred on roadways while being driven for recreation.

The idea that these are being used for the fuel economy is laughable, at best. If someone was really interested in saving fuel by not driving a half-mile to Piggly Wiggly in an 8mpg pickup truck, there are much better, safer ways. One can purchase a supplemental used car that is less expensive, safer, and better on fuel economy with the added benefit that it is already allowed on our village streets. Or perhaps a bicycle or moped would work well if they are simply looking for the wind in their hair.

Another concern of mine is how this would affect our real-estate property value. I haven't been able to find any data on this subject, but I think this would be a turn-off for most people looking to move to the area. Please consider the effect this would have on the village homeowners' property value while making your decision.

I urge you not to even put this ordinance up for a vote. Our quiet community does not need this loud safety hazard on our streets. Our village is small, so we do not have miles to go to get to our local businesses. With no off-road trails coming or going into our community, there is just no valid reason for the use of ATV/UTVs on our village streets.

Sincerely,

Eric Borchardt
2612 Twin Pine Stree
Cross Plains, WI

May 11, 2020

To: Village of Cross Plains Trustees and Administrator

Re: ATV/UTV Ordinance Opposition

Dear Trustees;

I am writing once again to reiterate my opposition to passing an ATV/UTV ordinance in our village. I have previously submitted information regarding the safety issues that relate to this matter. Equally important are the opinions of our residents in the village. A special interest group's desire to ride their ATV/UTV within the village should not supersede what the rest of the residents want. And the only way to know that is by asking them. For that reason, I strongly encourage you to put this issue on a referendum, like the Town of Vermont did, and then you will be making a decision based on what the residents want.

The ATV's that may travel throughout the village aren't just ATV club members or local residents. They potentially will be any ATV owners, including those from other townships and villages. The ATV representative at the Town of Cross Plains reported that their club membership was over 300 members. The trail that is being proposed between the outlying communities has stopping points at R-Bar in Martinsville, Whipperwill bar, and Red Mouse or Morgan's in Pine Bluff. Cross Plains doesn't have many off-road parking options to support the claim that the ATV ordinance will bring in business to the area. Like the bike riders, the primary stop is Kwik Trip for use of the bathrooms, gas, and snacks. The roads identified as the potential trail includes winding and hilly roads, some with sharp curve and gravel, and blind spots. Some of the roads are County P, Observatory Drive, Garfoot Road, Bourbon Road, Hillpoint, Enchanted Valley Road and will be crossing highways 14 and 19. If you have driven these roads in a car, then you will understand where the safety issue matters.

My points:

- The Town of Cross Plains, Mazomanie, and Vermont have all denied such an ordinance
- The Town of Berry has approved an ordinance, but it is subject to OUR VILLAGE passing an ordinance, and also subject to legal review, in that order.
- The trails proposed between the township of Berry, the township of Cross Plains, and the village of Cross Plains all require travel on paved roads.
- The manufacturers of ATV's do not certify ATV's for on-road use.
- Half the deaths last year occurred on paved surfaces; speed and alcohol were common factors
- On-road use means law enforcement must use their time to enforce the laws associated with incidents (this is an added workload for local police or county Sheriff's patrol). The DNR warden doesn't have jurisdiction over the roads and highways.
- Section 23.33 doesn't require owners of these units to have liability insurance. I'm not sure if a driver's license is even required since a 12 year old can ride one too when their parent is in the area.

- The proposed ordinance for the village suggests a 15mph speed limit. This will hold up traffic since cars can't pass at that speed. At least at 10mph, a car could pass them and the ATV should be able to stop quickly if a child or animal darted out.
- Our village has very few streets with side-walks which means foot traffic and bikes are also using the streets. In fact with the stay-at-home practice, there are even more than normal numbers out walking.
- The proposed ordinance for the village also suggests operational times that would end after it is dark during fall/winter months. This makes it more difficult for a car to see an ATV, especially when the ATV doesn't have blinkers and ATV driver uses hand signals.
- Consider the ordinances that relate to the parking of trailers and the obstructions those can have in the normal flow of travel on our streets.

I sincerely hope you will consider what the residents in the village want before voting on this ordinance.

Respectfully,

Pam Born

From: [Vicki Fohl](#)
To: [Jay Lengfeld](#); [Bill Chang](#); [Lori Zander](#)
Subject: ATV use on Village Streets
Date: Tuesday, January 28, 2020 9:09:12 PM

To: Village Board Members and Public Safety Committee
Re: Recreational ATV/UTV use on Village roads

I would like to begin by saying that I oppose recreational ATV/UTV use on village streets due to additional noise and traffic. I live adjacent to the noise from the snowmobile trail; we do not need to add additional noise from small engines in the Spring and Summer. There are currently no public ATV/UTV trails accessed from the village to necessitate ATV use on streets (Cross Plains is not like Darlington). I also do not believe that Cross Plains should encourage the development of trails by being a connection point. Additional ATV trails will only create more noise and environmental pollution. The Village cannot control what surrounding land owners choose to do, but we should be stewards for the Driftless area.

If, however, the ordinance to allow this would pass, I would like the Public Safety Committee to consider the following for inclusion.

Designated Routes

- If the main purpose of allowing ATV use on streets is to access local businesses and to go between trail entrances then there should be designated routes. There is no reason to open all village streets to ATV use. The proposal states that HWY 14 would not be used to prevent congestion, but HWY 14 is where the businesses are and where the noise already exists from traffic. It seems to me that would be a route instead of creating noise in Zander park or the residential streets near the businesses. The Village has such a nice walking trail now in Zander Park and ATV noise on Mill Creek Parkway would make it much less enjoyable.
- I live in the Glacier Ridge neighborhood which has no outlet and >40 children in a small area, there is no reason that an ATV needs to come into our neighborhood for recreational purposes.
- High foot traffic areas near schools and the pool/library should also be restricted.

Registration

- At the Village Board meeting it was brought up that the village could initiate a wheel tax. This sort of tax could extend to ATV users. There could be a self registration box where drivers could fill out a form and pay a fee for a yearly permit to be allowed to use village streets. This will allow for tracking of who is driving ATV's in Cross Plains and could be a way to help identify and revoke privileges of any drivers not abiding the ordinance. The fee could differ for Village vs non Village residents.

Hours

- ATV riders create enough noise to disturb residents. The cutoff should be earlier than 10pm. 8pm would be better and never would be ideal. If there are scheduled special events it may be reasonable to extend the hours with Village Board permission.

Visibility

- Headlights on at all times

- Functional tail lights and brake lights required

General safety

- Helmets for minors
- Minimum age to drive
- No more riders than the ATV is designed for
- No side by side riding
- Do not operate in bike lanes
- Do not obstruct sidewalks when parking

Zero tolerance for not abiding by ordinance

- Automatic revocation of street privileges for 365 days.

Tire regulations

- I am not an expert on this one, but there was a lot of discussion at the Village Board meeting on street tires. Is there a tire type that should be prohibited?

Trailer Parking

- Will there be designated parking areas?
 - If there is a trail entry near residence(s) it may inconvenience residents due to repeated noise of engines, car doors and loss of their off road parking area.
 - Should there be any restrictions on where trailers can park i.e. Do not park in Baer Park lots or on certain streets.

ATV/UTV road use would not be considered an amenity to many residents like myself. I hope the Village Board will agree and not approve ATV road use. Thank you for considering my thoughts and suggestions. I would also like to add that I am not opposed to non recreational use. For residents who own an ATV equipped with snow removal equipment, it is reasonable for them to be able to drive between properties during snow events as long as they do not interfere with Village snow removal operations.

Sincerely,

Vicki Fohl

From: [Cara Walker](#)
To: [Jay Lengfeld](#); [Lori Zander](#); [Sarah Francois](#); [Judy Ketelboeter](#); [Lee Sorensen](#); [William Brosius](#); [Kevin Thusius](#); [Bill Chang](#); tcpchair@tds.net; tcpsup1@tds.net; tcpsup2@tds.net; tcpsup3@tds.net; tcpsup4@tds.net; tcpclerk@tds.net
Subject: Oppose ATV/UTV proposal
Date: Monday, February 10, 2020 7:20:41 PM

I am writing to express my opposition to the proposed ordinance to allow ATV/UTVs to drive on Village or Town of Cross Plains roads. As a resident of the Village of Cross Plains I have serious concerns about how allowing off-road recreational vehicles access to our public paved streets would affect road safety and noise pollution. I encourage you to hold a referendum on this issue to allow all Village and Town residents to express their opinion on the subject, as it could profoundly affect the quality of life for everyone in Cross Plains.

Thanks for your time, understanding, and service to our community,

Cara Hanson
2308 Maple St

May 20, 2020

Trustees of the Village of Cross Plains
2417 Brewery Road
Cross Plains, WI 53528

Dear Village of Cross Plains Trustees,

The residents of this Village who are opposed to introducing loud, unsafe, uninsurable, OFF ROAD vehicles to our public streets have come before you many times in the last few months to express our concerns. We have presented you with indisputable facts that prove conclusively that this is a terrible (and arguably ridiculous) idea for a dense, growing, suburban community such as the Village of Cross Plains. The list of sound, logic-based reasons to avoid making the mistake of allowing these machines to share our taxpayers' roads with traffic, farm machinery, bicycles, and pedestrians is very, very long. Much longer in fact than the specious and unsubstantiated "arguments" presented by those in favor, some of which literally don't add up (mathematically). I list a short subset of concerns below:

- Uninsurable on roads
- Not designed for road use (vehicles feature a manufacturer sticker warning against road use)
- Road use of these vehicles is opposed (based on safety) by multiple federal, trade, and recreational groups
- Nowhere to park them in the Village
- No sidewalks in much of the Village, endangering pedestrians and children
- Noise pollution – noise levels 16 times louder than ambient background (that's just one ATV)
- Road hazard - more dangerous than motorcycles
- American Academy of Pediatrics recommends that children under 16 not be allowed to operate or ride off-road vehicles
- Over 50% of ATV/UTV related deaths occur on roads (many involve alcohol)
- Over taxing our already busy law enforcement
- No nearby off-road trail access (absurd – putting the cart before the horse)

The fact of the matter is that a small special interest group wants an amenity that stands to benefit only their own club, only 30 of whom actually reside in our Village (and let's face it, we're talking about bar hopping on dangerous machines – they're not going to take their dog to the groomer on an ATV). This same "amenity" has the potential to negatively impact the safety and quality of life of each of the other 3,500+ residents of this Village. It also has the potential to alter the character of our Village by diminishing its attraction to visitors and new residents based on its natural beauty, quiet sports, and outdoor activities. **Our safety, peace, law enforcement capabilities, and property values are at stake.**

The same group of concerned residents that have spoken in opposition at recent board meetings spent time canvassing portions of the Village to spread the word that this ordinance was being proposed. What they learned was that many residents were opposed to this ordinance but afraid to publicly put their name on a petition, due to intimidation and bullying on the part of some proponents. Due to my public opposition to this ordinance I have now been the target of some of this toxic and aggressive

behavior, and I have to say that it is real, and it is unsettling, and I can now understand why many of our residents are unwilling to make themselves vulnerable to this kind of emotional attack.

So at worst we have a situation where a very small fraction of the population is using intimidation tactics to bully the other 99% into accepting a significant degradation in their safety and quality of life that does not benefit them in any way. At best it is clear that the Village is strongly divided on this issue. In either case the **ONLY** unbiased way to represent all of your constituents is to hold a referendum in which our neighbors can anonymously **and without fear of bullying** vote their honest conscience on this matter.

Quite honestly it seems that it would be in the trustees' best interests to proceed with a referendum, as they themselves would then be absolved of any bias in the matter and hopefully safe from the threat of intimidation as well. There is objectively no logical or defensible reason to oppose a referendum. In fact, any trustee's opposition to a fair and unbiased referendum can only be interpreted as a blatant and intentional disregard for the wishes of their constituents.

In conclusion, if the Village Board is determined to oppose common sense and evidence-based logic by passing some form of ATV road use ordinance that would go into effect this summer (thereby giving the proponents the "chance" they desire to prove how innocuous this amenity is) they should similarly demonstrate their desire to represent the wishes of all families that live in the Village of Cross Plains by holding a referendum on the topic in November of this year.

I appreciate your time and understanding in this matter,

Amalia Hicks, Ph.D.
2053 Glacier Cir.

From: [Amalia Hicks](#)
To: [Bill Chang](#); [Jay Lengfeld](#); [Mike Axon](#); bbrosius@charter.net; [Judy Ketelboeter](#); [Kevin Thusius](#); [Lee Sorensen](#); [Lori Zander](#); [Sarah Francois](#)
Subject: Correction to petition opposing ATVs on Village of Cross Plains roadways
Date: Sunday, January 26, 2020 10:08:41 AM

Hello again!

It has been brought to our attention that the fatal ATV accident involving a 7 year old occurred on a residential property in the town of Albion. The DNR fatalities spreadsheet listed it's location as "pending" and descriptions showed it occurring in the "200 block of Goede Road" in the Town of Albion.

The sentence referring to this tragedy will be stricken from the final version of the petition, which we will bring copies of to the meeting on Monday. Please let me know if you would prefer an updated version right now, and if so I'll send it along as soon as we get home from church.

Best wishes,
Amalia (Molly)

On Sun, Jan 26, 2020 at 8:09 AM Amalia Hicks <amalia.hicks@gmail.com> wrote:

Dear Cross Plains Board Members and Civic Leaders,

A group of concerned citizens has joined together to develop a petition in opposition to the opening of our Village roads to ATV use. We are still in the process of collecting signatures, but feel that it would be worthwhile to send you the body of the text today in the hopes that you will be able to read these concerns prior to the meeting tomorrow night.

There will likely not be time before the board meeting to give all of our ~4,000+ residents the opportunity to learn more about the pros and cons of the legislation being proposed by the subset of the ATV club that resides in our Village, but we are doing our best to raise community awareness of their proposal in the short time before the meeting.

The petition doesn't include every concern that we have heard put forth in the last few days, but it was composed in somewhat of a hurry and we wanted it to be fairly succinct and factual (rather than anecdotal or personal). I suspect that you will hear additional reasoning from individual folks that are able to attend the meeting tomorrow night.

Again I thank you for your service to our community, it is deeply appreciated.

Respectfully and with warmest regards,
Amalia (Molly)

From: [Amalia Hicks](#)
To: [Bill Chang](#)
Subject: No ATVs on Cross Plains public streets
Date: Thursday, January 23, 2020 9:30:35 AM

Dear Mr. Chang,

I'm writing to express my strong opposition to a law that will be voted on by the board on Monday allowing ATVs on public streets in Cross Plains. As a parent, homeowner, taxpayer, and citizen of Cross Plains I have serious concerns for the safety of our children if this law is passed.

Please let me know if there is another way to officially contact the board. I plan to voice my opposition at the meeting on Monday and am aware of a number of other Cross Plains moms that also oppose this law.

I would appreciate an email back letting me know that you received this. I sent you an email on September 19th about a different issue (requesting a stop sign on Bourbon Rd. and Continental Ln.) and never heard back from you at all, so I'm wondering if my emails are going to spam.

Thanks so much for your time and understanding,
Amalia Hicks

Amalia Hicks, Ph.D. | Principal
Cadmus, *Energy Services Division*
625 N. Segoe Rd., Suite 107 | Madison, WI 53705
Office: [608.807.4023](tel:608.807.4023) | Cell: [720.771.5245](tel:720.771.5245)
amalia.hicks@cadmusgroup.com | www.cadmusgroup.com

From: [Thomas Johnson](#)
To: [Bill Chang](#)
Subject: ATV Opposed, Gil's Way
Date: Tuesday, May 19, 2020 7:52:41 AM

Hi Bill,

Please understand and convey my strong opposition to the proposed ordinance to allow ATV/UTVs to drive on Village roads. As a resident of the Village of Cross Plains I have serious concerns about how allowing loud, off road recreational vehicles access to our public streets would affect road safety, law enforcement, and noise pollution.

Given that the ordinance stands to benefit a very small number of residents but will impact the quality of life of everyone in the Village, the only fair approach to making this decision is to allow all residents to vote anonymously in a referendum.

Thanks in advance for your efforts to accurately determine and represent the wishes of all of your constituents and neighbors,

My Best,

Tom Johnson

teej3400@gmail.com / 608-575-5463

I am writing in opposition to allowing ATV/UTV traffic on our roadways as well as the development of trails.

Environmental Degradation

ATV/UTV impacts include noise pollution; damage to vegetation; increased runoff through soil compaction; soil erosion; and, degradation of water quality, all leading to habitat modification. Wildlife and people are impacted by the intensive use of the land by these motorized vehicles.

The village just established a sustainability committee. Are we serious about pushing back against those things that degrade our environment and quality of life in and around the village or not?

Quality of Life

On almost any winter night when we have a snow cover, I can step out and hear the buzz of snowmobiles flying across the fields. I would prefer to appreciate a lovely winter night without the noise pollution, but that ship has sailed.

Further, although snowmobiling is regulated, I've seen them drive up my street at 1:30 AM, and when I'm walking I see the tracks in people's yards and on sidewalks. And then there is the damage to streets, sidewalks, and curbs. Clearly not everyone plays by the rules.

We have laws regarding snowmobiles, and as we know, not everyone follows them. Likewise with ATV/UTV folks. Any laws in place are probably difficult to enforce as trail systems are vast. Even within communities, law enforcement is difficult (See the paragraph above about snowmobiles.).

Economic Impact

I have a hunch that the ATV/UTV economic impact will be about the same as with the snowmobilers – a little business for a local bar. Is that really how we want to grow our economy?

ATV/UTV Design and Our Infrastructure

ATVs/UTVs are utility vehicles and are great for getting specific tasking done. [However, they aren't designed for pavement.](#)

Also, our streets and roadways aren't designed to support these vehicles. Locally, as we get more bicycle traffic, scooters (Yes, I've seen them on Bourbon.), walkers and joggers, it's getting increasingly difficult to tend to all the activity outside of other cars. Our labyrinthine Glacier's Edge shopping area is interesting enough without ATVers riding their toys to the grocery store.

It seems to me we say yes to everything in an attempt to make money. We also tend to serve the few rather than the many. I ask that the committee think about the environment in the broadest sense. Do we want more unnecessary traffic, more noise, more heavy land use, etc. so a few can play? Or is it okay to protect our environment and carve out a place of refuge for the majority of folks who want to get away from motor sports? We spend money, too.

Kris Loman

From: [David Mirkes](#)
To: [Bill Chang](#)
Subject: Opposition to proposed ATV/UTV ordinance
Date: Monday, February 10, 2020 2:47:49 PM

Village Administrator Chang,

I am writing to express my **OPPOSITION** to the proposed ordinance to allow ATV/UTVs to drive on Village roads. As a resident of the Village of Cross Plains I **DO NOT** want the board to pass this new proposed ordinance.

I do not see how allowing off-road recreational vehicles access to our public streets would enhance road safety, child and resident pedestrian safety, licensed driver safety, and noise pollution.

Thank-you for your service to the community.

Respectfully,

David Mirkes
2011 Continental Lane
Cross Plains, WI 53528

From: timbergarden77@aol.com
To: tcpchair@tds.net; tcpsup1@tds.net; tcpsup2@tds.net; pjcorrell@wisc.edu; tcpsup3@tds.net; tcpclerk@tds.net; [Jay Lengfeld](#); [Lori Zander](#); [Sarah Francois](#); [Judy Ketelboeter](#); [Lee Sorensen](#); [William Brosius](#); [Kevin Thusius](#); [Bill Chang](#)
Subject: Offroad vehicles on our streets
Date: Monday, February 10, 2020 5:14:55 PM

Dear Trustees,

I am writing to express our opposition to the proposed ordinance to allow ATV/UTVs to drive on Town or Village of Cross Plains roads. As a resident of Cross Plains I have serious concerns about how allowing off-road recreational vehicles access to our public paved streets would threaten road safety, increase noise pollution, and burden our law enforcement.

Not only are we opposed to allowing offroad vehicles on our streets, we want this decided by the citizens of Cross Plains in a referendum.

Errol Phillips
Linda Nawrocki

From: [Jen Shattuck](#)
To: [Bill Chang](#)
Subject: ATV ordinance
Date: Thursday, February 13, 2020 7:32:48 PM

Dear Mr. Chang,

We are writing to express our opposition to the proposed ordinance to allow ATV/UTVs to drive on Village or Town of Cross Plains roads. As a resident of the Village of Cross Plains we have serious concerns about how allowing off-road recreational vehicles access to our public paved streets would affect road safety and noise pollution.

We have 2 small boys with autism and fear for their safety, especially if pre-teen or young teenagers are operating the ATV. Our road was listed as likely to have a higher volume of ATV traffic.

We encourage you to hold a referendum on this issue to allow all Village and Town residents to express their opinion on the subject, as it could profoundly affect the quality of life for everyone in Cross Plains.

Thanks for your time, understanding, and service to our community,

Jen and Paul Shattuck

Sent from my iPad

From: [Emily Spahn](#)
To: [Mike Axon](#); jbchang@cross-plains.wi.us; [Bill Chang](#); [Jay Lengfeld](#); [Lori Zander](#); [Sarah Francois](#); [Judy Ketelboeter](#); [Lee Sorensen](#); [Kevin Thusius](#); [William Brosius](#)
Subject: ATVs on Cross Plains Streets
Date: Monday, January 27, 2020 3:15:39 PM

Dear Bill, Mike, Jay, and members of the Cross Plains Village Board,

My name is Emily Spahn. I have lived in Cross Plains for six years, I am a teacher at Park Elementary, and I am the current Vice-President Cross Plains Stingrays. I am very involved in our community. Moving to Cross Plains six years ago was life-changing for my family. We knew very little about Cross Plains before we came here and have grown to love it more than we could have ever imagined. Cross Plains is a close, safe, kind community. My children ride their bikes all over town, swim at the pool, explore the parks, and participate in many (many!) recreational activities. We enjoy the beautiful landscape and the diverse businesses of Cross Plains. I love that I can go to the Piggly Wiggly and see people I know in every aisle and that I can count on neighbors and friends anytime I need help. This community is truly special, and I am so grateful for the people that make it this way.

I am writing today, because I am concerned about ATVs on our public streets. I was hoping to attend tonight's meeting, but I have a previous commitment that could not be moved. I know there has been a lot of chatter around this issue, and unfortunately, it has become a very polarizing topic. This is the first time I have *ever* felt uncomfortable in Cross Plains. It seems as though it has become a very "us vs. them" situation, and I am here to say that I have the utmost respect for the ATV owners and operators who live in our town. I have no doubt that they will be safe and courteous if this law is passed. However, I do not think that marketing our village as a place where others can come to use their ATVs and visit local businesses is necessarily the best idea. I worry about safety, noise, and the overall well-being of our community. I find it discouraging that this argument has become more about "pro-ATV vs. anti-ATV" than it is about what is actually in the best interest of our community.

Social media posts I have read (including comments from our very own board members) seem to insinuate that anyone who opposes this policy also opposes growth in Cross Plains. It is implied that we all should just sit back and let something pass simply because some good people have done a lot of work or because it is just the nice thing to do. I am writing to tell you that the people who oppose this matter are also good people who care about our community. I love this town. I support growth in this town. I do not think that letting ATVs roam our public streets is a good or safe idea. I urge you to look beyond your own personal beliefs about ATVs and past your alliances with friends and family. I ask you to truly think about what will be best for ALL families in Cross Plains.

Finally, while I do not support the use of ATVs on our streets, if this measure is ultimately

passed, I would strongly urge that it be passed on a temporary trial basis only. This way, if there are concerns or issues, they can be dealt with properly and effectively.

Thank you,
Emily Spahn
1603 Main Street

From: [Kelly Unger](#)
To: [Jay Lengfeld](#); [Lori Zander](#); [Sarah Francois](#); [Judy Ketelboeter](#); [Lee Sorensen](#); [William Brosius](#); [Kevin Thusius](#); [Bill Chang](#); tcpchair@tds.net; tcpsup1@tds.net; tcpsup2@tds.net; tcpsup3@tds.net; tcpsup4@tds.net; tcpclerk@tds.net
Subject: Proposed ATV/UTV Ordinance
Date: Monday, February 10, 2020 3:38:11 PM

Dear board member,

I am writing to express my opposition to the proposed ordinance to allow ATV/UTVs to drive on Village or Town of Cross Plains roads.

My family recently moved to the Village of Cross Plains. We chose our neighborhood for its quiet location, proximity to parks, and many outdoor activities. The one hesitation we had over our neighborhood was the lack of sidewalks, but given that we live on a dead end street, we were willing to overlook this.

However, in the short time we have lived here, we have already experienced ATVs illegally driving up and down our street. Not only was this activity illegal, but the drivers were not simply driving to get to another area with trails (as the ATV club has claimed they will do), they were driving around and around the neighborhood.

I am very concerned that this proposed ordinance will only make our neighborhood less safe for my kids and all the other kids in our neighborhood. It will also increase noise pollution in a neighborhood generally valued for its quietness.

Please consider the safety and quality of life of our children and community when determining the fate of this proposal.

Thank you,

Kelly Unger
603 Dale Ct
Cross Plains, WI

From: [Bill Windels](#)
To: [Jay Lengfeld](#); [Lori Zander](#); [Sarah Francois](#); [Judy Ketelboeter](#); [Lee Sorensen](#); [William Brosius](#); [Kevin Thusius](#); [Bill Chang](#); tcpchair@tds.net; tcpsup1@tds.net; tcpsup2@tds.net; tcpsup3@tds.net; tcpclerk@tds.net
Subject: ATV and UTV Issue
Date: Saturday, February 8, 2020 8:54:59 PM

Dear Village and town Trustee,

I am writing to express my opposition to the proposed ordinance to allow ATV/UTVs to drive on Village or Town of Cross Plains roads. As a resident of the Village of Cross Plains I have serious concerns about how allowing off-road recreational vehicles access to our public paved streets would affect road safety and noise pollution. I encourage you to hold a referendum on this issue to allow all Village and Town residents to express their opinion on the subject, as it could profoundly affect the quality of life for everyone in Cross Plains.

Thanks for your time, understanding, and service to our community,

Bill Windels

608 215 5114

1906 Pat's Pl, Cross Plains, WI 53528

From: [Mike Wollmer](#)
To: [Bill Chang](#)
Subject: No ATV"s on Village Streets
Date: Tuesday, May 19, 2020 5:11:24 PM

Dear Bill,

Please share this with all trustees.

I am writing to express my strong opposition to the proposed ordinance to allow ATV/UTVs to drive on Village roads. As a resident of the Village of Cross Plains I have serious concerns about how allowing loud, off road recreational vehicles access to our public streets would affect road safety, law enforcement, and noise pollution.

Given that the ordinance stands to benefit a very small number of residents but will impact the quality of life of everyone in the Village, the only fair approach to making this decision is to allow all residents to vote anonymously in a referendum. The threats and conduct of ATV proponents at meetings, outside of the same meetings and on social media has opponents afraid for their families.

Thanks in advance for your efforts to accurately determine and represent the wishes of all of your constituents and neighbors.

Let's get this right.

Mike Wollmer
7029 Laufenberg Blvd

From: [Mike Wollmer](#)
To: [Bill Chang](#); [Jay Lengfeld](#)
Subject: Opposed to ATVs in the Village!
Date: Monday, December 2, 2019 10:57:30 AM

Mr. Chang & Mr. Lengfeld,
My wife and I are very much opposed to the use of ATV's on Village land and streets. The uncontrolled noise and potential for inappropriate use (medians, parks and sensitive areas) is in conflict with public safety and the pleasant, quiet, family environment that brought us to Cross Plains.

ATV's have their place in designated locations outside of Village limits.

Mike & Barbara Wollmer
7029 Laufenberg Blvd
Cross Plains, WI 53528

608-212-5465

March 13, 2020

Bill Chang
2417 Brewery Road
P.O. Box 97
Cross Plains, WI 53528

Bill Chang

Attached you will find a petition in support of the ATV/UTV ordinance. This petition consists of 366 handwritten signatures by each individual named that strongly supports the ordinance and have been confirmed as local Village of Cross Plains residents. The petition in whole does contain more signatures of individuals who strongly support the ordinance, but not all were verifiable for various reasons (some may have been illegible, or property/business owners signed that don't reside within the village limits).

As a group who strongly supports the ATV/UTV proposed ordinance we are requesting in good faith that this petition be included in the Village Board Packet for the March 23, 2020 Village Board meeting.

Thank you for your time and consideration to this request.

Sincerely
Cody & Jen Bratton
2422 Hickory Hill St.

Mike & Emily Hamstra
3035 Niesen Street

Mat & Julie Brosamle
2215 Main Street

#	Name	Sheet	#	Name	Sheet	#	Name	Sheet
1	Abel, Daniel	22	47	Buchanan, Randall	14	93	Duquette, Maureen	60
2	Accola, Jim	79	48	Buchanan, Tammy	13	94	Duquette, Todd	60
3	Acker, Carl	72	49	Buchner, Keylah	45	95	Eberle, Eric	8
4	Acker, Dustin	60	50	Buck, Kevin	13	96	Edwards, Curtis	26
5	Acker, Elaine	77	51	Buechner, Dale	63	97	Edwards, Renee	26
6	Acker, Harry	77	52	Bunge, Aaron	48	98	Eicher, Ann	61
7	Acker, Hayden	73	53	Burke, Calvin	10	99	Eicher, Jeff	65
8	Acker, Joe	78	54	Buros, Tony	62	100	Endres, Alice	29
9	Acker, Pat	79	55	Buss, Steve	4	101	Endres, Brad	14
10	Acker, Rachel	78	56	Byl, April	14	102	Endres, Vanessa	72
11	Adler, Gerard	83	57	Byl, Chris	14	103	Eslinger, Geoff	50
12	Aeschliman, Lisa	66	58	Carmody, John	34	104	Esser, Brett	24
13	Aeschliman, Shawn	11	59	Carmody, LeighAnn	34	105	Esser, James	70
14	Ammerman, David	21	60	Carson, Harold	38	106	Esser, Larry	10
15	Anderson, Mikayla	47	61	Childs, Elizabeth	8	107	Estabrook, Trent	15
16	Andreoni, James	37	62	Childs, Wes	43	108	Evert, Sterling	67
17	Anstice, Josh	16	63	Chimielewski, Charlie	48	109	Faust, Gail	75
18	Anstice, Stacy	16	64	Crank, Shelby	73	110	Fisk, Edward	24
19	At, Ashley	19	65	Cruz, Carlos	40	111	Flad, Chris	15
20	Bannier, Alice	39	66	Dahlk, Bonnie	11	112	Fleming, Colleen	18
21	Bannier, Eric	39	67	Dahlk, Courtney	75	113	Foye, Karen	38
22	Barman, Austin	71	68	Dahlk, Emily	11	114	Foye, Tyrel	25
23	Bartelt, Cody	17	69	Dahlk, Jamie	11	115	Frisch, Kim	56
24	Bass, Terrence	68	70	Dahlk, Jesse	75	116	Frye, Rob	45
25	Beall, Jim	39	71	Dahlk, John	18	117	Fury, David	28
26	Billmeyer, Brett	28	72	Dahlk, Kaitlyn	12	118	Garcia, Brittany	27
27	Billmeyer, James	55	73	Dahlk, Mary	75	119	Glynn, Nathan	17
28	Blankenheim, Jake	58	74	Dahlk, Scott	16	120	Goth, Jackson	69
29	Bolhuis, Doug	33	75	Dahmen, Arlene	16	121	Goth, Ryan	69
30	Bolhuis, Suni	33	76	Dahmen, David	9	122	Goth, Spencer	69
31	Bollig, Brenda	7	77	Dahmen, Julie	23	123	Gough, Sandy	20
32	Bollig, Kurt	35	78	Dahmen, Melissa	6	124	Green, James	67
33	Brabender, Kyle	30	79	Dahmen, Mike	22	125	Green, Jasmine	6
34	Brabender, Stacie	30	80	Dahmen, Randy	70	126	Green, Jodi	67
35	Bratton, Beau	3	81	Dave Schrenk	78	127	Green, Jordan	67
36	Bratton, Cody	8	82	Dawson, Amanda	56	128	Greenwood, Chad	42
37	Bratton, Jen	40	83	Day, Corey	27	129	Greenwood, Tara	42
38	Bratton, Lindsey	34	84	Deibert, Marissa	58	130	Gregson, Bridget	1
39	Bridges, Brian	61	85	Determan, Brian	38	131	Gregson, Cody	1
40	Brosamle, Julie	4	86	Diebold, Margaret	71	132	Gresch, Angie	37
41	Brosamle, Matthew	35	87	Diebold, MaryJo	38	133	Gresch, Daniel	35
42	Brunner, Doug	10	88	Diercks, Anneliese	41	134	Grove, Allen	32
43	Brunner, Iris	31	89	Diercks, Peter	41	135	Grove, Karen	32
44	Brunner, Jessica	31	90	Dodd, Kevin	51	136	Gundlach, Jared	52
45	Brunner, Paula	30	91	Doherty, Wil	44	137	Habhub, Andrew	25
46	Brunner, Robert	66	92	Doyle, Janice	6	138	Hagen, Mark	45

#	Name	Sheet	#	Name	Sheet	#	Name	Sheet
139	Halcarz, Michael	51	185	Lange, Dan	53	231	Niesen, Trisha	6
140	Hallberg, Adeline	15	186	Lange, Rosemary	53	232	Nonn, Marcel	22
141	Halverson, Brienna	59	187	Lappen, Izzy	46	233	O'Connell, Sherri	17
142	Hamstra, Chloe	37	188	Larson, Jen	54	234	Ogden, Clifford	20
143	Hamstra, Emily	41	189	Laufenberg, Bruce	3	235	Ogden, Jason	20
144	Hamstra, Mike	37	190	Laufenberg, Lori	3	236	Ogden, John	13
145	Hankel, Janelle	65	191	Laufenberg, Nick	3	237	Ogden, McKensie	13
146	Hankel, Jeff	65	192	Leslie, Bryan	43	238	Ogden, Michelle	20
147	Harman, David	34	193	Leverentz, Luanne	64	239	Olivier, Karla	14
148	Harper, Alan	80	194	Leverentz, Lyle	64	240	Olson, Chris	67
149	Harper, Patty	80	195	Lochner, Dale	77	241	Olson, Matt	36
150	Hartman, Amy	42	196	Lochner, Paul	74	242	Padrutt, Lori	63
151	Haugen, Christy	31	197	Lohse, Sandra	22	243	Padrutt, Mike	71
152	Hayes, Ann	76	198	Loomis, Justin	12	244	Pape, Kathleen	17
153	Hayes, Brook	76	199	Lord, Katie	7	245	Parisi, Sam	49
154	Hayes, Heather	23	200	Lowenberg, Devin	74	246	Parisi, Tara	50
155	Heding, Amber	15	201	Lund, Jim	36	247	Parrell, Raymond	5
156	Helleckson, John	2	202	Mallet-Cook, Austin	25	248	Parrell, Scott	29
157	Helleckson, Marilyn	2	203	Marsh, Bob	64	249	Parrish, Darrell	19
158	Helt, Chad	5	204	Marsh, Caroline	64	250	Parrish, Donele	19
159	Helt, Mike	6	205	Mattix, Tim	60	251	Peterson, Michael	27
160	Helt, Sandy	82	206	McCulley, Matt	80	252	Phillips, Michael	80
161	Hicks, Walter	22	207	McGinnis, Mike	11	253	Pierce, Jordyn	7
162	Higgins-Regan, Cindy	39	208	McKee, Katrina	48	254	Pomykalski, Michael	29
163	Hillenbrand, Brian	1	209	McNeil, Tim	18	255	Prochaska, Dan	73
164	Hillenbrand, Tim	10	210	Meier, Tina	66	256	Prochaska, Dorie	74
165	Howes, David	36	211	Meinholz, Al	79	257	Pytel, Andrew	2
166	Janssen, Tyler	4	212	Meinholz, Denise?	25	258	Pytel, Ann	2
167	Johnson, Adam	33	213	Meinholz, Matt	68	259	Pytel, Jeff	3
168	Johnson, Brianna	26	214	Meinholz, Susan	79	260	Pytel, Nicole	2
169	Jollie, Bill	47	215	Michlig, Dave	52	261	Regan, Jack	40
170	Jollie, Chase	26	216	Michlig, Kevin	12	262	Reyes, Roland	59
171	Jollie, Monica	47	217	Miller, Harold	36	263	Richardson, Joshua	41
172	Jordee, Lexie	24	218	Millsten, Joel	47	264	Richardson, Jozalin	41
173	Juno, Ken	18	219	Millsten, Mary	47	265	Rickman, Chad	49
174	Keller, Rick	71	220	Montag, Candace	38	266	Rickman, Lyle	49
175	Kelter, Cheryl	70	221	Montag, David Jr	39	267	Rickman, Wanda	49
176	Kelter, Dale	40	222	Morris, Brad	31	268	Ripp, Caitlyn	30
177	Kelter, Sandy	82	223	Morris, Terra	31	269	Ripp, Christy	68
178	Ketelboeter, Dustin	78	224	Neisus, Theresa	44	270	Ripp, Kevin	10
179	Ketelboeter, Katarena	70	225	Nelson, Janett	50	271	Ripp, Kyra	20
180	Knickmeier, Shane	24	226	Nelson, Molly	50	272	Ripp, Rachel	77
181	Kolden, Brian	32	227	Niebuhr, Bradley	9	273	Ripp, Roman	30
182	Kolden, Diana	32	228	Niesen, Josh	1	274	Ripp, Roman Sr.	71
183	Kruchten, Michael	29	229	Niesen, Michelle	1	275	Roberts, Zach	5
184	Kuester, Darla	46	230	Niesen, Travis	5	276	Roelke, Chris	43

#	Name	Sheet	#	Name	Sheet
277	Roessler, Tony	44	323	Statz, Dave	21
278	Rogers, Tracie	42	324	Statz, Hannah	12
279	Roltgen, Jerome	61	325	Statz, Jeanne	80
280	Runey, Colleen	51	326	Statz, Jeff	28
281	Rung, Dirk	56	327	Statz, Jeremy	65
282	Runge, Martin	19	328	Statz, Joann	79
283	Russell, Stacie	49	329	Statz, Jordan	19
284	Sagmoen, Marilyn	8	330	Statz, Kim	18
285	Sagmoen, Robert	36	331	Statz, Kristine	28
286	Sailing, Lukas	59	332	Statz, Sandra	55
287	Sarbacker, Brett	5	333	Statz, Steve	75
288	Sarbacker, Dave	26	334	Suter, Corey	15
289	Sauer, Bob	23	335	Sutter, Eric	48
290	Schell, Bob	60	336	Sweitzer, Cassie	4
291	Schlueter, Mike	78	337	Sweitzer, Michael	35
292	Schlueter, Taylor	74	338	Swenson, David	27
293	Schmitt, Kristine	81	339	Terry, Steve	65
294	Schmitt, Scott	81	340	Thompson, Amy	63
295	Schoon, Deanna	48	341	Thompson, Erick	62
296	Schroeder, Amanda	8	342	Tiedke, Jeff	69
297	Schroeder, Katie	33	343	Tourdot, Chester	77
298	Schroeder, Mark	33	344	Trepczi, Paul??	54
299	Schroeder, Troy	9	345	Urbainzick, Lee	72
300	Schroeder, Zach	7	346	Varsho, Connie	4
301	Schulenberg, Hubby	68	347	Vassalotti, Paul	62
302	Schulenberg, Steven	51	348	Virnig, Jerome	73
303	Schultz, Gordon	46	349	Virnig, Joe	59
304	Schultz, Ryan	21	350	Virnig, Kathy	29
305	Shapleigh, Ali	61	351	Virnig, Mary	73
306	Shapleigh, Ian	61	352	Waterman, Andrea	57
307	Siekmann, Lynn	69	353	Waychoff, Kelly	7
308	Silvia, John	72	354	Weinke, Roger	45
309	Sime, Jared	44	355	White, Brian	64
310	Simon, John	16	356	Whitford, Josh	13
311	Soto, Claudia	68	357	Williams, Jeff	23
312	Spangler, John	66	358	Yttri, Carol	17
313	Spangler, Ronald	66	359	Yttri, Jim	9
314	Squier, Ashley	63	360	Zabrowski, Jenny	34
315	Squier, Ben	63	361	Zander, Clifford	9
316	Stanford, Dan	62	362	Zander, Edward	23
317	Stanford, Sandy	62	363	Ziegler, Rosemary	25
318	Stanley, Ryan	21	364	Zwettler, Brian	24
319	Stapleton, Kristine	55	365	Zwettler, Jen	43
320	Stapleton, Tim	55	366	Zwettler, Mackenzie	43
321	Statz, Brad	28	367		
322	Statz, Chandler	12	368		

January 27, 2020

Village Board
Village of Cross Plains
2417 Brewery Road
Cross Plains, WI 53528

Dear Village Trustees:

As residents, taxpayers, homeowners, parents, and citizens of Cross Plains we are writing to express our concerns with, and opposition to, allowing ATVs to drive on our village roads. This document lists our primary concerns which can be organized under the general headings of civic, safety, and environmental impacts. We strongly urge that you consider these concerns while evaluating the adoption of any proposal that allows ATV access to and usage of the roads or public lands in the Village of Cross Plains.

Civic concerns

Many families choose to live in Cross Plains because of its safe, quiet, small town feel, its natural beauty, and access to healthy, environmentally friendly activities such as fishing, hiking, the National Ice Age Trail, biking, running, and cross country skiing. These qualities make Cross Plains an ideal community in which to raise a family, not to mention its top rated school district year over year. Our ability to walk the village's low-traffic streets, with further opportunity to greet neighbors along the way, provides a sense of safety and peace of mind that makes this valued community especially unique.

We are concerned that allowing ATVs on our village roads will negatively impact the qualities that endear our current residents and attract new members to our community in the following ways:

- Residential neighborhood disturbances. If ATV traffic is allowed on all roadways except Main Street, ATVs will travel on roads that pass through our residential neighborhoods to access businesses on Main Street.
 - Many of these roads do not have sidewalks for pedestrian use, therefore our children and seniors will be sharing the road with ATVs in addition to already shared roadways with automobiles, school buses and bicyclists (many of whom are also children).
 - Previously quiet neighborhoods will be subject to increased noise pollution from 8am to 10pm.
- Liability for Injuries. Any person injured by an ATV on Village roadways might sue the Village or (in the case of alcohol-related injury) its businesses for liability and damages. ATV manufacturers specifically state that ATVs are not designed for roadway use. In addition, the trade group Specialty Vehicle Institute of America (SVIA), Consumer Federation of America (CFA), and the United States Consumer Product Safety Commission (CPSC) oppose the use of ATVs on roads. Therefore, we are concerned that in the event of an ATV related injury, the Village or its businesses could be held liable for damages.
- Loss of safe, small town feel. While we're told that ATV riding on our residential streets has the potential to bring economic benefits to local businesses, drawing riders from out of town may also be a detriment to our small town community, as they would not have the same motivation to respect our residents and their safety as local ATV proponents do.

- Recreational impact. ATVs on our village streets are likely to deter residents and visitors from participating in other recreational activities that Cross Plains is currently known for such as fishing, biking and running.

Safety concerns

Introducing ATV use to already overcrowded roadways further compounds safety issues for pedestrians, bicyclists, farm vehicles, automobiles, school buses and children that share village roads today. In addition, operating vehicles intended for off-road use on paved roads is a danger to ATV riders themselves. As a community it's our obligation to ensure safe recreation to all of our residents and visitors when considering implementation of a program such as ATV use.

Of the 22 fatalities listed in the 2019 Wisconsin DNR Off-Highway Vehicle Fatal Accident Summary, 64% occurred on a road, including a 7-year-old boy that was hit by an ATV in Dane County. A disproportionate number of road fatalities also involve alcohol; approximately 80% of fatal ATV accidents on roads involved alcohol in 2019 (compared to 64% overall). Even if only a small fraction of ATV riders on Village roads leave our businesses inebriated, it is too large a risk to both our residents and the businesses that might be held legally responsible.

Allowing ATVs to use public roads suggests to the public that roadway riding is a safe and responsible use of ATVs when in fact industry, regulators, and consumer and public health and safety advocates all agree that ATVs are not safe on public roads. The following organizations oppose the use of ATVs on roads:

- Specialty Vehicle Institute of America (SVIA) – the national not-for-profit trade association representing manufacturers and distributors of all-terrain vehicles (ATVs) in the United States
- Consumer Federation of America (CFA) - an association of non-profit consumer organizations that was established in 1968 to advance the consumer interest through research, advocacy, and education
- United States Consumer Product Safety Commission (CPSC) - an independent agency of the United States government. The CPSC seeks to promote the safety of consumer products by addressing “unreasonable risks” of injury; developing uniform safety standards; and conducting research into product-related illness and injury
- Recreational Off-Highway Vehicle Association (ROHVA) - formed to promote the safe and responsible use of recreational off-highway vehicles (ROVs) manufactured or distributed in North America

In their letter to the Cross Plains Village Board opposing the use of ATVs on public roads (dated September 21, 2018) the CPSC presents the following safety arguments and statistics:

- ATV crashes on the road account for over 60% of ATV-related deaths and over 30% of serious ATV injuries
- Roadway crashes are more likely to involve multiple fatalities, collisions and head injuries
- From 1998-2007, roadway fatalities increased twice as fast as those off-road
- ATVs are not safe on roads because they were not designed for roadway use
- A training manual for ATV riders from the ATV Safety Institute, a division of SVIA, states:
“Remember, ATVs are intended for off-road use only. Never operate an ATV on public roads, and always avoid paved surfaces. ATVs are not designed for use on public roads

and other motorists may not see you. ATVs are not designed to be used on paved surfaces because pavement may seriously affect handling and control”

The Recreational Off-Highway Vehicle Association (ROHVA), as their second of eight safety rules featured on the main page of their website directs riders to “avoid paved surfaces. ROVs are designed to be operated off-highway.”

These statements show that the manufacturers of ATVs know that they should not be operated on roads. In addition to statements from ATV trade associations, ATVs are *required to have labels indicating that they should not be operated on paved roads or on public roads.*

Environmental Concerns

The Driftless Area is one of Wisconsin’s most beautiful regions, and Cross Plains is the gateway to this stunning area. Encouraging more ATV use in our area will negatively impact the nearby environment and wildlife. The United States Forest Service published a report in 2008 on the study of ATV impacts on seven trail locations across the nation, confirming that natural resources were negatively affected by ATV traffic in all locations. Some of the measurable impacts of ATV use in natural areas are:

- Noise disturbance
- Damage to vegetation
- Increased runoff
- Soil erosion
- Degradation of water quality

In addition to negative impacts on natural resources and wildlife, ATVs also produce emissions that, in the close quarters of our residential neighborhoods that are nestled in between hills could degrade our air quality and provide added challenges to residents with breathing conditions such as asthma.

ATVs also produce greenhouse gases and carbon emissions, which contribute to the global disaster we are currently facing. ATVs consume approximately 600 million gallons of gas per year (in comparison, snowmobiles consume 190 million gallons per year). This is the equivalent of driving 13 billion miles, powering a million cars or 600,000 homes for a year, and requires seven million acres of forest to offset.

It is not in keeping with the environmental stewardship mandate of the **Cross Plains Sustainability Committee** to promote the additional use of these vehicles in our village or elsewhere.

Conclusions

We urge you to reject any proposal to allow ATV use on our public roads, as other Wisconsin communities such as Caledonia (Dec 2019) and Waterford (July 2017) have done. Allowing ATV use on our public roads:

- Is a liability for the Village and its businesses
- Threatens Cross Plains’ most attractive qualities as a place to reside or visit
- Places our residents (including ATV drivers) at unnecessary risk

We hope that you will consider these comments when discussing and taking any action on this issue.

Sincerely,

1. Amalia Hicks, 2053 Glacier Cir.
2. Brian Francois, 1721 Ludden Dr.
3. Holly Reardon, 1904 Cross St.
4. Teryl Russell, 2007 Julius St.
5. James Russell, 2007 Julius St.
6. Kassie Rizzo-Pitts, 2929 Church St.
7. Christopher Pitts, 2929 Church St.
8. Karen Rizzo, 1400 Bourbon St., Apt 122
9. Mark Rizzo , 1400 Bourbon St., Apt 122
10. Katie Brintlinger, 1703 Main Street
11. Eric Fredrickson, 2004 Lewis St.
12. Cristie Fredrickson, 2004 Lewis St.
13. Emily Spahn, 1603 Main St.
14. Justin Spahn, 1603 Main St.
15. Jennifer Bonti, 2710 S Elmwood Cir. E.
16. Brian Bonti, 2710 S Elmwood Cir. E.
17. Jill Heczko, 2124 Valley St.
18. Danny van Mol, 2124 Valley St.
19. Jennifer Wiens, 2105 Misty Mt. Ct.
20. David Wiens, 2105 Misty Mt Ct.
21. Kris Loman, 1753 Ludden Dr.
22. Eric Borchardt, 2612 Twin Pine St.

23. Sarah Borchardt, 2612 Twin Pine St.
24. Brian Finnel, 5009 Laufenberg Blvd.
25. Bridget Finnel, 5009 Laufenberg Blvd.
26. Andy Hartmann, 2716 S. Elmwood Cir. E.
27. Amy Hartmann, 2716 S. Elmwood Cir. E.
28. Michael Reardon, 1904 Cross St.
29. Nathaniel Newby, 2121 Hillebrand Dr.
30. Chelsea Newby, 2121 Hillebrand Dr.
31. Deborah Cutler, 2840 Thinnes Street
32. Nathaniel Friese, 2840 Thinnes Street
33. Erika Wittekind, 1130 Gils Way
34. Sarah Miller, 1810 Park St.
35. Larry Miller, 1810 Park St.
36. Aaron Faessler, 3102 Springfield Rd.
37. Amanda Faessler, 3102 Springfield Rd.
38. Allison Klein, 1912 Cross St.
39. Charlie Klein, 1912 Cross St.
40. Tim Esser 7021 Laufenberg Blvd.
41. Michele Esser 7021 Laufenberg Blvd.
42. Mary Brosius, 2158 Hillebrand Dr.
43. David Thomas, 2051 Glacier Cir.
44. Roslyn Thomas, 2051 Glacier Cir
45. Liz Sutherland, 2604 Twin Pine St.

46. Joanna Cree, 3107 Melody Pkwy

47. Jason Cree, 3107 Melody Pkwy

48. Kayla Vallejos, Bourbon Rd.

49. Vicki Fohl, 3015 Shady Cir

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

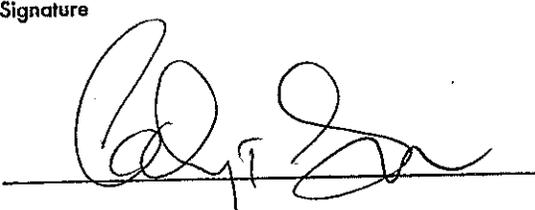
1

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

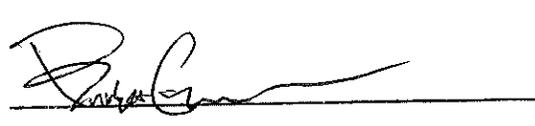
I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Cody Gregson Signature 

Address: 2513 Brewery Rd

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Bridget Gregson Signature 

Address: 2513 Brewery Rd

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Brian Hillebrand Signature 

Address: 2107 Jovina St WI

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Josh Niesen Signature 

Address: 3012 NIESEN ST

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Michelle Niesen Signature 

Address: 3012 Niesen St

City: Village of Cross Plains State: Wisconsin

Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads

2

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Ann Pytel Signature: Ann m Pytel

Address: 2043 Continental Ln.

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Andrew Pytel Signature: Andrew Pytel

Address: 2043 Continental Ln

City: ~~Cross Plains~~ State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Marilyn Hellekson Signature: Marilyn Hellekson

Address: 2122 Jovina St.

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: John Hellekson Signature: John Hellekson

Address: 2122 Jovina St. 1

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Nicole A. Pytel Signature: Nicole A Pytel

Address: 2043 Continental Ln.

City: Village of Cross Plains State: Wisconsin

3

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Lori Laufenberg Signature

Address: 2952 Thinnes St

City: Cross Plains State: WI Lori Laufenberg

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Bruce Laufenberg Signature

Address: 2952 Thinnes St.

City: _____ State: _____ Bruce Laufenberg

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Nick Laufenberg Signature

Address: 2952 Thinnes St

City: _____ State: _____ Nick Laufenberg

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jeff Pytel Signature

Address: 2043 Continental Ln

City: _____ State: _____ Jeff Pytel

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: BEAU BRATTON Signature

Address: 2703 Essex St

City: _____ State: _____ Beau Bratton

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads

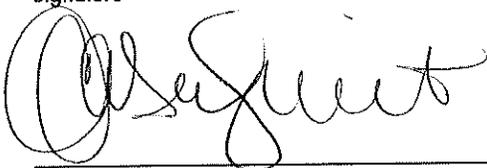
4

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

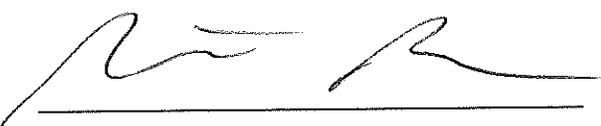
Name: Cassie Sweitzer Signature 

Address: 2103 S Elmwood Ave

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Steve Busch Signature 

Address: 2310 Lewis St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

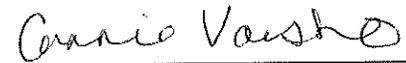
Name: Julie Brosante Signature 

Address: 2215 Main St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

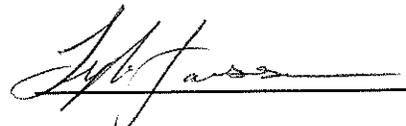
Name: Connie Varsho Signature 

Address: 3129 Bollenbeck St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Tyler Janssen Signature 

Address: 10341 Ludden Dr. Apt. B

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

5

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Zach Roberts Signature _____

Address: 3050 Saint Francis St

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Brett Sarbacher Signature _____

Address: 1025 Ludden Pr Apt 306

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Raymond Farrell Signature _____

Address: 1311 Main Street

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Olaf Holt Signature _____

Address: 3135 Boulder Rock St

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Travis Niesen Signature _____

Address: 2305 American Legion Dr.

City: Village of Cross Plains State: Wisconsin

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Tisha Niesen Signature

Address: 2305 American Legion Dr

City: Village of Cross Plains State: Wisconsin

[Signature]

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Mike Helt Signature

Address: 3221 Davidson St

City: Village of Cross Plains State: Wisconsin

[Signature]

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Melissa Dahmen Signature

Address: 3221 Davidson Street

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

[Signature]

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jasmine Green Signature

Address: 2914 Brewery Rd.

City: Village of Cross Plains State: Wisconsin

[Signature]

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: JANICE DOYLE Signature

Address: P.O. BOX # 7

City: CROSS PLAINS State: WI

Village of Cross Plains Wisconsin

[Signature]

Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads

7

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Zach Schroeder Signature 

Address: 2035 Continental Lane

City: Cross Plains State: WI

Village of Cross Plains Dane Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

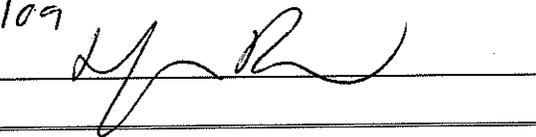
Name: Kelly Waychoff Signature 

Address: 1900 Mill Creek Drwy Apt 109

City: Cross Plains State: WI

Village of Cross Plains Dane Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

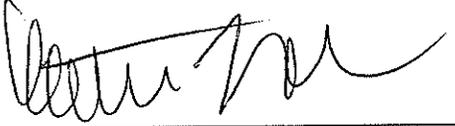
Name: Jordyn Seiver Signature 

Address: 1900 Mill Creek Pkwy Apt 109

City: _____ State: _____

Village of Cross Plains _____ Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Katie Lovel Signature 

Address: 1841 Wadden Ave #8

City: Cross Plains State: WI

Village of Cross Plains _____ Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Brenda Bollig Signature 

Address: 2803 Thurman St.

City: Cross Plains State: _____

Village of Cross Plains _____ Wisconsin

8

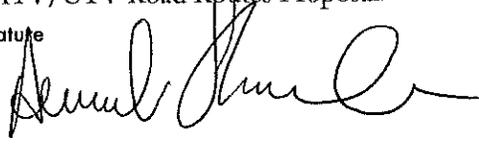
Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Amanda Schroeder Signature: 

Address: 2035 Continental Ln

City: Village of Cross Plains State: Wisconsin

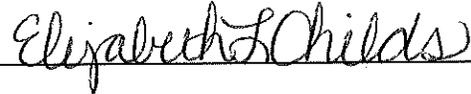
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: CODY BRATTON Signature: 

Address: 2422 HICKORY HILL ST

City: Village of Cross Plains State: Wisconsin

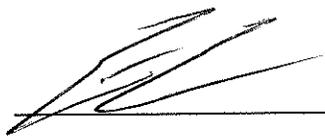
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Elizabeth Childs Signature: 

Address: 3021 Niesen St.

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Eric Eberle Signature: 

Address: 1721 Main St

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Marilyn Sagmoen Signature: 

Address: 2666 Elmwood Cir. E.

City: Village of Cross Plains State: Wisconsin

Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads

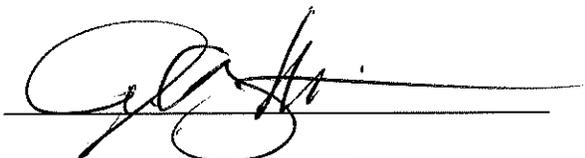
9

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: JAMES O. TITTEL Signature 

Address: 1206 LINDEN DR.

City: CROSS PLAINS State: WI
Village of Cross Plains Wisconsin

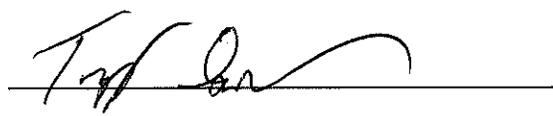
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: BRADLEY NIEBUHR Signature 

Address: 2210 CENTER ST

City: Cross Plains State: WI
Village of Cross Plains Wisconsin

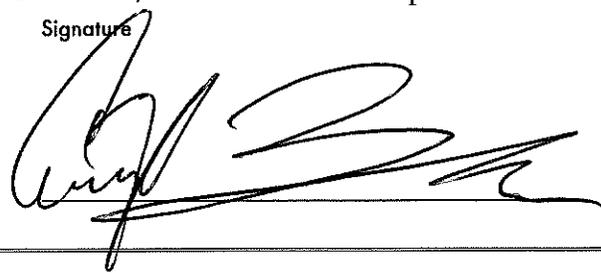
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Troy Schroeder Signature 

Address: 2303 American Legion Dr

City: Cross Plains State: WI
Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: CLIFFORD ZANDER Signature 

Address: 64 BERDELLA Ct.

City: _____ State: _____
Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: David L Dahmen Signature 

Address: 3105 Bollenbeck ST

City: CP State: WI
Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

10

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Doug Brunner Signature _____

Address: 6004 Lutzburg

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Tim Hillebrand Signature _____

Address: 2144 Hillebrand Dr

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Larry Esser Signature _____

Address: 1729 Ludden Dr

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: KEVIN RIPP Signature _____

Address: 3305 Royal TABLE way

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Calvin Burke Signature _____

Address: 2520 Van Hey st #3

City: _____ State: _____

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

11

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: MIKE MCGINNIS Signature

Address: 305 KING ARTHURS CE.

City: CROSS PLAINS State: WI. Mike McGinnis

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Shawn Reschman Signature

Address: 2717 Military Rd

City: Cross Plains State: WI Shawn Reschman

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Bonnie Dahlk Signature

Address: 2001 CROSS ST.

City: Cross Plains State: WI Bonnie Dahlk

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jamie Dahlk Signature

Address: 2001 CROSS ST

City: _____ State: _____ Jamie Dahlk

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Emily Dahlk Signature

Address: 2001 Cross St.

City: Cross Plains State: WI Emily Dahlk

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

12

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Kaitlyn Dahlk Signature _____

Address: 2546 Valley St

City: Village of Cross Plains State: Wisconsin

Kaitlyn Dahlk

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Hannah State Signature _____

Address: 1717 Ludden Dr.

City: Village of Cross Plains State: Wisconsin

Hannah State

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Chandler State Signature _____

Address: 1804 Mary Ct

City: Village of Cross Plains State: Wisconsin

Chandler State

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Justin Loomis Signature _____

Address: 2304 Church St

City: Village of Cross Plains State: Wisconsin

Justin Loomis

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Kevin Michlig Signature _____

Address: 3082 Creekside Way

City: Village of Cross Plains State: Wisconsin

Kevin Michlig

Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads

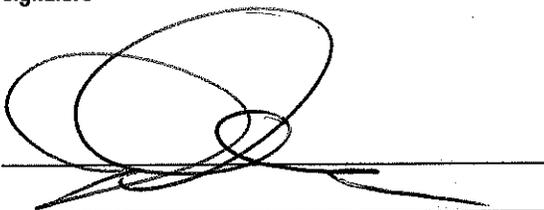
13

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

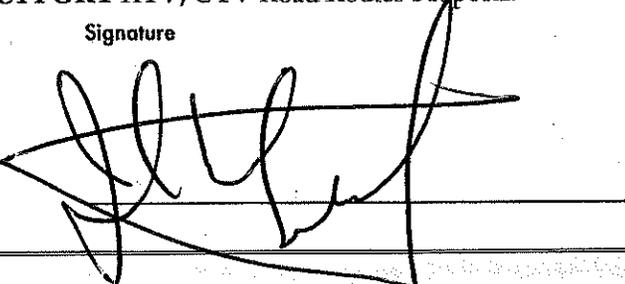
I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: JOHN OGDEN Signature 

Address: 2013 LEWIS ST

City: CROSS PLAINS State: WI
Village of Cross Plains Wisconsin

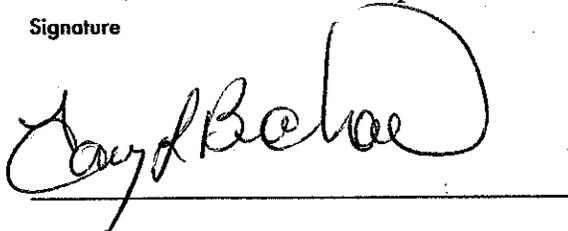
I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: JOHN WHITFORD Signature 

Address: 3007 ALLIES LN

City: _____ State: _____
Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Tammy Buchanan Signature 

Address: 3007 ALLIES Lane

City: _____ State: _____
Village of Cross Plains Wisconsin

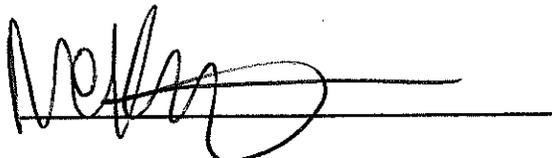
I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Kevin Buck Signature 

Address: 2531 Church St

City: _____ State: _____
Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: McKensie Ogden Signature 

Address: 2013 Lewis St.

City: _____ State: _____
Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads

14

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

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2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

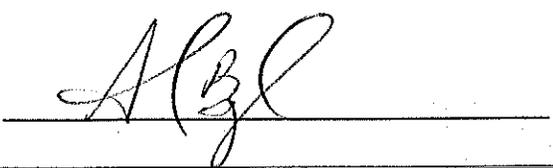
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: April Byl Signature

Address: 1116 Gils Way

City: Cross Plains State: Wisconsin

Village of Cross Plains



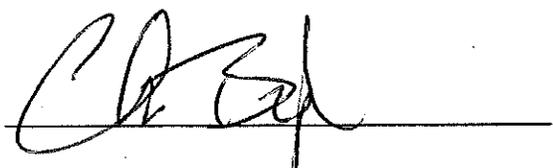
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Chris Byl Signature

Address: 1116 Gils Way

City: Cross Plains State: Wisconsin

Village of Cross Plains



I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Randall Buchanan Signature

Address: 3007 Allies Ln

City: Cross Plains State: Wisconsin

Village of Cross Plains



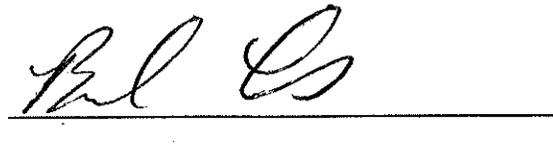
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: BRAD Endres Signature

Address: 2944 Thinner St.

City: Cross Plains State: Wisconsin

Village of Cross Plains



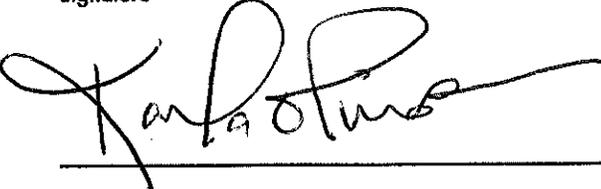
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Karla Owens Signature

Address: 101m Church St.

City: Cross Plains State: WI

Village of Cross Plains Wisconsin



15

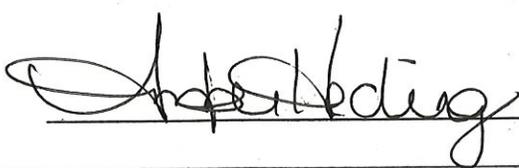
**Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads**

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Amber Hedling Signature: 

Address: 3005 Allies Lane

City: Cross Plains State: Wisconsin

Village of Cross Plains

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Adeline Hallberg Signature: 

Address: 3008 Allies Lane

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

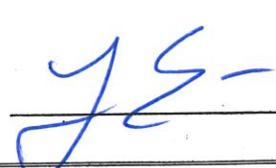
Name: Chris Flad Signature: 

Address: 1102 St. Francis Ct

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Trent Estbrook Signature: 

Address: 7027 Lautenberg Blvd

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Cory Sutar Signature: 

Address: 7020 Lautenberg Blvd

City: _____ State: _____

Village of Cross Plains Wisconsin

Proposal to Allow ATV and UTV Use on Public Roads

16

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: JOHN SIMON Signature John Simon

Address: 3302 Round Table Way

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: JOSH ANSTICE Signature Josh Anstice

Address: 308 King Arthurs CT

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: STACY ANSTICE Signature Stacy Anstice

Address: 308 King Arthurs CT

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Carlene M. Dahmen Signature Carlene Dahmen

Address: 3028 Oberst Ct

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: SCOTT DAHLK Signature Scott Dahlk

Address: 2645 VALLEY ST.

City: _____ State: _____

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads

17

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Kathleen Payne Signature

Address: 3005 Hillside Trl

City: Village of Cross Plains State: Wisconsin

Kathleen Payne

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: CAROL YTTRE Signature

Address: 1806 LUDDEN DR

City: CROSS PLAINS State: W

Village of Cross Plains Wisconsin

Carol A. Yttri

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Nathan Glynn Signature

Address: 2530 Church St

City: Cross Plains State: W

Village of Cross Plains Wisconsin

Nathan Glynn

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Sherrill O'Dinnell Signature

Address: 3005 Hillside Trl

City: Village of Cross Plains State: Wisconsin

Sherrill O'Dinnell

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Cody Bartelt Signature

Address: 1309 Main St WI

City: Village of Cross Plains State: Wisconsin

Cody Bartelt

Proposal to Allow ATV and UTV Use on Public Roads

19

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: DARRELL PARRISH Signature _____

Address: 2709 Elmwood Circle East

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Donale Parrish Signature _____

Address: 2709 Elmwood Cir. E

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Martin Rungel Signature _____

Address: ~~218~~ 1841 Ludden Dr. #17 WI

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Ashley At Signature _____

Address: 1841 Ludden dr. #17

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jordan Statz Signature _____

Address: 2031 Main St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads

20

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: MICHELLE OGDEN Signature _____

Address: 3116 VALERIA CT

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: CLIFFORD OGDEN Signature _____

Address: 3116 Valeria Ct.

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jason Ogden Signature _____

Address: 3116 Valeria Ct

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Kyra Ripp Signature _____

Address: 3116 Valeria Court

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Sandy Gough Signature _____

Address: 3107 Hillside Dr

City: CP State: WI

Village of Cross Plains Wisconsin

Proposal to Allow ATV and UTV Use on Public Roads

21

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Ryan Schultz Signature: [Signature]

Address: 2400 Eulalia St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Richard Stanley Signature: [Signature]

Address: 1300 Main St.

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Dave Statz Signature: [Signature]

Address: 3880 St. Francis St.

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Austin Mallett Cook Signature: [Signature]

Address: 2220 Center St

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: David Ammerman Signature: [Signature]

Address: 2512 Valley St. #2

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads

22

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Dandra Lopez Signature

Address: 2005 Continental Dr.

City: Village of Cross Plains State: Wisconsin

Dandra Lopez

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Mike Dahmer Signature

Address: 2530 Valley St

City: Village of Cross Plains State: Wisconsin

MJD

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Walter Hicks Signature

Address: 2610 Military Rd

City: C.P. State: WI

W.F. Hicks

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Daniel Abel Signature

Address: 2102 Misty Mountain

City: CP. State: WI

Daniel Abel

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Maarel Non Signature

Address: 2041 Continental Lane

City: Cross Plains State: WI

Maarel Non

Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads

23

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jeff Williams Signature: [Signature]

Address: 2005 Continental LN

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Edward Zander Signature: [Signature]

Address: 2220 Maple St

City: [Blank] State: [Blank]

(Circled) Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Heather Hays Signature: [Signature]

Address: 1305 Park St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Bob Sauer Signature: [Signature]

Address: 3008 Thinner St

City: [Blank] State: [Blank]

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Julie Dahmen Signature: [Signature]

Address: 3008 Thinner St.

City: Cr State: [Blank]

Village of Cross Plains Wisconsin

Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

24

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: EDWARD FISK Signature _____

Address: 311 MELODY PKWY

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Brian Zwerfel Signature _____

Address: 1995 Lewis St.

City: CP State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Brett Esser Signature _____

Address: 7955 Albe Rd

City: CP State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Shane Knickmeier Signature _____

Address: 2311 Valley St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Leslie Jordan Signature _____

Address: 1923 Junius St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Proposal to Allow ATV and UTV Use on Public Roads

25

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

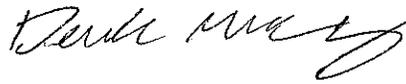
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Rosemary Ziegler Signature: 

Address: 1300 Main Street #100

City: Cross Plains State: WI
Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Denise Minkley Signature: 

Address: 3019 Alkeg Lane

City: Cross Plains State: WI
Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Austin Mallet Cook Signature: 

Address: 2220 Center St

City: _____ State: _____
Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Andrew Habeb Signature: 

Address: 70 Argonne Ln

City: _____ State: _____
Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Ty Faye Signature: 

Address: 2602 Elmwood Circle

City: _____ State: _____
Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads

27

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

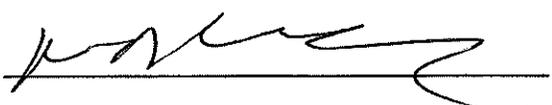
I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Weaver AUTO PARTS Signature _____

Address: 2223 Main Street

City: Village of Cross Plains State: Wisconsin



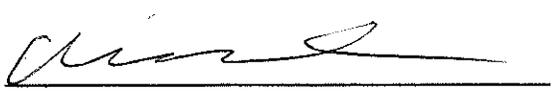
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Michael Peterson Signature _____

Address: 2809 Thimmes St.

City: Cross Plains State: WI

Village of Cross Plains Wisconsin



I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Brittany Garcia Signature _____

Address: 2830 Thimmes Street

City: Village of Cross Plains State: Wisconsin

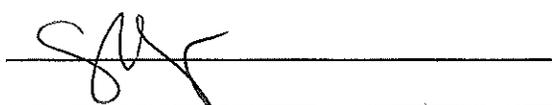


I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: CORY DAY Signature _____

Address: CROSS PLAINS WI

City: 2823 Thimmes St State: Wisconsin



I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: David Swenson Signature _____

Address: 3030 Stump St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin



Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads

28

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Broad Stutz Signature

Address: 3005 Hillside Trail

City: Village of Cross Plains State: Wisconsin



I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jeff Stutz Signature

Address: 1717 Ludden Dr.

City: Village of Cross Plains State: Wisconsin



I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: KRISTINE STUTZ Signature

Address: 1804 MARY ST

City: CROSS PLAINS State: WI

Village of Cross Plains Wisconsin



I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Brett Bill Meyer Signature

Address: 3014 Hillside trail

City: Village of Cross Plains State: Wisconsin

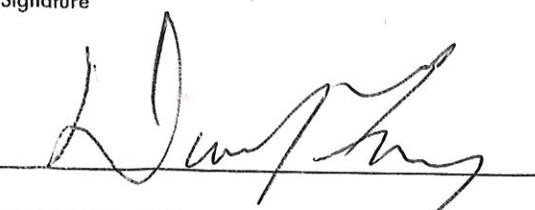


I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: DAVID FURY Signature

Address: 3020 HILLSIDE TR

City: Village of Cross Plains State: Wisconsin



Proposal to Allow ATV and UTV Use on Public Roads

29

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Michael Knichten Signature

Address: 1923 Julius St

City: Cross Plains State: WI Michael Knichten

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Alice Endres Signature

Address: 2227 Caesar St. WI

City: State: Alice Endres

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Scott Parrell Signature

Address: 2309 American Legion Drive

City: State: Scott Parrell

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Michael Pomnykalski Signature

Address: 3047 Melody Pkwy

City: Village of Cross Plains State: Wisconsin Michael Pomnykalski

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Kathy Virginia Signature

Address: 2204 Grand St

City: Cross Plains State: WI Kathy Virginia

Village of Cross Plains Wisconsin

Proposal to Allow ATV and UTV Use on Public Roads

30

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Paula Brunner Signature

Address: Lead 4 Lawfordburg,

City: Cross Plains State: WI Paula Brunner

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Caitlyn Ripp Signature

Address: 2812 Esser St CP WI

City: Cross Plains State: WI Caitlyn Ripp

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Ramon Ripp Signature

Address: 2812 Esser St Cross Plains WI

City: Cross Plains State: WI Ramon Ripp

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Stacie Brabender Signature

Address: 2742 Pleasant U Ln, WI

City: Cross Plains State: 53520 Stacie Brabender

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Kyle Brabender Signature

Address: 2742 Pleasant U Lane

City: Cross Plains State: WI Kyle Brabender

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

31

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: IRIS C. BRUNNER Signature

Address: 2726 Beech St.

City: _____ State: Iris C. Brunner

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Christy Haugen Signature

Address: 2120 Church St.

City: _____ State: Christy Haugen

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Brad Morris Signature

Address: 200 Ziegler Ln

City: _____ State: Brad Morris

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Terra Morris Signature

Address: 200 Ziegler Ln

City: _____ State: Terra Morris

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jessica I Brunner Signature

Address: 6004 Lautenberg

City: _____ State: Jessica Brunner

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

32

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

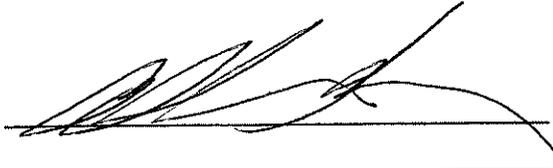
I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Allen Grove Signature _____

Address: 3103 Thinnest St

City: Cross Plains State: WI
Village of Cross Plains Wisconsin



I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Karen Grove Signature _____

Address: 3103 Thinnest St

City: _____ State: _____
Village of Cross Plains Wisconsin

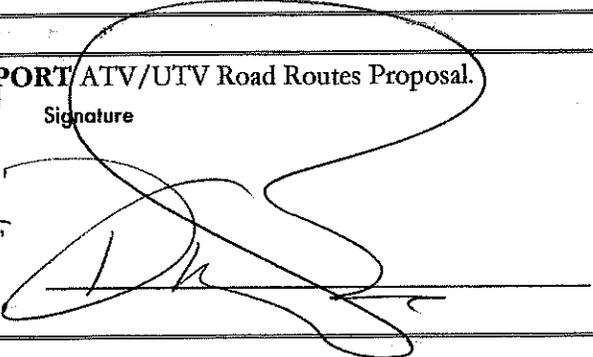


I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: DIANA GOLDEN Signature _____

Address: 102 ZIEGLER CT.

City: _____ State: _____
Village of Cross Plains Wisconsin

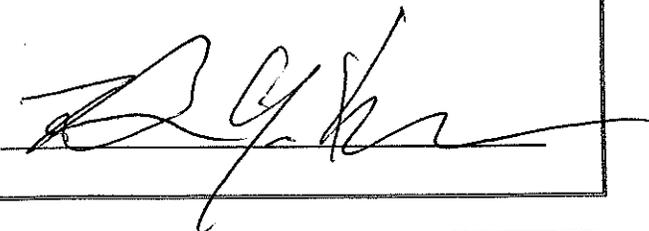


I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: BRIAN GOLDEN Signature _____

Address: 102 ZIEGLER CT.

City: _____ State: _____
Village of Cross Plains Wisconsin

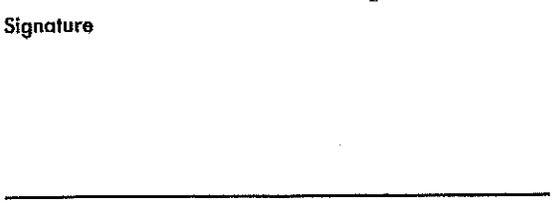


I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: DAVID W. HOWES Signature _____

Address: 2029 CONFIDENTIAL LN.

City: _____ State: _____
Village of Cross Plains Wisconsin



Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

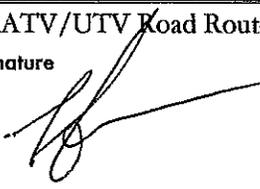
33

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

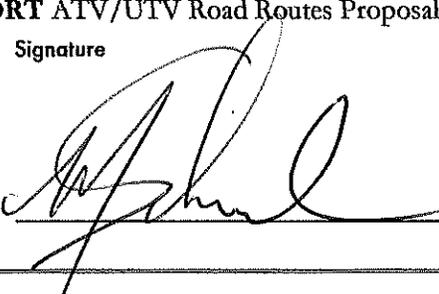
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Adam Johnson Signature: 

Address: 4013 ST. Francis ST

City: Village of Cross Plains State: Wisconsin

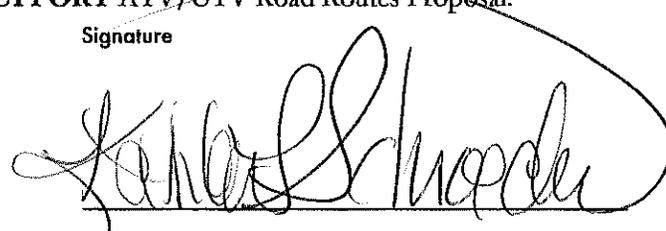
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Mark D Schroeder Signature: 

Address: 2711 Valley St

City: Village of Cross Plains State: Wisconsin

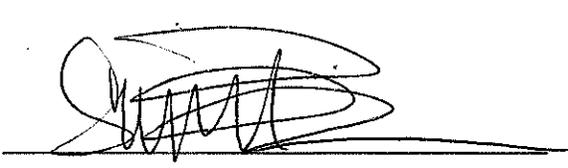
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Katie Schroeder Signature: 

Address: 2211 Valley St

City: Village of Cross Plains State: Wisconsin

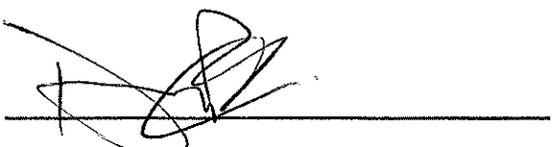
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Suni Bolhuis Signature: 

Address: 2509 Elmwood way

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Doug Bolhuis Signature: 

Address: 2509 Elmwood Way

City: Village of Cross Plains State: Wisconsin

Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads

34

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Leighann Carmody Signature Leighann Carmody

Address: 2221 Hickory St.

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Lindsay Bratton Signature Lindsay Bratton

Address: 2703 ESSER ST

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: John Carmody Signature John Carmody

Address: 2221 Hickory St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Jenny ZABROWSKI Signature Jenny ZABROWSKI

Address: 38 GLENCIER ST

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: DAVE HARMAN Signature Dave Harman

Address: 1400 Bourbon Rd. WI

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads

35

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Dan Gresch Signature Daniel Gresch

Address: 1124 Gils Way

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Scott Niebauer Signature Landowner

Address: 3356 Valley Spring Rd

City: Mt. Hope State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: MATHEW J. BROSAMLE Signature [Signature]

Address: 2215 MAIN ST

City: CROSS PLAINS State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: KURT BOLLIG Signature [Signature]

Address: 2803 THIMMES ST

City: CROSS PLAINS State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Michael Sweitzer Signature [Signature]

Address: 2703 S Elmwood Cir E

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads

37

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: JAMES P. ANDREORI Signature

Address: 3041 Creekside Way

City: Cross Plains State: WI
Village of Cross Plains Wisconsin

James P. Andreori

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jim Lurd Signature

Address: 2520 Valley St. Apt #5

City: Cross Plains State: WI
Village of Cross Plains Wisconsin

Jim Lurd

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Mike Hamstra Signature

Address: 3035 Niesen St

City: Cross Plains State: WI
Village of Cross Plains Wisconsin

Mike Hamstra

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Chloe Hamstra Signature

Address: 3035 Niesen St

City: Cross Plains State: WI
Village of Cross Plains Wisconsin

Chloe Hamstra

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Angie Grosch Signature

Address: 1124 Gil's Way

City: Cross Plains State: WI
Village of Cross Plains Wisconsin

Angie Grosch

Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads

38

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Candace Montag Signature

Address: 3023 Allies Ln

City: Cross Plains State: WI
Village of Cross Plains Wisconsin

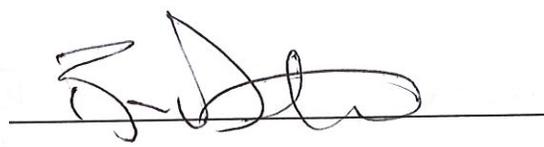


I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Brian Determan Signature

Address: 1961 Julius St

City: Cross Plains State: Wisconsin

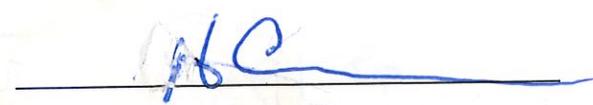


I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Harold Carson Signature

Address: 1917 Julius St

City: Cross Plains State: Wisconsin



I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Karen Foye Signature

Address: 2002 Elmwood Ave

City: Cross Plains State: Wisconsin

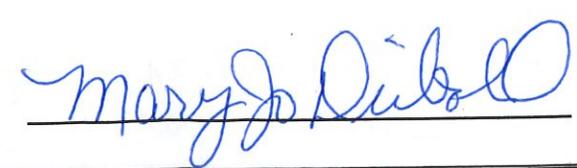


I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Mary Jo Diebold Signature

Address: 1814 Park Street

City: Cross Plains State: WI
Village of Cross Plains Wisconsin



Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads

40

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: DALE KALTER Signature: [Signature]

Address: 3011 Thruway Wis

City: Cross Plains State: _____
Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: JACK REGAN Signature: [Signature]

Address: 2308 Woodside Dr

City: Cross Plains State: WI
Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Jennifer Bratten Signature: [Signature]

Address: 2422 Hickory Hill St.

City: CP State: W
Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: [Signature] Signature: [Signature]

Address: 2017 W. Hwy Rd

City: CP State: _____
Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: CARLOS CRUZ Signature: [Signature]

Address: 1125 Gilway

City: C State: _____
Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads

41

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Peter Diercks Signature _____

Address: 6001 Laufenberg Blvd

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Anneliese Diercks Signature _____

Address: 6001 Laufenberg Blvd

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Emily Hamstra Signature _____

Address: 3035 Niesen St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Joshua Richardson Signature _____

Address: 3003 Shady Circle

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jozalin R. Richardson Signature _____

Address: 3003 Shady Circle

City: Cross Village State: WI

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads

42

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Chad Greenwood Signature _____

Address: 1245 Gils Way

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Tracie Rogers Signature _____

Address: 2149 H. Hebrand Dr

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Amy Hartman Signature _____

Address: 1132 Gils Way

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Tara Greenwood Signature _____

Address: 1245 Gils Way

City: Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Pamela K Brunner Signature Double

Address: 16004 Lanfenberg Blvd

City: Cross Plains State: WI 53528 Pamela K Brunner

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads

43

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Wes Childs Signature _____

Address: 3021 Niesen St. WI

City: Village of Cross Plains State: Wisconsin

Wes Childs

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Bryan Leslie Signature _____

Address: 2004 Sylvia Pine Way

City: Village of Cross Plains State: Wisconsin

B. Leslie

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Chris Roelke Signature _____

Address: 3031 Allie's Lane

City: Village of Cross Plains State: Wisconsin

Chris Roelke

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Mackenzie Zwitter Signature _____

Address: 1995 Lewis Street WI

City: Village of Cross Plains State: Wisconsin

Mackenzie Zwitter

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jen Zwitter Signature _____

Address: 1995 Lewis St

City: Village of Cross Plains State: Wisconsin

Jen Zwitter

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

44

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Tony Roesler Signature _____

Address: ~~500~~ 3050 St. Francis St

City: Village of Cross Plains State: Wisconsin

Tony Roesler

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Will Deherfy Signature _____

Address: 8833 Airport Rd

City: Cross State: Wisconsin

Will Deherfy

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jared Sime Signature _____

Address: 1908 Cross St

City: Village of Cross Plains State: Wisconsin

J A

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Theresa Neisius Signature _____

Address: 1921 Julius St

City: Village of Cross Plains State: Wisconsin

Theresa Neisius

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Calvin Burke Signature _____

Address: 2520 Valley St #3

City: Cross Plains State: WI

Calvin Burke

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Rob Frye Signature: 

Address: 2014 Lewis St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

X
NOT IN
the village

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Steve Kaldh Signature: 

Address: 3701 City Rd 5 Cross Plains Wi

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

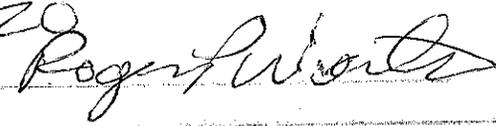
Name: Mark Hagen Signature: 

Address: 2207 Elmwood Lane Cross Plains

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Roger P Weintke Signature: 

Address: 7105 Park St Apt 20

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Keylah Buchner Signature: 

Address: 2422 Hickory Hill St. Cross Plains, WI 53528

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

46

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Ryan Schultz Signature

Address: 2400 Eulalia St

City: Cross Plains State: WI Ryan Schultz

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Gordon Schultz Signature

Address: 2400 Eulalia St

City: Cross Plains State: WI Gordon Schultz

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Fuzzy Lappen Signature

Address: 2400 Eulalia St

City: Cross Plains State: WI Fuzzy Lappen

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Dalea Kueck Signature

Address: 1821 main st wis

City: Cross Plains State: Wisconsin Dalea Kueck

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Dalle Segler Signature

Address: 1821 main wis

City: Cross Plains State: Wisconsin Dalle Segler

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

47

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Mikayla Anderson Signature Mikayla Anderson

Address: 2703 Westman Ct.

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Monica Jolic Signature Monica Jolic

Address: 1805 Saeman

City: e State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: bill Jolic Signature Bill Jolic

Address: 1805 Saeman

City: State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Joel Millstein Signature Joel Millstein

Address: 1806 Saeman St

City: State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Mary Millstein Signature Mary Millstein

Address: 1806 Saeman

City: State: Wisconsin

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

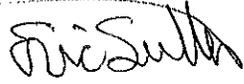
48

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name:	Signature
<u>Eric Sutter</u>	<u></u>
Address:	
<u>2637 Valley St.</u>	
City:	State:
<u>Village of Cross Plains</u>	<u>Wisconsin</u>

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name:	Signature
<u>Katrina McKee</u>	<u></u>
Address:	
<u>2214 East St</u>	
City:	State:
<u>Village of Cross Plains</u>	<u>Wisconsin</u>

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name:	Signature
<u>Charlie Chmielewski</u>	<u></u>
Address:	
<u>3005 Shady Circle</u>	
City:	State:
<u>Village of Cross Plains</u>	<u>Wisconsin</u>

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name:	Signature
<u>Eric Aaron Bunge</u>	<u></u>
Address:	
<u>2703 Westview Ct</u>	
City:	State:
<u>Village of Cross Plains</u>	<u>Wisconsin</u>

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name:	Signature
<u>Deanna Schorn</u>	<u></u>
Address:	
<u>1841 Luchen Pr.</u>	
City:	State:
<u>Village of Cross Plains</u>	<u>Wisconsin</u>

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

49

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Wanda Rickman

Signature Wanda Rickman

Address: 2840 N Military Rd

City: C Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Leke Rickman

Signature

Address: 2840 N Military Rd

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Chad Rickman

Signature

Address: 3022 Acker St

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Stacie Russell

Signature

Address: 3022 Acker Street

City: Cross Plains State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Sam Parisi

Signature

Address: 3015 Acker St.

City: _____ State: _____

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

50

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Tara Parisi Signature _____

Address: 3015 Acker St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Tara Parisi

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Jarrett Nelson Signature _____

Address: 3010 Acker St.

City: _____ State: _____

Village of Cross Plains Wisconsin

Jarrett Nelson

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Molly Nelson Signature _____

Address: 3010 Acker St

City: _____ State: _____

Village of Cross Plains Wisconsin

Molly Nelson

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Arlene M. Dattmen Signature _____

Address: 3028 Acker St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Arlene M Dattmen

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: GEOFF ESLINGER Signature _____

Address: 2902 Church St

City: _____ State: _____

Village of Cross Plains Wisconsin

GEOFF ESLINGER

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

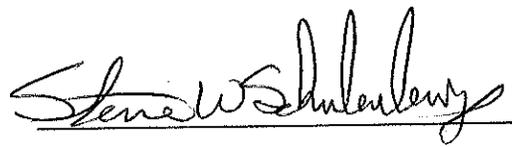
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Steven W Schulenberg Signature

Address: 3040 Acker St

City: Cross Plains State: Wisconsin

Village of Cross Plains Wisconsin



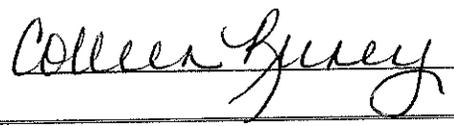
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Colleen Burey Signature

Address: 2535 Church St

City: Cross Plains, WI State: Wisconsin

Village of Cross Plains Wisconsin



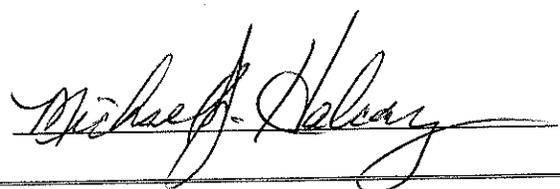
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Michael J. Halcarz Signature

Address: 2535 Church St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin



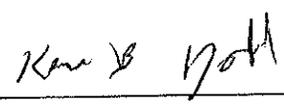
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Kevin Dodd Signature

Address: 200 - contractual lane

City: _____ State: _____

Village of Cross Plains Wisconsin



I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: _____ Signature

Address: _____

City: _____ State: _____

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

52

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name:	Signature
<u>DAVE MICHLIG</u>	<u>[Signature]</u>
Address:	
<u>3082 CROGGERSIDE WAY</u>	
City:	State:
Village of Cross Plains	Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name:	Signature
<u>JARED GUNDAEHL</u>	<u>[Signature]</u>
Address:	
<u>3085 ST FRANCIS ST.</u>	
City:	State:
Village of Cross Plains	Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name:	Signature
_____	_____
Address:	

City:	State:
Village of Cross Plains	Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name:	Signature
_____	_____
Address:	

City:	State:
Village of Cross Plains	Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name:	Signature
_____	_____
Address:	

City:	State:
Village of Cross Plains	Wisconsin

**Petition in SUPPORT of the Village of Cross Plains
 Proposal to Allow ATV and UTV Use on Public Roads**

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Reserves Proposal.
 Expands Local Recreation
 Supports Local Business and
 Provides an Additional Amenity to Village Residents.
 I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV use on our public roads.

Name: Dan C. Lange
 Address: 3031 Bollenbeck St
Cross Plains, WI
 Village of Cross Plains
 Signature: Dan C. Lange

Name: Rosemary Lange
 Address: 3031 Bollenbeck St
Cross Plains, WI
 Village of Cross Plains
 Signature: Rosemary Lange

Name: _____
 Address: _____
 City: _____ State: _____
 Village of Cross Plains: _____ Wisconsin
 Signature: _____

Name: _____
 Address: _____
 City: _____ State: _____
 Village of Cross Plains: _____ Wisconsin
 Signature: _____

53

Sent from my iPhone

From: Pape Kathleen M <KPape@uwhealth.org>
Sent: Wednesday, February 12, 2020 8:46 AM
To: Brad Statz
Subject: FW: Petition

From: Sandee Statz <skpertz@gmail.com>
Date: Tuesday, February 11, 2020 at 6:21 PM
To: Pape Kathleen M <KPape@uwhealth.org>
Subject: Petition

55

WARNING: This email appears to have originated outside of the UW Health email system.
DO NOT CLICK on links or attachments unless you recognize the sender and know the content is safe.

**Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads**

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. The proposal:

1. Expands Local Restrictions,
2. Supports Local Business, and
3. Provides an Additional Alternative to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Sandra K Statz Signature: Sandra K Statz

Address: 3708 Woodside Dr

City: Wisconsin

Village of Cross Plains

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: JAMES BILMEYER Signature: James Bilmeier

Address: 2014 Redstone Road

City: L.P.

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: KRISTINE STAPLETON Signature: Kristine Stapleton

Address: 2410 CENTER ST

City: WI

Village of Cross Plains Wisconsin

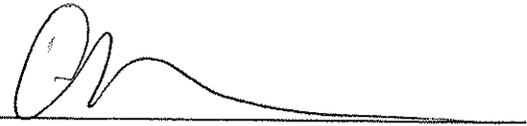
I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: _____ Signature: _____

Address: _____

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Amanda Dawson Signature 

Address: 3027 Hillside Trl.

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

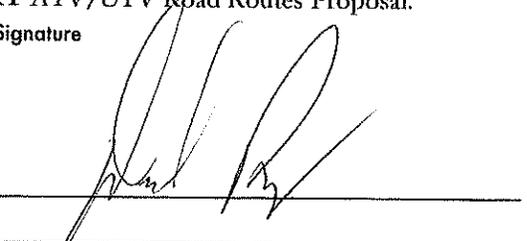
Name: Kim Frisch Signature 

Address: 6003 Laufenberg Blvd

City: C.P. State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: DIRK RUNG Signature 

Address: 6003 LAUFENBERG BULD

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: _____ Signature _____

Address: _____

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: _____ Signature _____

Address: _____

City: _____ State: _____

Village of Cross Plains Wisconsin

56

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

57

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name:	Signature
<u>Andrea Waterman</u>	
Address:	
<u>2921 Brewery St</u>	
City:	State:
<u>Village of Cross Plains</u>	<u>Wisconsin</u>
	<u>Andrea Waterman</u>

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name:	Signature

Address:	

City:	State:
<u>Village of Cross Plains</u>	<u>Wisconsin</u>

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name:	Signature

Address:	

City:	State:
<u>Village of Cross Plains</u>	<u>Wisconsin</u>

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name:	Signature

Address:	

City:	State:
<u>Village of Cross Plains</u>	<u>Wisconsin</u>

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name:	Signature

Address:	

City:	State:
<u>Village of Cross Plains</u>	<u>Wisconsin</u>

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

58

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name:	Signature
<u>Jake Blankenheim</u>	
Address:	
<u>3122 Springfield Rd.</u>	
City:	State:
<u>Village of Cross Plains</u>	<u>Wisconsin</u>

Jake Blankenheim

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name:	Signature
<u>Marissa Deibert</u>	
Address:	
<u>3122 Springfield Rd.</u>	
City:	State:
<u>Village of Cross Plains</u>	<u>Wisconsin</u>

Marissa Deibert

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name:	Signature

Address:	

City:	State:
<u>Village of Cross Plains</u>	<u>Wisconsin</u>

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name:	Signature

Address:	

City:	State:
<u>Village of Cross Plains</u>	<u>Wisconsin</u>

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name:	Signature

Address:	

City:	State:
<u>Village of Cross Plains</u>	<u>Wisconsin</u>

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

59

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Lukas Sailing Signature: 

Address: 1833 Ludden Dr Apt 212

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Brienna Halverson Signature: 

Address: 1833 Ludden Dr. Apt 212

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Joe Vining Signature: 

Address: 2204 Grand St

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Roland Reyes Signature: 

Address: 2207 Eulia St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: _____ Signature: _____

Address: _____

City: _____ State: _____

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

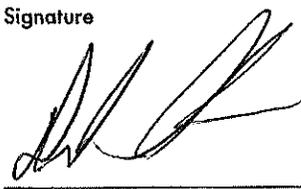
I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

60

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

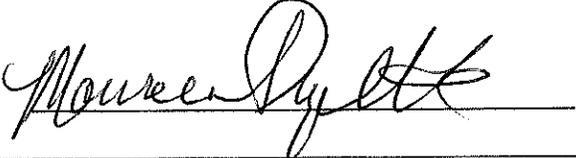
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Dustin Ackert Signature 

Address: 2505 MAPLE ST

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Maureen Dugette Signature 

Address: 2000 Cross St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

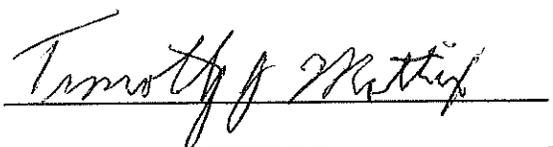
Name: Tom Duquette Signature 

Address: 2000 CROSS ST

City: CROSS PLAINS State: WI

Village of Cross Plains Wisconsin

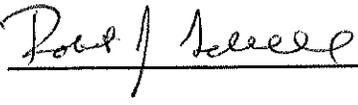
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Tim Mattix Signature 

Address: 3951 Creech Fork Way

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: BOB SCHELL Signature 

Address: 4008 SAINT FRANCIS ST.

City: Village of Cross Plains State: Wisconsin

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

(61)

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jan Shapleigh Signature: _____

Address: 3094 St Francis St.

City: Village of Cross Plains State: Wisconsin

Jan Shapleigh

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Ali Shapleigh Signature: _____

Address: 3094 St. Francis

City: Village of Cross Plains State: Wisconsin

Ali Shapleigh

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jerome Rollgon Signature: _____

Address: 3060 St. Francis St WI

City: Village of Cross Plains State: Wisconsin

Jerome Rollgon

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Brian Bridges Signature: _____

Address: 5000 Lindenbergs Blvd

City: Village of Cross Plains State: Wisconsin

Brian Bridges

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Ann Eicher Signature: _____

Address: 2004 Julius St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Ann Eicher

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

62

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: ERICK THOMPSON Signature _____

Address: 4000 SAINT FRANCIS

City: CROSS PLAINS State: WI

Village of Cross Plains Wisconsin

Erick Thompson

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: PAUL VASSALOTTI Signature _____

Address: 4002 ST. CROSS PLAINS WIS

City: _____ State: _____

Village of Cross Plains Wisconsin

Paul M. Vassalotti

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: DAN STANFORD Signature _____

Address: 4603 ST. FRANCIS ST

City: _____ State: _____

Village of Cross Plains Wisconsin

Dan Stanford

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: SANDY STANFORD Signature _____

Address: 4003 ST FRANCIS ST

City: _____ State: _____

Village of Cross Plains Wisconsin

Sandy Stanford

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Tony Buros Signature _____

Address: 3096 St Francis

City: _____ State: _____

Village of Cross Plains Wisconsin

Tony Buros

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

63

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Dale Buechner Signature

Address: 3090 Saint Francis St WI

City: Cross Plains State: Wisconsin

Village of Cross Plains

Dale Buechner

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Ben Squier Signature

Address: 4007 Creekside Way

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Ben Squier

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Ashley Squier Signature

Address: 4007 Creek Side Way

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Ashley Squier

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Lori Padrutt Signature

Address: 4004 St Francis St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Lori Padrutt

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Amy Thompson Signature

Address: 4000 SAINTFRANCIS ST

City: CROSS PLAINS State: WI

Village of Cross Plains Wisconsin

Amy Thompson

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

64

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Caroline Marsh Signature

Address: 4006 Saint Francis St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Caroline Marsh

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Brett Marsh Signature

Address: 4006 Saint Francis St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Brett Marsh

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Brian White Signature

Address: 3092 Saint Francis St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Brian White

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: LYLE LEVERENTZ Signature

Address: 67 BERDELLA CT

City: _____ State: _____

Village of Cross Plains Wisconsin

Lyle Leverentz

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Liane Leverentz Signature

Address: 67 Berdella Ct

City: _____ State: _____

Village of Cross Plains Wisconsin

Liane Leverentz

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

(65)

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: STEVE FERRY Signature: Steve Ferry

Address: 608 Bordellaca

City: CROSS PLAINS State: WI

Village of Cross Plains Wisconsin 53528

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jeff Hankel Signature: Jeff Hankel

Address: 4878 Brewery Rd

City: Cross Plains State: WI

Village of Cross Plains Wisconsin _____

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Janelle Hankel Signature: _____

Address: 4878 Brewery rd

City: Cross Plains State: WI

Village of Cross Plains Wisconsin _____

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jeffery P. Eicher Signature: _____

Address: 2004 Julius St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin _____

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jeremy Stutz Signature: _____

Address: 3080 St. Francis St.

City: Cross Plains State: WI

Village of Cross Plains Wisconsin _____

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

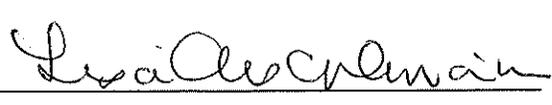
I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

(66)

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

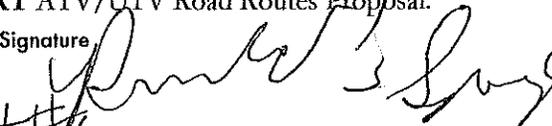
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: <u>LISA Aeschlimann</u>	Signature
Address: <u>21717 Military Rd</u>	<u></u>
City: <u>Village of Cross Plains</u> State: <u>Wisconsin</u>	

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: <u>John Spangler</u>	Signature
Address: <u>2709 Westview Ct apt</u>	<u></u>
City: <u>Village of Cross Plains</u> State: <u>Wisconsin</u>	

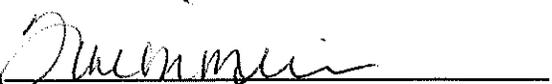
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: <u>Ronald F Spangler</u>	Signature
Address: <u>2709 Westview Court #6</u>	<u></u>
City: <u>Cross Plains</u> State: <u>WI</u>	
Village of Cross Plains Wisconsin	

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: <u>Robert Brunner</u>	Signature
Address: <u>2273 Birchwood Pass #1</u>	<u></u>
City: <u>Village of Cross Plains</u> State: <u>Wisconsin</u>	

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: <u>Tina M. Meyer</u>	Signature
Address: <u>2209 Euclid St</u>	<u></u>
City: <u>Cross Plains</u> State: <u>WI</u>	
Village of Cross Plains Wisconsin	

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

67

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Sterling Evert Signature _____

Address: 2914 Brewery Rd

City: Village of Cross Plains State: Wisconsin

Sterling Evert

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jordan Green Signature _____

Address: 2914 Brewery Rd.

City: Village of Cross Plains State: Wisconsin

Jordan Green

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: JAMES GREEN Signature _____

Address: 2914 BREWERY RD

City: Village of Cross Plains State: Wisconsin

James E. Green

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: JODI GREEN Signature _____

Address: 2914 Brewery Rd

City: Village of Cross Plains State: Wisconsin

Jodi Green

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Chris Olson Signature _____

Address: 2931 Brewery Rd

City: Village of Cross Plains State: Wisconsin

Chris Olson

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

68

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Math Meinholz Signature _____

Address: 3024 Springfield Rd

City: Cross Plains State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Terrence Bass Signature _____

Address: 3029 Springfield Rd

City: Cross Plains State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Claudia Soto Signature _____

Address: 3024 Springfield Rd.

City: Cross Plains State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Hubby Schuler Signature _____

Address: 2514 chock st

City: Village of Cross Plains State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Christy Ripp Signature _____

Address: 2207 Eulia St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

69

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Spencer Goth Signature

Address: 2117 Lewis St.

City: Village of Cross Plains State: Wisconsin Spencer Goth

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jackson Goth Signature

Address: 2117 Lewis St.

City: Village of Cross Plains State: Wisconsin [Signature]

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Lynn Siekmann Signature

Address: 2117 Lewis St.

City: Village of Cross Plains State: Wisconsin [Signature]

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Ryan Goth Signature

Address: 2117 Lewis St

City: Village of Cross Plains State: Wisconsin [Signature]

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jeff Tiedke Signature

Address: 1992 Lewis St.

City: Village of Cross Plains State: Wisconsin [Signature]

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

(70)

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: RANDY J DAHMEN Signature _____

Address: 2113 Wilson St

City: CR State: WI

Village of Cross Plains Wisconsin

Randy J Dahmen

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Cheryl Ketter Signature _____

Address: 2719 Thinner St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Cheryl Ketter

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Katarana Kettelboeter Signature _____

Address: 2101 Church St. WI

City: _____ State: _____

Village of Cross Plains Wisconsin

Katarana Kettelboeter

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: JAMES ESSER Signature _____

Address: 3012 THINNER ST

City: _____ State: _____

Village of Cross Plains Wisconsin

James M Esser

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Bryan GOTH Signature _____

Address: 2117 LEWIS ST.

City: _____ State: _____

Village of Cross Plains Wisconsin

Bryan Goth

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

71

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Austin Berman

Signature

Address: 2024 Julius St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Austin Berman

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Mike Podruff

Signature

Address: 4004 St. Francis ST.

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Mike Podruff

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Rick Keller

Signature

Address: 2737 Pleasant View Ln

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Rick Keller

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Margaret Diebold

Signature

Address: 2210 Wilson Street

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Margaret Diebold

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Tommy Pujis

Signature

Address: 2108 Spruce St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Tommy Pujis

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

72

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Paul Endres Signature

Address: 2944 Thinner St.

City: Village of Cross Plains State: Wisconsin

Paul E

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: VANESSA Endres Signature

Address: 2944 Thinner St.

City: Village of Cross Plains State: Wisconsin

Vanessa Endres

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: LEE URBAINZICK Signature

Address: 2713 THINNER ST.

City: Village of Cross Plains State: Wisconsin

Lee Urbainzick

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: John R. Silvia Signature

Address: 2618 Thinner St.

City: Village of Cross Plains State: Wisconsin

John R. Silvia

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Carl Acker Signature

Address: 3015 MARVINE CT

City: Cross Plains State: WI

Carl Acker

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

73

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Hayden Acker Signature _____

Address: 3015 Marvin Court

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Shelby Crank Signature _____

Address: 3015 Marvin Court

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Mary Vinnig Signature _____

Address: 3070 Thimmes St

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jerome Vinnig Signature _____

Address: 3070 Thimmes St

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Dan Prochaska Signature _____

Address: 2727 Thimmes St

City: Village of Cross Plains State: Wisconsin

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

74

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Dorie Prochaska Signature: Dorie Prochaska

Address: 2727 Chunes St #

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Devin Lowenberg Signature: Devin Lowenberg

Address: 2719 Thibbs Street

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Taylor Schlueter Signature: Taylor Schlueter

Address: 2211 Eulalia Street

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Kim G Stutz Signature: Kim G Stutz

Address: 2207 CAESAR ST WI

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: PAUL R LOCHNER Signature: Paul R Lochner

Address: 1705 BOURBON RD WI

City: Village of Cross Plains State: Wisconsin

**Petition in SUPPORT of the Village of Cross Plains
Proposal to Allow ATV and UTV Use on Public Roads**

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

75

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

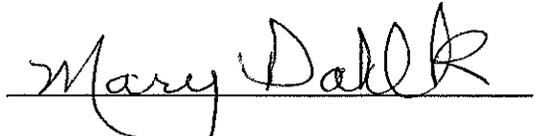
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: <u>Jesse Dahlk</u>	Signature
Address: <u>2546 Valley St</u>	
City: <u>Village of Cross Plains</u>	State: <u>Wisconsin</u>



I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: <u>Mary Dahlk</u>	Signature
Address: <u>2132 Caesar St</u>	
City: <u>Village of Cross Plains</u>	State: <u>Wisconsin</u>



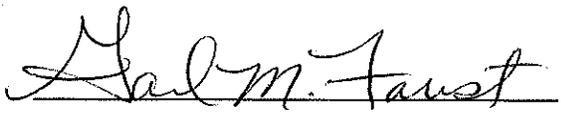
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: <u>St ERP Stdz</u>	Signature
Address: <u>2132 Caesar St</u>	
City: <u>Village of Cross Plains</u>	State: <u>Wisconsin</u>



I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: <u>Gail M Faust</u>	Signature
Address: <u>2129 Caesar St</u>	
City: <u>Village of Cross Plains</u>	State: <u>Wisconsin</u>



I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: <u>Courtney Dahlk</u>	Signature
Address: <u>2001 Cross Street</u>	
City: <u>Village of Cross Plains</u>	State: <u>Wisconsin</u>



76

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Brook Hayes Signature

Address: 2621 S. Elmwood Cir E

City: CP State: WI Brook A. Hayes

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: Ann Hayes Signature

Address: 2621 S. Elmwood Cir E

City: CP State: WI [Signature]

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: _____ Signature

Address: _____

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: _____ Signature

Address: _____

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I SUPPORT ATV/UTV Road Routes Proposal.

Name: _____ Signature

Address: _____

City: _____ State: _____

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

(72)

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: HARRY DAKEN Signature

Address: 3033 MARVIN CT

City: Village of Cross Plains State: Wisconsin

Harry Daken

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Elaine Acker Signature

Address: 3033 MARVIN CT

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Elaine M. Acker

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: DAVE LAMON Signature

Address: 1705 BOURBON RD

City: CROSS PLAINS State: WI

Village of Cross Plains Wisconsin

Dave Lamon

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: CHESTER TOWNSEND Signature

Address: 1401 BOURBON RD

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Chester J. Townsend

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Rachel Ripp Signature

Address: 3305 Round Table Way

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

Rachel Ripp

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

(78)

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Day Schenk Signature

Address: 2605 Church St

City: Cross Plains State: Wisconsin

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Joe Acker Signature

Address: 3004 Allies Ln WI

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Rachel Acker Signature

Address: 3004 Allies Ln

City: Cross Plains State: WI

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: MIKE SCHLUETER Signature

Address: 2211 EULALIA ST.

City: Cross Plains State: Wisconsin

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Dustin Ketelbaeter Signature

Address: 2611 Church St.

City: Cross Plains State: Wisconsin

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

79

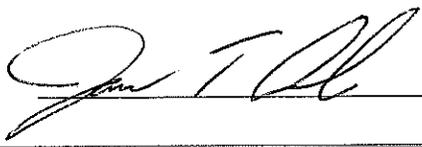
I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jim Accola Signature: _____

Address: 3093 Saint Francis St

City: Village of Cross Plains State: Wisconsin



I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Joann Stutz Signature: Joann Stutz

Address: 3080 St Francis St CP, WI

City: CP State: WI

Village of Cross Plains CP Wisconsin WI



I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: PAT ACKER Signature: _____

Address: 2915 BREWERY RD

City: Village of Cross Plains State: Wisconsin

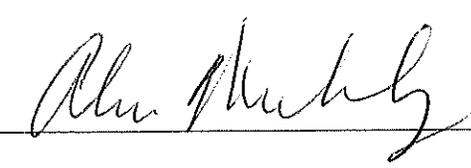


I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Al Meinholz Signature: _____

Address: 3014 Allies Lane

City: Village of Cross Plains State: Wisconsin



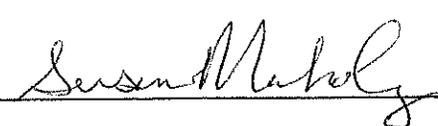
I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Susan Meinholz Signature: _____

Address: 3014 Allies Ln

City: Cross Plains State: Wisconsin

Village of Cross Plains Wisconsin



Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

80

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Mary McCuller Signature _____

Address: 1139 GWS WAY

City: Village of Cross Plains State: Wisconsin

Mary McCuller

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Patty Harper Signature _____

Address: 3065 St. Francis St.

City: Cross Plains State: WI

Patty Harper

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Alan Harper Signature _____

Address: 3065 St. Francis St

City: Cross Plains State: WI

Alan Harper

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Jeanne Stutz Signature _____

Address: 1410 Bonbon Rd.

City: Cross Plains State: WI

Jeanne Stutz

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Michael Phillips Signature _____

Address: 2617 Thines Street

City: Cross Plains State: WI

Michael Phillips

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

81

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name:	Signature
<u>Scott Schmitt</u>	
Address:	
<u>4013 St. Francis Street</u>	
City:	State:
<u>Village of Cross Plains</u>	<u>Wisconsin</u>

Scott P. Schmitt

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name:	Signature
<u>Kristine Schmitt</u>	
Address:	
<u>4013 St. Francis St</u>	
City:	State:
<u>Village of Cross Plains</u>	<u>Wisconsin</u>

K. Schmitt

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name:	Signature

Address:	

City:	State:
<u>Village of Cross Plains</u>	<u>Wisconsin</u>

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name:	Signature

Address:	

City:	State:
<u>Village of Cross Plains</u>	<u>Wisconsin</u>

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name:	Signature

Address:	

City:	State:
<u>Village of Cross Plains</u>	<u>Wisconsin</u>

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

82

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Sandy Kelter Signature

Address: 3011 Thunnes St.

City: Cross Plains State: WI Sandy Kelter

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Sherry Helt Signature

Address: 3135 Bollenbeck St

City: _____ State: _____ Sherry Helt

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: _____ Signature

Address: _____

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: _____ Signature

Address: _____

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: _____ Signature

Address: _____

City: _____ State: _____

Village of Cross Plains Wisconsin

Petition in SUPPORT of the Village of Cross Plains Proposal to Allow ATV and UTV Use on Public Roads

I support the proposal to allow ATV and UTV use on the Village of Cross Plains public roads. This proposal:

1. Expands Local Recreation;
2. Supports Local Business; and
3. Provides an Additional Amenity to Village Residents.

83

I urge you to adopt the proposal to allow ATV and UTV use on our public roads.

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: Edward M. Kelly Signature

Address: 333 Bellinbeck St Cross Plains

City: Village of Cross Plains State: Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: _____ Signature

Address: _____

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: _____ Signature

Address: _____

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: _____ Signature

Address: _____

City: _____ State: _____

Village of Cross Plains Wisconsin

I am a Village of Cross Plains Resident and I **SUPPORT** ATV/UTV Road Routes Proposal.

Name: _____ Signature

Address: _____

City: _____ State: _____

Village of Cross Plains Wisconsin

Badger ATV Club – Response to Petition and Flyers opposed to the proposed village ordinance:

To our Village of Cross Plains friends and neighbors,

Most of you have been approached in person or on social media to sign a petition opposed to our proposal to allow ATV-UTV routes in the Village. In addition, almost all of you have received flyers that are also opposed. We would like to clarify the proposal and dispel a few myths from each document. Below is our response by main topic. As a club we are committed to continuing the Village process and partnering with our Police to do this in a safe and respectful way. Please message us on Facebook if you would like to make a comment or ask a question.

From the Flyer:

- **Concerns about “heaviest atv-utv - traffic”.** To start, it will be minimal and mainly local users. This ordinance won't increase traffic because instead of driving our cars or pickups we will take our ATV-UTV. We understand there is a fear of change and the unknown, but this isn't unknown. This is done safely all over our state including: Richland Center, Arena, Barneveld, Ridgeway, Blue Mounds, Baraboo, Reedsburg, Darlington, Monroe, Mineral Point, etc. The reality is Wisconsin State Statute 23.33 allows for road routes and gives us very specific laws to follow. We don't have any problem having a stricter ordinance in our village and proposed the 8 am – 10 pm restriction to address noise and safety concerns. Eventually, when we can have some connections and more developed trails, we will see some people from out of town that all need to follow our ordinance. In the beginning, most of the economic impact will come from your neighbors who will take a local ride versus trailering to another area. We have approximately 30 club members in the village and 15 in the towns of Berry and Cross Plains. These are the main people that would access our road routes legally without trailering. Let's estimate there are double that amount of ATV-UTVs in our area. You are talking about 90-100 machines and people. All of whom have jobs, other activities, kids and busy lives. This is the pool of people that might take an afternoon ride for dinner or to visit friends on the weekends. We don't believe traffic will increase significantly; it will just be a few riders on ATV-UTVs versus cars. This is a safe pilot for the Village and our club. Our club's confidence in this ordinance comes from all the communities that we safely ride in.
- **“no turn signal requirement”** There is a headlight, taillight and brake light requirement in the state statute. There is a state law that you can use hand signals if your vehicle isn't equipped with turn signals. There is no requirement for lamps or turn signals on an ATV-UTV. Safely using hand signals is a huge point of emphasis in the state training certification.
- **“noise pollution”** ATVs-UTVs are required to be less than 96 decibels by state law. Most are much quieter than that and no where near the noise pollution of a modified muscle car or motorcycle or lawn mower or chainsaw or leaf blower. Communities that have opened road routes do not have significant noise complaint issues.

From the Petition:

- **Liability for Injuries:** “we are concerned that in the event of an ATV related injury, the village could be held liable for damages” Fact – Wisconsin State Statute 23.33 expressly allows for the approval of road routes by local municipalities. This ordinance is protected by state law and this is simply adding fear.
- **Environmental Concerns:** This whole section has no relevance to the opening of road routes in the village. This 2008 study measured seven trails in natural areas. We are proposing opening road routes in the Village of Cross Plains, period. Very little impact on natural resources. We are planning to ride road routes to get to other route connections and-or private land trails.
- **Air Quality & Greenhouse Gases:** We are unsure why included other than to scare people. ATVs-UTVs are 4 stroke engines like a car. Most get far superior gas mileage because they are lighter and much less horsepower. More gas is used trailering and getting to an area to ride than would ever be used by the ATVs-UTVs. We would be happy to call it even, but they do not emit more emissions or cause a larger carbon footprint than simply driving a car or truck.

We understand there are safety concerns and we are working to respond and address respectfully. Our club are partners in this process and have communicated through multiple events, club meetings and village committee and board meetings. As friends and neighbors, we are asking for an opportunity to open our community to ATV's and UTVs. Our club will pay for all signage and signposts and work with the police to monitor. We are confident there will be economic impact and it will be done in a responsible way to the benefit the community we all enjoy.

3-5-20

- As a member of the Public Safety Committee I take my role seriously. I do not wish to embarrass or argue with citizens who choose to give public comment. As we have worked through the proposed ordinance, I have heard many false claims. The whole report read and submitted at the March 3 Public Safety Committee meeting was not accurate.
- The idea that somehow the village is potentially liable or somehow doing something “illegal” is false. State statute 23.33 expressly gives the municipality the authority to authorize operation of any road, including state highways if the speed limit is 35 or less. Every street in the village is 35 mph or less. Our club didn’t ask for Hwy 14-main street, not because it’s illegal, but because we want to tread lightly and be as safe as possible. State laws makes this legal and that is why many counties, townships, villages and cities allow these motorized vehicles access to their roads.
- The village is not opening itself up to any liability. Period. In Richland Center, their stretch of HWY 14 is an ATV-UTV route.

2 - ATV operation on state highways with speed limits of 35 mph or less within municipal boundaries

A town, village or city may enact an ordinance under Wis. Stat. s. 23.33(11)(am)4. to authorize the operation of ATVs on a highway that has a speed limit of 35 mph or less and is located within the territorial boundaries of the town, village or city. In this case, ATV operation on a state highway is not subject to WisDOT approval.

The report also makes the claim that ATV-UTV insurance isn’t valid on public streets and legal road routes is just as false. All her questions were asked “hypothetically” in her report. I certainly can’t guarantee that everyone has the right insurance, or any insurance for that matter. If you have the recreational vehicle endorsement on your ATVs, you are covered. When I called, TJ answered my questions in the affirmative. I asked her to please check with underwriting and put it in an email, so I have proof. Below is her answer. I do not know of 1 ATV-UTV owner that doesn’t have recreational insurance on their machines. In my opinion this fear and miss information has certainly clouded this process and some of the decision making. Both the town of Berry and town of Cross Plains have the insurance requirement. I fully agree with that inclusion. Most insurance companies don’t have the little wallet cards, so I’m just going to communicate to our members to carry their 1-page policy summary on their machines. Registration card with their insurance sheet in a Ziplock baggie. Piece of cake if it is requested.

Please let me know if you have any questions. As a public safety committee member, I believe we should dismiss the entire report that was submitted. It’s inaccurate. Again, the only thing the ATV club has proposed in their ordinance is to use village roads as legally recognized ATV-UTV routes. This is granted to the village by state law. We aren’t asking for any trails; we aren’t asking to go on any properties or parks. My confidence in the process is because I go to neighboring communities and see the results. Googling little parts of the DNR handbook, or DOT regulations, or ATV accidents doesn’t tell the whole story.

Lastly, I appreciate your work on the public safety committee. Respectfully submitted by Doug Brunner

From: TJ Lewis <tjlewis@endresinsurance.net>

Sent: Wednesday, March 4, 2020 4:04 PM

To: 'Doug Brunner' <dpbrun@tds.net>

Subject: RE: 2010 Honda 4 wheeler

Doug,

Acuity's Underwriter response.

There are no exclusions for ATVs/UTVs being used for travel on public roadways. You are covered by you policy when traveling on; private property, public trails or designated road routes.

With that being said, each company may have different rules/regulations/coverages/exclusions. It would be up the each ATV/UTV owner to verify their coverage with their own company. Educate your members.

TJ

TJ Lewis

Policy: U24099-6
Effective Date: 01-23-20

2007 HONDA TRX400FA FOURTR
Vehicle Type: ATV/UTV/Tractor Vehicle ID: 1HFTE290074313491
Garaging address: 8541 PINE HILL RD
CROSS PLAINS WI 53528

Liability		\$500,000 Each Occurrence	\$30.00
Medical Payments		\$5,000 Each Person	\$17.00
Uninsured Motorists			
Bodily Injury	\$500,000 Each Person	\$500,000 Each Accident	\$8.00
Underinsured Motorists	\$500,000 Each Person	\$500,000 Each Accident	\$8.00
Endorsements:			
U-740	(9-00) Recreational Vehicle Policy		Included
U-708	(10-14) Wisconsin Recreational Vehicle Endorsement.....		Included
U-743	(6-01) Single Limit of Liability		Included
U-950	(7-07) Wisconsin Uninsured/Underinsured Motorists - Recreational Vehicle		Included
U-957	(8-03) Coverage for Damage to Your Vehicle Exclusion		Included
		Total Vehicle Premium	\$63.00

2010 HONDA RANCHER
Vehicle Type: ATV/UTV/Tractor Vehicle ID: 1HFTE3725A4102658
Garaging address: 8541 PINE HILL RD
CROSS PLAINS WI 53528

Liability		\$500,000 Each Occurrence	\$30.00
Medical Payments		\$5,000 Each Person	\$17.00
Uninsured Motorists			
Bodily Injury	\$500,000 Each Person	\$500,000 Each Accident	\$8.00
Underinsured Motorists	\$500,000 Each Person	\$500,000 Each Accident	\$8.00
Endorsements:			
U-740	(9-00) Recreational Vehicle Policy		Included
U-708	(10-14) Wisconsin Recreational Vehicle Endorsement.....		Included
U-743	(6-01) Single Limit of Liability		Included
U-950	(7-07) Wisconsin Uninsured/Underinsured Motorists - Recreational Vehicle		Included
U-957	(8-03) Coverage for Damage to Your Vehicle Exclusion		Included
		Total Vehicle Premium	\$63.00

Submitted by Doug Brunner

(3-5-20) Timeline of events and meetings – Cross Plains ATV-UTV Route Ordinance:

November 2016 – First meeting – Mission approved: Create a positive non-profit club that will work together to build friendships and deliver scenic ATV-UTV riding opportunities in our area. Through teamwork and volunteer effort lead the formation of a safe trail system and ethical community organization.

July 2017 – Public Comment at the Village Board meeting. Doug Brunner introduced the ATV-UTV club concept and reminded them of the Spike Rett event the first weekend of August.

2017, 2018 & 2019 – 10 Club meetings, 3 fund raisers, 3 Memorial Day parades, 1 national night out in the Village. 3-4 meetings with adjacent clubs (wildlife forever and badger ATV) to share best practices and plans. Work done to plan and bring a safe ordinance to Cross Plains

Presented to the Village Board with Details in June of 2019 – Referred to Public Safety and Parks and Rec. So far, 8 total public meetings with ATV-UTV Road Routes on the agenda. 2 Village Board, 3 Public Safety and 3 Parks and Rec.

June 24, 2019 meeting minutes – Village Board – Our entire presentation included in the minutes.

- 1. Discussion and Refer the Request for UTV/ATV Routes to the Public Safety and Parks Committees.** A presentation was given by Doug Brunner requesting that ATV/UTV routes be allowed in the Village of Cross Plains. Mr. Brunner referenced economic development and community participation as reasons to support the routes and that his objective is to get routes in the Village approved before to going to Dane County to request additional trails. Printed slides were provided by Mr. Brunner during the meeting and have been attached to the minutes as reference. A motion was made by President Lengfeld, seconded by Trustee Thusius, and unanimously carried by the Village Board, to refer the request for UTV/ATV Routes to Public Safety and Parks Committees for research and recommendation.

Slide comparing us to Broadhead and proposing ALL streets open except for Hwy 14. (from June 2019)

<p>Brodhead Expands ATV/UTV Routes</p> <p>BRODHEAD, WI – One would think there is not much to appreciate on Tax Day 2019, except for this year. Brodhead Police Chief Chris Hughes announced all city streets are now open to all terrain vehicle and utility vehicle traffic, except State Highway 11.</p> <p>In 2017 Wisconsin law was changed to enable city, village or town officials to authorize ATV/UTV use on any road posted 35 mph or less within their territorial boundaries. In 2018 Brodhead's Common Council amended the City's ordinance to allow ATVs/UTVs on all City streets, except State Highway 11. Chief Hughes stated there were concerns about adding ATV/UTV traffic to the already heavily traveled highway 11, especially given the number of State permitted oversized loads using the highway. The ordinance does permit ATVs/UTVs to cross highway 11 from an authorized intersecting street.</p> <p>The City ordinance was also changed to adopt DNR and traffic laws which regulate ATVs/UTVs. Chief Hughes cautions parents and young riders that DNR laws prohibit those under the age of 16, even if they possess a DNR ATV safety certificate, from operating an ATV/UTV on City streets, unless they are accompanied by a parent, legal guardian or by an adult who the parent or guardian has authorized.</p> <p>Chief Hughes reminds all drivers, regardless if they are operating a vehicle or an ATV/UTV, to eliminate distractions, be patient and stay focused. Motorists who encounter ATVs/UTVs on the road should slow down and wait for a safe opportunity to pass. ATV/UTV operators should always be aware of their surroundings, always use helmets and protective gear. Most importantly, never consume alcohol or drugs before or during ATV operation.</p> <p>*** END OF PRESS RELEASE ***</p>	<p>Brodhead Announcement:</p> <ul style="list-style-type: none">• Posted on Facebook (generated many comments and questions – all questions were answered by the Police Chief)• Great Partnership with Police Department• Similar size to Cross Plains (3300 people)• All Streets except HWY 11 (we would like to use all streets except HWY 14)• When all streets are open, there is less congestion on any one street.• All streets open also saves on signage and visitor confusion.
	

Conclusion Slide – Nothing we have said or done has deviated from this slide. It’s been a keypoint in our Public Safety meetings and our Parks and Rec Committee Meetings. We know that safety and noise are the two primary concerns from Village Residents and our ordinance addresses those concerns. (**Original Slide – June 2019**)

Conclusion

Reasons to establish ATV routes in the Cross Plains area:

- ATV users spend money and it is a huge Economic Development opportunity that is FREE!
- Our area is beautiful! Let’s show it off while getting some Madison & Middleton money back into our economy. HWY 14 goes both ways.
- ATV Registrations have grown over 90% since 2000 in our state! 300,000 + are registered.
- Other communities have figured it out. We can as well. Richland Center, Mauston, Arena. Let’s add Cross Plains to the list.
- We have a fantastic snowmobile club that is a model of volunteer effort. The challenge is that is weather dependent. ATV’ing isn’t. We will follow the same successful model without praying for snow.
- Road routes will simply take advantage of existing road infrastructure and the rubber tires do zero damage. The gas tax and registration fees ATVs pay are used for road maintenance.
- It is an amenity for residents. Why should they trailer to spend money in other communities?
- ATVs and UTVs average 40 mpg and some reach up to 80 mpgs. Taking one for errands is fun and efficient.

Reasons to oppose ATV routes in the Cross Plains area: (There really aren’t any.....)

- I am sure we will hear about Noise and Safety as two reasons to oppose. We will counter that with education and training. This is safely done in most counties in our state. Let’s let Cross Plains residents in on the recreation and our businesses in on the commerce.
- NIMBY (Not in my backyard). This argument get’s old, don’t care for ATVs, don’t ride one.
- We also may hear, “but we are a hiking and biking destination”. To that, I say, we can be both. ATVs co-exist well all over the state including near the Kickapoo Valley Reserve and in the Minocqua area. We are partners with other opportunities, not competitors.



- **Social media interaction started with opposition on November 1, 2019 – Next Door – Amalia and Deborah**
- Public Safety initially approved to the board after 2 meetings and wanted input on additional ordinance language from the board and then additional Public Safety Review. Village Board then sent it back for the Public Safety Committee to give direction on specific safety measures to include. Then they will have the Village Attorney write an ordinance for the Village Board to consider. 3rd meeting held on February 4.
- Parks and Rec Committee had 3 meetings with the ATV-UTV routes as an agenda item and a ton of discussion around safety, economic development and use in and around parks. Our group has tried to make it very clear from the beginning we have **ZERO** interest in using any public land or parks or conservancy. I also requested to continue to volunteer and plow Raspberry Park parking lot. (Our club wanted to develop a formal program to assist the village – Mike Axon requested volunteers sign a waiver – we are happy to do that – I have refrained from plowing since the waiver was discussed). Long story, short. The last Parks and Rec meeting we had 3 votes. 2 votes failed 2-2. After input from audience member Kevin Engeliem (and public safety committee member), a 3rd vote was held with the directional approval to the board but requesting a 6 month formal review. This compromise was supported by the ATV club and all 4 members of the Parks and Rec Board. Voting yes, Sarah B, Sarah F, Jed and Melissa. 4 – 0.
- The village meeting process seemed to be going on schedule until the January 27 village board meeting.

II. General Business

1. **Discussion and Possible Action Regarding ATV/UTV Road Routes.** – For discussion and direction. PDF 65-93

The Cross Plains Area Wheelers first introduced the request for opening Village streets as ATV/UTV Road Routes at the June 24, 2019 Village Board meeting. At that time, the Village Board referred the item to the Public Safety Committee and the Park and Recreation Committee for research and recommendation. Since that time, there have been approximately 16 residents that have spoken publicly in favor of allowing ATV/Road Routes in the Village. Staff has received emails from four residents against ATV/Road Routes.

Both the Public Safety Committee and the Park and Recreation Committee held meetings to discuss ATV/UTV Road Routes and concluded that they would support the concept of road/street routes. Should the Village Board move forward on this item, the Public Safety Committee has requested that an ordinance be created and available for them to review

before passage. The Park and Recreation Committee has asked that the program be reviewed after six months and that any and all uses of Village Parks and Open space be by a formal agreement.

The Cross Plains Area Wheelers report that the Town of Cross Plains and the Town of Berry have yet to vote on this issue and private trail options are progressing.

Considering that this process is still progressing and the riding season does not start until May 15th, staff's recommendation to the Village Board would be to allow for staff to draft program parameters and an ordinance for the Board's review at a future meeting. This will allow time for the townships to provide their response and the ATV/UTV Wheeler's club to solidify its private trail options.

Action taken as a result of the public comment and discussion: This meeting was the start of the oppositions organized opposition that included a number of items: their online petition, social media posts, door to door canvassing, letters to the editor, and a flyer drop to the whole village via doors and mailboxes. Village board is referred it back to the Public Safety Committee for additional public comment and discussion. Goal will be to send the ingredients for a safe ordinance back to the Village attorney to craft into an ordinance.

Public Safety Committee Meeting – February 4: While there were many other agenda items, 47 citizens came to the meeting regarding the ATV-UTV routes and many gave public comment. It was roughly half in favor, half against. They were thanked for their input and many left the meeting as the committee worked on the rest of their agenda. On Friday, February 14 I met with three representatives of the opposition group to try and find some common ground and explain the goals and process. (Mike Wollmer, Amalia Hicks and Jennifer Bonti). Terra Morris was also a part of our meeting.

Public Safety Committee Meeting – March 3: At this meeting a resident started off reading a report. The whole premise of her report is hypothetical and false. State Statute 23.33 allows municipalities to approve legal road routes. Again, we are not proposing any trails within the Village limits. The proposal has always been legal road routes to connect to Pine Bluff and Martinsville. We have approval from both town boards to have these routes. The result of this public safety meeting was additional restrictions for the ATV-UTV routes including: 8 am – 8 pm operating hours, 15 mph speed limit, Driver's license and Insurance requirement. That is not an all-inclusive list, there are more restrictions recommended that the Village Board will consider. I respectfully ask the village board to vote on this ordinance in March.

May 14, 2020

Dear Bill Chang,

Please include the following letter in public comment at the May 26 Village Board meeting regarding the proposed ATV-UTV ordinance.

Village of Cross Plains Board Members,

We are local Cross Plains Business Owners and residents and we strongly urge you to pass the ATV-UTV route ordinance. We believe the proposed ordinance is safe and conservative for residents and we know the participants will help existing local businesses. Even without a road route being open the ATV-UTV club members have supported our businesses with ATV related and non-ATV related purchases. They are a buy local group that has organized multiple events to get people to town and support us. Their Poker Run, Raffles and Euchre Tournament the last few years have helped bring people to our businesses and that will continue and be expanded with the addition of road routes. We travel the state and see other similar sized municipalities (and larger) taking advantage of state statute 23.33 and wonder why Cross Plains does not join in this movement?

As for the safety and noise concerns. We, as a group, have experienced both road routes and trails and believe the restrictive ordinance to be safe and in the best interest of ATV residents and non-ATV residents. In our opinion licensed operators and registered ATVs-UTVs are as safe as, cars, trucks, motorcycles, mopeds, etc. Roads are designed for motorized vehicles; these are just a little different looking vehicle and must follow all traffic laws. We support the limited operating hours and know that at speeds of 30 mph and less the machines are not any louder than a motorcycle or truck. We appreciate that the ATV club will invest in our community by paying for the signage and being a partner for communication and safety and local businesses.

Before the pandemic, retail shops in Cross Plains were struggling. Please look at the vacancies in Glacier's Edge as a very visible example. This is one great opportunity to help local businesses with proven success all over our state. You have the power as a Board to give this a try in Cross Plains with little risk. By plan, the club has requested opening with only two connections that both dead end in less than 5 miles. That design will mean a few local ATVers using our roads. If the local ATV community users cannot be safe or are a nuisance, simply rescind the ordinance using the sunset clause and know you gave it a shot. The Chamber of Commerce supports this plan to help local businesses and so do we. Each of us has seen the economic impact and safe practices utilized in other communities and urge you to vote for this ordinance.

Respectfully,

Julie Brosamle, Owner Sandcastle Daycare, 2215 Main Street Cross Plains
Ron Spangler, Owner Tano's Pizza, 1830 Main Street Cross Plains
Dustin Reeson, Owner Reeson Chiropractic, 2034 Main Street Cross Plains
Corey Ballweg, Owner Mid-Towne Construction, 1502 Main Street Cross Plains
Dale & Paul Lochner, Owners Boehnen Excavating, 1705 Bourbon Road Cross Plains
Chester Tourdot, Owner Cross Plains Motors, 1401 Bourbon Road Cross Plains
Jamie Dahlk, Partner Statewide Supply, 2001 Cross Street Cross Plains
Tom Kuester, Owner Hooty's Bar & Grill, 1821 Main Street Cross Plains
Brad Statz, Owner Statz & Harrop, Inc, 3005 Hillside Trail Cross Plains
Dave Morrill, Owner Incredible Cars, 2563 Main Street Cross Plains
Fred Eisenhauer, Owner Cross Plains Storage, 1451 Bourbon Rd Cross Plains
Daren Dresen, Owner Dresen Flooring, 2617 Eller Street Cross Plains
Josh Anstice, Owner The Finishing Touch Flooring and Design Center, 2009 Main Street Cross Plains
Eric Eberle, Owner Main Street Lanes, 1721 Main Street Cross Plains

From: [Rachel Acker](#)
To: [Bill Chang](#)
Subject: ATV-UTV Support
Date: Monday, May 11, 2020 2:21:31 PM

Good afternoon Mr. Chang,
I am Rachel Acker. I own a home on Allies Ln here in Cross Plains. I just wanted to write a short email to supporting ATV-UTV access in Cross Plains.

We love our community. My husband Joe was born and raised here. Our daughter was born here. We never plan to leave this great community.

Please consider allowing ATV-UTVs in Cross Plains. Safety is always first and foremost in our minds and how we operate our equipment. Our family loves to go out on ATV trails to recreate. We pay taxes on our machines and they are fully insured. We abide by the law and would continue to do so if the ATV-UTV ordinance is passed. Which, we are rooting for!

Thank you for your service and the service your peers provide.

Stay safe and we look forward to being able to get out and have some fun!

Rachel Acker
3004 Allies Ln
Cross Plains, WI 53528
608-798-0984
ackerrachela@gmail.com

From: [Bud Busch](#)
To: [Bill Chang](#)
Subject: ATV/UTV ordinance
Date: Wednesday, February 19, 2020 12:01:00 PM

I would just like to express my support for the ordinance to allow ATV and UTVs on the streets in the Village.

I do not believe this would be a safety, noise or law enforcement issue and I believe our new chief would agree.

We need to bring more people into the village to support our businesses.

I was disappointed to see the restaurant in Esser place close. Perhaps if we draw people into the Village with proposals like this, we could have been able to support that restaurant.

Please pass my thoughts on to the village trustees.

Thank you for your consideration

Bud Busch

From: [Paulette Glunn](#)
To: [Bill Chang](#)
Cc: [Doug Brunner](#)
Subject: ATV Topic
Date: Monday, January 27, 2020 2:51:35 PM

Hi Bill,

I cannot make the meeting tonight but see the ATV topic/road routes on the agenda. I would just like to comment on our (NWDSS) approval of this for the Village of CP. It will bring not only economic opportunities for area businesses but offer clients of NWDSS another opportunity to stay connected and involved in their community. We are looking forward to partnering with the club on some fun rides.

I personally live in Iowa County where this is common and see it as a benefit for the community.

Thank you,
Paulette

--

Paulette M. Glunn

Executive Director

Northwest Dane Senior Services, Inc.

1837 Bourbon Rd.

Cross Plains, WI 53528

Phone: 608-798-6937 ext. 2

Fax: 608-798-3350

Visit us at www.nwdss.org

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From: [Robert Sagmoen](#)
To: [Bill Chang](#)
Cc: [Doug Brunner](#)
Subject: ATV/UTV routes in the Village of Cross Plains
Date: Thursday, May 21, 2020 2:36:42 PM

I support the ordinance for ATV/UTV routes within the village of Cross Plains. I feel this would be a great benefit for the village economy. I have been a resident in the village for over thirty years and feel since we have a great village for people who like to bike and walk why not let people enjoy the routes to allow access from their homes to the trails and businesses. Bill you made read this at the village meeting. Thank you. Marilyn Sagmoen, 2616 Elmwood Cir. E., Cross Plains, WI 53528.

From: [Robert Sagmoen](#)
To: [Bill Chang](#)
Cc: [Doug Brunner](#)
Subject: support for ATV/ UTV Routes
Date: Wednesday, May 20, 2020 10:08:35 AM

I support the ordinance for atv/utv use on village streets in the village of Cross Plains. I am a resident of Cross Plains for many years and feel that this would work in this area. A small group has responded that this bad but have no back ground with ATV/UTV use. a large group of the village residents that have used road routes find this to work without any problems though out the state of WI.It has been almost a year that this has been on the village meetings and needs to pass tonight, thank you. Robert Sagmoen 2616 Elmwood Cir E. Cross Plains Wi 53528

From: [Dave Sarbacker](#)
To: [Bill Chang](#)
Subject: REGISTER A COMMENT: 5/26/2020 Board Meeting
Date: Wednesday, May 20, 2020 10:35:55 AM

Bill,

Just a quick note from a Cross Plains resident in favor of ATV/UTV road routes in the Village.

Thank you for your time,

Dave Sarbacker
2120 Jovina St., CP

From: [Dan Zauner](#)
To: [Bill Chang](#)
Subject: Letter of support - ATV/UTV ordinance
Date: Tuesday, May 19, 2020 6:52:36 AM

To the Village of Cross Plains Trustees:

My name is Daniel Zauner. I live at 2113 Maple St and have been a resident of the Village for over 15 years. I am writing in support of an ordinance to allow ATVs and UTVs on Village streets. I have several family members and friends that live in small communities in Wisconsin similar to Cross Plains that allow these vehicles. While visiting them and spending time in these communities, I have personally observed that these vehicles are no louder than motorcycles or the FedEx truck. They have to abide by the same speed limits as all other vehicles on the road. They even stop at stop signs, unlike many of the bicycles that ride through our village.

UTVs have become an increasingly popular form of recreation throughout the state. They have seat belts, and require helmets for children. I encourage the Village to get on board with this fun, family-friendly form of recreation.

Dan Zauner

TOWN OF CROSS PLAINS BOARD OF SUPERVISORS MONTHLY MEETING FEBRUARY 2020

The Board of Supervisors of the Town of Cross Plains held their regular monthly meeting on Monday, February 10, 2020 in the Community Center, 3734 County Road P, Cross Plains. Notice of the meeting was posted at the Community Center, Website and Town Garage on January 30, 2020. Board Members Greg Hyer, Patty Mullins, Greg Haack, Paul Correll, Jeff Baylis, Treasurer Bonnie Krattiger and about 24 citizens were present for the regular monthly meeting. Chairman Greg Hyer called the meeting to order at 7:30 pm. Greg Hyer led the pledge of allegiance to our flag.

Approval of the Minutes of the January 13 Board Meeting. Motion was made by Paul Correll, seconded by Patty Mullins to accept the January 13 Town Board minutes with corrections. All Board Members approved. Motion carried.

Review of Financial Report and Action on Payment of Bills. Motion was made by Greg Hyer and seconded by Jeff Baylis to table until next month the January 31 Financial Report. All Board Members approved. Motion carried. The list of invoices for payment was reviewed. Motion was made by Paul Correll and seconded by Jeff Baylis to approve payment of invoices in the amount of \$1,055,315.40. All Board Members approved. Motion carried.

Chair/Clerk Announcements – Clerk: State Primary Election will be next week on February 18.

Chair: Chairman would like to put on the annual **spring meeting agenda** a salary increase for Clerk position as a part-time position. Chair is asking the Board for any other items they would like on the annual meeting agenda. Chair would also like feedback from the Board regarding **changing the Town Board meeting date and Plan Commission meeting date.** Clerk suggested Plan Commission meeting second Monday with Board meeting following on the second Thursday of each month keeping both in the same week. It will be an agenda item in March. The **EMS Board** has been through a process of hiring a full time chief position in the last several months. Many applications were received and after interviewing Erika Mabrey was hired as the chief in the full time position. She will be starting in mid-February or mid-March. The EMS Board is looking to have 3 full-time people so that each 24-hour period will be covered. Over the next year other staff will be hired and volunteers will be recruited.

Public Participation for three minutes on any item. None

Report from Deputy Brooke Gagner on 2019 activities. Will appear in March.

Discussion/Action on possible 2 year Ordinance regarding Cross Plains ATV Club use of town roads which include Garfoot Road from Highway KP to Observatory Road and Observatory Road to County Highway P. Motion was made by Greg Hyer, seconded by Greg Haack to approve a 2-year Ordinance allowing the use of Garfoot Road from Highway KP to Observatory to County Highway P for ATV/UTV. Motion was made by Paul Correll to table the motion in order to obtain more information, but this motion was not recognized by the Chair. Chair argued Town shouldn't spend money for a legal review if majority of Board was against an ordinance for policy reasons. The original motion was amended by Greg Hyer and seconded by Greg Haack to include the verbiage it will be in

force only after its adoption and review by legal counsel. It will not be published before review by legal counsel and publication. Board Members Greg Hyer, Greg Haack and Paul Correll approved. Board Members Patty Mullins and Jeff Baylis objected. Motion carried.

Discussion/Action on contract rates for plowing private roads and driveways in extreme conditions. Motion was made by Patty Mullins, seconded by Paul Correll to approve the rates as follows for plowing private roads with 5 or more houses all within the Town of Cross Plains during extreme conditions. A contract with the home owners on Hidden Valley Road will be drafted to charge \$155.71 per trip. Motion was amended by Paul Correll and seconded by Greg Haack for the rate to add administrative costs for a total \$198.58 per trip. All Board Members approved. Motion carried.

Adopt a moratorium on any conditional use applications in certain Town TDR super sending areas until Town completes adoption of an updated Land Use Plan and retain legal counsel for advice. No action taken.

Town Plan Commission to retain Dane County Planning Staff to advise on updating Comprehensive Land Use Plan in next 12 months. Motion was made by Jeff Baylis, seconded by Greg Haack to approve the Town Plan Commission to retain Dane County Planning Staff to advise on updating the Town's Comprehensive Land Use Plan in next 12 months. All Board Members approved. Motion carried.

Action on approval of borrowing money for loan on Oak Valley. Motion was made by Paul Correll, seconded by Jeff Baylis to approve the borrowing of \$76,976.73 on the Oak Valley Loan to reimburse the Town for past years costs on the roads in Oak Valley with FEMA reimbursing 87 1/2% of total costs due to flooding. All Board Members approved. Motion carried.

Motion to adjourn was made by Greg Haack and seconded by Jeff Baylis. All Board Members approved. Motion carried. The meeting was adjourned at 10:11 p.m.

Nancy Meinholz, Clerk

TOWN OF CROSS PLAINS BOARD OF SUPERVISORS MONTHLY MEETING MARCH 2020

The Board of Supervisors of the Town of Cross Plains held their regular monthly meeting on Monday, March 9, 2020 in the Community Center, 3734 County Road P, Cross Plains. Notice of the meeting was posted at the Community Center, Town Website and Town Garage on February 27, 2020. Amended agenda was posted at the three same places on March 4, 2020. Board Members Greg Hyer, Patty Mullins, Greg Haack, Paul Correll, Jeff Baylis and Treasurer Bonnie Krattiger were present. There were 12 citizens present. Meeting was called to order at 7:30 p.m. by Chairman Greg Hyer. Jeff Baylis led the Pledge of allegiance to our flag.

Approval of the Minutes of the February 10 Board Meeting. Motion was made by Greg Haack, seconded by Paul Correll to accept the February 10 Town Board minutes with corrections. All Board Members approved. Motion carried.

Review of Financial Report and Action on Payment of Bills. Motion was made by Jeff Baylis and seconded by Patty Mullins to accept the February 29 Financial Report. All Board Members approved. Motion carried. Motion was made by Jeff Baylis and seconded by Patty Mullins to approve payment of March invoices in the amount of \$51,377.21. All Board Members approved. Motion carried.

Chair/Clerk Announcements – Clerk: Annual Town Meeting at present is scheduled for April 21, 2020 at 7:30 pm. Public Hearing regarding proposed amendment to Land use Plan is scheduled at 7:00 pm before the annual meeting. The amendment would only allow for certain conditional uses to be approved. A flyer was received regarding the **2020 census**. It is a timeline for the census this year. A copy will be posted on the hall message board. **Chair:** A grant was awarded by the State which we are calling the Mullins million. This grant was for \$1 million to reconstruct Airport Road. The money awarded is a match to 70% and is also capped at \$1 million. The culvert on Garfoot and Braun is big enough to get a 50% reimbursement from the County. Scherbel Road bridge project is progressing. Bids will be published soon. This project would be 50% reimbursement from the County as well.

Public Participation for three minutes on any item. **Chris Klopp** gave an update on the ATC line. All parties of the appeal have communicated their positions and are waiting to hear if they were admitted in the reports. A proposed briefing schedule has been suggested for May, June and July. There are two energy workshops coming up. One will be on energy efficiency being held at Wis. Heights High School on March 31. The other is on installing solar panels and other ways to use renewable energy. It is also at Wis. Heights High School on April 28. There will be a lobby day for people to talk with their legislators about energy issues. Date has not yet been set. Wisconsin Grassroots Network is holding an annual festival on March 21 at Wis. Heights High School beginning at 8:45 am.

Report from Deputy Brooke Gagner on 2019 activities. Deputy Brooke Gagner sent the Board a list of calls for service to give an update on the happenings in the Town related to the sheriff's office. Highest calls were traffic incidents, safety

hazards on the roads, and EMS assists. There were many disconnects again this year. Also high on the list were citizens asking for areas to be checked for possible problems. Stolen cars are becoming more prevalent. The Deputy reminded citizens to lock their cars even in their own driveways. Overall, there was a reduction in calls this year for a total of 625.

Action on ATV/UTV Ordinance based on legal opinion. Motion was made by Patty Mullins, seconded by Jeff Baylis to rescind the ATV/UTV Ordinance passed in February based on the legal opinion. All Board Members approved. Motion carried. Motion by Greg Hyer to adopt the revised ordinance, Greg Haack seconded. Board Members Greg Hyer and Greg Haack approved. Board Members Jeff Baylis, Paul Correll and Patty Mullins objected. Motion denied.

Discussion/Action on having the Town Plan Commission on Monday and the Town Board meetings on Thursday in either the first or second week of each month. Motion was made by Patty Mullins, seconded by Jeff Baylis to approve the Town Plan Commission meeting moved to the second Monday of the month and the Town Board meetings moved to the same week as Plan Commission meetings on Thursday starting in July, 2020. All Board Members approved. Motion carried.

Action on Approval of snow plowing contract for Hidden Valley Road. Motion was made by Greg Haack, seconded by Paul Correll to approve the snow plowing contract as drafted for Hidden Valley Road. Jeff Baylis will present the contract to the homeowners on Hidden Valle Road. Board Members Greg Hyer, Greg Haack, Paul Correll and Patty Mullins approved. Jeff Baylis abstained. Motion carried.

Discussion/Action on amending Ordinance 100.2 Penalties and Enforcement regarding ATV/UTV ordinance. No action was required.

Action of Dates for Open Book and Board of Review. Motion was made by Greg Hyer, seconded by Patty Mullins to approve the open book date of Thursday, April 30 from 4:00 to 6:00 pm and Board of Review to be Tuesday, May 19, 2020 from 4:30 to 6:30 pm. All Board Members approved. Motion carried.

Action on Moving May Town Board Meeting to coincide with Board of Review Meeting. No action taken

Action on Record Retention Schedule to identify records to destroy. Motion was made by Jeff Baylis, seconded by Patty Mullins to approve the record retention schedule from the State of Wisconsin Historical Society and to destroy documents for the Town as such and retain what is necessary. All Board Members approved. Motion carried.

Discussion/Action on a rezone of Coyle parcels located on Mineral Point Rd with TDR sending overlay and award additional development rights with condition(s). Motion was made by Greg Haack, seconded by Jeff Baylis to approve the rezone application of the Coyle parcels as presented. All Board Members approved. Motion carried.

Discussion/Action on a rezone of Kalscheur parcel on W. Mineral Point Rd., creating TDR sending and receiving overlay and award additional development rights with condition(s). No Action taken.

Discussion/Action on a rezone Kalscheur property on Barlow Rd creating a TDR receiving overlay to receive development rights with conditions from parcel 070720395004. No Action taken.

Action on Airport Road Reconstruction Project and Grant. Motion was made by Greg Haack and seconded by Jeff Baylis to continue with the process for Airport Road Reconstruction Project. All Board Members approved. Motion carried.

Action to extend date for driveway permit at Lot 5 Glacial Oaks Estates (Gils Way). Motion was made by Jeff Baylis and seconded by Patty Mullins to approve the extension date of the driveway permit for Lot 5 Glacial Oaks Estates for one year. All Board Members approved. Motion carried.

Motion to adjourn was made by Greg Haack and seconded by Paul Correll. All Board Members approved. Motion carried. The meeting was adjourned at 9:56 p.m.

Nancy Meinholz, Clerk

TITLE: Town of Berry Board Meeting Minutes
DATE: February 17, 2020
TIME: 7:00 – 8:41 p.m.
PLACE: Town Hall, 9046 State Road 19, Mazomanie, WI 53560
POSTINGS: Town Hall and Town of Berry website

I. CALL TO ORDER – ROLL CALL: The meeting was called to order at 7:00 p.m. Board members present: Anthony Varda, David Evert, Michael Statz, Joe Kruchten and Duane Haag. Also present Clerk, Brenda Kahl.

II. APPROVE MINUTES OF JANUARY 21, 2020

Motion Haag/Kruchten to approve the minutes of January 21, 2020. Motion carried. Vote 5-0

III. PUBLIC COMMENTS: You may address the Board on any item not on the agenda. A discussion item may be placed on a future agenda. Public comment may be heard on any agenda item either now, or at the time the agenda item is to be discussed, or at the discretion of the Town Chair at any other time the agenda item is discussed.

*Christine Molling commented about the mixture of dirt and manure on town roads due the wet weather and how the town can encourage property owners and/or farmers to remove it from the roads

*Duane Haag asked if the town has proceeded with the Turkey Road project

IV. PATROLMAN REPORT, IF NECESSARY

No report

V. PRESENTATION BY DAVID STANFIELD, re Black Earth Electric exploring the costs and benefits of installing a solar generation facility

Discussion only. David Stanfield is asking the Town to write a letter to the Village of Black Earth and Mazomanie requesting that Vanguard Electric explore options for a local solar generation facility.

Motion Varda/Evert to move agenda item number 7 up to agenda item number 6. Motion carried. Vote 5-0

VI. DISCUSSION/ACTION RE: CLIMATE ACTION WORKSHOP, BE LISTED AS A SUPPORTER OF THE WORKSHOP

Discussion only. Workshops are scheduled for February 25, March 31 and April 28

VII. DISCUSSION/RECOMMENDATION TO THE BOARD OF ZONING APPEALS RE:

A. (V-2020-1) David & Candace May, 5403 Otto Kerl Rd, variance to permit a reduced setback from 50' to 49'

Anthony Varda recused himself

Motion Haag/Kruchten to recommend approval of David & Candace May's, 5403 Otto Kerl Road, variance to permit a reduced setback from 50' to 49'. Motion carried. Vote 4-0

VIII. DISCUSSION/ACTION RE: REQUEST FROM EMPIRE-SAUK CHAPTER OF THE PRAIRIE ENTHUSIASTS TO WAIVE TOWN HALL RENTAL FEE FOR PRESCRIBED FIRE BASIC TRAINING CLASS

Motion Varda/Haag to waive the town hall rental fee for prescribed fire basic training class. Motion carried. Vote 5-0

IX. DISCUSSION/ACTION RE: ORDINANCE DESIGNATING ALL-TERRAIN VEHICLE ROUTES AND REGULATING THE OPERATION OF ALL-TERRAIN VEHICLES

Motion Kruchten/Evert to adopt the ordinance Designating All-Terrain Vehicle Routes and Regulating the Operation of All-Terrain Vehicles

Motion Kruchten/Varda to amend the motion that the ordinance not be published nor go into effect until it is reviewed by legal counsel and until the Village of Cross Plains adopts an all-terrain vehicle ordinance. Motion carried. Vote 3-2 In favor: Haag, Varda and Kruchten
Opposed: Statz and Evert

Motion Evert/ to amend that all town roads be included in the ordinance. Motion failed for lack of a second

Motion Varda/ to amend to remove Enchanted Valley Road out of the designated routes. Motion failed for lack of a second

Motion Varda/Haag to amend Section IV (L) to read as “All ATV and UTV equipment is required to have applicable liability insurance and proof of insurance with them when on a town road designed as a route.”. Motion carried. Vote 5-0

Motion Varda/Haag to amend Section IV (M) to read as “Routes must be signed in accordance with NR 64.12 and NR 64.12(7)c. All required designed route signs and posts and their installation shall be paid for by an ATV/UTV Club, with approval, installation and maintenance of the signs by the Town of Berry. Repair of any damaged or vandalized signs will be paid for by the ATV/UTV Club. No ATV/UTV designated route will be open for use until properly signed.” Motion carried. Vote 5-0

Motion to adopt the ordinance Designating All-Terrain Vehicle Routes and Regulating the Operation of All-Terrain Vehicles as amended. Motion carried. Vote 4-1 In favor: Haag, Varda, Kruchten and Evert Opposed: Statz

X. DISCUSSION/ACTION RE: PROPERTY LOCATED AT 8785 STATE ROAD 19
On the agenda for review. No action taken.

XI. DISCUSSION/ACTION RE: CONFIRMING OPEN BOOK AND BOARD OF REVIEW DATES

Motion Varda/Haag to accept the dates for Open Book on May 11 from 5:30-7:30 pm and Board of Review on June 4 from 6:00-8:00 pm. Motion carried. Vote 5-0

XII. BUDGETARY MATTERS

A. Discussion/action re: Payment of bills

Motion Varda/Kruchten to approve the payment of bills. Motion carried. Vote 5-0
Check numbers 4530-4532 and 17290-17346

B. Discussion/action re: Purchase a torque multiplier and wrench

Motion Evert/Kruchten to purchase the Matco torque wrench for \$685.75. Motion carried. Vote
4-1 In favor: Statz, Varda, Kruchten and Evert Opposed: Haag

XIII. COMMITTEE REPORTS/CORRESPONDENCE/COMMUNICATIONS

*Cross Plains EMS: Interviewed three applicants and hired the current Chief for the full-time
Chief/EMT position

*District 1 EMS: Had a successful pancake breakfast fundraiser

XIV. DISCUSSION OF FUTURE AGENDA ITEMS

XV. ADJOURN

Motion Varda/Haag to adjourn until the next regular meeting or the call of the chair. Motion
carried. Vote 5-0.

Brenda Kahl, Clerk/Treasurer

Anthony Varda, Chair



Elections Q & A

Claire Silverman, Legal Counsel and Maria Davis,
Assistant Legal Counsel, League of Wisconsin Municipalities

May the same person run for more than one municipal office at the same election? For example, may a person run for the offices of village president and village trustee in the same election?

Yes. The same person may run for more than one local nonpartisan office at the same election. Wisconsin Stat. § 8.03(2m) provides that “a candidate may appear on the ballot for more than one local nonpartisan office at the same election.” However, if a person is elected to both offices, the incompatibility of offices doctrine would prohibit holding both offices. In *In re Appeal of Board of Canvassers of City of Bayfield*,¹ the Wisconsin Court of Appeals upheld the validity of ballots on which the same person received votes for mayor and alderperson. However, the court noted that the law allows a person to hold only one of two incompatible offices and that when a second incompatible office is taken, the first is vacated. Thus, for example, although the same person may run for village trustee and president, that person may hold only one of those offices. If the person winning both seats chooses to be sworn in as village president, the trustee office will be vacant and the village board can then fill the village trustee vacancy pursuant to Wis. Stat. § 17.24.

Which city and village offices are filled by election?

Wisconsin law requires that governing body members (mayors, alderpersons, village presidents, and trustees) and municipal judges be elected by the voters, although a vacancy on the governing body may be filled by appointment.²

Other municipal officers, with the exception of police and fire chiefs in municipalities required to have police and fire commissions,³ may be selected by one of the following methods:

1. Election;
2. Appointment by the mayor or village president;
3. Appointment by the mayor, or village president, subject to governing body confirmation;
4. Appointment by the governing body; or
5. Selection under any of the above methods pursuant to a civil service system.⁴

In villages, in addition to election of governing body members, the statutory default provides for an elected clerk, treasurer, assessor,⁵ and constable.⁶

Municipalities may change the method of selection by charter ordinance pursuant to Wis. Stat. §66.0101.⁷

What are the standard terms of office for elected municipal officers? Can a municipality change the terms of office for elected officials?

Unless otherwise provided, the term of office for all city and village elective officers is two years.⁸ The regular term of office for village presidents, trustees, mayors, and alderpersons begins on the third Tuesday of April in the year of their election. The regular term of office for other village and city officers begins on May 1 following their election unless otherwise provided by ordinance or statute. A village or city may change the term of office by charter ordinance.⁹ Also, a common council may, by regular ordinance adopted by a recorded 2/3 vote of all members, divide the city council into two sets of alderpersons and have one set elected for two years and the other for four years and thereafter have the term of alderpersons be four years.¹⁰

Municipal judges have four-year terms unless a different term, not exceeding four years or less than two years, is established by charter ordinance. The municipal judge’s term begins on May 1 in the year of their election.¹¹

► p.22

1. *In re Appeal of Board of Canvassers of City of Bayfield*, 147 Wis. 2d 467, 433 N.W.2d 266 (Ct. App. 1988).

2. Wis. Stat. §§ 61.197, 62.09(3), 64.04 and 64.05(2); Wis. Stat. §§ 17.23, 17.24.

3. Regardless of the method of selection used for police and fire chiefs, their tenures may not be for a defined term because they hold their offices during good behavior and are only subject to suspension or removal for cause.

4. Wis. Stat. §§ 61.197, 62.09(3) and 66.0509.

5. However, no assessor may be elected (or appointed) if the village has come within the jurisdiction of a county assessor under Wis. Stat. § 70.99.

6. Wis. Stat. § 61.19.

7. Wis. Stat. §§ 61.195, 61.197, and 62.09(3).

8. Wis. Stat. §§ 61.20(1), (2) and 61.23(1); Wis. Stat. § 62.09(5)(b).

9. Wis. Stat. §§ 61.195, 66.0101; Wis. Stat. § 62.09(5)(b).

10. Wis. Stat. § 62.09(5)(c).

11. Wis. Stat. § 755.02.

When is a referendum advisory and when is it binding? When must a municipality hold a binding referendum? When can a municipality hold an advisory referendum?

Generally, a referendum is advisory unless there is a statutory or local requirement that makes it binding. Examples of statutory requirements to hold a binding referendum include the following: petitions for annexation by referendum (Wis. Stat. §§ 66.0203(2) and 66.0211), referendum to exceed levy limit (Wis. Stat. § 66.0602(4)), and issuing bonds for purposes other than those listed in Wis. Stat. § 67.05(5).

Although no specific statutory provision authorizes municipalities to conduct advisory referenda,¹² the broad grant of statutory home rule power to villages (Wis. Stat. § 61.34) and cities (Wis. Stat. § 62.11(5)) alleviates the need for a specific grant. In past opinions the League has consistently concluded that municipal governing bodies may submit advisory referenda to the electors and the results of such referenda are, by their very nature, not binding on the governing body.¹³

Although no statutes specifically govern advisory referenda, state law contemplates advisory referenda. Wisconsin Stat. § 8.06 provides that municipalities may call special elections for any purpose authorized by law and § 5.02(16s) defines “referendum” as “an election at which an advisory, validating or ratifying question is submitted to the electorate.” Additionally, the Wisconsin Supreme Court has by implication recognized the existence of advisory referenda in the various cases in which it has invalidated attempts at direct

legislation under § 9.20 and declared that they have the force only of advisory referenda.¹⁴

Although various other sections refer to referenda, such as §§ 5.64(2) (referendum ballot) and 7.15(2)(d) (clerk’s duties when a municipality conducts a referendum), municipal advisory referenda are not explicitly covered by the statutes. In the past, the League has opined that, since there are no specific provisions concerning municipal advisory referenda, a municipality may hold such a referendum whenever it pleases and may follow whatever notice and ballot form it chooses. However, the Wisconsin Elections Commission (WEC) stated the following in a July 4, 2018 communication to clerks summarizing guidance that the WEC and its predecessor agencies, the Government Accountability Board and the State Elections Board, have provided to local election officials regarding advisory referendum petitions and elections:¹⁵

An advisory referendum election is a public election subject to all of the procedural requirements as other elections, including the posting and publication of election notices; responsibilities of clerks, special voting deputies and election inspectors; absentee ballot procedures; use of electronic voting equipment; and canvassing of election results. Specifically, Wis. Stat. § 5.64(2) governs the form of the referendum ballot. Also, in the case of an advisory referendum that is not scheduled on the date of a regular election, Wis. Stat. § 8.55 governs election notice requirements for a special referendum.

Is a village or city required to hold a referendum election on an issue merely because a resident or group of residents requests one by petition?

No. The instances in which a resident or resident group may compel a governing body to hold a referendum election using a petition or otherwise are limited to those circumstances specified by state law or local ordinance. For example, state law requires a referendum be held in some annexation actions if a sufficient number of qualified petitioners file a referendum petition.¹⁶ Likewise, a referendum would result from a proper petition for direct legislation (see Elections 593 for an in-depth discussion of direct legislation petitions) and the governing body’s failure or refusal to adopt the proposed ordinance or resolution.¹⁷ In the absence of a specific statute such as these or a local ordinance, a governing body has no legal obligation to hold a referendum election on an issue solely because residents request one by petition.

What is a charter ordinance and how does a municipality adopt one?

A charter ordinance creates or revises any part of the charter of a city or village. Charter ordinances are used when a municipality elects not to be governed by state laws relating to its local affairs and government, other than laws enacted by the legislature that are of statewide concern and with uniformity affect every city and village.¹⁸ In Wisconsin, the general city charter law is Chapter 62 of the Wisconsin Statutes (specifically, §§ 62.01-62.26) and applies to all cities except Milwaukee, which has a special charter. The village charter law is Chapter 61 and applies to all villages.

► p.23

12. In contrast, Wis. Stat. § 59.07(67) expressly authorizes counties to conduct a countrywide referendum for advisory purposes.

13. See Elections 565, 578, 593 and Powers of Municipalities 730.

14. See, e.g., *Landt v. City of Wisconsin Dells*, 30 Wis. 2d 470, 141 N.W.2d 245 (1966).

15. See WEC Advisory Referendum Petitions Frequently Asked Questions 6 available online at <https://elections.wi.gov/node/5919>.

16. Wis. Stat. § 66.0217(3).

17. Wis. Stat. § 9.20(4).

18. Wis. Stat. § 66.0101(1m), (4).

There are a number of different ways municipalities can adopt a charter ordinance under Wis. Stat. § 66.0101. However, a charter ordinance is originated in only two ways: by the governing body or by petition of the electors. A charter ordinance initiated by a governing body may be adopted by the governing body or submitted to the electorate for adoption. A charter ordinance initiated by and adopted by a municipal governing body needs a two-thirds vote of the members-elect of the city council or village board to be valid.¹⁹ However, a charter ordinance is not effective until 60 days after its passage and publication. If within the 60 days a petition signed by a number of electors in the municipality equal to not less than 7 percent of the votes cast for governor in the last general election is filed with the municipal clerk, then the charter ordinance must be submitted to a referendum and does not become effective unless approved by a majority of the electors who vote in the referendum.²⁰

Additionally, the governing body may, after adoption, submit the charter ordinance to a referendum without waiting for a petition by the electors. The charter ordinance would then become

effective if approved by a majority of the electors who vote. A governing body can also simply decide, by a majority vote, to submit a charter ordinance to a referendum, without an initial petition requiring them to do so and without adoption of the charter ordinance by the governing body. The charter ordinance would then become effective when approved by a majority of the electors voting.²¹

A charter ordinance initiated by the municipal governing body for adoption at a referendum requires only a majority vote of the members-elect of the city council or village board. Such ordinance would be submitted to a referendum vote for adoption and would be effective if approved by a majority of the electors voting.

A charter ordinance must be published as a class 1 notice. The municipal clerk must also record an adopted charter ordinance in a permanent book kept for that purpose, with a statement of the manner of its adoption. The clerk must also file a certified copy of the charter ordinance with the secretary of state who, in turn, is required to keep and publish

a list of charter ordinances arranged in alphabetical order by municipality.²²

What is a caucus?

The caucus is a method that villages may use for nominating candidates to be placed on the Spring Election ballot. Caucuses are governed by Wis. Stat. § 8.05(1). For more information on caucuses, see the Wisconsin Elections Commission’s publication *Procedures for Nomination of Candidates by Caucus*, available at https://elections.wi.gov/sites/elections.wi.gov/files/publication/65/caucus_manual_rev_2017_08_pdf_17108.pdf

Elections 608

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19. Wis. Stat. § 66.0101(2)(a).
 20. Wis. Stat. § 66.0101(5).
 21. Wis. Stat. § 66.0101(7).
 22. Wis. Stat. § 66.0101(3).



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Referendum Elections

A Guide to Understanding

- Referenda
- Ballot Questions &
- Direct Legislation (Voter Initiatives)



November 2019

INTRODUCTION – WHAT IS A REFERENDUM?

Wis. Stat. § 5.02(16s) defines “referendum” as an election at which an advisory, validating or ratifying question is submitted to the electorate.” Broadly speaking, “referendum” or “referenda” are general terms that refer to a question appearing on the ballot to be voted on by voters. A referendum can arrive on the ballot through a number of means, for example, by action of a governing body explicitly placing a question on the ballot, some indirect action of a governing body which triggers a referendum, or through circulation of a petition by a voter (direct legislation) in a city or village. Except for most types of advisory (non-binding) referenda, the placement of referenda on a ballot in Wisconsin is governed by specific statutes. The statutory references to particular referenda are numerous in Wisconsin law and mostly outside of the WEC’s jurisdiction, therefore this guide will not cover every referendum permitted by statutes. While this guide provides general information regarding referenda, legal counsel specializing in the subject matter that permits or requires a referendum to be held in certain circumstances should be consulted to ensure that compliance with all requirements are met.

HOW DOES A REFERENDUM GET ON THE BALLOT?

The most common types of referenda are advisory referendum, direct legislation, petition referendum and binding referendum. The governing body is responsible for approving the form of the question on the referendum. The process for placing these types of referendum on a ballot are discussed below.

- **Advisory Referendum:** These are non-binding questions which poll or survey the electorate to elicit their views on a question, but do not have the force of law. Advisory referenda are placed on the ballot by action of the governing body at a public meeting, generally by introduction and passage of a resolution to include a specific question on the ballot. Some municipalities may have local ordinances that allow for voters to petition for placement of an advisory referendum on the ballot, but in almost all cases there is no state law mandating that a governing body consider or act on a request for an advisory referendum, either on its own motion or in response to a petition. One exception is an advisory referendum that is required after a valid petition is filed regarding the dissolution of a school district. *Wis. Stat. § 117.10(3)*. Recent common examples of advisory referenda include:

- Prohibiting ATVs on municipal roads,
- Legalizing marijuana
- Campaign Finance/Political Speech
- “Dark store” loophole

Wisconsin Statutes also give no legal effect to the results of an advisory referendum, other than the weight that the governing body voluntarily assigns to the results. If held, a governing body may give the results of an advisory referendum any amount of weight, or no weight at all, in determining a policy decision.

More detailed guidance regarding advisory referendum procedures previously issued by the Wisconsin Elections Commission is included as Appendix A.

- **Direct Legislation:** The direct legislation process is governed by Wis. Stat. § 9.20. In a village or city, electors can initiate the direct legislation process of circulating a petition and collecting the required number of signatures insisting on the passage of an ordinance or resolution. If the governing body fails to pass the ordinance attached to the valid petition containing the required number of signatures within 30 days of its certification by the clerk, then the question of passage is put to the voters via referendum at a Spring or General Election. A direct legislation referendum is always binding, and an ordinance or resolution adopted by a direct legislation referendum cannot be repealed or amended by the governing body for two years. Town boards, school boards and county boards are not subject to direct legislation petitions.

- **Petition Referendum:** In contrast to direct legislation which does not permit repeal of an existing ordinance, in some very narrow specific cases, electors can reverse, via referendum, an action taken by a governing body. Other than specific statutes authorizing it, repeal of an existing law is not permitted by referendum. Examples of statutes authorizing repeal of a governing body action include:
 - Abolishment/Creation of the office of county executive. Wis. Stat. § 59.17.
 - Approval/Rejection of a charter ordinance adopted by a city council or village board. Wis. Stat. § 66.0101(5).
 - Approval/Disapproval of adoption of a cooperative plan regarding municipal boundaries. Wis. Stat. § 66.0307(4)(e)(2).

- **Binding Referendum:** Finally, binding referenda are submitted to the voters for approval or rejection of a specific course of action. For example:
 - Amendments to the Wisconsin Constitution require a statewide referendum after approval by two consecutive sessions of the legislature. Wis. Constitution Art. XII, Sec. 1.
 - School referendum to exceed spending caps or to authorize borrowing. Wis. Stat. § 121.91.
 - Municipal referendum to authorize borrowing. Wis. Stat. § 67.05.
 - Changing the process of selecting a town officer from election to appointment. Wis. Stat. § 60.30.

Appendix B to this manual contains a list of Wisconsin statutes concerning different areas of law mentioning referenda that may be useful as starting point of research if the question of whether a referendum is required or allowed arises.

TIMING

The timing of a referendum – when the decision is made to put it on the ballot and at what election it is to be placed on the ballot – varies greatly and may be specified by the statute authorizing the referendum. However, when a more specific statute does not specify, there is a general rule that applies to referenda timing. Generally, a question to be placed on the ballot must be delivered to the clerk responsible for preparing the ballot at least 70 days prior to the election at which the measure will appear on the ballot. Wis. Stat. § 8.37. Typically, this means that municipal or school referendum

questions to be included on a regularly scheduled election ballot must be filed with the county clerk at least 70 days before the election or with the municipal clerk in the event of a special municipal election. The Wisconsin Elections Commission has advised that the clerk responsible for preparing the ballot has discretion to include the question on the ballot if it is filed later than 70 days prior to the election, if doing so will not delay the preparation and delivery of ballots to absentee voters.

NOTICE AND PROCEDURAL REQUIREMENTS

A referendum election, whether binding or advisory, is a public election subject to all the procedural requirements as other elections, including the posting and publication of election notices; responsibilities of clerks, special voting deputies and election inspectors; absentee ballot procedures; use of electronic voting equipment; and canvassing of election results. Specifically, Wis. Stat. § 5.64(2) governs the form of the referendum ballot. Also, in the case of a referendum that is not scheduled on the date of a regular election, Wis. Stat. § 8.55 governs election notice requirements for a special referendum. Here is a general overview of the types of notices:

- **Type A: Notice of Election** – This is an announcement that an election will occur in the near future. For a special municipal or school district referendum, publication is on the 4th Tuesday preceding the primary or election where the referendum would appear.
- **Type B: Sample Ballot and Voting Instructions** – This notice contains voting instructions and a copy of each type of ballot to be voted on. The Type B Notice is published on the Monday before a regularly scheduled election or on the day before a special election.
- **Type C: Notice of Referendum** – This notice informs voters that a referendum will appear on the ballot and includes an explanation of the effect of a “Yes” or “No” vote on the question. The Type C Notice is published on the Monday before a regularly scheduled election or on the day before a special election.
- **Type D: Hours and Location of Polling Places** - The Type D Notice listing polling place hours and locations is published on the Monday before a regularly scheduled election or on the day before a special election.

See *Wis. Stat. §§ 8.55, 10.01 and 10.06.*

WORDING AND FORMATTING THE QUESTION AND ANSWER

Regarding the wording of referenda, Wis. Stat. § 5.64 provides that “The ballot shall give a concise statement of each question in accordance with the act or resolution directing submission in the same form as prescribed by the commission under s. 7.08(1)(a). The question may not be worded in such a manner as to require a negative vote to approve a proposition or an affirmative vote to disapprove of a proposition.”

The Elections Commission recommends that referendum questions typically should not be structured as multi-part questions that, for instance, only permit voters to answer a second question if they have voted yes to the first question.

Multiple-choice questions are not permitted, except with respect to advisory referenda that are not otherwise required to conform to a specific format. The Wisconsin Elections Commission has advised that an advisory referendum question could comply with the statutory requirements by properly framing a multiple-choice question. The opinion concluded that the key is to ensure that all voters are provided the opportunity to vote upon all questions by carefully drafting the question and the options listed. The possible responses should be distinct and cover all options in order to provide effective and accurate feedback to policymakers. It is often a best practice to include a catch-all response such as “None of the above” to ensure that the positions of all voters are accurately captured by the results of a multiple-choice question.

Most advisory referendum questions are not specifically addressed in the Statutes except as a type of referendum defined in Wis. Stat. § 5.02(16s). Due to the lack of specific statutory restrictions and because their results are non-binding, the opinion of WEC staff is that local governing bodies are afforded some latitude in framing advisory referendum questions depending upon the specifics of the issue and the public feedback which is sought. Municipal clerks may wish to consult with their voting equipment vendors to ensure that the structure and length of the referendum question can be accommodated by the equipment and programming that is used.

Please note that, whether a referendum is posed as a multiple-choice question or not, there are practical considerations related to the length of the question and possible responses. Questions that exceed 5,000 characters and answers that exceed 100 characters will create administrative issues in both the WisVote system and on the MyVote Wisconsin website where the text fields for contests are limited. WEC staff recommends limiting the question field to no more than 5,000 characters (including any introductory language) and the response fields to no more than 100 characters. If questions that exceed these limits are being considered or are approved, please contact WEC staff to discuss wording of the question on the ballot and in WisVote.

WEC JURISDICTION AND OTHER RESOURCES

The Wisconsin Elections Commission (WEC) has jurisdiction regarding the administration of elections, including the conduct of referendum elections. The direct legislation petition process and consideration by the common council or village board is governed by Wis. Stat. § 9.20 and is therefore under the jurisdiction of the WEC.

However, there are some aspects of direct legislation and other referendum processes that are not under the sole jurisdiction of the WEC. For example, the case notes following Wis. Stat. § 9.20 in the Wisconsin Statutes describe several exceptions to the electorate’s right to petition for direct legislation. The WEC has concluded that it does not have the authority to resolve any dispute regarding whether the subject matter of a direct legislation petition is proper. Any such dispute does not fall under the WEC’s complaint process pursuant to Wis. Stat. § 5.06 and any complainant challenging whether the subject matter of a petition is proper may proceed directly to circuit court without first filing a complaint with the WEC.

In addition, there are many statutes authorizing or requiring a referendum election in specific circumstances, as illustrated by the Appendix to this Manual. While the WEC may have jurisdiction to provide guidance and resolve issues related to the conduct and administration of such referendum elections once an election is ordered, it is not the sole authority regarding other aspects of the process for particular referendum questions, such as determining when a referendum is required or permitted, the process for initiating a referendum, and whether the wording of a referendum is proper. Finally, the WEC typically does not have jurisdiction to resolve any questions regarding the effect of the passage of a referendum question.

Other sources of information regarding these issues include the municipal or school district attorney or county corporation counsel, as well as the statewide associations of municipalities, towns, counties, and school districts. Other state agencies may also play a role, such as the Department of Revenue or Department of Public Instruction when specific referendum questions relate to municipal borrowing or school district organization and structure, for instance.

FREQUENTLY ASKED QUESTIONS

Q: If a referendum is advisory/non-binding, does it need to be distinguished in that way on the ballot?

A: The referendum may be labeled as advisory if the governing body specifically included that it be labeled as an advisory referendum in its resolution.

Q: What additional tasks must be completed in WisVote when a referendum is going to be on the ballot?

A: The referendum will need to be added as a “contest” in WisVote under the appropriate election. Election officials needing assistance may contact the WEC WisVote team.

Q: When a referendum is brought to the ballot via the direct legislation process, must the entire wording of the proposed ordinance or resolution appear on the ballot?

A: It is not necessary that the full wording of the proposed ordinance or resolution appear. A concise statement of the nature of the proposal may be used if the full ordinance or resolution cannot appear and must permit the voter to clearly indicate approval or rejection by a “yes” or “no” vote. The entire resolution appears on the Type C Notice. See Wis. Stat. §§ 9.20(6) and 10.01(2)(c).

Q: The Type C Notice is required to be posted wherever voting is taking place. Can material relating to a referendum be posted at a location where voting is taking place?

A: Electioneering material intended to influence voting at an election is not permitted. Wis. Stat. § 12.03. Additionally, no person may post or distribute “election-related material” during polling hours at a polling place on Election Day or within 100 feet of an entrance to a polling place. Election-related material describes, or purports to describe, the rights or responsibilities of individuals voting or registering to vote at a polling place or voting an absentee ballot. Wis. Stat. § 12.035.

Q: Who is responsible for costs related to a referendum?

A: For a referendum held in conjunction with a regularly scheduled election, the jurisdiction conducting the referendum is responsible for certain pro-rated election costs. For special elections, the jurisdiction conducting the referendum is responsible for all election-related costs. Wis. Stat. § 5.68. For more information, please refer to the *Cost of Elections* chart, page 129 in the Election Administration Manual:

https://elections.wi.gov/sites/electionsuat.wi.gov/files/publication/65/election_administration_manual_october_2016_pdf_91094.pdf#page=231

Q: Is accessible voting equipment required at polling places for special elections and referenda?

A: Yes, accessible voting equipment is required at all elections including special referendum elections, in all polling places. Wis. Stat. § 5.25(4).

DATE: July 5, 2018

TO: Wisconsin County Clerks
Wisconsin Municipal Clerks
Milwaukee County Election Commission
City of Milwaukee Election Commission

FROM: Meagan Wolfe
Interim Administrator

Michael Haas
Staff Counsel

SUBJECT: Advisory Referendum Petitions Frequently Asked Questions

Occasionally the Wisconsin Elections Commission receives inquiries regarding the process for reviewing petitions requesting a local advisory referendum election, and the process for conducting such elections. In addition, it has become increasingly popular for interested groups to organize coordinated campaigns promoting advisory referendum petitions at the municipal and county levels on specific topics, in order to encourage state or federal policymakers to consider the results of referendum elections regarding the same or similar questions. In the minds of some, advisory referendum elections can be an important opportunity for public input into policymaking decisions. To others, an advisory referendum election is simply a “glorified straw poll” and detracts from the principles of representative democracy.

As a general matter, the definition of “referendum” in Wis. Stat. §5.02(16s) includes elections involving advisory, validating or ratifying questions. Therefore, if an advisory referendum election is ordered by a governing body, it must comply with the administrative requirements of other elections. But there is no general right of citizens to petition for an advisory election contained in the Wisconsin Constitution or Wisconsin Statutes. Nevertheless, citizens and local policymakers sometimes advocate using an advisory referendum election to gauge the public’s support for or opposition to either specific projects or policy decisions. Advisory referendum petitions are distinct from direct legislation petitions which may be submitted in Wisconsin cities and villages, the review and processing of which are governed by Wis. Stat. 9.20.

With that background, following is a summary of guidance which the WEC and its predecessor agencies, the Government Accountability Board and the State Elections Board, have provided to local election officials regarding advisory referendum petitions and elections. Please note that this guidance is subject to any separate and specific statute related to the subject matter of a referendum. For example, Wis. Stat. § 117.10(3) requires an advisory referendum when a valid petition is filed

regarding the dissolution of a school district. In that case the statute dictates the number of signature needed to request an advisory referendum and requires holding an advisory referendum if the petition is sufficient. The guidance below is intended for circumstances in which no specific statute regarding the subject matter of a referendum supersedes the general election laws.

1. What are the options for a local jurisdiction which receives a petition requesting an advisory referendum?

Because there is no general right to petition for an advisory referendum, a municipality or county has a range of options after receiving such a petition. For instance, the jurisdiction may take no action regarding the petition, may review the petition to determine the number of valid signatures on the petition, may discuss the petition and its subject matter at a meeting of the governing body, or may order that an advisory referendum election take place posing the question listed in the petition or some alternative form of the question approved by the governing body.

Depending on the timing of the petition's submission to the clerk in relation to the next meeting of the governing body, the clerk may wish to seek the governing body's direction regarding whether or not to review the petition. Alternatively, the clerk may review the petition to determine the number of valid signatures and present those findings to the governing body for its consideration. There is no legal obligation for a clerk to process or review an advisory referendum petition unless directed to do so by the governing body or by a specific statute related to the subject matter.

2. If the clerk or governing body wish to process and review an advisory referendum petition, what are the requirements for the form of the petition?

Wis. Stat. §8.40 governs the requirements of election petitions, including for a referendum. That statute requires election petitions to include the heading "Petition" as well as the signature, address and printed name of each signer, along with the certification of the circulator. The sufficiency of petition signatures is further governed by EL Ch. 2, Wis. Adm. Code. It should be noted, however, that a governing body may choose to order an advisory referendum on a particular topic despite any deficiencies in a petition requesting such an election.

3. If the clerk or governing body wish to process and review an advisory referendum petition, how many valid signatures are required for the petition to be sufficient?

Because there is no statutory requirement that a governing body act on an advisory referendum petition, there is also no general requirement that a municipal or county clerk review such a petition, and there is no standard for determining the number of signatures which make it sufficient, absent a directive from the governing body.

In comparison, petitions requesting direct legislation require valid signatures equal to at least 15 percent of the votes cast for governor at the last gubernatorial election in the city or village, and recall petitions require valid signatures equal to at least 25 percent of the votes cast for governor at the last election within the same district as that of the officeholder being recalled. Governing

bodies may take these requirements into account when assessing the support indicated by an advisory referendum petition, but they do not govern the treatment of such petitions.

4. What are the deadlines for the clerk to review an advisory referendum petition and for the governing body to act on it?

Because there is no general statutory requirement to act on an advisory referendum petition, in most cases there are no deadlines for the clerk to review the petition signatures, or for the governing body to consider or act on such a petition. Again, the timelines for the review of recall petitions (31 days under Wis. Stat. 9.10(3) and (4)) and for acting on a direct legislation petition (30 days following clerk's certification under Wis. Stat. 9.20(4)) may be instructive but are not binding for advisory referendum petitions.

If a local governing body wishes to order an advisory referendum election, the question must be delivered to the clerk responsible for preparing the ballot at least 70 days prior to the election at which the measure will appear on the ballot. Typically, this means that municipal referendum questions to be included on a regular election ballot must be filed with the county clerk at least 70 before the election, and that advisory referendum questions to be voted on at a municipal special election must be approved and filed with the municipal clerk under the same deadline. The clerk responsible for preparing the ballot has discretion to include the question on the ballot if it is filed later than 70 days prior to the election, if doing so will not delay the preparation and delivery of ballots to absentee voters.

For the 2020 General Election on November 6, 2020, the 70-day deadline is August 25, 2020.

5. May a local governing body order the scheduling of an advisory referendum within its jurisdiction absent the submission of a petition?

Yes, both the Legislature and local governing bodies may authorize and order an advisory referendum election independent of a petition request. An advisory referendum election may be scheduled to occur on the same date as a regularly scheduled election or as a special election.

6. If a governing body orders an advisory referendum election, what procedural requirements apply to the conduct of the election?

An advisory referendum election is a public election subject to all of the procedural requirements as other elections, including the posting and publication of election notices; responsibilities of clerks, special voting deputies and election inspectors; absentee ballot procedures; use of electronic voting equipment; and canvassing of election results. Specifically, Wis. Stat. § 5.64(2) governs the form of the referendum ballot. Also, in the case of an advisory referendum that is not scheduled on the date of a regular election, Wis. Stat. § 8.55 governs election notice requirements for a special referendum.

7. May an advisory referendum ballot contain a multiple-choice question?

Wisconsin Statutes are silent regarding whether a referendum can be framed as a multiple-choice question, particularly with regard to advisory referendum elections. Wis. Stat. § 5.64(4) states that a referendum question “may not be worded in such a manner as to require a negative vote to approve a proposition or an affirmative vote to disapprove a proposition.”

While the state elections agency has not adopted formal guidance on this question, the previous State Elections Board did issue an informal advisory opinion concluding that an advisory referendum question could comply with this statutory requirement by properly framing a multiple-choice question. The opinion concluded that the key is to ensure that all voters are provided the opportunity to vote upon all questions by carefully drafting the question and the options listed. The possible responses should be distinct and cover all options in order to provide effective and accurate feedback to policymakers. It is often a best practice to include a catch-all response such as “None of the above” to ensure that the positions of all voters are accurately captured by the results.

Because most advisory referendum questions are not specifically addressed in the Statutes, and because their results are non-binding, the opinion of WEC staff is that local governing bodies are afforded some latitude in framing the question depending upon the specifics of the issue and the public feedback is sought.

Referendum questions typically should not be structured as multi-part questions that, for instance, only permit voters to answer a second question if they have voted yes to the first question.

8. What happens if a county board has ordered an advisory referendum election for a question that is the same or similar to one authorized by a municipal governing body? Must both questions be listed on the ballot?

This situation is becoming more common with the increase in organized efforts to seek advisory referendum elections in numerous jurisdictions in order to influence state or federal officials. It is also a situation that requires and benefits from communication between the clerks and elected officials of the counties and municipalities involved.

The short answer is that a county clerk must honor timely requests to include referendum questions from all jurisdictions. This may tend to create confusion for voters, however, if they are asked to vote twice on an identical question, once as a municipal referendum and once as a county referendum. It may also create confusion if there is a slight difference in the wording of the question even though the substance is identical, and voters must discern the significance of any variations in the questions.

Voter confusion may be reduced by effective communication between jurisdictions in advance of an order to conduct an advisory referendum. If a county board has authorized an advisory referendum on a question that also interests a municipal governing body, the municipality may wish to simply adopt the results of the county referendum in the municipality. In that case the

municipal governing body should vote to rescind its referendum election and clearly communicate to the county clerk and to the public that the municipality will not conduct its own referendum election. If both the county and the municipality wish to conduct their own advisory referendum, some thought should be given to whether the question can and should be posed in an identical manner.

If you have any questions regarding this guidance or believe other topics should be included in this FAQ document please contact the WEC Help Desk at 608-261-2028 or elections@wi.gov.

Appendix B: Statutes mentioning referenda

Chapter 5: Elections—General Provisions; Ballots and Voting Systems

Chapter 6: The Electors

Chapter 7: Election Officials; Boards; Selection and Duties; Canvassing

Chapter 8: Nominations, Primaries, Elections

Chapter 9: Post-Election Actions; Direct Legislation

Chapter 10: Election Notices

Chapter 12: Prohibited Election Practices

Chapter 13: Legislative Branch

Chapter 19: General Duties of Public Officials

Chapter 24: Public Domain and the Trust Funds

Chapter 30: Navigable Waters, Harbors and Navigation

Chapter 32: Eminent Domain

Chapter 33: Public Inland Waters

Chapter 38: Technical College System

Chapter 40: Public Employee Trust Fund

Chapter 59: Counties

Chapter 60: Towns

Chapter 61: Villages

Chapter 62: Cities

Chapter 64: Other forms of city government

Chapter 66: General Municipality Law

Chapter 67: Municipal Borrowing and Municipal Bonds

Chapter 74: Property Tax Collection

Chapter 77: Taxation of forest croplands; real estate transfer fees; sales and use taxes; county and special district sales and use taxes; managed forest land; economic development surcharge; local food and beverage tax; local rental car tax; premier resort area taxes; state rental vehicle fee; dry cleaning fee

Chapter 86: Miscellaneous Highway Provisions

Chapter 92: Soil and Water Conservation and Animal Waste Management

Chapter 96: Agricultural Marketing Act

Chapter 111: Employment Relations

Chapter 115: State Superintendent; General Classifications and Definitions; Children with Disabilities

Chapter 117: School District Reorganization

Chapter 118: General School Operations

Chapter 119: First Class City School System

Chapter 120: School District Government

Chapter 121: School Finance

Chapter 196: Regulation of Public Utilities

Chapter 198: Municipal Power and Water Districts

Chapter 229: Public Institutions

Chapter 281: Water and Sewage

Chapter 565: State Lottery

Chapter 614: Insurance—Fraternal

Chapter 703: Condominiums

Chapter 707: Time-Share Ownership



Staff/Department: Bill Chang, Community Development - Zoning
Subject Matter: Conditional Use Permit for 4001 Creek Side Way
Meeting Date: May 26, 2020
Referral History: PC – 05/04/20

Executive Summary:

Mr. and Ms. Duzan are requesting a Conditional Use Permit (CUP) to install a roof mounted solar panel system on their residential home. This project will be similar to those previously approved by the Village this year.

Project Background:

This application went to the Plan Commission on 05/04/2020 for a public hearing and approval. Staff reviewed the application and materials and found it in line with Village requirements and the Comprehensive Plan. Notices were sent to adjoining property owners and published in the local newspaper. No objections were received. The contractor and developer have experience working in the Village.

Code/Policy Review:

[Section 84.29 of the Village Municipal Code](#) allows for residential solar panels as a CUP.
[Section 84.161 of the Village Municipal Code](#) provides the process for approving a CUP.
[Section 84.65\(x\) of the Village Municipal Code](#) provides the regulation of small solar systems.

Wis Stats. [§§66.0401](#) and [66.0403](#) provide additional regulation regarding recording permits and the permitting process.

Fiscal Impact:

None to the Village, CUP fee is \$250

Recommendation:

Staff and Plan Commission recommends approval of the CUP with the following conditions:

- 1) Applicants must obtain all necessary permits.
- 2) Applicants must abide by all ordinances, laws, and statutes.

Appendices:

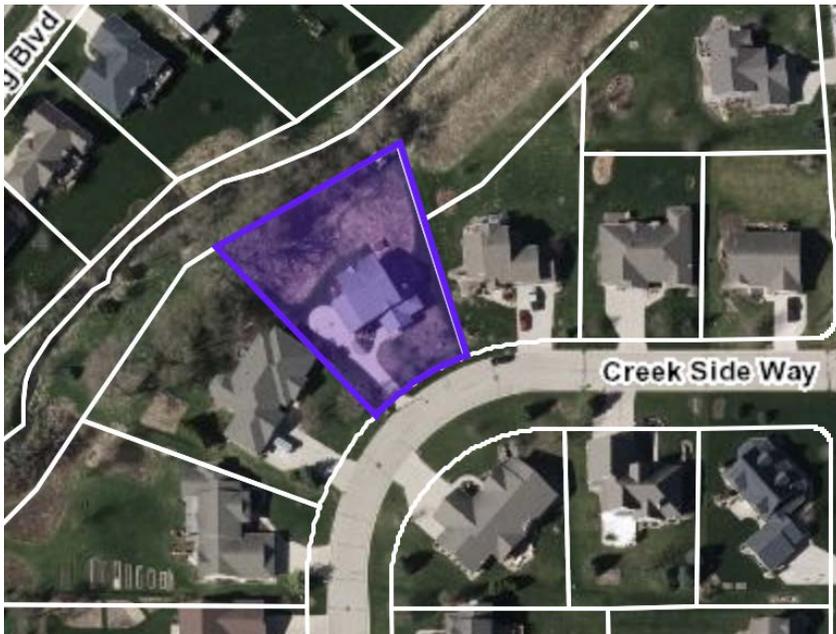
The submitted application and exhibits

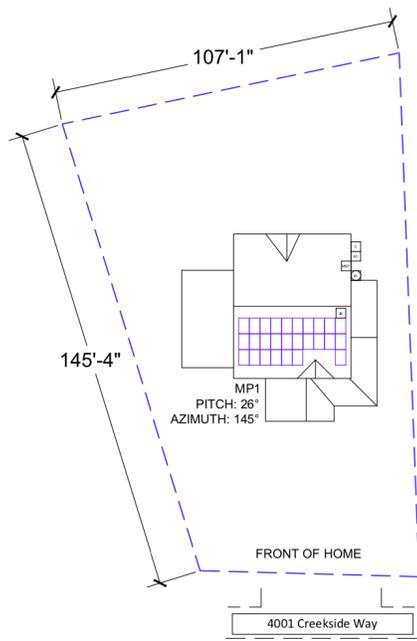
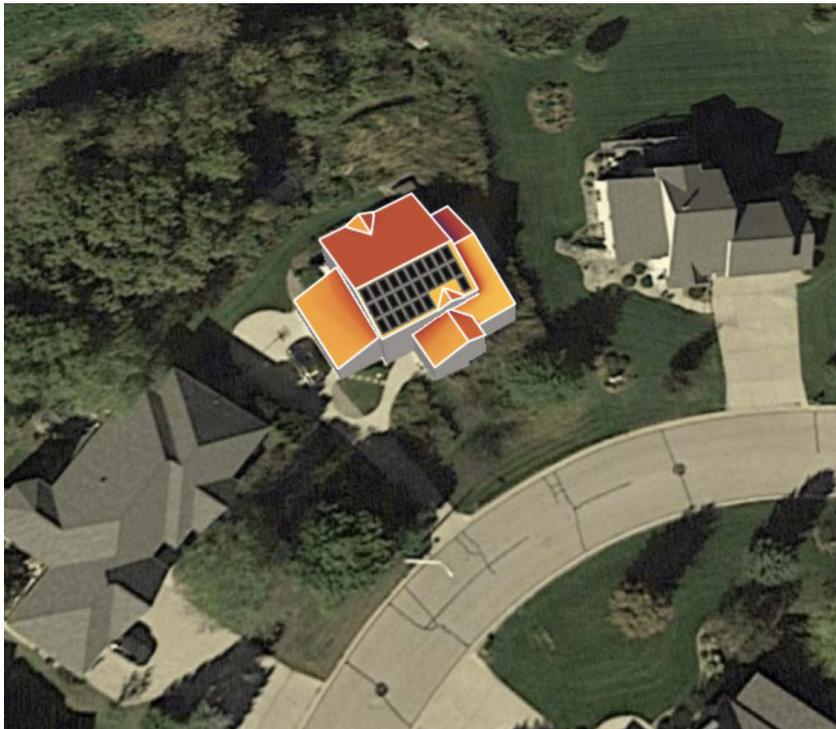
From: [Kylie Gillis](#)
To: [Bill Chang](#)
Subject: Duzan, 4001 Creekside Way, permit application
Date: Wednesday, April 8, 2020 10:51:20 AM
Attachments: [Screen Shot 2020-04-08 at 9.42.50 AM.png](#)
[Screen Shot 2020-04-08 at 9.48.14 AM.png](#)
[Screen Shot 2020-04-08 at 9.50.17 AM.png](#)
[Patrick \(Brian\) Duzan Village of Cross Plain Ac95TNKMy.pdf](#)
[Patrick \(Brian\) Duzan Engineering 3-30-20 z423-h68n.pdf](#)

Application materials attached.

We wish to obtain a conditional use permit to place a rooftop solar system for the customer. The comprehensive plan makes no note of solar production, therefore the request for permit is not inconsistent with comprehensive plan. Rooftop systems will not obstruct views or cause impediments to neighboring properties. All solar panels will be located on the existing home. Solar allows the resident to take advantage of a natural resource and in return create a positive environmental impact by not contributing to the byproduct wastes created by traditional energy production methods, in addition solar adds value to the home. Pursuant to Wisconsin State Statute 66.0401(1m), "No political subdivision may place any restriction, either directly or in effect, on the installation or use of a solar energy system."

Customer: 4001 Creekside Way, Patrick (Brian) Duzan
3097 CREEK SIDE WAY (NA)
4000 CREEK SIDE WAY, Ryan and Kourtney Frick
4002 CREEK SIDE WAY, Bruce and Jeanne Schmann
4005 CREEK SIDE WAY, Dederling Livist Trust
4003 CREEK SIDE WAY, Robin Dosch and Trician Chrisler





INJECT

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Kylie Gillis
Project Manager
kylie.gillis@everlightsolar.com
833.786.4387 ext. 701 | everlightsolar.com

Save money | Save the planet | Start with solar



Scott E. Wyssling, PE, PP, CME

Wyssling Consulting
76 North Meadowbrook Drive
Alpine, UT 84004
office (201) 874-3483
swyssling@wysslingconsulting.com

March 30, 2020

Everlight Solar Construction
6720 Fairhaven Road
Madison, WI 53719

Re: Engineering Services
Duzan Residence
4001 Creekside Way, Cross Plains, WI
8.400 kW System

To Whom It May Concern:

Pursuant to your request, we have reviewed the following information regarding solar panel installation on the roof of the above referenced home:

1. Site Visit/Verification Form prepared by a Sunburn Construction representative identifying specific site information including size and spacing of rafters for the existing roof structure.
2. Design drawings of the proposed system including a site plan, roof plan and connection details for the solar panels. This information was prepared by Sunburn Construction and will be utilized for approval and construction of the proposed system.
3. Photographs of the interior and exterior of the roof system identifying existing structural members and their conditions.

Based on the above information we have evaluated the structural capacity of the existing roof system to support the additional loads imposed by the solar panels and have the following comments related to our review and evaluation:

Description of Residence:

The existing residence is typical wood framing construction with the roof system consisting of truss system with all chords constructed of 2 x 4 dimensional lumber at 24" on center. The attic space is unfinished and photos indicate that there was free access to visually inspect the size and condition of the roof rafters. All wood material utilized for the roof system is assumed to be Doug-Fir #2 or better with standard construction components. The existing roofing material consists of composite asphalt shingles. Photos of the dwelling also indicate that there is a permanent foundation.

A. Loading Criteria Used

- 115 MPH wind loading based on ASCE 7-10 Exposure Category "C" at a slope of 26 degrees
- 7 PSF = Dead Load roofing/framing Live Load = 20 PSF Snow Load = 30 PSF
- 3 PSF = Dead Load solar panels/mounting hardware

Total Dead Load = 10 PSF

The above values are within acceptable limits of recognized industry standards for similar structures in accordance with the Wisconsin Uniform Dwelling Code. Analysis performed of the existing roof structure utilizing the above loading criteria indicates that the existing rafters will support the additional panel loading without damage, if installed correctly.

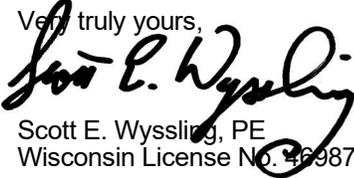
B. Solar Panel Anchorage

1. The solar panels shall be mounted in accordance with the most recent “IronRidge Solar Installation Manual”, which can be found on the IronRidge Solar website (<http://ironridgesolar.com/>). If during solar panel installation, the roof framing members appear unstable or deflect non-uniformly, our office should be notified before proceeding with the installation.
2. Maximum allowable pullout per lag screw is 235 lbs/inch of penetration as identified in the National Design Standards (NDS) of timber construction specifications for Doug-Fir (North Lumber) *assumed*. Based on our evaluation, the pullout value, utilizing a penetration depth of 2 ½”, is less than what is allowable per connection and therefore is adequate. Based on the variable factors for the existing roof framing and installation tolerances, using a thread depth of 2 ½” with a minimum size of 5/16” lag screw per attachment point for panel anchor mounts should be adequate with a sufficient factor of safety.
3. Considering the roof slopes, the size, spacing, condition of roof, the panel supports shall be placed no greater than 48” o/c.
4. Panel supports connections shall be staggered to distribute load to adjacent trusses.

Based on the above evaluation, it is the opinion of this office that with appropriate panel anchors being utilized the roof system will adequately support the additional loading imposed by the solar panels. This evaluation is in conformance with the Wisconsin Uniform Dwelling Code, current industry and standards, and based on information supplied to us at the time of this report.

Should you have any questions regarding the above or if you require further information do not hesitate to contact me.

Very truly yours,



Scott E. Wyssling, PE
Wisconsin License No. 46987-6



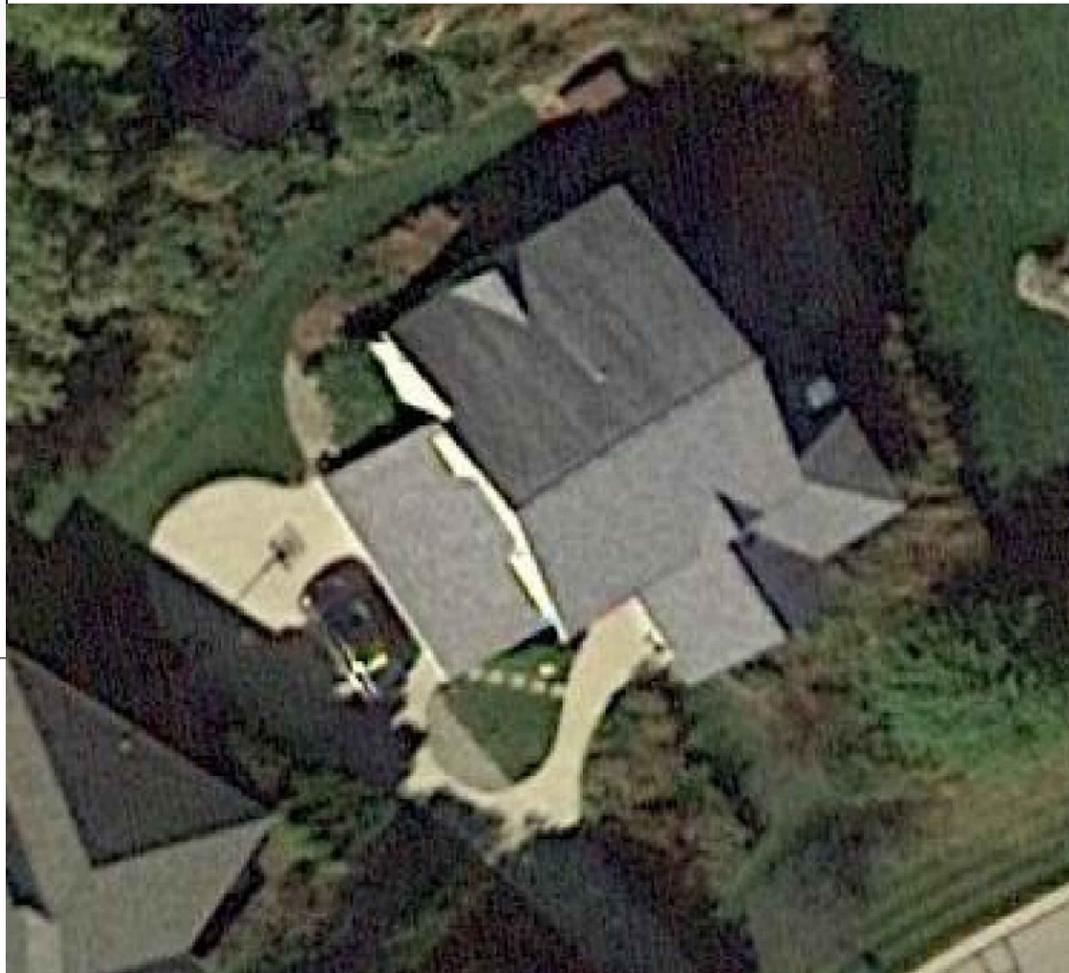


CONTRACTOR INFORMATION:
Everlight Solar Construction
 6720 Fairhaven Road
 Madison, WI 53719
 License# DCQ-111802116

SITE INFORMATION:
 Patrick (Brian) Duzan
 4001 Creekside Way, Cross Plains, Wisconsin 53528
 AC SYSTEM SIZE: 8.4 kW AC
 DC SYSTEM SIZE: 8.64 kW DC
 Lat, Long: 43.121388, -89.637797
 (27) Eagle 60HM G2 JKM320M-60HL PV MODULES
 (14) AP Systems YC600 INVERTER(S)

DATE: March 30, 2020
 PAGE: PV01 SHEET NAME: COVER PAGE
 DRAWN BY: SoloCAD

AERIAL VIEW:



STREET VIEW:



SHEET INDEX:

- PV01 COVER PAGE
- PV02 PROPERTY PLAN
- PV03 ROOF PLAN
- PV04 ROOF ATTACHMENTS + BOM
- PV05 MOUNTING DETAIL
- PV06 ELECTRICAL DIAGRAM
- PV07 LABELS
- PV08 PLACARD
- PV09 SITE PHOTOS



GENERAL NOTES:

1. INSTALLATION OF SOLAR PHOTOVOLTAIC SYSTEM SHALL BE IN ACCORDANCE WITH NEC ARTICLE 690, AND ALL OTHER APPLICABLE NEC CODES WHERE NOTED OR EXISTING.
2. PROPER ACCESS AND WORKING CLEARANCE AROUND EXISTING AND PROPOSED ELECTRICAL EQUIPMENT WILL COMPLY WITH NEC ARTICLE 110.
3. ALL WIRES, INCLUDING THE GROUNDING ELECTRODE CONDUCTOR SHALL BE PROTECTED FROM PHYSICAL DAMAGE IN ACCORDANCE WITH NEC ARTICLE 250
4. THE PV MODULES ARE CONSIDERED NON-COMBUSTIBLE; THIS SYSTEM IS UTILITY INTERACTIVE PER UL 1741 AND DOES NOT INCLUDE STORAGE BATTERIES OR OTHER ALTERNATIVE STORAGE SOURCES.
5. ALL DC WIRES SHALL BE SIZED ACCORDING TO [NEC 690.8]
6. DC CONDUCTORS SHALL BE WITHIN PROTECTED RACEWAYS IN ACCORDANCE WITH [NEC 690.31]
7. ALL SIGNAGE TO BE PLACED IN ACCORDANCE WITH LOCAL JURISDICTIONAL BUILDING CODE.

DESCRIPTION OF DESIGN:

INSTALLATION OF GRID -TIED, UTILITY INTERACTIVE PHOTOVOLTAIC SYSTEM

EQUIPMENT:

AC SYSTEM SIZE: 8.4 kW AC
 DC SYSTEM SIZE: 8.64 kW DC
 PV MODULES: (27) Eagle 60HM G2 JKM320M-60HL
 INVERTER(S): (14) AP Systems YC600
 RACKING: IRONRIDGE XR FLUSH MOUNT RAILING & ROOF ATTACHMENT SYSTEM - 48" O.C.

APPLICABLE GOVERNING CODES:

- 2017 NATIONAL ELECTRIC CODE [NEC]
- 2015 INTERNATIONAL BUILDING CODE [IBC]
- 2015 INTERNATIONAL RESIDENTIAL CODE [IRC]
- 2015 INTERNATIONAL FIRE CODE [IFC]

SITE SPECIFICATIONS:

OCCUPANCY: R-3
 ZONING: RESIDENTIAL
 EXPOSURE CATEGORY: B



CONTRACTOR INFORMATION:
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 6720 Fairhaven Road
 Madison, WI 53719
 License# DCQ-111802116

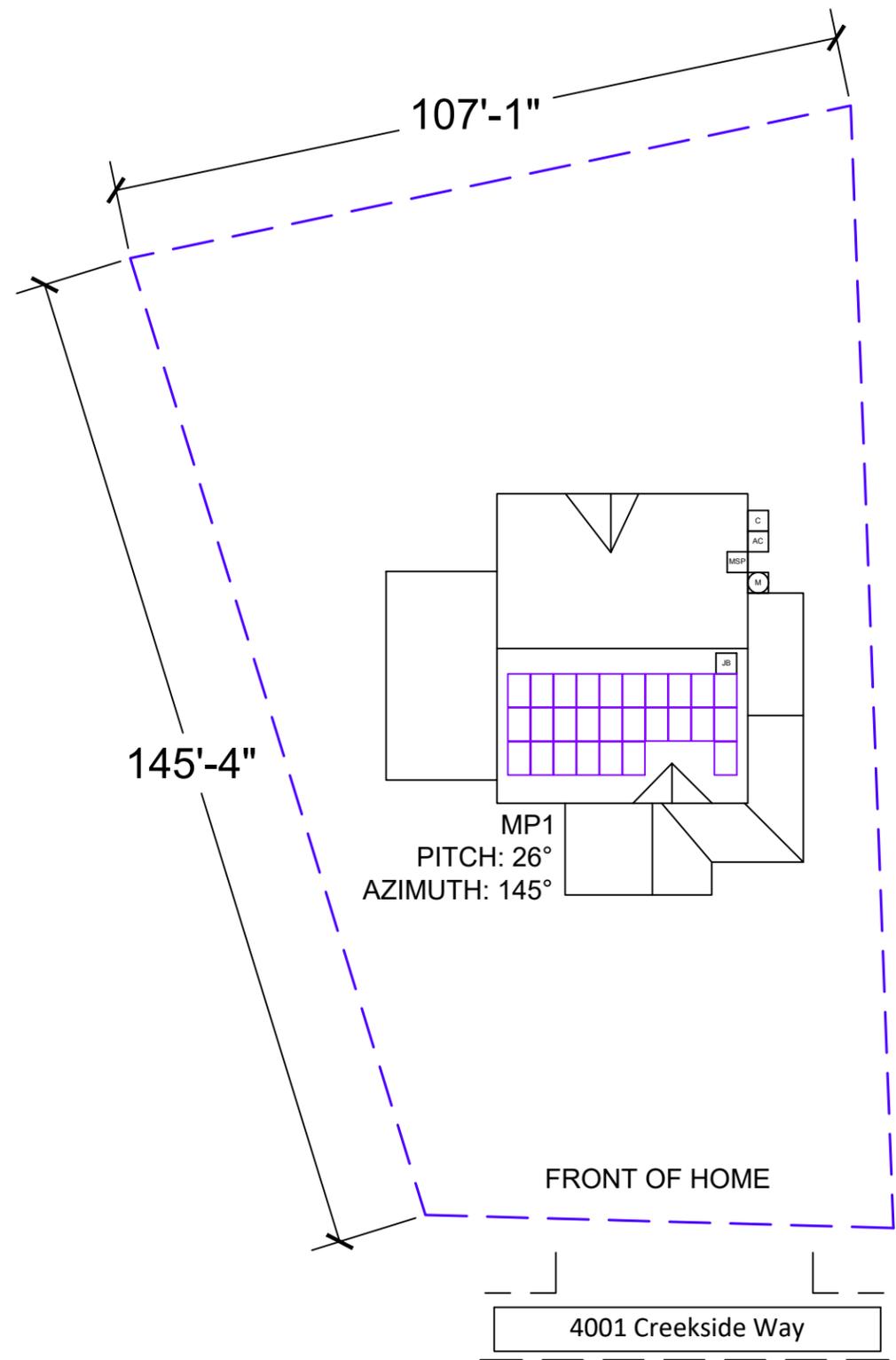
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 (14) AP Systems YC600 INVERTER(S)

DATE: March 30, 2020
 PAGE: PV02 SHEET NAME: PROPERTY PLAN
 DRAWN BY: SoloCAD SCALE: 1" = 23.59'

EQUIPMENT LEGEND:

-  UTILITY METER
-  MAIN SERVICE PANEL
-  VISIBLE, LOCKABLE, LABELED AC DISCONNECT
-  METER SOCKET (FOR UTILITY PV METER)
-  INVERTER
-  COMBINER BOX
-  LOAD CENTER
-  FIRE ACCESS PATHWAY (3' TYP)
-  PROPERTY LINE
-  BATTERY(IES)

VISIBLE, LOCKABLE, LABELED AC DISCONNECT LOCATED WITHIN 10' OF UTILITY METER





CONTRACTOR INFORMATION:
Everlight Solar Construction
 6720 Fairhaven Road
 Madison, WI 53719
 License# DCQ-111802116

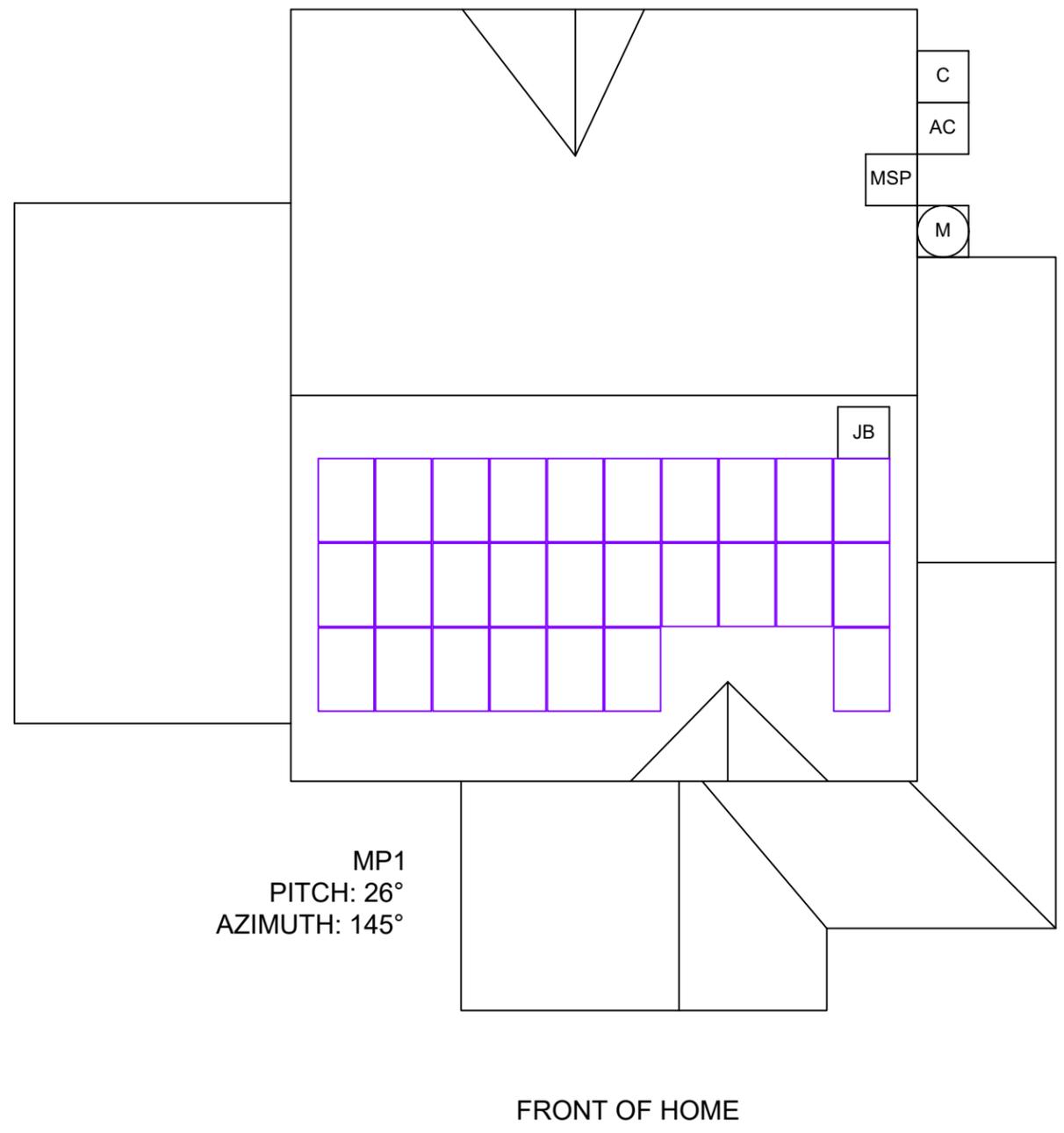
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 (14) AP Systems YC600 INVERTER(S)

DATE: March 30, 2020
 PAGE: PV03 SHEET NAME: ROOF PLAN
 DRAWN BY: SoloCAD



- EQUIPMENT LEGEND:**
-  UTILITY METER
 -  MAIN SERVICE PANEL
 -  VISIBLE, LOCKABLE, LABELED AC DISCONNECT
 -  METER SOCKET (FOR UTILITY PV METER)
 -  INVERTER
 -  COMBINER BOX
 -  LOAD CENTER
 -  FIRE ACCESS PATHWAY (3' TYP)
 -  BATTERY(IES)

VISIBLE, LOCKABLE, LABELED AC DISCONNECT LOCATED WITHIN 10' OF UTILITY METER

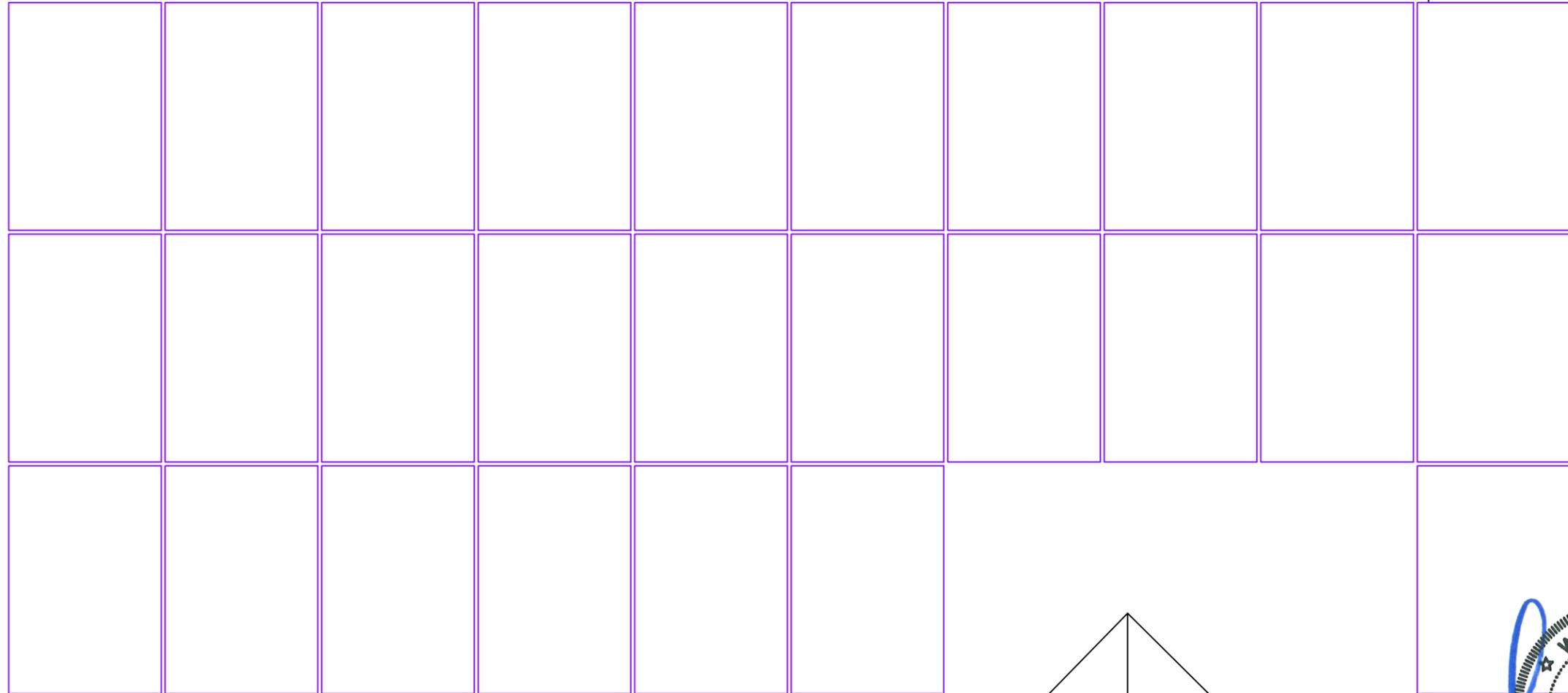




CONTRACTOR INFORMATION:
Everlight Solar Construction
 6720 Fairhaven Road
 Madison, WI 53719
 License# DCQ-111802116

SITE INFORMATION:
 Patrick (Brian) Duzan
 4001 Creekside Way, Cross Plains, Wisconsin 53528
 AC SYSTEM SIZE: 8.4 KW AC
 DC SYSTEM SIZE: 8.64 KW DC
 Lat, Long: 43.121388, -89.637797
 (27) Eagle 60HM G2 JKM320M-60HL PV MODULES
 (14) AP Systems YC600 INVERTER(S)

JB



PHOTOVOLTAIC ARRAY STRUCTURAL CRITERIA:		MOUNTING EQUIPMENT QTY:		FRAMING INFO:	
ROOF ATTACHMENT COUNT:	52	ROOF ATTACHMENT COUNT:	(52)	RAFTER SIZE:	2x4
PV MODULE COUNT:	27	PV MODULE COUNT:	(27)	RAFTER SPACING:	24"
ARRAY AREA:	MODULE COUNT * 18.06ft ² = 487.62	MID CLAMP COUNT:	(46)	FRAMING TYPE:	Manufactured Truss
ROOF AREA:	2838 ft ²	END CLAMP QTY:	(16)		
PERCENT OF ROOF COVERED:	17%	SPLICE COUNT:	(6)		
ARRAY WEIGHT:	MODULE COUNT * 50lbs = 1350	ATTACHMENT SPACING:	48		
DISTRIBUTED LOAD:	ARRAY LBS/ATTACHMENTS = 25.96				
POINT LOAD: (lbs/ft ²)	(ARRAY) WEIGHT/AREA = 2.77 lbs/ft ²				

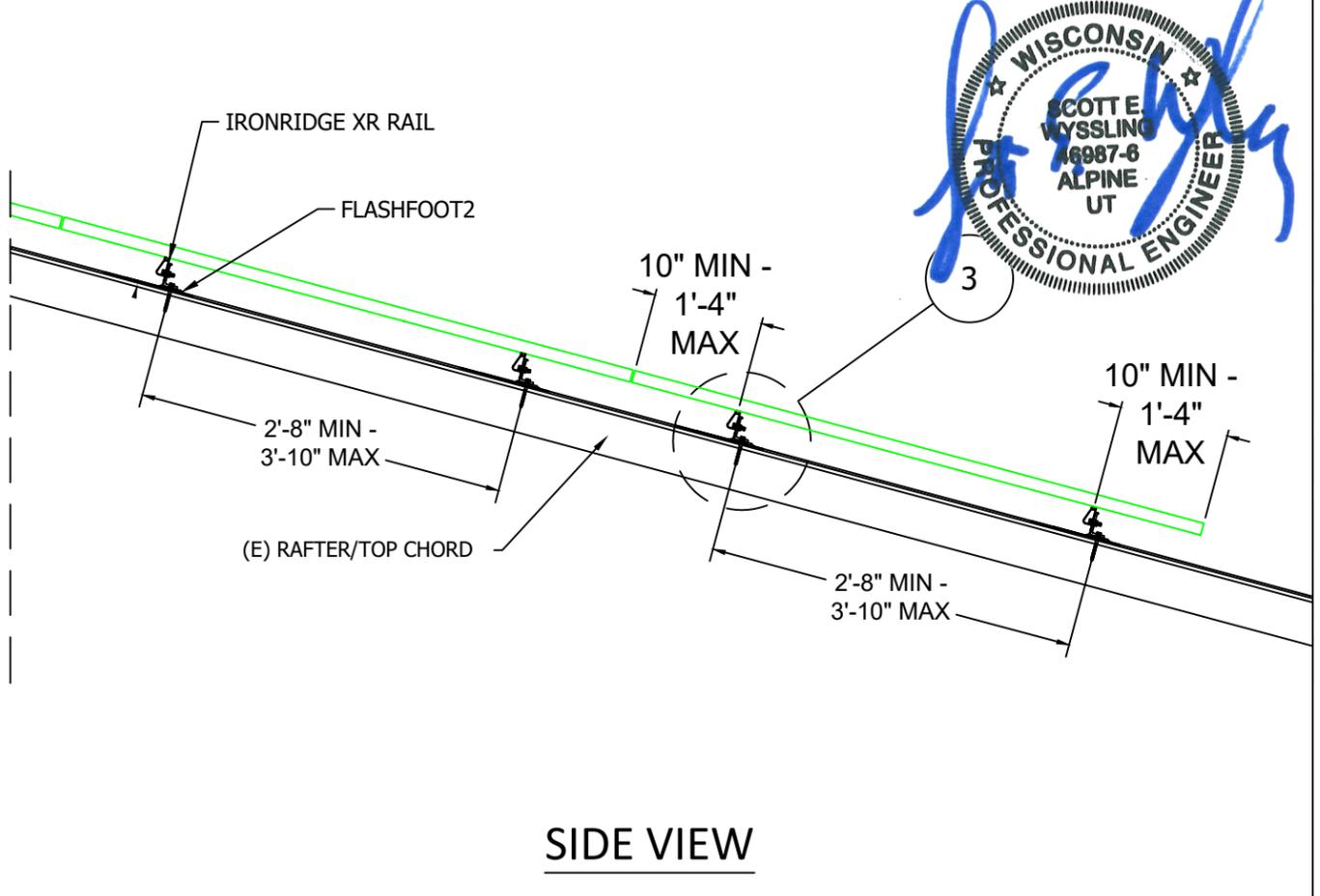
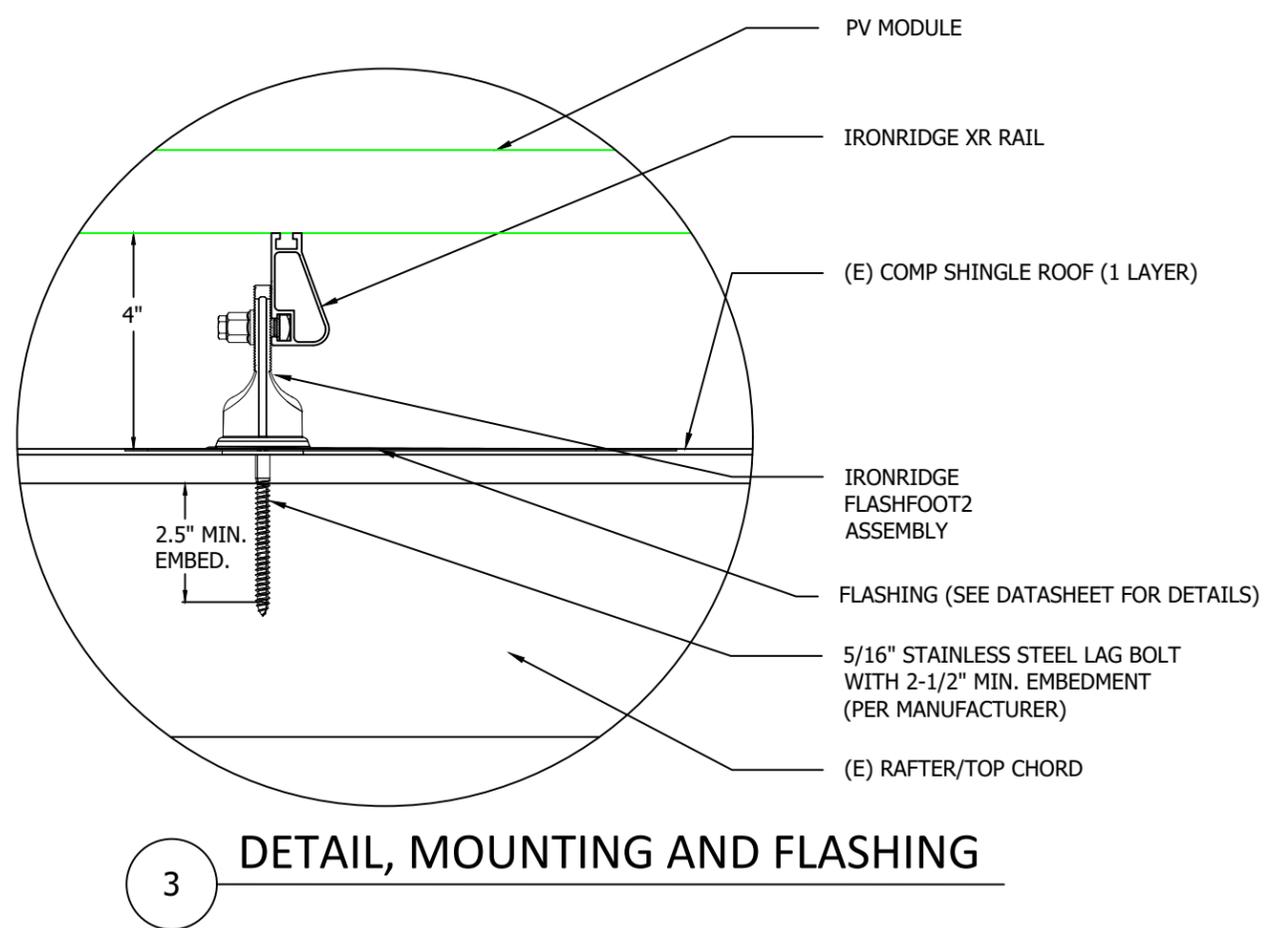
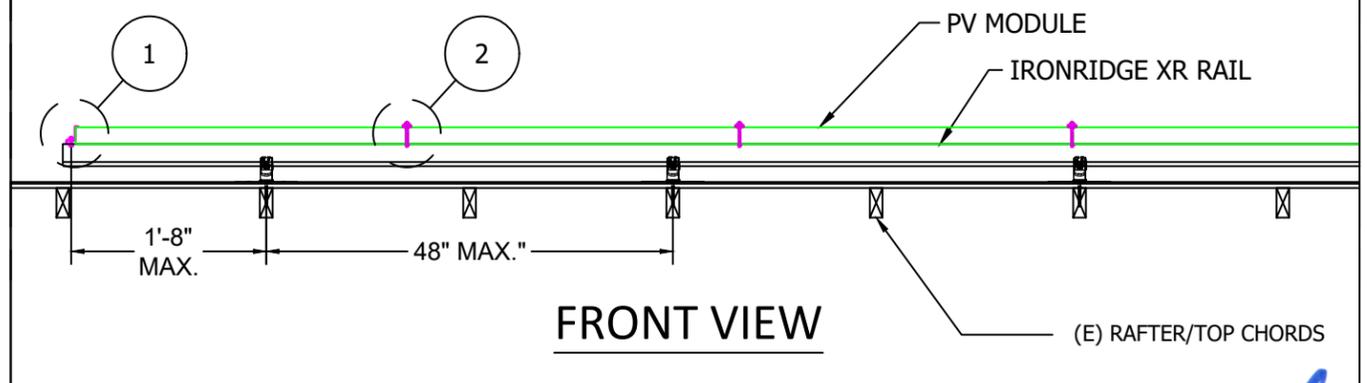
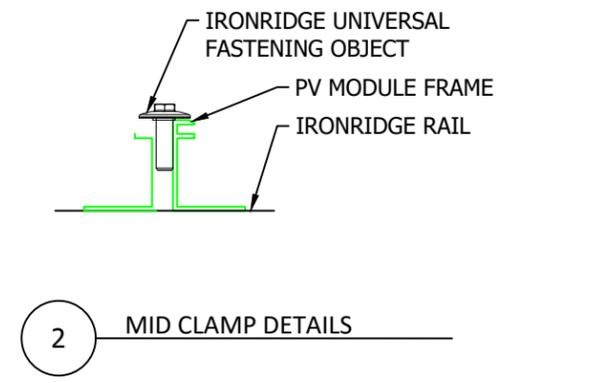
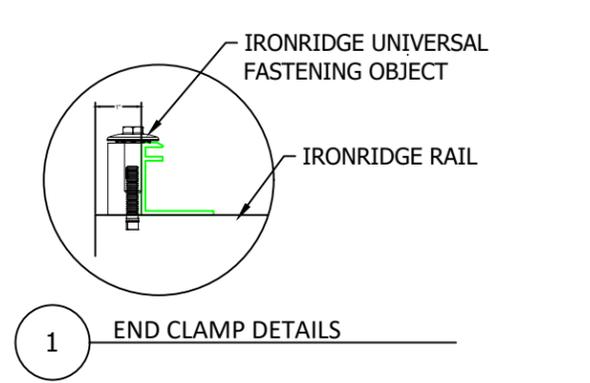
DATE: March 30, 2020
 PAGE: PV04 SHEET NAME: ROOF ATTACHMENTS + BOM
 DRAWN BY: SoloCAD



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 (27) Eagle 60HM G2 JKM320M-60HL PV MODULES
 (14) AP Systems YC600 INVERTER(S)

DATE: March 30, 2020
 PAGE: PV05 SHEET NAME: MOUNTING DETAIL
 DRAWN BY: SoloCAD



PHOTOVOLTAIC ARRAY STRUCTURAL CRITERIA:		MOUNTING EQUIPMENT QTY:		FRAMING INFO:	
ROOF ATTACHMENT COUNT:	52	ROOF ATTACHMENT COUNT:	(52)	RAFTER SIZE:	2x4
PV MODULE COUNT:	27	PV MODULE COUNT:	(27)	RAFTER SPACING:	24"
ARRAY AREA:	MODULE COUNT * 18.06ft ² = 487.62	MID CLAMP COUNT:	(46)	FRAMING TYPE:	Manufactured Truss
ROOF AREA:	2838 ft ²	END CLAMP QTY:	(16)		
PERCENT OF ROOF COVERED:	17%	SPLICE COUNT:	(6)		
ARRAY WEIGHT:	MODULE COUNT * 50lbs = 1350	ATTACHMENT SPACING:	48		
DISTRIBUTED LOAD:	ARRAY LBS/ATTACHMENTS = 25.96				
POINT LOAD: (lbs/ft ²)	(ARRAY) WEIGHT/AREA = 2.77 lbs/ft ²				



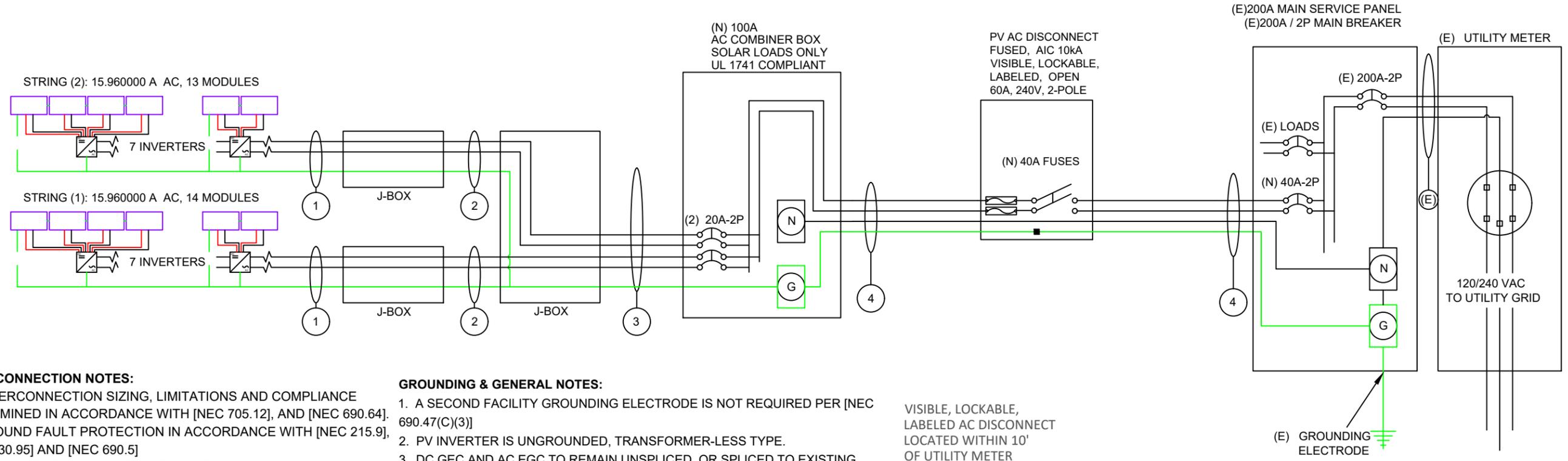
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 License# DCQ-111802116

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 (14) AP Systems YC600 INVERTER(S)

DATE: March 30, 2020
 PAGE: PV06 SHEET NAME: ELECTRICAL DIAGRAM
 DRAWN BY: SoloCAD

WIRE SCHEDULE

1	(1) 12-2 TC-ER, THWN-2, COPPER (OR CODE APPROVED EQUIVALENT) (1) 6 AWG BARE, COPPER (GROUND)	2	(1) 10 AWG THWN-2, or THHN, or 10/2 NM-B COPPER - (POSITIVE) (1) 10 AWG THWN-2, or THHN, or 10/2 NM-B COPPER - (NEGATIVE) (1) 10 AWG THWN-2, or THHN, or 10/2 NM-B COPPER - (GROUND) (1) 3/4" LIQUID TIGHT OR EMT OR FMC (OR CODE APPROVED EQUIVALENT)	3	(2) 10 AWG THHN/THWN-2, COPPER - (L1) (2) 10 AWG THHN/THWN-2 COPPER - (L2) (1) 10 AWG THHN/THWN-2 (GROUND) CONDUIT: 3/4" LIQUID TIGHT OR EMT (OR CODE APPROVED EQUIVALENT)	4	(1) 8 AWG THWN-2 COPPER - (L1) (1) 8 AWG THWN-2 COPPER - (L2) (1) 8 AWG THWN-2 COPPER - (NEUTRAL) (1) 10 AWG THWN-2 COPPER - (GROUND) (1) CONDUIT: 3/4" LIQUID TIGHT OR EMT (OR CODE APPROVED EQUIVALENT)
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VISIBLE, LOCKABLE, LABELED AC DISCONNECT LOCATED WITHIN 10' OF UTILITY METER

INTERCONNECTION NOTES:

1. INTERCONNECTION SIZING, LIMITATIONS AND COMPLIANCE DETERMINED IN ACCORDANCE WITH [NEC 705.12], AND [NEC 690.64].
3. GROUND FAULT PROTECTION IN ACCORDANCE WITH [NEC 215.9], [NEC 230.95] AND [NEC 690.5]
4. ALL EQUIPMENT TO BE RATED FOR BACKFEEDING.
5. PV BREAKER TO BE POSITIONED AT THE OPPOSITE END OF THE BUSBAR RELATIVE TO THE MAIN BREAKER.

DISCONNECT NOTES

1. DISCONNECTING SWITCHES SHALL BE WIRED SUCH THAT WHEN THE SWITCH IS OPENED THE CONDUCTORS REMAINING LIVE ARE CONNECTED TO THE TERMINALS MARKED "LINE SIDE" (TYPICALLY THE UPPER TERMINALS)
2. AC DISCONNECT MUST BE ACCESSIBLE TO QUALIFIED UTILITY PERSONNEL, BE LOCKABLE, AND BE A VISIBLE-BREAK SWITCH

GROUNDING & GENERAL NOTES:

1. A SECOND FACILITY GROUNDING ELECTRODE IS NOT REQUIRED PER [NEC 690.47(C)(3)]
2. PV INVERTER IS UNGROUNDED, TRANSFORMER-LESS TYPE.
3. DC GEC AND AC EGC TO REMAIN UNSPLICED, OR SPLICED TO EXISTING ELECTRODE
4. ANY EXISTING WIRING INVOLVED WITH PV SYSTEM CONNECTION THAT IS FOUND TO BE INADEQUATE PER CODE SHALL BE CORRECTED PRIOR TO FINAL INSPECTION.
5. JUNCTION BOX QUANTITIES, AND PLACEMENT SUBJECT TO CHANGE IN THE FIELD - JUNCTION BOXES DEPICTED ON ELECTRICAL DIAGRAM REPRESENT WIRE TYPE TRANSITIONS.
6. AC DISCONNECT NOTED IN EQUIPMENT SCHEDULE OPTIONAL IF OTHER AC DISCONNECTING MEANS IS LOCATED WITHIN 10' OF SERVICE DISCONNECT.

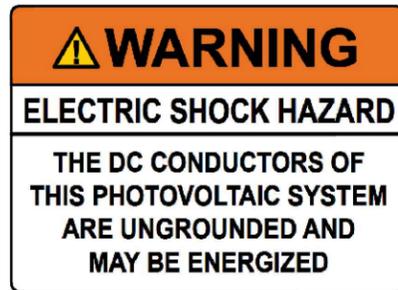
EQUIPMENT SCHEDULE:			
TYPE:	QTY:	DESCRIPTION:	RATING:
MODULES:	(27)	Eagle 60HM G2 JKM320M-60HL	320 W
INVERTERS:	(14)	AP Systems YC600	600 W
AC DISCONNECT(S):	(1)	PV AC DISCONNECT, 240V, 2-POLE	60 A



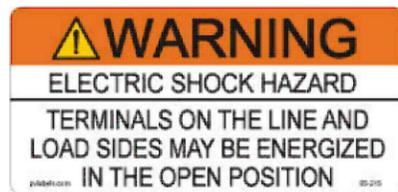
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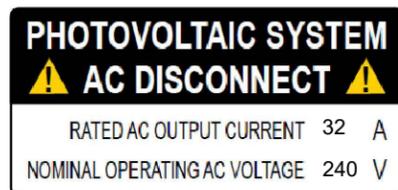
DATE: March 30, 2020
 PAGE: PV07 SHEET NAME: LABELS
 DRAWN BY: SoloCAD



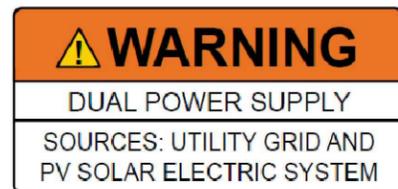
LABEL 1
 AT EACH JUNCTION BOX, COMBINER BOX, DISCONNECT, AND DEVICE WHERE ENERGIZED UNGROUNDED CONDUCTORS MAY BE EXPOSED DURING SERVICE. NEC. 690.35(F)



LABEL 2
 FOR PV DISCONNECTING MEANS WHERE ALL TERMINALS OF THE DISCONNECTING MEANS MAY BE ENERGIZED IN THE OPEN POSITION. NEC 690.17(E), NEC 705.22



LABEL 4
 AT POINT OF INTERCONNECTION, MARKED AT AC DISCONNECTING MEANS. NEC 690.54, NEC 690.13 (B)



LABEL 5
 AT POINT OF INTERCONNECTION FOR EQUIPMENT CONTAINING OVERCURRENT DEVICES IN CIRCUITS SUPPLYING POWER TO A BUSBAR OR CONDUCTOR SUPPLIED FROM MULTIPLE SOURCES, EACH SERVICE EQUIPMENT AND ALL ELECTRIC POWER PRODUCTION SOURCE LOCATIONS. NEC 705.12(D)(3)

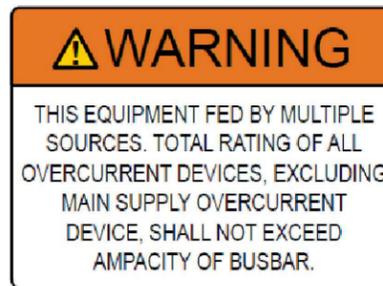
LABEL 6
 AT DIRECT-CURRENT EXPOSED RACEWAYS, CABLE TRAYS, COVERS AND ENCLOSURES OF JUNCTION BOXES, AND OTHER WIRING METHODS; SPACED AT MAXIMUM 10FT SECTION OR WHERE SEPARATED BY ENCLOSURES, WALLS, PARTITIONS, CEILINGS, OR FLOORS. NEC 690.31(G)(3&4)



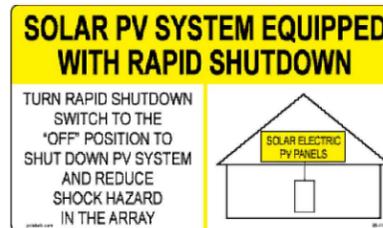
LABEL 7
 PLACED ADJACENT TO THE BACK-FED BREAKER FROM THE INVERTER IF TIE IN CONSISTS OF LOAD SIDE CONNECTION TO BUSBAR. NEC 705.12(D)(2)(3)(B)



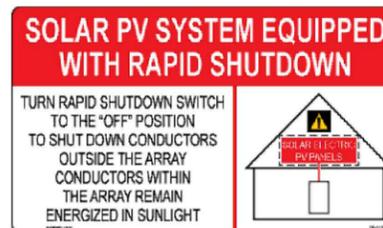
LABEL 8
 SIGN LOCATED AT UTILITY SERVICE EQUIPMENT. NEC 690.56(C)



LABEL 9 (ONLY IF 3 OR MORE SUPPLY SOURCES TO A BUSBAR)
 SIGN LOCATED AT LOAD CENTER IF CONTAINS 3 OR MORE POWER SOURCES. NEC 705.12(D)(2)(3)(C)



LABEL 10
 FOR PV SYSTEMS THAT SHUT DOWN THE ARRAY AND CONDUCTORS LEAVING THE ARRAY:
 SIGN TO BE LOCATED ON OR NO MORE THAN 3 FT AWAY FROM SERVICE DISCONNECTING MEANS TO WHICH THE PV SYSTEMS ARE CONNECTED AND SHALL INDICATE THE LOCATION OF ALL IDENTIFIED RAPID SHUTDOWN SWITCHES IF NOT AT THE SAME LOCATION. [NEC 690.56(C)(1)(A)]

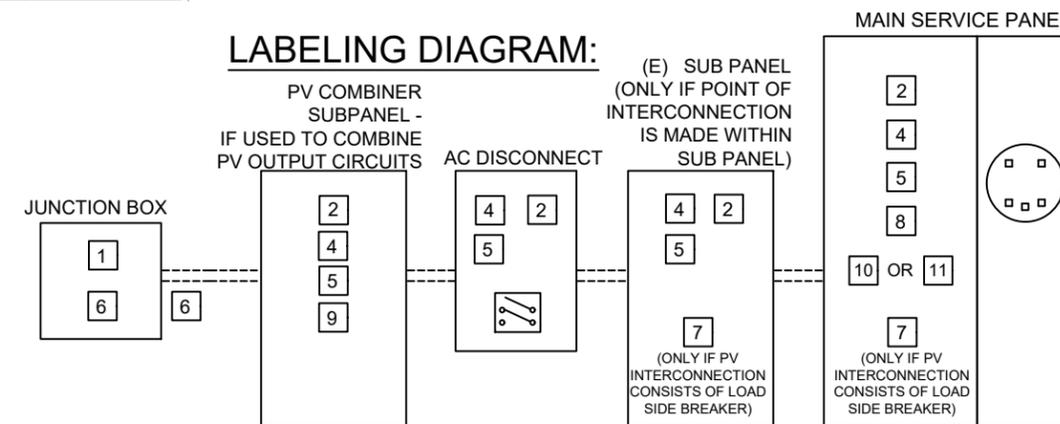


LABEL 11
 FOR PV SYSTEMS THAT ONLY SHUT DOWN CONDUCTORS LEAVING THE ARRAY:
 SIGN TO BE LOCATED ON OR NO MORE THAN 3 FT AWAY FROM SERVICE DISCONNECTING MEANS TO WHICH THE PV SYSTEMS ARE CONNECTED AND SHALL INDICATE THE LOCATION OF ALL IDENTIFIED RAPID SHUTDOWN SWITCHES IF NOT AT THE SAME LOCATION. [NEC 690.56(C)(1)(B)]

LABELING NOTES:

1. LABELS CALLED OUT ACCORDING TO ALL COMMON CONFIGURATIONS. ELECTRICIAN TO DETERMINE EXACT REQUIREMENTS IN THE FIELD PER CURRENT NEC AND LOCAL CODES AND MAKE APPROPRIATE ADJUSTMENTS.
2. LABELING REQUIREMENTS BASED ON THE 2017 NATIONAL ELECTRIC CODE, OSHA STANDARD 19010.145, ANSI Z535.
3. MATERIAL BASED ON THE REQUIREMENTS OF THE AUTHORITY HAVING JURISDICTION.
4. LABELS TO BE OF SUFFICIENT DURABILITY TO WITHSTAND THE ENVIRONMENT INVOLVED [NEC 110.21]
5. LABELS TO BE A MINIMUM LETTER HEIGHT OF 3/8", WHITE ON RED BACKGROUND; REFLECTIVE, AND PERMANENTLY AFFIXED [IFC 605.11.1.1]

LABELING DIAGRAM:



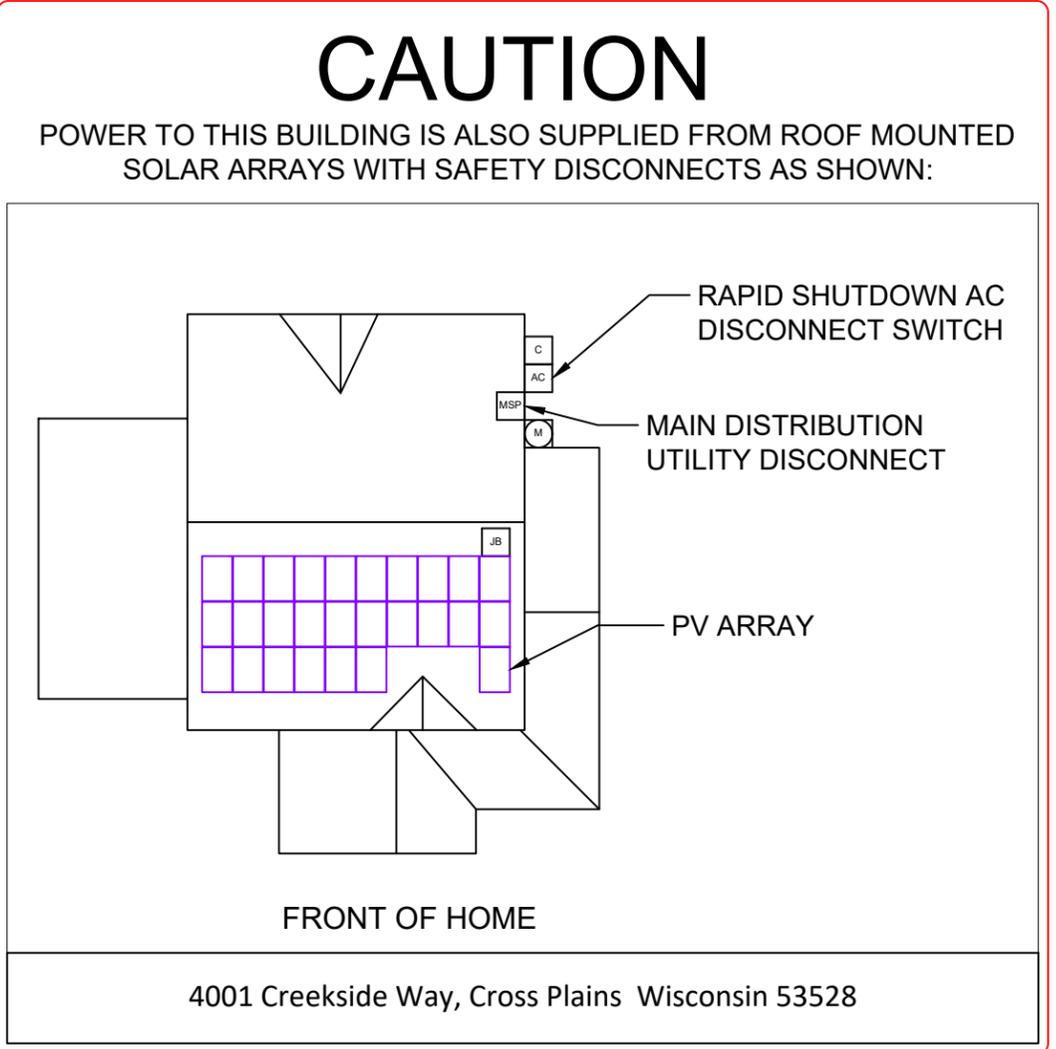
** ELECTRICAL DIAGRAM SHOWN ABOVE IS FOR LABELING PURPOSES ONLY. NOT AN ACTUAL REPRESENTATION OF EQUIPMENT AND CONNECTIONS TO BE INSTALLED. LABEL LOCATIONS PRESENTED MAY VARY DEPENDING ON TYPE OF INTERCONNECTION METHOD AND LOCATION PRESENTED ELECTRICAL DIAGRAM PAGE. **



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 (27) Eagle 60HM G2 JKM320M-60HL PV MODULES
 (14) AP Systems YC600 INVERTER(S)

DATE: March 30, 2020
 PAGE: PV08 SHEET NAME: PLACARD
 DRAWN BY: SoloCAD



DIRECTORY
 PERMANENT PLAQUE OR DIRECTORY PROVIDING THE LOCATION OF THE SERVICE DISCONNECTING MEANS AND THE PHOTOVOLTAIC SYSTEM.

(ALL PLAQUES AND SIGNAGE WILL BE INSTALLED AS OUTLINED WITHIN:
 NEC 690.56(B)&(C), [NEC 705.10])



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DATE: March 30, 2020

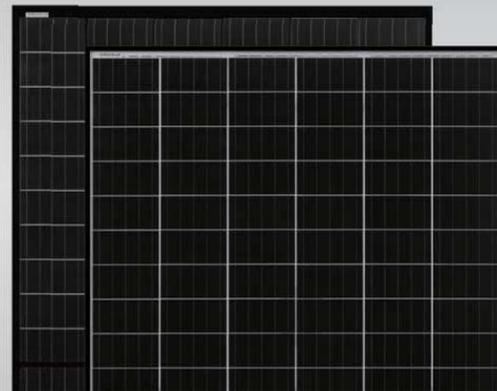
PAGE: PV09 SHEET NAME: SITE PHOTOS

DRAWN BY: SoloCAD

Eagle 60HM G2 315-335 Watt

HALF CELL MONO PERC MODULE

Positive power tolerance of 0~+3%



KEY FEATURES

- Diamond Cell Technology**
Uniquely designed high performance 5 busbar mono PERC half cell
- Higher Module Power**
Decrease in current loss yields higher module efficiency
- Shade Tolerance**
More shade tolerance due to twin arrays
- PID FREE**
Reinforced cell prevents potential induced degradation
- Strength and Durability**
Certified for high snow (5400 Pa) and wind (2400 Pa) loads

- ISO9001:2008 Quality Standards
- ISO14001:2004 Environmental Standards
- OHSAS18001 Occupational Health & Safety Standards
- IEC61215, IEC61730 certified products
- UL1703 certified products

Nomenclature:

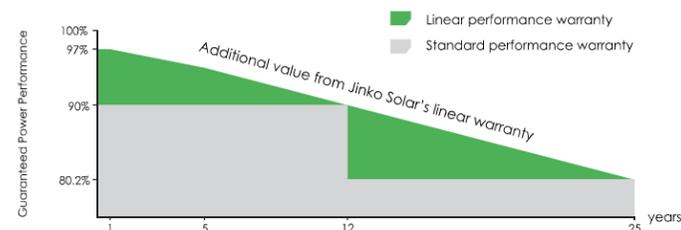
JKM335M-60HBL

Code	Cell	Code	Backsheet	Code	Cell
null	Full	null	White	null	Normal
H	Half	B	Black	L	Diamond

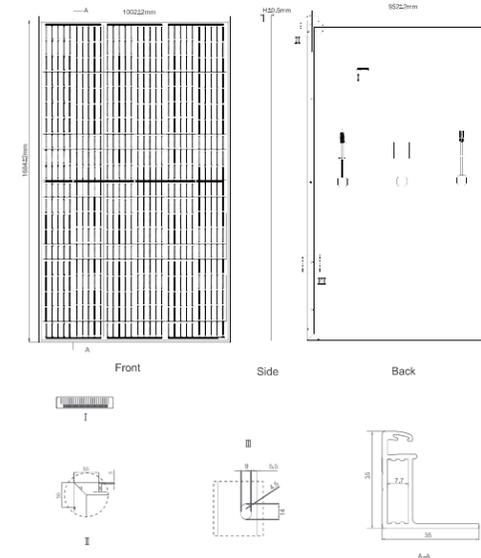


LINEAR PERFORMANCE WARRANTY

10 Year Product Warranty • 25 Year Linear Power Warranty



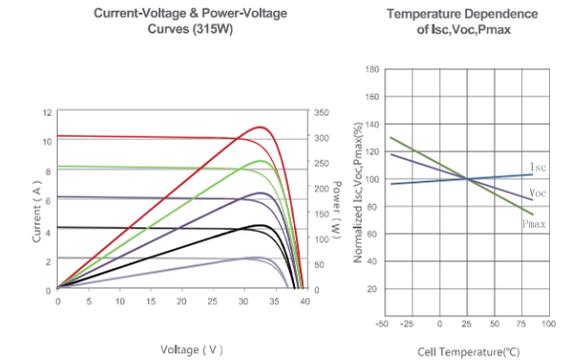
Engineering Drawings



Packaging Configuration

(Two pallets = One stack)
31pcs/pallet, 62pcs/stack, 806pcs/40'HQ Container

Electrical Performance & Temperature Dependence



Mechanical Characteristics

Cell Type	Mono PERC Diamond Cell (158.75 x 158.75 mm)
No. of Half Cells	120 (6x20)
Dimensions	1684x1002x35mm (66.30x39.45x1.38 inch)
Weight	19.0 kg (41.9 lbs)
Front Glass	3.2mm, Anti-Reflection Coating, High Transmission, Low Iron, Tempered Glass
Frame	Anodized Aluminum Alloy
Junction Box	IP67 Rated
Output Cables	12AWG, Anode 1825mm (71.85 in), Cathode 1825mm (71.85 in) or Customized Length
Fire Type	Type 1

SPECIFICATIONS

Module Type	JKM315M-60HL		JKM320M-60HL		JKM325M-60HL		JKM330M-60HL		JKM335M-60HL	
	STC	NOCT	STC	NOCT	STC	NOCT	STC	NOCT	STC	NOCT
Maximum Power (Pmax)	315Wp	235Wp	320Wp	239Wp	325Wp	242Wp	330Wp	246Wp	335Wp	250Wp
Maximum Power Voltage (Vmp)	33.2V	31.2V	33.4V	31.4V	33.6V	31.6V	33.8V	31.8V	34.0V	32.0V
Maximum Power Current (Imp)	9.49A	7.56A	9.59A	7.62A	9.68A	7.66A	9.77A	7.74A	9.87A	7.82A
Open-circuit Voltage (Voc)	40.7V	37.6V	40.9V	37.8V	41.1V	38.0V	41.3V	38.2V	41.5V	38.4V
Short-circuit Current (Isc)	10.04A	8.33A	10.15A	8.44A	10.20A	8.54A	10.31A	8.65A	10.36A	8.74A
Module Efficiency STC (%)	18.67%		18.96%		19.26%		19.56%		19.85%	
Operating Temperature (°C)	-40°C~+85°C									
Maximum System Voltage	1000VDC(UL and IEC)									
Maximum Series Fuse Rating	20A									
Power Tolerance	0~+3%									
Temperature Coefficients of Pmax	-0.36%/°C									
Temperature Coefficients of Voc	-0.28%/°C									
Temperature Coefficients of Isc	0.048%/°C									
Nominal Operating Cell Temperature (NOCT)	45±2°C									

STC: ☀ Irradiance 1000W/m² 🏠 Cell Temperature 25°C ☁ AM=1.5

NOCT: ☀ Irradiance 800W/m² 🏠 Ambient Temperature 20°C ☁ AM=1.5 🌀 Wind Speed 1m/s

* Power measurement tolerance: ± 3%

CAUTION: READ SAFETY AND INSTALLATION INSTRUCTIONS BEFORE USING THE PRODUCT.
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JKM315-335M-60HL-A2.1-US

APsystems YC600 Microinverter Datasheet

INPUT DATA (DC)

Module Compatibility	60 & 72 Cell PV Modules
MPPT Voltage Range	22V-48V
Operation Voltage Range	16V-55V
Maximum Input Voltage	55V
Maximum Input Current	12A x 2
Maximum Total PV Array Short Circuit Current	15A

OUTPUT DATA (AC)

	240V	208V
Maximum Continuous Output Power	548VA	548VA
Peak Output Power	600VA	600VA
Nominal Output Voltage	240V	208V
Nominal Output Current	2.28A	2.63A
Nominal Output Frequency	60Hz	60Hz
Adjustable Output Voltage Range	211-264V	183-229V
Adjustable Output Frequency Range	59.3 - 60.5Hz	59.3 - 60.5Hz
Power Factor (Adjustable)	0.8 leading...0.8 lagging	0.8 leading...0.8 lagging
Total Harmonic Distortion	<3%	<3%
Maximum Units per Branch	7 (14 PV modules)	6 (12 PV modules)

EFFICIENCY

Peak Efficiency	96.7%
CEC Weighted Efficiency	96.5%
Nominal MPPT Efficiency	99.5%
Night Power Consumption	60mW

MECHANICAL DATA

Operating Ambient Temperature Range	-40°F to +149°F (-40°C to +65°C)
Storage Temperature Range	-40°F to +185°F (-40°C to +85°C)
Dimensions (WxHxD) inches	10.24" x 7.4" x 1.24"
Dimensions (WxHxD) mm	260mm x 188mm x 31.5mm
Weight	5.7 lbs (2.6kg)
AC BUS Maximum Current	20A
Connector Type	MC4 Type
Enclosure Rating	NEMA 6 (IP67)
Cooling	Natural Convection - No Fans

FEATURES & COMPLIANCE

Communication	Wireless Zigbee
Transformer Design	High Frequency Transformers, Galvanic Isolation
Monitoring	Via EMA**Online Portal
Emissions & Immunity (EMC) Compliance	FCC PART 15, ANSI C63.4, ICES-003
Safety & Grid Connection Compliance	UL1741, UL1741 SA (240V version only), CA Rule 21 (240V version only), IEEE1547, CSA C22.2 No.107.1-01, NEC 2017 690.12, 690.11

* Depending on the local regulations.

**APsystems online Energy Management Analysis (EMA) platform

Specifications subject to change without notice - please ensure you are using the most recent version found at APsystems.com

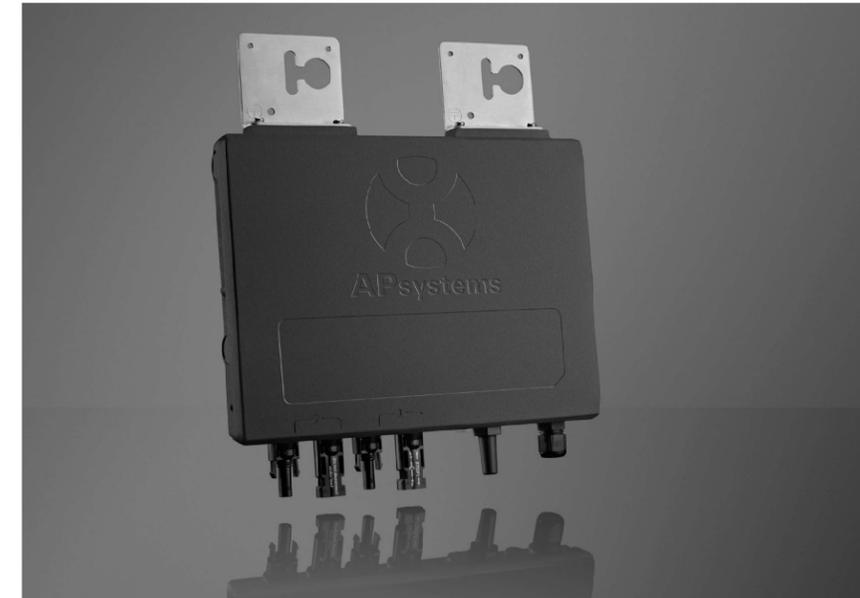
2.11.19 © All Rights Reserved



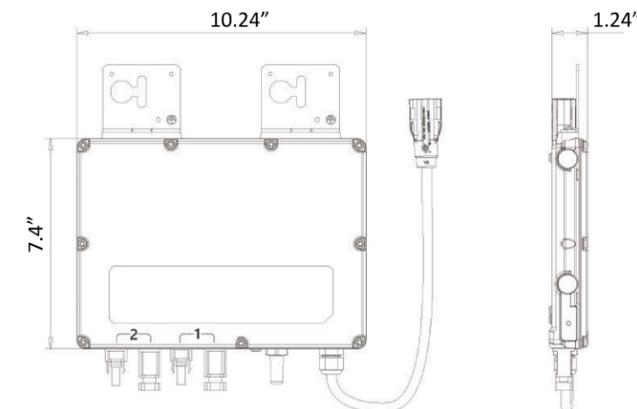
Leading the Industry in Solar Microinverter Technology

YC600 Microinverter

- Dual-module microinverter with independent MPPT
- Utility-interactive with Reactive Power Control (RPC)
- CA Rule 21 compliant
- Continuous power of 274VA per channel, 300VA peak
- Accommodates modules from 250-365W+
- Wide MPPT voltage range (22V-48V)
- Meets NEC 2014/2017 690.12 Rapid Shutdown requirements
- ZigBee communication & free monitoring



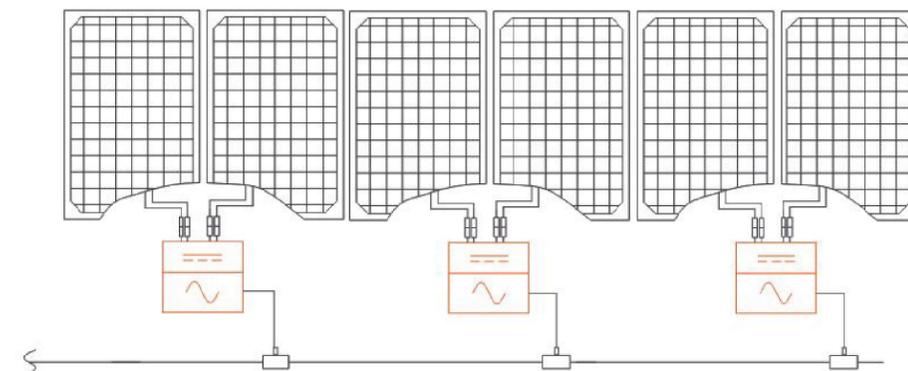
DIMENSIONS



With its groundbreaking design and features, the YC600 is the pinnacle of microinverter technology. A single-phase, smart grid-compliant microinverter, the YC600 serves two modules with dual, independent MPPT. Zigbee wireless communication over a mesh network offers faster data speeds than PLC and a wider MPPT voltage range results in a greater energy harvest for homeowners.

A true utility-interactive microinverter with Reactive Power Control (RPC) technology, the YC600 meets CA Rule 21 requirements and is inherently NEC 2014/2017 Rapid Shutdown compliant. The unit also builds on the successful APsystems line of multi-module microinverters, simplifying installation and reducing logistics costs.

WIRING SCHEMATIC



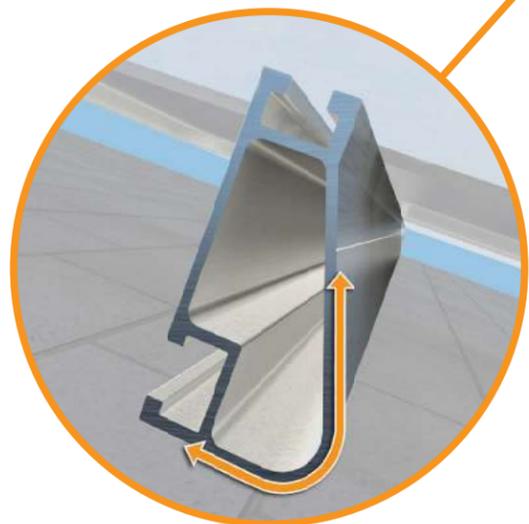
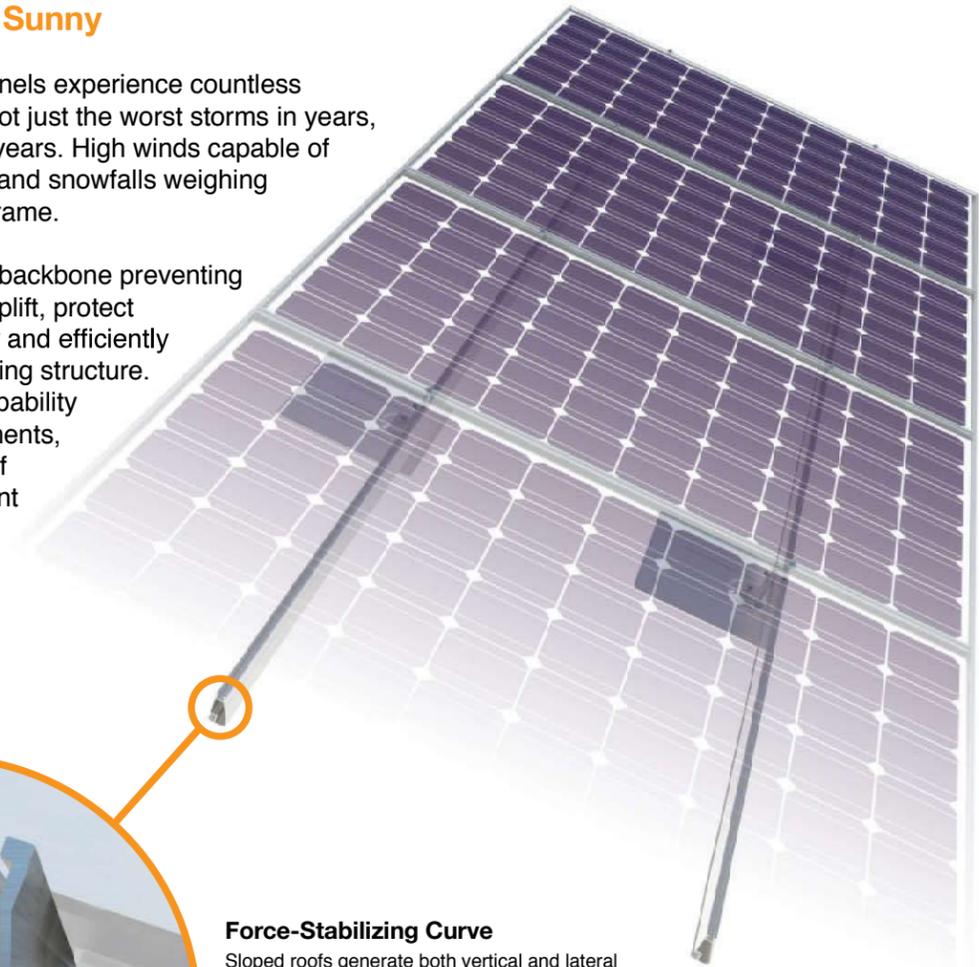


XR Rail Family

Solar Is Not Always Sunny

Over their lifetime, solar panels experience countless extreme weather events. Not just the worst storms in years, but the worst storms in 40 years. High winds capable of ripping panels from a roof, and snowfalls weighing enough to buckle a panel frame.

XR Rails are the structural backbone preventing these results. They resist uplift, protect against buckling and safely and efficiently transfer loads into the building structure. Their superior spanning capability requires fewer roof attachments, reducing the number of roof penetrations and the amount of installation time.



Force-Stabilizing Curve

Sloped roofs generate both vertical and lateral forces on mounting rails which can cause them to bend and twist. The curved shape of XR Rails is specially designed to increase strength in both directions while resisting the twisting. This unique feature ensures greater security during extreme weather and a longer system lifetime.

Compatible with Flat & Pitched Roofs



XR Rails are compatible with FlashFoot and other pitched roof attachments.



IronRidge offers a range of tilt leg options for flat roof mounting applications.

Corrosion-Resistant Materials

All XR Rails are made of 6000-series aluminum alloy, then protected with an anodized finish. Anodizing prevents surface and structural corrosion, while also providing a more attractive appearance.



XR Rail Family

The XR Rail Family offers the strength of a curved rail in three targeted sizes. Each size supports specific design loads, while minimizing material costs. Depending on your location, there is an XR Rail to match.



XR10

XR10 is a sleek, low-profile mounting rail, designed for regions with light or no snow. It achieves 6 foot spans, while remaining light and economical.

- 6' spanning capability
- Moderate load capability
- Clear & black anodized finish
- Internal splices available



XR100

XR100 is the ultimate residential mounting rail. It supports a range of wind and snow conditions, while also maximizing spans up to 8 feet.

- 8' spanning capability
- Heavy load capability
- Clear & black anodized finish
- Internal splices available



XR1000

XR1000 is a heavyweight among solar mounting rails. It's built to handle extreme climates and spans 12 feet or more for commercial applications.

- 12' spanning capability
- Extreme load capability
- Clear anodized finish
- Internal splices available

Rail Selection

The following table was prepared in compliance with applicable engineering codes and standards. Values are based on the following criteria: ASCE 7-10, Roof Zone 1, Exposure B, Roof Slope of 7 to 27 degrees and Mean Building Height of 30 ft. Visit IronRidge.com for detailed span tables and certifications.

Load		Rail Span					
Snow (PSF)	Wind (MPH)	4'	5' 4"	6'	8'	10'	12'
None	100	XR10		XR100		XR1000	
	120						
	140						
	160						
10-20	100						
	120						
	140						
	160						
30	100						
	160						
40	100						
	160						
50-70	160						
80-90	160						

The Strongest Attachment in Solar

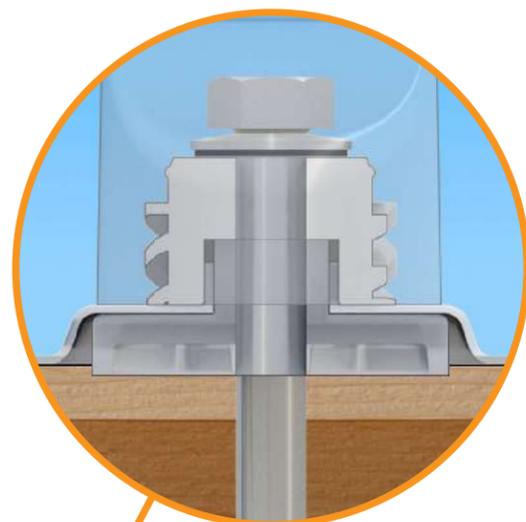
IronRidge FlashFoot2 raises the bar in solar roof protection. The unique water seal design is both elevated and encapsulated, delivering redundant layers of protection against water intrusion. In addition, the twist-on Cap perfectly aligns the rail attachment with the lag bolt to maximize mechanical strength.

Twist-On Cap

FlashFoot2's unique Cap design encapsulates the lag bolt and locks into place with a simple twist. The Cap helps FlashFoot2 deliver superior structural strength, by aligning the rail and lag bolt in a concentric load path.

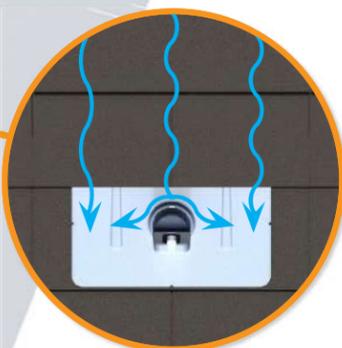
Single Socket Size

A custom-design lag bolt allows you to install FlashFoot2 with the same 7/16" socket size used on other Flush Mount System components.



Three-Tier Water Seal

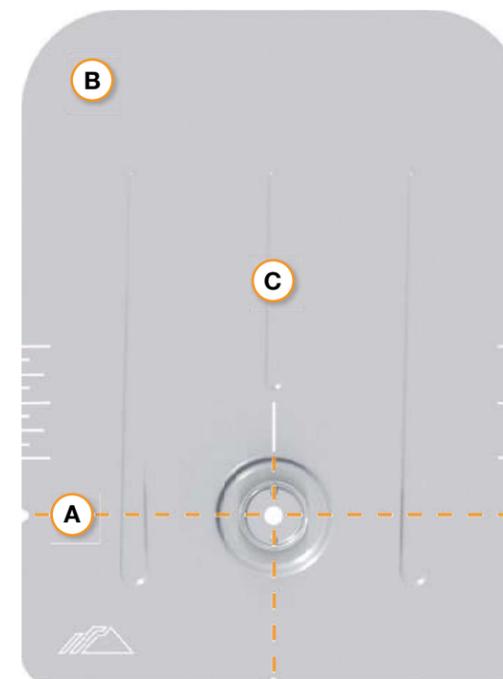
FlashFoot2's seal architecture utilizes three layers of protection. An elevated platform diverts water away, while a stack of rugged components raises the seal an entire inch. The seal is then fully-encapsulated by the Cap. FlashFoot2 is the first solar attachment to pass the TAS-100 Wind-Driven Rain Test.



Water-Shedding Design

An elevated platform diverts water away from the water seal.

Installation Features



A Alignment Markers

Quickly align the flashing with chalk lines to find pilot holes.

B Rounded Corners

Makes it easier to handle and insert under the roof shingles.

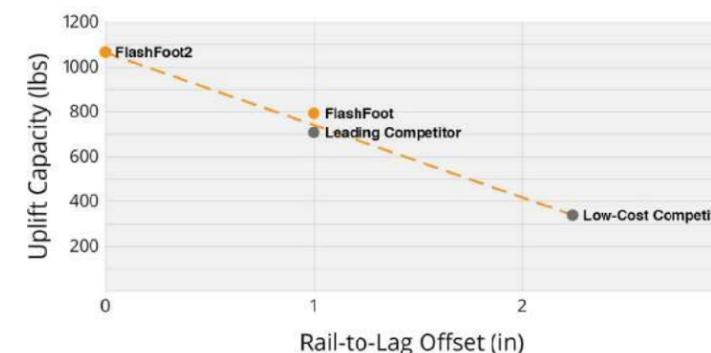
C Reinforcement Ribs

Help to stiffen the flashing and prevent any bending or crinkling during installation.

Benefits of Concentric Loading

Traditional solar attachments have a horizontal offset between the rail and lag bolt, which introduces leverage on the lag bolt and decreases uplift capacity.

FlashFoot2 is the only product to align the rail and lag bolt. This concentric loading design results in a stronger attachment for the system.



Testing & Certification

Structural Certification

Designed and Certified for Compliance with the International Building Code & ASCE/SEI-7.

Water Seal Ratings

Water Sealing Tested to UL 441 Section 27 "Rain Test" and TAS 100-95 "Wind Driven Rain Test" by Intertek. Ratings applicable for composition shingle roofs having slopes between 2:12 and 12:12.

UL 2703

Conforms to UL 2703 Mechanical and Bonding Requirements. See Flush Mount Install Manual for full ratings.

APPLICANT- ALL INSPECTIONS MUST BE PHONED IN TO 608-459-8800

JOHNSON INSPECTION LLC PO Box 127 Arena, WI 53503 Phone: 608-444-0372 johnsoninspection@gmail.com	<h2 style="margin:0;">UNIFORM APPLICATION</h2> <h3 style="margin:0;">BUILDING PERMIT</h3> <p style="margin:0;">Wisconsin Statutes 101.63, 101.73</p> <p style="margin:0;">The information you provide may be used by other government agency programs. [(Privacy Law, S. 15.04 (1)(m))]</p>	Permit No. _____ Project Description: _____
--	---	--

PERMIT REQUESTED Construction HVAC Electric Plumbing Erosion Control Other:

Owner's Name: Patrick (Brian) Duzan		Mailing Address: 4001 Creekside Way Cross Plains, WI 53528		Tel. (608) 443-8247
Contractor Name & Type	License# & Expiration	Mailing Address	Phone & Email	
Dwelling Contractor (Constr.) Everlight Solar Construction	DC-111802134 Exp 11/16/20	6720 Fairhaven Road #3 Madison, WI 53719	801-638-0370 projectmanagement@everlightsolar.com	
Dwelling Contr. Qualifier Adam Burner	DCQ-111802116 Exp 11/16/20	6720 Fairhaven Road #3 Madison, WI 53719	801-638-0370 projectmanagement@everlightsolar.com	
HVAC Contractor:				
Electrical Contractor: Everlight Solar Construction	1492138 / 1284946 Exp 6/30/23 / 6/30/20	6720 Fairhaven Road #3 Madison, WI 53719	801-638-0370 projectmanagement@everlightsolar.com	
Plumbing Contractor:				

PROJECT LOCATION Lot area _____ Sq. ft. One acre or more of soil will be disturbed _____ 1/4, _____ 1/4, of Section _____, T _____ N, R _____ E (or) W

Site Address: 4001 Creekside Way
Cross Plains, WI 53528

Subdivision Name: ST. FRANCIS ADD Lot No. 23 Block No. _____

Zoning District(s) _____ Zoning Permit No. _____ **Setbacks:** Front _____ ft. Rear _____ ft. Left _____ ft. Right _____ ft.

1. PROJECT	3. OCCUPANCY	6. ELECTRICAL	9. HVAC EQUIPMENT	12. ENERGY SOURCE																					
<input type="checkbox"/> New <input type="checkbox"/> Alteration <input type="checkbox"/> Addition <input type="checkbox"/> Other: _____ <input type="checkbox"/> Repair <input type="checkbox"/> Raze <input type="checkbox"/> Move	<input type="checkbox"/> Single Family <input type="checkbox"/> Two Family <input type="checkbox"/> Commercial <input type="checkbox"/> Garage <input type="checkbox"/> Other: _____	Entrance Panel Amps: _____ <input type="checkbox"/> Underground <input type="checkbox"/> Overhead	<input type="checkbox"/> Forced Air Furnace <input type="checkbox"/> Radiant Baseboard/Panel <input type="checkbox"/> Heat Pump <input type="checkbox"/> Boiler <input type="checkbox"/> Central Air Cond. <input type="checkbox"/> Fireplace <input type="checkbox"/> Other: _____	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th>Fuel</th> <th>Nat Gas</th> <th>LP</th> <th>Oil</th> <th>Elec</th> <th>Solid</th> <th>Solar</th> </tr> <tr> <td>Space Htg</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Water Htg</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	Fuel	Nat Gas	LP	Oil	Elec	Solid	Solar	Space Htg	<input type="checkbox"/>	Water Htg	<input type="checkbox"/>										
Fuel	Nat Gas	LP	Oil	Elec	Solid	Solar																			
Space Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
Water Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																			
2. AREA INVOLVED	4. CONST. TYPE	7. WALLS	10. SEWER	13. HEAT LOSS																					
Bsmt _____ Sq Ft Living Area _____ Sq Ft Garage _____ Sq Ft Other _____ Sq Ft Total _____ Sq Ft	<input type="checkbox"/> Site-Built <input type="checkbox"/> Mfd: <input type="checkbox"/> Wt UDC <input type="checkbox"/> U.S. <input type="checkbox"/> HUD	Wood Frame <input type="checkbox"/> Timber/Pole <input type="checkbox"/> Steel <input type="checkbox"/> ICF <input type="checkbox"/> Other: _____	<input type="checkbox"/> Municipal <input type="checkbox"/> Sanitary Permit No.: _____	_____ BTU/HR Total Calculated Envelope and Infiltration Losses ("Maximum Allowable Heating Equipment Output" on Energy Worksheet; "Total Building Heating Load" on RES check report)																					
	5. STORIES	8. USE	11. WATER	14. EST. BUILDING COST w/o LAND																					
	<input type="checkbox"/> 1-Story <input type="checkbox"/> 2-Story <input type="checkbox"/> Other: <input type="checkbox"/> Plus Basement	<input type="checkbox"/> Seasonal <input type="checkbox"/> Permanent <input type="checkbox"/> Other: _____	<input type="checkbox"/> Municipal Utility <input type="checkbox"/> Private On-Site Well	\$ 37,584																					

I understand that I am subject to all applicable codes, statutes and ordinances and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. If one acre or more of soil will be disturbed, I understand that this project is subject to CHP NR 151 regarding additional erosion control and stormwater management and the owner shall sign the statement on the back of the permit if not signing below. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

I vouch that I am or will be an owner-occupant of this dwelling for which I am applying for an erosion control or construction permit without a Dwelling Contractor Certification and have read the cautionary statement regarding contractor responsibility on the reverse side of the last ply.

APPLICANT'S SIGNATURE K. Johnson **DATE SIGNED** 4/8/20

APPROVAL CONDITIONS This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty.

ISSUING JURISDICTION Town of Village of City of County of State _____ State Contracted Inspection Agency# _____ Municipality Number of Dwelling Location _____

FEES:	INSPECTIONS REQUIRED	WI PERMIT SEAL #	PERMIT ISSUED BY:
TOTAL:	<input type="checkbox"/> Footing <input type="checkbox"/> Underfloor Plumbing/test <input type="checkbox"/> Foundation <input type="checkbox"/> OS Sewer Lateral/test <input type="checkbox"/> Rough Construction <input type="checkbox"/> Electric Service <input type="checkbox"/> Rough Electrical <input type="checkbox"/> Insulation <input type="checkbox"/> Rough HVAC <input type="checkbox"/> Final <input type="checkbox"/> Rough Plumbing/test		Name Tracy Johnson Cert No. 664566 Telephone 608-444-0372 Date: _____

RECEIPT: Check #: _____ From: _____ Rec'd by: _____ Date: _____



Staff/Department: Bill Chang, Community Development - Zoning
Subject Matter: 1504 Main Street Specific Implementation Plan Amendment
Meeting Date: May 26, 2020
Referral History: PC-05/04/20

Executive Summary:

Mid Towne Construction is requesting an amendment to their Specific Implementation Plan (SIP) because their business is growing. The General Development Plan and Specific Implementation plan becomes the zoning regulation for the particular property. Therefore, any substantial changes need to be considered as a zoning map amendment and the plans need to be updated. Regarding the request, staff concludes that the physical changes are substantial enough to require Plan Commission and Village Board action. However, the changes do not constitute a change in the general development plan nor do we expect that the changes will create a dramatic change of the use of the property and function.

The new proposal includes the addition of 360 square feet for warehousing to the rear of the building, adding additional impervious surface, adding skylights and sun tunnels, updating aesthetics and the exterior, and updating the space/use of the internal space to match current operations. This plan is the specific zoning for this property and therefore, in order for them to make any changes to the property that is beyond maintenance, they are required to amend the previously approved plan.

Project Background:

This property is the former Fire Station. The original SIP was approved and recorded in August of 2008. There was a corresponding amendment to the plan in February of 2009. The records are included for your reference.

Code/Policy Review:

[Section 84.167 of the Village Municipal Code](#) provides the approval process for amending a SIP

This section of the zoning code allows for developments to have certain flexibilities. It also allows for staff, the Plan Commission, and the Village Board to add certain restrictions unique to the property.

Fiscal Impact:

None to the Village, Planned Development Review Fee is \$500.

Recommendation:

Staff and the Plan Commission recommend approval of the amended SIP to add Items #1,2,3,6,7 and 8; amend the Item regarding #4 and declining Item # 5 from the Ballweg's request. Item #5 can be addressed by staff.

Appendices:

Draft of Amended SIP, Mid Towne's application and materials, previous SIP and first amendment.

**SECOND AMENDMENT TO
SPECIFIC DEVELOPMENT PLAN**

RE: Lot One (1) and Two (2), Block One (1), the Mill Addition to Cross Plains, in the Village of Cross Plains, Dane County, Wisconsin (“the Property”).

Agreement made by and between Corey and Lynne Ballweg (“Ballweg”) and the Village of Cross Plains, a Wisconsin Municipal Corporation (“Village”).

WHEREAS, Ballweg is the owners of 1504 Main Street, Village of Cross Plains, Dane County, Wisconsin more particularly described above as “the Property”; and

WHEREAS, on July 14, 2008, the Village approved the application of Ballweg to rezone the Property from R-1 to PDD-C for the purpose of creating a mixed used facility, part commercial and part residential; and

WHEREAS, Ballweg and the Village entered into a Specific Development Plan for the Property, said Plan being recorded with the Dane County Register of Deeds on August 12, 2008 as document number 4458870; and

WHEREAS, Ballweg and the Village entered into an agreement to amend the Specific Development Plan for the Property, said agreement being recorded with the Dane County Register of Deeds on February 20, 2009 as document number 4508179; and

WHEREAS, Ballweg and the Village now desire to amend certain provisions of the Specific Development Plan as amended.

Drafted by and Return To:

Paul A. Johnson
Boardman & Clark LLP
PO Box 256
Lodi, WI 53555

113/0707-032-6352-1
Parcel Identification Number(s)

NOW, THEREFORE, for good and valuable consideration, the receipt of which is hereby acknowledged, Ballweg and the Village do hereby agree as follows:

- 1) Paragraph 1 of the original Specific Implementation Plan is deleted in its entirety and is replaced with the following language:
 - (1) The existing footprint of the structure located on the Property may be increased to include the construction of a 10' X 36' warehouse addition affixed to the rear elevation of the building. The addition shall be constructed on a pre-existing concrete slab, and integrated to the existing structure with matching and/or complementary shingles, siding, soffit and fascia. The addition shall have no more than one (1) service walk-door, and one (1) 8' X 8' overhead door. Installation of additional Skylights and Sun Tunnels on both the existing, as well as the newly proposed structure in an effort to enhance our natural lighting is permitted. The installation of the Skylights and Sun Tunnels will be commensurate with the manufacturer's installation applications, along with the Village's consent and approval prior to installation. The new footprint of the structure located on the Property shall not be expanded, except for section 8 of the original Specific Implementation Plan.
- 2) Paragraph 2 of the original Specific Implementation Plan is deleted in its entirety and is replaced with the following language:
 - (2) A 10' X 16' concrete slab extension to the existing concrete adjacent to the rear elevation of the building. This addition will be used as an outdoor patio for the staff to enjoy the view of the park and the Black Earth creek. A 4' X 4' concrete apron in front of the newly proposed walk-door to include a standard steel bollard (or acceptable equivalent) in the southeast corner of the warehouse addition. No additional impervious material shall be added the Property beyond the current inclusion, except to repair or replace impervious material already situated on the Property.
- 3) Paragraph 3 of the original Specific Implementation Plan is deleted in its entirety and is replaced with the following language:
 - (3) The use of the Property will be a combination of commercial and residential. There may be situated on the Property one residential dwelling unit. The remaining part of the structure on the Property shall be office and warehouse use.
- 4) Paragraphs 6, 7, and 8 of the original Specific Implementation Plan shall be renumbered as 9, 10, and 11, respectively.

5) The following paragraphs shall be added:

- (6) An east/west fence shall be installed on the eastern side of the property to eliminate pedestrian traffic through the property/yard from the park/boardwalk. The proposed fence would be roughly 18' in length with a height congruent with fencing standards in the Village of Cross Plains Municipal Code.
- (7) An exterior business sign may be constructed in the northwest corner the of property, within the existing yard area. The sign shall be submitted for approval and meet the requirements and standards of the Village of Cross Plains Municipal Code.
- (8) the construction of a second floor to the existing eastern most structure shall be allowed for business office expansion. This expansion shall require a plan submittal for review and approval by the Plan Commission and Village Board prior to submitting for a building permit.

OWNERS

Date: _____

Date: _____

Corey Ballweg

Lynne Ballweg

VILLAGE OF CROSS PLAINS

Date: _____

Date: _____

Jay Lengfeld, President

Bill Chang, Administrator/Clerk

AUTHENTICATION

Signatures of Corey and Lynne Ballweg, Jay Lengfeld and Bill Chang, in their capacities indicated, authenticated on this _____ day of _____, 2020.

This instrument drafted by:
Attorney Paul A. Johnson
Boardman & Clark LLP
Post Office Box 256
Lodi, WI 53555
608-592-3877 (p)
608-592-5844 (f)
pjohnson@boardmanclark.com
 F:\DOCS\WD\53698\51\A3779587.DOCX

 Paul A. Johnson
 SBN: 1021492
 TITLE: MEMBER, STATE BAR OF
 WISCONSIN
 (If not, _____,
 authorized by Wis. Stat. §706.06)

April 14, 2020

Village of Cross Plains Planning Commission
Village Hall
2417 Brewery Rd.
Cross Plains, WI 53528

Dear Commission Members,

My name is Corey Ballweg, and my wife Lynne and I are the owner/operators of Mid Towne Construction, Inc. located at 1502 Main St., Cross Plains, WI 53528.

I'm writing to request an amendment to our Specific Implementation Plan (SIP).

As a local member of the Cross Plains business community, we have grown to a size which necessitated the re-evaluation of our current SIP. It is through that evaluation, as well as our desire to continue our growth within the Cross Plains community, that we respectfully submit the following amendments for your consideration:

- The construction of a 10' X 36' warehouse addition affixed to the rear elevation of the building. The addition will be constructed on a pre-existing concrete slab, and integrated to the existing structure with matching and/or complementary shingles, siding, soffit and fascia. The addition will have one (1) service walk-door, and one (1) 8' X 8' overhead door. All final exterior products and colors would be subject to the Village's approval.
- The installation of additional Skylights and Sun Tunnels on both the existing, as well as the newly proposed structure in an effort to enhance our natural lighting. The installation of the Skylights and Sun Tunnels will be commensurate with the manufacturer's installation applications, along with the Village's consent and approval.
- A 10' X 16' concrete slab extension to the existing concrete adjacent to the rear elevation of the building. This addition will be used as an outdoor patio for the staff to enjoy the view of the park and the Black Earth creek. A 4' X 4' concrete apron in front of the newly proposed walk-door to include a standard steel bollard (or acceptable equivalent) in the southeast corner of the warehouse addition.
- Amend the current "mixed use" language which assigns (by our original request) the stipulation of requiring a residential dwelling to be associated to the property, and substitute the language to allow for the existing commercial use, and the option for a residential dwelling as previously defined.

- Replacement of the Arborvitae at the east end of the property which were removed by the Village during the Hwy. 14 road construction project. These had been slated to be replaced after the project had been completed at the expense of the Village.
- Construct an east/west fence at the eastern side of the property to eliminate pedestrian traffic through the property/yard from the park/boardwalk. The proposed fence would be roughly 18' in length with a height congruent with standard privacy protocols with the Village recommendations and/or governance. A locking gate may be considered as part of this construction.

As a productive business member and employer within the Cross Plains community, we would also like to propose language which will help to secure our long term growth within our current facility. While the following proposals represent plans with no immediate implementation, we would like to propose the following language be adopted at this time:

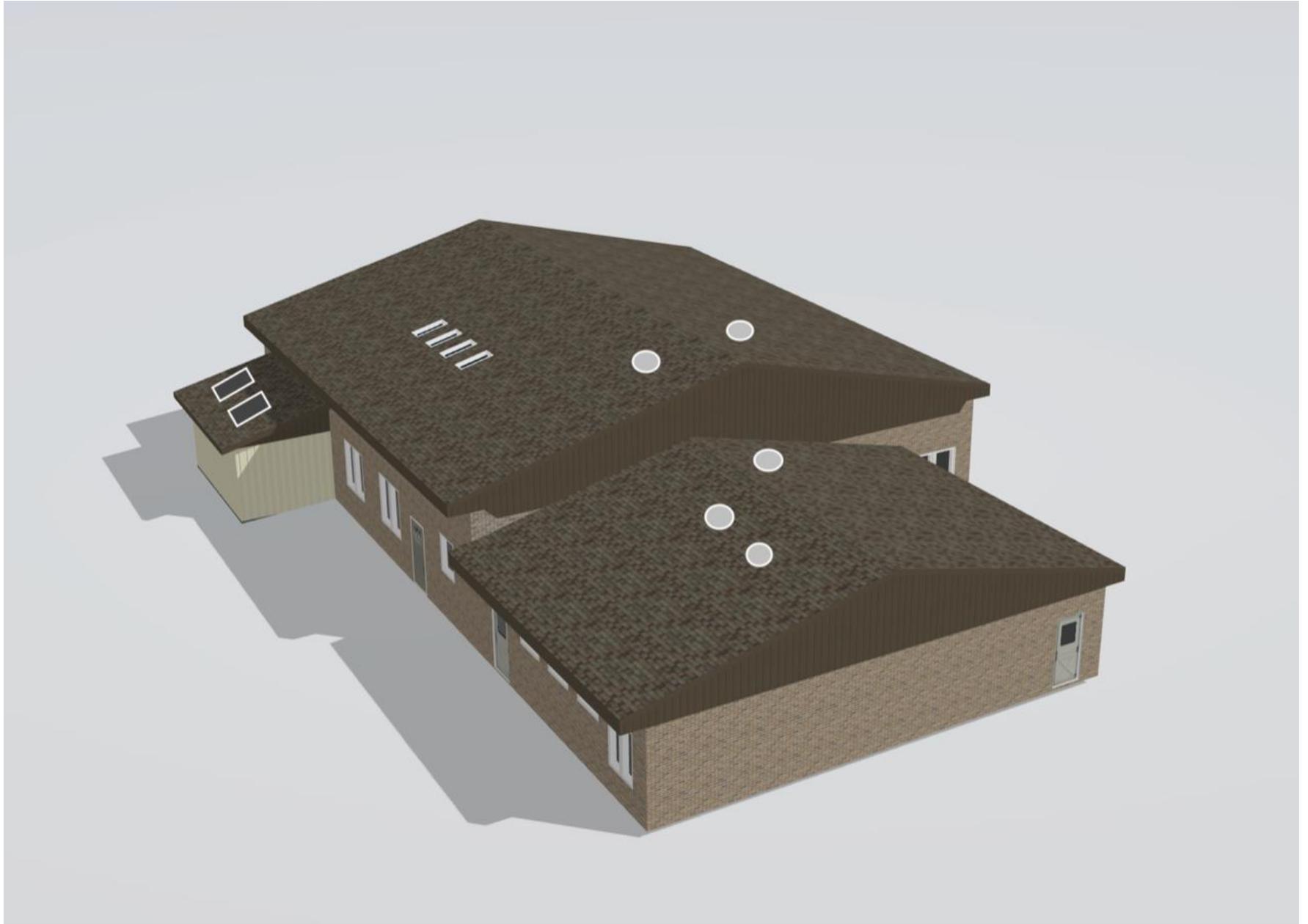
- Add an exterior business sign in the northwest corner (within the existing yard area) of the property. Any such sign would be submitted for approval and in full compliance with all Village ordinances.
- Add a second floor to the existing eastern most structure to allow for business office expansion. This expansion would require a plan submittal for review and approval of said plan/design with the Village.

We would like to thank the Planning Commission for your time and consideration regarding our requests. We have enjoyed being a member of this business community since 2008, and with your continued support and guidance, we look forward to growing our business in Cross Plains for years to come.

Sincerely yours,

Corey Ballweg
Owner & Operator of Mid Towne Construction, Inc.







POST-FRAME BUILDINGS

PREMIUM
PRO-SNAP

PREMIUM
PRO-RIB

Commercial Suburban Agricultural

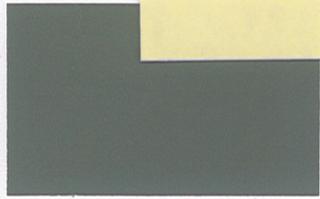
lower wall siding for addition
"Prairie Wheat"



BRITANNIA



PINE



BRONZE



BURNISHED SLATE



ASH GRAY



LIGHT GRAY



BRITISH RED



RED



SAGE



EMERALD GREEN



PRAIRIE WHEAT



TAN



BROWN



LIGHT STONE



CHOCOLATE



BLACK

All upper gable wall siding, soffit and fascia "Brown"



SLATE BLUE



OCEAN BLUE



*COPPER COLORED
*Only Available in Premium Products



offers the **BEST CHOICE** of Steel Building Panels for the post frame industry; plus the largest selection of Soffit, Fascia, Gutter, Vents, Trim, Trim Coil and Custom Bent Trim.

Note: Color Chips show approximate tone. Color of actual product may vary. Final color approval should be made with actual material. Samples are available at www.menards.com



Door 1

Family: Aspen Series™

Model: AP138 Garage Doors

Panel: Recessed Ranch Grooved (White)

Window Section: 1st Row (White)

Window: Prairie - Ranch (White)

Window Glass: Clear

Decorative Hinges: None

Decorative Handles: None

Garage Door

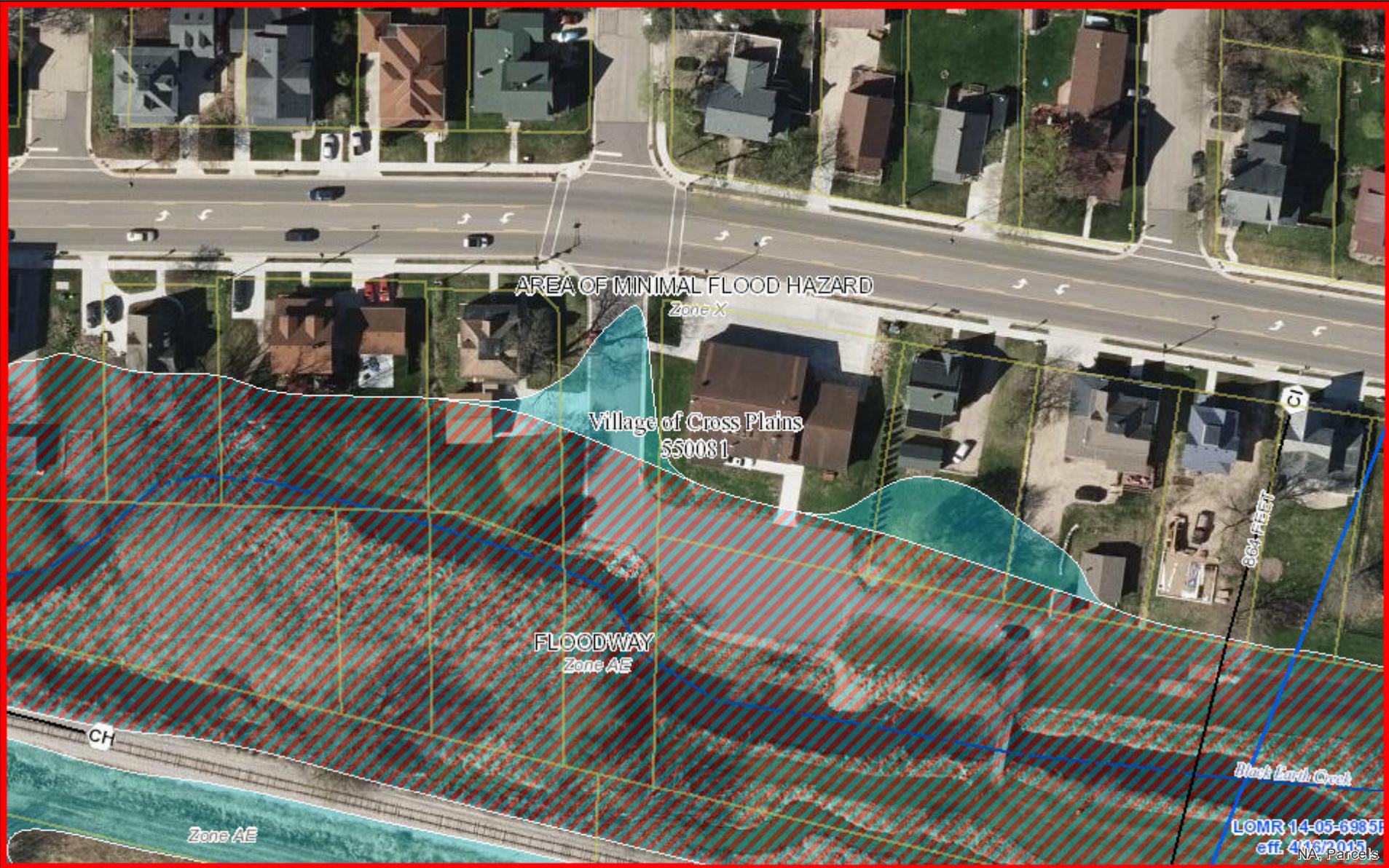


Entrance Door



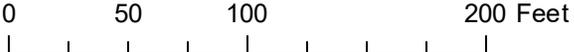
Exterior Wall – Brick veneer

1504 Main Street

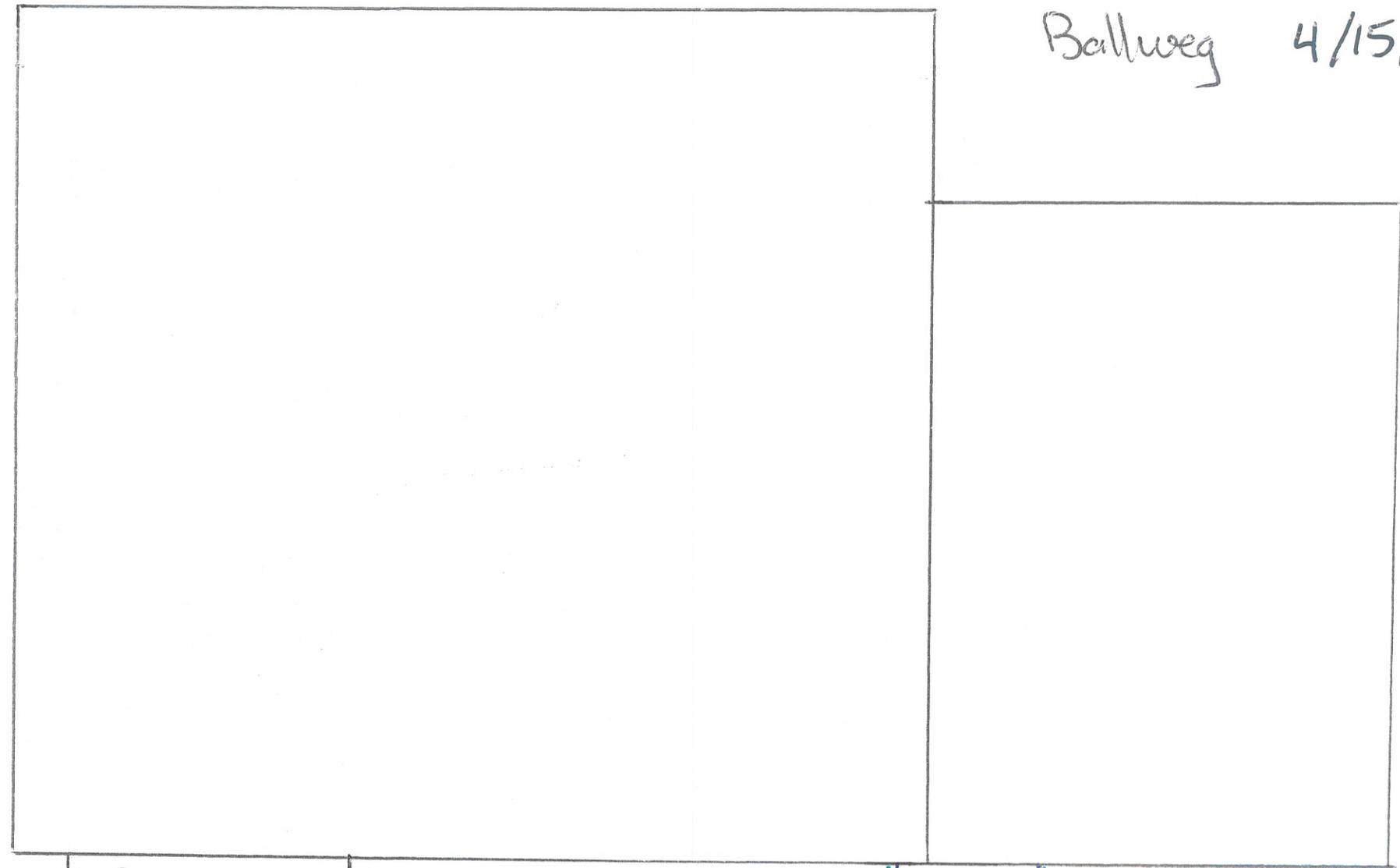


May 1, 2020

- | | | | | | |
|---|-----------|---|--------------------|---|-----------------------|
|  | Parcels |  | River Mile Markers |  | Base Flood Elevations |
| LOMRs | |  | Cross-Sections |  | Profile Baselines |
|  | Effective |  | Coastal Transects |  | Transect Baselines |



Ballweg 4/15/2020



10'
Existing
Bumpout
18'

New space
36'

4'
4'

Existing
Concrete
10'

Patio
16'

10'



* 4 4 5 8 8 7 0 6 *

DANE COUNTY

REGISTER OF DEEDS

DOCUMENT #

4458870

08/12/2008

07:48AM

Exempt #:

Rec. Fee:

21.00

Pages: 6

SPECIFIC DEVELOPMENT PLAN

Re: Lot One (1) and Two (2), Block One (1),
The Mill Addition to Cross Plains, in the
Village of Cross Plains, Dane County,
Wisconsin ("the Property")

Agreement made by and between Corey and
Lynne Ballweg (Ballweg) and The Village of
Cross Plains, a Wisconsin Municipal Corporation
(Village)

Return to:

**Attorney Paul A. Johnson
LATHROP & CLARK LLP
PO BOX 256
LODI, WI 53555**

113/0707-032-6352-1

Parcel Identification Number

WHEREAS, Ballweg is the owner of 1504 Main Street, Village of Cross Plains, Dane County, Wisconsin more particularly described above as "the Property";

WHEREAS, on July 14, 2008, the Village approved the application of Ballweg to rezone the Property from R-1 to PDD-C for the purpose of creating a mixed used facility, part commercial and part residential; and

WHEREAS, Ballweg shall comply with all of the terms and conditions of the Specific Development Plan for the Property as set forth below:

- 1) The existing footprint of the structure located on the Property shall not be expanded.
- 2) No impervious material shall be added to the Property, except to repair or replace impervious material already situated on the Property.
- 3) The use of the Property will be a combination of commercial and residential. There will be situated on the Property one residential dwelling unit the configuration of this dwelling unit shall not be altered. The remaining part of the structure on the Property shall be office and warehouse use.
- 4) The following restrictions are imposed on the use of the commercial portion of the structure;

6/21

- a) Business operations for the warehouse portion of the structure shall be limited to the period beginning at 7:00 am and concluding at 7:00 pm daily.
 - b) There shall be no outside parking of business vehicles and equipment on the Property other than during the period from 7:00 am to 7:00 pm daily, except
 - 1) Vehicles of persons who are simultaneously using the office portion of the premises.
 - 2) Equipment being used thereon in conjunction with ongoing building repair and/or construction.
 - c) There shall be no idling of trucks or business equipment for periods exceeding 5 minutes.
 - d) There shall be no outside storage of refuse generated on the commercial portion of the premises, except, on a temporary basis, if generated by building repairs and/or construction.
- 5) All parking spaces for the Property shall be situated between Main Street and the structure on the Property. The minimum amount of parking stall required by Village Ordinance is four; however, Ballweg shall maintain a total of six stalls in the front of the structure.
 - 6) The development schedule attached hereto as Exhibit A and the Addendum to SIP attached hereto as Exhibit B are incorporated herein by reference as part of the Specific Development Plan.
 - 7) The details of this plan constitute the zoning controls of the Property. These controls have the same legal force and effect as do standard zoning requirements. Substantial deviations as determined by the Village Board, and the execution of the approved Specific Development Plan shall result in automatic reversal of Specific Development Plan approval and subsequently no further building permits will be issued for the subject Parcel and legal action may be initiated by the Village to correct the deviations. In the event legal action is initiated by the Village, the Owner shall be responsible for any and all costs incurred by the Village, including reasonable Attorney fees for bringing an action against the Owner.
 - 8) Amendment of this plan shall require the resubmission to the Village Plan Commission and reapproval of the Village Board.

Owners

Date: 7-31-08

Corey Ballweg
Corey Ballweg

Date: 7/31/08

Lynne Ballweg
Lynne Ballweg

Village of Cross Plains

Date: 7/31/08

Mike Schutz
Mike Schutz,
President

Date: 7/31/08

Janet T. Klock
Janet T. Klock,
Clerk/Administrator

AUTHENTICATION

Signatures of all parties in their capacities indicated are hereby authenticated this 8 day of August, 2008.

Paul A. Johnson

Attorney Paul A. Johnson
Notary Public, State of Wisconsin
My Commission is Permanent.

This instrument drafted by:
Attorney Paul A. Johnson
Lathrop & Clark, LLP
113 S. Main Street, Suite 301
Post Office Box 256
Lodi, WI 53555
608. 592.3877(p)
608.592.5844 (f)
pjohnson@lathropclark.com

\\crosspl\51\specific development plan ballweg 071808.doc

Specific Development Plan

1504 Main Street
Cross Plains, WI 53528
June 4, 2008

Development Schedule:

It is the intent of Mr. and Mrs. Ballweg to begin the implementation of the approved plan within 30 days of the approval of *Specific Development Plan*, and will start with the building permit application and approval and proceed as follows.

Phase #1 Landscaping

- Landscaping of the property will be the first phase of development. The schedule will be as follows and will begin with in 30 days of approval
 1. Planting of the arborvitae
 2. Removal of the guy wire antenna in the back of the structure
 3. We anticipate 30 days for the completion of this phase.

Phase #2 Exterior Façade

- The façade change will be the second phase of development. The schedule will be as follows and will begin with in 60 days of approval
 1. Framing up and close in of the two (2) outer most garage doors
 2. Each area will have one (1) exterior door and one (1) window
 3. The components used will be common building material according to code requirements at time of building.
 4. The final exterior finish surface will be EFIS material and will be painted to match the brick exterior in color.
 5. We anticipate 30 days for the completion of this phase.
 6. All work will be performed in a professional manner using standard building practices.

Phase #3 Interior Modifications

- The interior modifications will be the third phase of development. The schedule will be as follows and will begin with in 90 days of approval
 1. Organize the warehouse
 2. Build interior code compliant wall structures to enclose the office in the newly created space behind the left most garage door that was closed in as part of phase #2. The office will be approximately 16'x31' and will house the offices of MID TOWNE CONSTRUCTION, INC. This will include all interior finish and the placement of desks within the space. The office space will be "open" and have no permanent interior partition walls within the office. The office will have computers and phones and the required electrical to meet the needs of a standard business office.
 3. All work will be performed in a professional manner using standard building practices.
 4. We anticipate 60 days for the completion of this phase.

The arrangement of building groups and their architectural character

The following page shows an accurate depiction of the building as it sits on the property with the proposed changes to make the structure more pleasing to look at and will serve as the business office for MID TOWNE CONSTRUCTION, INC. The building was originally constructed in 1961. In the mid 1960's an addition to the back of the building was done. In the mid 1970's the addition to the east was added.

The architectural characteristics of the structure are as follows.

- Roof----standard asphalt shingles
- Exterior walls----The majority of the exterior walls are brick and mortar. The material used remains in good condition with no current needs for repair. The gable ends of the structure are made of a plywood siding material painted to chocolate brown color.
- The windows and doors on the single family dwelling unit are of common material. This dwelling was upgraded in 2004-2005 and remains in good condition with no current needs for repair.
- The windows and doors in the commercial portion of the building are made of commercial grade aluminum and glass. The doors need modest repair work and will remain in the structure indefinitely.
- The garage door layout will change. Currently there are 4 doors on the front of the building. The most eastern door measures 14' wide x 12' high. The remaining doors measure 12'x12' they are of commercial grade and white with painted Dalmatians on the face. We propose to close in the two outer most garage doors as viewed in the CAD drawing. In place of these 2 garage doors we will construct a wall and face the exterior with an EFIS material painted to match. Within this EFIS wall will be out swing doors and aluminum clad windows. We will paint the 2 remaining garage doors also to a color that will match with the EFIS exterior and a complimentary color to the brick. We envision a shade of beige as the color of choice.
- The attached building on the back of the original fire station is made up of wood siding and aluminum fascia and soffit material and painted a beige color to blend with the brick. The gable sides of this structure are painted in a chocolate brown color. The structure is in good overall condition with no current needs for repair.
- The front left portion of the property contains a "bell house" looking component that is made of brick and mortar that matches the exterior brick of the structure and has a wood framed roof with standard asphalt shingles. It has a sort of Historical flair to it and we will leave it in place unless there is opposition to its presence. This area also has a 6'x6' concrete pad that encases a 32' flag pole. It is also our intention to leave it in place unless there is opposition to its presence.
- Guy wire---- Currently there is an antenna with guy wires in the rear open space of the property. It attaches to the roof of the structure and the ground. It is our intention to remove this during phase #1 of the project as part of our landscaping plan. It currently serves no purpose to the structure of the building, and is not vital for our needs.

Addendum to SIP

1504 Main Street
Cross Plains, WI 53528

Exterior characteristics changes:

We have made the following improvements to the original submission dated June 4, 2008

1. We have added Canvass type awnings above the entrances to the front of the commercial portion of the structure. These awnings will also serve as the signage for our business; MID TOWNE CONSTRUCTION, INC.
2. We have added 2 tree's to the property. They will be 4'-5' in height at planting.
3. We have adjusted the overhead door glass up one panel and added divider bars for a better look
4. We have changed the entry doors on the front of the structure to a 6-panel style to improve the look.
5. We changed the style of the windows to a casement to give a more residential flair.
6. We added potted plantings to the front of the parking area at the sidewalk to act as a barrier.
7. We added decorative lighting under the awnings to improve the look of the front façade.
8. We have straighten the line of trees on the east side of the property of extend beyond the front of the building. This will act as buffer for the neighbor.
9. We have added a matching brick wainscoting to the front entry points. This will serve two purposes. 1) Improve the look and, 2) reduce possible damage and repair to the building.
10. Colors- We have introduced two new colors into the plan. The blue in the awnings and the lighter brown on the garage doors and the EFIS at the entry's.

Blue—This color will be used for the awnings on the front of the structure

Dark Brown---This color will be used for the 6 Panel entry doors. This is to match the existing fascia color on the front elevation of the building

Light Brown---This color will be uses for the two remaining overhead garage doors and the EFIS material at the newly created entrances.

Brick---This is existing, and we will add the wainscoting at the newly created entrances.



DANE COUNTY
REGISTER OF DEEDS

DOCUMENT #
4508179

02/20/2009 07:46AM

Exempt #:

Rec. Fee: 15.00
Pages: 3

**AMENDMENT TO SPECIFIC
DEVELOPMENT PLAN**

Re: Lot One (1) and Two (2), Block One (1),
the Mill Addition to Cross Plains, in the
Village of Cross Plains, Dane County,
Wisconsin ("the Property").

Agreement made by and between Corey and
Lynne Ballweg ("Ballweg") and the Village of
Cross Plains, a Wisconsin Municipal Corporation
("Village").

Return to:
Attorney Paul A. Johnson
LATHROP & CLARK LLP
PO BOX 256
LODI, WI 53555

113/0707-032-6352-1
Parcel Identification Number

WHEREAS, Ballweg is the owners of 1504 Main Street, Village of Cross Plains,
Dane County, Wisconsin more particularly described above as "the Property"; and

WHEREAS, on July 14, 2008, the Village approved the application of Ballweg to
rezone the Property from R-1 to PDD-C for the purpose of creating a mixed used facility,
part commercial and part residential; and

WHEREAS, Ballweg and the Village entered into a Specific Development Plan
for the Property, said Plan being recorded with the Dane County Register of Deeds on
August 12, 2008 as document number 4458870; and

WHEREAS, Ballweg and the Village now desire to amend certain specific
provisions of the Specific Development Plan.

NOW, THEREFORE, for good and valuable consideration, the receipt of which
is hereby acknowledged, Ballweg and the Village do hereby agree as follows:

1) Paragraph 5 of the original Specific Development Plain is deleted in its
entirety and is replaced with the following language:

(5) All parking spaces for the Property shall be situated between Main
Street and the structure on the Property. The minimum amount of parking
stalls required by Village Ordinance is four (4); however, Ballweg shall
maintain a minimum of six (6) stalls in front of the structure. Of the six

3/15

stalls, one shall be designated as a handicap parking stall, one stall abutting the handicap stall shall be striped to allow for the loading and unloading of persons from the handicap stall and the remaining 4 stalls shall be designated as regular parking stalls.

- 2) Phase III, Interior Modifications as set forth on Exhibit A of the original Specific Development Plan is amended to provide as follows:
5. Ballweg shall be allowed to construct a partition wall in a location previously approved by the Village Board.
- 3) The amendment of this Specific Development Plan has been reviewed by the Plan Commission and the Plan Commission has recommended approval of this Amendment to the Village Board. The Village Board has approved this Amendment by motion adopted on January 12, 2009.
- 4) All of the terms and conditions of the original Specific Development Plan recorded with the Dane County Register of Deeds on August 12, 2008 as document number 4458870 remain in full force and effect unless modified by the terms of this Amendment.

Owners

Date: 1-29-09

Corey Ballweg
Corey Ballweg

Date: 2/13/09

Lynne Ballweg
Lynne Ballweg

Village of Cross Plains

Date: 2/16/09

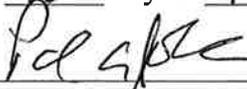
Michael W. Schutz
Michael Schutz, President

Date: 2/16/09

Janet T. Klock
Janet T. Klock,
Administrator-Clerk/Treasurer

AUTHENTICATION

Signatures of all parties in their capacities indicated are hereby authenticated this 16 day of February, 2009.



Attorney Paul A. Johnson 1021492
Notary Public, State of Wisconsin
My Commission is Permanent.

This instrument drafted by:
Attorney Paul A. Johnson
Lathrop & Clark, LLP
113 S. Main Street, Suite 301
Post Office Box 256
Lodi, WI 53555
608-592-3877 (p)
608-592-5844 (f)
pjohnson@lathropclark.com
\\crosspl\51\amendment to sdp 012209.doc



Staff/Department: Bill Chang, Community Development - Zoning
Subject Matter: Residential Chicken Coop Application - 3060 Niesen St.
Meeting Date: May 26, 2020
Referral History: N/A

Executive Summary:

Ms. Pitt, 3060 Niesen Street has submitted an application to keep chickens on her residential property.

Project Background:

Staff received this application on 04/15/2020. Notifications of the application was sent to all property owners within 200 feet of the subject property according to ordinance. One phone call was received concerning the caller health requirements and distancing. Staff explained the setback regulation and requirements for keeping chickens. The caller did not have any other concerns.

Code/Policy Review:

[Section 21.11 of the Village Municipal Code](#) regulates the keeping of chickens in the Village.
[Section 84.29\(e\) of the Village Municipal Code](#) allows for a residential chicken coop by Conditional Use Permit
[Section 84.65 of the Village Municipal Code](#) regulates the construction of a chicken coop and run.

Fiscal Impact:

None to Village, application fee is \$50.

Recommendation:

Approval of Residential Chicken Coop Application

Appendices:

Application

FD.

Village of Cross Plains

License #: _____

CHICKEN & OTHER FOWL APPLICATION

Any person who keeps chickens in the Village shall obtain an annual license prior to January 1 of each year or within 30 days of first acquiring the chickens. The keeping of chickens is governed by Ordinance 21.11 of the Village Code.

APPLICANT INFORMATION

Applicant Name:	Jamie Pitt				
Address:	3060 Niesen St.				
Primary Phone #:	608-345-7488	Mobile Phone #:	(Same)	Secondary Phone #:	—
Email:	jamiemitt@charter.net				

General Limitations

The Village Board finds that the keeping of chickens within the Village of Cross Plains may detract from and may be detrimental to healthful and comfortable life in the Village. The keeping of more than four chickens is declared a public nuisance if the following conditions are not maintained (Village Ordinance 21.11(a)). Please initial next to each duty to signify agreement.

1. No more than 4 chickens may harbored or kept upon any lot within the Village.	JNP
2. No roosters shall be permitted.	JNP
3. No chickens shall be slaughtered.	JNP
4. The chickens shall be provided and will remain within a covered and fenced enclosure at all times.	JNP
5. The covered and fenced enclosure area for any chickens shall conform to any and all regulations regarding accessory buildings for the zoning district in which the covered and fenced enclosure is situated.	JNP

The applicant is solely responsible for the well-being of the chickens, condition of enclosures, and full compliance with Village Ordinance 21.11. The license is subject to all municipal codes in addition to all rules governing animal control. The applicant agrees to indemnify, defend and hold harmless the Village of Cross Plains and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorney fees arising out of the activities performed as authorized by the license, caused in whole or in part by any acts, negligent or otherwise, or any omission of the applicant, anyone directly or indirectly employed by the applicant or anyone whose acts on behalf of the applicant may be liable, except where caused by the sole negligence or willful misconduct of the Village.

Jamie N. Pitt
Applicant Signature

4/15/20
Date

For Office Use Only:

Date Received: 4/15/2020

Notifications Mailed: Yes No 5/5/2020

Committee Meeting: N/A

Written Complaints: Yes No

Board Meeting: 5/26/2020

Approved Denied

Village of Cross Plains

Department of Public Facilities

P.O. Box 97
Cross Plains, WI 53528

Jerry Gray
Director of Public Facilities

PH 608.235.1054
FAX 608.798.0314

Date: May 20, 2020

To: Cross Plains Village Board

From: Jerry Gray – DPF

Re: 102 Ziegler Ct - Request for Sewer Bill Adjustment

Resident has requested Sewer Rate Adjustment.

Resident was forth coming with information. Resident stated that the outside garden hose was turned on by someone other than a member of the residence. It's unfortunate, but what he depicts does happen on occasion based on my previous experience.

Residents average consumption for the 12 months prior to April 2020 was 5083 gallons.

Residents consumption, due to hose running, in April 2020 was 14,600 gallons.

Per Public Service Commission regulations, the Village cannot adjust the water portion of the water and sewer bill. The Village can adjust the sewer portion of the water and sewer bill.

Staff Recommendation – Generate a new bill for 102 Ziegler Ct for April 2020.

5,000 gallons billed for both Water and Sewer

9,600 gallons billed for Water Only

This adjustment will result in a loss of revenue to the Sewer Utility of \$110.00

Recommend to resident that the handle be removed from the outside spigot to avoid this issue in the future.



Staff/Department: Bill Chang, Community Development - Sustainability
Subject Matter: Solar Farm Memorandum
Meeting Date: May 26, 2020
Referral History: SC-05/11/20

Executive Summary:

The Sustainability Committee was asked to review the feasibility of a community solar project for the Village of Cross Plains. The review was focused on the following items:

- 1) Sizing and Space Requirements
- 2) Site exploration
- 3) Financial benefits and costs
- 4) Recommendation

Attached is a memorandum from the Sustainability Committee.

Project Background:

The Sustainability Committee is an ad hoc committee created to research and recommend sustainability projects and procedures.

Code/Policy Review:

[Section 84.64\(b\) of the Village Municipal Code](#) regulates large solar energy systems.

These systems are allowed as a Conditional Use in all zoning districts.

Fiscal Impact:

Unknown at this time

Recommendation:

Staff recommends that the Village Board authorize the Sustainability Committee the ability to further explore a project to develop a solar farm for the community.

Appendices:

Memorandum from SC.

MEMO

To: Cross Plains Village Board

From: Cross Plains Sustainability Committee

Date: April 29, 2020

RE: Solar Farm Requirements and Opportunities in Cross Plains

At the request of Jay Lengfeld, Cross Plains Village Board President, the Sustainability Committee has conducted research on the requirements and opportunities for solar farms in and around Cross Plains. This memo provides information on sizing and space requirements, siting considerations, and financial benefits and mechanisms available to the Village.

Sizing and Space Requirements

Based on the electricity used for Village operations in 2019 (1,090,310 kWh), the Village would need a one-megawatt solar array to supply 100 percent of the Village operations. A larger array (for example, 1.5 MW) would also allow some community members to purchase solar power from the Village, or allow the Village to decrease its gas usage by transitioning to an electric fleet and/or switching to electric building heat using all clean, renewable, and local energy. On average, three to eight acres of land are required per megawatt of solar power. The actual amount of land required varies based primarily on the type of solar panel and buffer space required to obscure view of panels.

Siting Considerations

Solar arrays do not have to be located together to generate the desired amount of power. Arrays can be distributed across the Village and the power can be aggregated to meet Village needs. For example, solar panels can be sited on public property (e.g. village buildings and land) and private property (e.g. neighboring farms) to achieve the required power supply.

If feeding into the grid, one of the most important siting considerations for solar arrays is access to infrastructure that allows the energy to be distributed to the rest of the grid, specifically proximity to three phase power and to a substation. There are four substations located near the Village. Proximity to three phase however, is only important for distribution. In a closed system that would feed electricity directly to a building (like the library, or a new village hall), being located to three phase is less important. Additionally, arrays should be located outside of a flood plain, and to minimize permitting requirements should be located outside of environmentally sensitive areas. Location on a slope is acceptable.

Financial Benefits and Mechanisms

Many municipalities in Wisconsin have set goals for clean, renewable energy, and have or are in the process of building solar farms to supply their energy. Milwaukee is the most recent example. Milwaukee's newly announced 2.25 megawatt solar energy system will be enough electricity to power over 460 homes and some public operations. The panels will be sited on eight acres of public land about 10 miles from downtown Milwaukee. The city is partnering with We Energies for the solar project and We Energies will build and maintain the system at no cost to city taxpayers.

The Village is in a similar position to explore clean energy with Madison Gas and Electric (MG&E) and other partners, such as the city of Madison and Dane County. MG&E has made a public commitment to net-zero carbon electricity by 2050 and will need to build new solar and wind to meet those goals. The city of Madison has pledged 100 percent renewable energy sources and zero net carbon emissions by 2030. About half of Madison's carbon emissions will be balanced by investments in renewable energy credits (RECs) or carbon offsets. Some of these RECs could be supplied by the Village of Cross Plains and would provide the Village with additional revenue.

Recommended Next Step

If the Village decides to further explore solar energy for Village operations and the surrounding community, we recommend a next step of working with a professional to help define the process and understand finance opportunities. If requested, the Sustainability Committee would conduct this next step of identifying, conducting outreach to, and gaining information from, professionals who have worked with other municipalities to develop solar energy. In addition to reaching out to developers, the committee would, with the consent of the Village Board, conduct initial outreach to potential property owners to gauge their interest.



Staff/Department: Tony Ruesga, Chief of Police
Subject Matter: Heavy Traffic Ordinance
Meeting Date: May 26, 2020
Referral History: None

Executive Summary:

Staff is proposing to remove Bourbon Road from the heavy traffic route designated by ordinance. This solution will help reduce heavy truck traffic on a village street, reduces the degradation of the street, and reduces the possible conflict with local street and pedestrian traffic. This designation does not prohibit heavy traffic from getting to their destination, if their destination is on the route.

Jerry Gray, Public Facilities Director and Bill Chang, Village Administrator support this ordinance.

Project Background:

Bourbon Road was previously added to the heavy traffic route as part of the Highway 14 reconstruction to allow for truck traffic to be rerouted. It was not converted back when the construction ended.

Code/Policy Review:

[Section 51.11 of the Village Municipal Code](#) regulates weight limits and heavy traffic.

Fiscal Impact:

None

Recommendation:

Staff recommends that the Village Board authorize the Sustainability Committee the ability to further explore a project to develop a solar farm for the community.

Appendices:

Draft Ordinance No. 02-2020

VILLAGE OF CROSS PLAINS

ORDINANCE No. 02-2020

AN ORDINANCE TO REPEAL AND RECREATE SECTION 51.11(c) OF THE VILLAGE CODE OF ORDINANCES CONCERNING HEAVY TRAFFIC ROUTES

The Village Board of the Village of Cross Plains, Dane County, Wisconsin does hereby ordain as follows:

1. **SECTION 51.11(c) Heavy Traffic Routes**, is repealed and recreated to now read as follows:

(c) **Heavy Truck Traffic Routes.**

- (1) **Heavy Truck Traffic Routes Designated.** The following streets are hereby designated as heavy truck traffic routes and marked with yellow signposts:
 - a. Main Street
 - b. Church Street
 - c. Thinnes Street between Church Street and Springfield Road
 - d. Springfield Road
 - e. Thinnes Street/Airport Road from Springfield Road to Village corporate limits
 - f. Market Street
 - g. Center Street between US Highway 14 and Park Street
 - h. Water Street between US Highway 14 and Park Street
 - i. Park Street between Caesar Street and American Legion Drive, Hickory Street and Maple Street, and between Water Street to the west end of the street
 - j. Hickory Street from Park Street to US Highway 14
 - k. Maple Street from Park Street to US Highway 14
 - l. American Legion Drive from Park Street to US Highway 14
 - m. Caesar Street from Park Street to US Highway 14
 - n. Any other street designated by Resolution of the Village Board subsequent to the adoption of this Code.
- (2) **Signs.** Signs giving notice of the Village's heavy truck traffic routes shall be placed and maintained as required by law.
- (3) **Restrictions of Use of Other Streets by Heavy Truck Traffic.** No person may operate any heavy truck on any part of any street or highway that is not a designated a heavy truck traffic route, except to the extent that state law permits such use. To the extent an operator

uses routes not designated as a heavy truck traffic route, the operator of the heavy truck shall use the safest and shortest route to and from the destination off the heavy truck traffic route, considering the existing conditions.

2. **Severability.** If any portion of this Ordinance or its application on any person or circumstances is held invalid, the validity of this Ordinance as a whole or any other provision herein or its application shall not be affected.
3. **Effective Date.** This Ordinance shall take effect immediately upon its passage and publication.

Adopted this ____ day of _____, 2020.

VILLAGE OF CROSS PLAINS

By: _____
Jay Lengfeld, President

By: _____
Bill Chang, Administrator/Clerk



Staff/Department: Bobbi Zauner, Finance
Subject Matter: 2019 Financial Audit Report
Meeting Date: May 26, 2020
Referral History: VB-04/27/20

Executive Summary:

Johnson Block has concluded its 2019 Financial Audit Report and has presented it to the Village Board. The final 2019 Financial Report is being provided for a final review and approval by the Village Board.

Project Background:

The Village of Cross Plains contracts with Johnson Block audit its financial records annually. The report is usually presented to the Village in the spring of each year. The draft 2019 Financial Audit Report was presented at the April Village Board meeting. At that time, questions arose regarding sewer connection fees, sewer equipment replacement fund, and sewer support fund. These items were previously discussed at the 2018 Financial Audit Report presentation.

Staff worked with Johnson Block to provide this information by separate document. That information is also being presented for your review.

Code/Policy Review:

The annual audit is conducted to meet GFOA best practices.

Fiscal Impact:

None

Recommendation:

Staff recommends the approval of the 2019 Financial Audit Report.

Appendices:

2019 Financial Audit Report, 2019 Water Utility Cash Summary, 2019 Sewer Cash Summary with connection fees broken out.

VILLAGE OF CROSS PLAINS

**FINANCIAL STATEMENTS WITH
INDEPENDENT AUDITOR'S REPORT**

DECEMBER 31, 2019

VILLAGE OF CROSS PLAINS

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VILLAGE OF CROSS PLAINS

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INDEPENDENT AUDITOR'S REPORT

To the Village Board
Village of Cross Plains
Cross Plains, Wisconsin

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Village of Cross Plains, Wisconsin, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Village's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Cross Plains, Wisconsin as of December 31, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1 to the financial statements, effective January 1, 2019, the Village of Cross Plains adopted the provisions of GASB Statement No. 84, Fiduciary Activities. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, Life Insurance schedules, and Wisconsin Retirement System schedules on pages iii through x and 42-46 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Village of Cross Plains' basic financial statements. The supplementary information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Johnson Block & Company, Inc.

May 1, 2020

As management of the Village of Cross Plains, we offer readers of the Village's basic financial statements this narrative overview and analysis of the financial activities of the Village for the fiscal year ended December 31, 2019.

Financial Highlights

- The assets and deferred outflows of resources of the Village exceeded its liabilities and deferred inflows of resources as of December 31, 2019 by \$11,196,701 (net position).
- The Village's total net position increased by \$914,609. The following factors contributed to the overall increase:
 - The Utility net position increased by \$152,073.
 - The Governmental net position increased by \$762,536. The increase was primarily due to grant revenues for park improvements and revenues from disaster relief related to flood repairs and cleanup.
- The local property tax levy (including the TIF increment) for 2019 (2020 revenue) was \$3,810,465, an increase of 11.28% from the \$3,424,282 levy for 2018 (2019 revenue). The 2019 tax levy limit was adjusted for debt service on general obligation debt authorized after July 1, 2005. The assessed value of the Village for the 2019 roll was \$400,628,900, an increase of 1.6% over 2018.

Overview of the Basic Financial Statements

This discussion and analysis is intended to serve as an introduction to the Village of Cross Plains' basic financial statements. The Village's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements The *government-wide financial statements* are designed to provide readers with a broad overview of the Village of Cross Plains' finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the Village's assets, deferred outflows, liabilities and deferred inflows, with the residual between the elements reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Village of Cross Plains is improving or deteriorating.

The *statement of activities* presents information showing how the Village's position changed during the most recent year. All changes in position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the Village of Cross Plains that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Village include general government; public safety; public works; culture and recreation; and conservation and development. The business-type activities of the Village include the water and sewer utilities.

The government-wide financial statements include only the Village of Cross Plains itself (known as the *primary government*). No component units were identified that should be included in the reporting entity. The statements do not include the legally separate fire and EMS districts.

The government-wide financial statements can be found on pages 1 and 2 of this report.

Fund financial statements A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Village of Cross Plains, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Village can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

Governmental funds *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on balances of *spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating the Village's near-term financing requirements.

It is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Village's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the general fund, debt service fund, TID #3 fund, parks fund and capital projects fund, all of which are considered to be major funds. The non-major governmental funds are reported together.

The Village adopts an annual appropriated budget for all of its governmental funds. Supplementary budgetary comparison statements have been provided for the general fund and parks fund to demonstrate compliance with the budget.

The basic governmental fund financial statements can be found on pages 3 to 6 of this report.

Proprietary funds There are two different types of proprietary funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Village uses enterprise funds to account for its utilities. Internal service funds are an accounting device used to accumulate and allocate costs internally among various functions. The Village of Cross Plains does not have any internal service funds.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water and sewer utilities, each of which are considered to be major funds of the Village.

The basic proprietary fund financial statements can be found on pages 7 to 9 of this report.

Fiduciary funds *Fiduciary funds* are used to account for resources held for the benefit of parties outside the government or for other funds. Fiduciary funds are *not* reflected in the government-wide financial statements. The only fiduciary fund maintained by the Village is the tax agency fund which records the tax roll and tax collections for other taxing jurisdictions within the Village of Cross Plains. The accounting used for fiduciary funds is similar to that used for governmental funds.

The basic fiduciary fund financial statements can be found on pages 10 to 11 of this report.

Notes to the basic financial statements The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the basic financial statements can be found on pages 12 to 41 of this report.

Government-wide Financial Analysis

Net Position Net position may serve over time as a useful indicator of a government's financial position. The Village's net position was \$11,196,701 at the close of 2019.

Village of Cross Plains Net Position						
	Governmental Activities		Business-Type Activities		Total	
	2019	2018	2019	2018	2019	2018
Current and other assets	\$ 4,913,451	\$ 3,920,802	\$ 3,734,628	\$ 3,166,141	\$ 8,648,079	\$ 7,086,943
Capital assets	13,756,433	14,149,000	13,532,213	13,266,619	27,288,646	27,415,619
Total Assets	<u>\$ 18,669,884</u>	<u>\$ 18,069,802</u>	<u>\$ 17,266,841</u>	<u>\$ 16,432,760</u>	<u>\$ 35,936,725</u>	<u>\$ 34,502,562</u>
Deferred outflows	\$ 797,570	\$ 469,644	\$ 96,847	\$ 68,805	\$ 894,417	\$ 538,449
Total Deferred Outflows of Resources	<u>\$ 797,570</u>	<u>\$ 469,644</u>	<u>\$ 96,847</u>	<u>\$ 68,805</u>	<u>\$ 894,417</u>	<u>\$ 538,449</u>
Long-term liabilities outstanding	\$ 10,756,952	\$ 11,054,398	\$ 7,098,288	\$ 7,051,352	\$ 17,855,240	\$ 18,105,750
Other liabilities	1,925,339	1,822,517	1,617,991	943,378	3,543,330	2,765,895
Total Liabilities	<u>\$ 12,682,291</u>	<u>\$ 12,876,915</u>	<u>\$ 8,716,279</u>	<u>\$ 7,994,730</u>	<u>\$ 21,398,570</u>	<u>\$ 20,871,645</u>
Deferred taxes and special assessments	\$ 3,810,465	\$ 3,424,282	\$ -	\$ -	\$ 3,810,465	\$ 3,424,282
Other deferred inflows of resources	376,316	402,403	49,090	60,589	425,406	462,992
Total Deferred Inflows of Resources	<u>\$ 4,186,781</u>	<u>\$ 3,826,685</u>	<u>\$ 49,090</u>	<u>\$ 60,589</u>	<u>\$ 4,235,871</u>	<u>\$ 3,887,274</u>
Net Position:						
Net investment in capital assets	\$ 5,924,778	\$ 6,141,055	\$ 5,804,987	\$ 5,496,209	\$ 11,729,765	\$ 11,637,264
Restricted	251,895	285,903	1,600,454	1,622,536	1,852,349	1,908,439
Unrestricted (deficit)	(3,578,291)	(4,591,112)	1,192,878	1,327,501	(2,385,413)	(3,263,611)
Total Net Position	<u>\$ 2,598,382</u>	<u>\$ 1,835,846</u>	<u>\$ 8,598,319</u>	<u>\$ 8,446,246</u>	<u>\$ 11,196,701</u>	<u>\$ 10,282,092</u>

The largest portion of the Village's net position (\$11,729,765) reflects its investment in capital assets (e.g. land, buildings, machinery and equipment, infrastructure, etc.); less any related debt used to acquire those assets that are still outstanding. The Village uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the Village's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Village's net position (\$1,852,349) represents resources that are subject to external restrictions on how they may be used. The remaining *unrestricted deficit net position* is a deficit of (\$2,385,413). This deficit is a result of economic development incentives associated with the Village's TID #3.

At the end of the current fiscal year, the Village of Cross Plains is able to report positive balances in unrestricted net position for the business-type activities of \$1,192,878. The governmental-type activities had an unrestricted deficit of (\$3,578,291).

Village of Cross Plains Change in Net Position						
	Governmental Activities		Business-Type Activities		Total	
	2019	2018	2019	2018	2019	2018
Revenues:						
Program Revenues:						
Charges for services and fees, fines and costs	\$ 547,137	\$ 476,849	\$ 1,829,483	\$ 1,829,650	\$ 2,376,620	\$ 2,306,499
Operating grants and contributions	413,712	559,397	-	-	413,712	559,397
Capital grants and contributions	478,653	1,251,364	7,756	64,311	486,409	1,315,675
General Revenues:						
Property taxes	3,424,282	3,183,395	-	-	3,424,282	3,183,395
Other taxes and special assessments	3,111	3,060	-	-	3,111	3,060
Grants and contributions not restricted to specific programs	192,377	117,011	-	-	192,377	117,011
Unrestricted Interest and Investment	108,531	49,079	10,322	3,338	118,853	52,417
Miscellaneous	85,332	71,466	18,034	22,859	103,366	94,325
Total Revenues	5,253,135	5,711,621	1,865,595	1,920,158	7,118,730	7,631,779
Expenses:						
General Government	461,920	415,295	-	-	461,920	415,295
Public Safety	1,040,939	916,161	-	-	1,040,939	916,161
Public Works	1,288,484	1,434,538	1,686,601	1,682,640	2,975,085	3,117,178
Health, Welfare and Sanitation	-	-	-	-	-	-
Culture and Recreation	1,099,261	1,031,813	-	-	1,099,261	1,031,813
Conservation and Development	338,038	85,886	-	-	338,038	85,886
Interest on Long-Term Debt	288,878	282,677	-	-	288,878	282,677
Total Expenses	4,517,520	4,166,370	1,686,601	1,682,640	6,204,121	5,849,010
Increase (Decrease) in net position before transfers	735,615	1,545,251	178,994	237,518	914,609	1,782,769
Transfers	26,921	2,328	(26,921)	(2,328)	-	-
Increase (Decrease) in Net Position	762,536	1,547,579	152,073	235,190	914,609	1,782,769
Net Position - January 1	1,835,846	339,325	8,446,246	8,211,056	10,282,092	8,550,381
Prior period adjustments	-	(51,058)	-	-	-	-
Net position - beginning	1,835,846	288,267	8,446,246	8,211,056	10,282,092	8,550,381
Net Position - December 31	\$ 2,598,382	\$ 1,835,846	\$ 8,598,319	\$ 8,446,246	\$ 11,196,701	\$ 10,333,150

Governmental Activities: Governmental activities increased the Village’s net position by \$762,536, accounting for 83 percent of the total increase in net position of the Village. Key elements of this increase are as follows:

- The Village recognized \$245,000 in revenues from Dane County and the State of Wisconsin for park improvements
- The Village received \$220,850 in disaster aid from the Federal Emergency Management Agency related to the flood damage in 2018.

Business-type activities: Business-type activities increased the Village's net position by \$152,073, accounting for 17 percent of the change in the net position of the Village. Key elements of this increase are as follows:

- Sewer had operating income of \$257,967.
- Water had operating income of \$74,144.
- Water had transfers to other funds of \$111,054.

Financial Analysis of the Village of Cross Plains' Funds

The Village uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds The focus of the Village of Cross Plains' *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the Village's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of the Village's net resources available for spending at the end of the fiscal year.

As of December 31, 2019, the Village's governmental funds reported combined ending fund balances of \$925,166, an increase of 815% from the prior year. This increase was primarily due grant and debt proceeds received by the Capital Projects funds to pay for improvements and flood mitigation costs that were incurred in prior years. The General Fund also received additional State Shared revenues and higher than expected interest income. Of the combined ending fund balance, (\$126,065) is an *unassigned deficit* and \$295,704 is *committed* for specific purposes. The remainder of fund balance is *non-spendable* or *restricted* to indicate that it is not available for new spending because it has already been committed for the following: 1) for prepayments that benefit periods beyond the end of the current year (\$17,718), 2) for non-current receivables (\$9,209), 3) for inventories (\$519), 4) for library projects (\$214,399), 5) for debt service (\$48,418), 6) for capital projects (\$427,768), and 7) for park improvements (\$37,496).

The general fund is the chief operating fund of the Village. At the end of the current year, unassigned fund balance was at \$465,698.

During the current year, the Village's general fund balance increased by \$209,642.

Proprietary funds The Village of Cross Plains' proprietary fund financial statements provide the same type of information found in the Village's government-wide financial statements, but in more detail.

The Water Utility's operating income in 2019 was \$74,144, as compared to operating income of \$16,877 in 2018. In 2019, revenues decreased by less than 1% and expenses (including the tax equivalent) increased 11.8% from the prior year.

The Sewer Utility's operating income was \$257,967 in 2019 and \$206,411 in 2018. This increase was due revenues remaining essentially unchanged and a 4.5% decrease in expenses.

General Fund Budgetary Highlights

- Actual expenditures were under budget amounts by \$59,548, or 2.85% of the budgeted expenditures. Actual revenues were over budget by \$142,848.

Capital Asset and Debt Administration

Capital assets The Village of Cross Plains' investment in capital assets for its governmental and business-type activities as of December 31, 2019 amounts to \$27,288,646 (net of accumulated depreciation). This investment in capital assets includes land, buildings, improvements, machinery and equipment, and public domain infrastructure (roads and storm sewers). The net decrease in the Village's investment in capital assets for the current year was \$126,973. This is due to depreciation expense exceeding additions to capital assets.

Additional information on the Village of Cross Plains' capital assets can be found in Note 3 on pages 22 and 23 of this report.

Long-term debt At the end of the current fiscal year, the Village had total debt outstanding of \$18,973,216. General obligation debt which was backed by the full faith of the Village totaled \$10,495,000. The remainder of \$8,478,216 are direct borrowings with the State of Wisconsin and various financial institutions and are secured by a mix of tax revenues and revenues of the Water Utility and Sewer Utility.

During the fiscal year, the net decrease in the Village's debt was \$188,480.

Additional information on Village of Cross Plains' long-term debt can be found in Note 4 on pages 23 to 27 of this report.

Economic Factors and Next Year's Budgets and Rates

- The 2019 tax levy (to be collected in 2020) was subject to tax levy limits imposed by the State of Wisconsin.

Contacting the Village's Financial Management

This financial report is designed to provide a general overview of the Village of Cross Plains' finances. Questions, concerning any of the information provided in this report or requests for additional information should be addressed to the Village of Cross Plains Administrator, 2417 Brewery Road, Cross Plains, WI 53528.

FINANCIAL STATEMENTS

**Village of Cross Plains
Cross Plains, Wisconsin**

**Statement of Net Position
December 31, 2019**

	<u>Governmental</u> <u>Activities</u>	<u>Business-type</u> <u>Activities</u>	<u>Total</u>
ASSETS			
Cash and cash equivalents	\$ 2,904,853	\$ 1,337,411	\$ 4,242,264
Receivables	161,703	298,416	460,119
Taxes receivable	1,848,517	-	1,848,517
Internal balances	(484,390)	484,390	-
Inventories	-	6,374	6,374
Prepaid expenses	17,718	7,583	25,301
Other assets	128,887	-	128,887
Restricted assets:			
Cash and cash equivalents	336,163	1,600,454	1,936,617
Capital assets:			
Land, improvements and construction in progress	2,073,971	733,952	2,807,923
Capital assets, net of depreciation	<u>11,682,462</u>	<u>12,798,261</u>	<u>24,480,723</u>
Net capital assets	<u>13,756,433</u>	<u>13,532,213</u>	<u>27,288,646</u>
 Total assets	 <u>18,669,884</u>	 <u>17,266,841</u>	 <u>35,936,725</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred pension outflows	730,813	94,871	825,684
Deferred OPEB outflows	13,852	1,976	15,828
Deferred charge on refunding	<u>52,905</u>	<u>-</u>	<u>52,905</u>
 Total deferred outflows of resources	 <u>797,570</u>	 <u>96,847</u>	 <u>894,417</u>
 Total Assets and Deferred Outflows of Resources	 <u>\$ 19,467,454</u>	 <u>\$ 17,363,688</u>	 <u>\$ 36,831,142</u>
LIABILITIES			
Accounts payable and accrued expenses	\$ 177,822	\$ 821,529	\$ 999,351
Long-term liabilities:			
Due within one year			
Bonds, notes payable and contracts	1,402,341	707,055	2,109,396
Accrued interest	67,974	-	67,974
Compensated absences	18,547	-	18,547
Due in more than one year			
Bonds, notes payable and contracts	10,335,477	7,089,090	17,424,567
Compensated absences	356,973	-	356,973
Net life insurance liability	64,502	9,198	73,700
Net pension liability	258,655	33,578	292,233
Deferred credits	-	55,829	55,829
Total liabilities	<u>12,682,291</u>	<u>8,716,279</u>	<u>21,398,570</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred tax levy	3,810,465	-	3,810,465
Deferred pension inflows	357,641	46,427	404,068
Other deferred inflows	<u>18,675</u>	<u>2,663</u>	<u>21,338</u>
Total deferred inflows of resources	<u>4,186,781</u>	<u>49,090</u>	<u>4,235,871</u>
NET POSITION			
Net investment in capital assets	5,924,778	5,804,987	11,729,765
Restricted for:			
Library endowment fund	214,399	-	214,399
Parks - impact fees	37,496	-	37,496
Equipment replacement	-	1,012,097	1,012,097
Debt service	-	463,609	463,609
Unspent bond proceeds	-	124,748	124,748
Unrestricted (deficit)	<u>(3,578,291)</u>	<u>1,192,878</u>	<u>(2,385,413)</u>
Total net position	<u>2,598,382</u>	<u>8,598,319</u>	<u>11,196,701</u>
 Total Liabilities, Deferred Inflows of Resources, and Net Position	 <u>\$ 19,467,454</u>	 <u>\$ 17,363,688</u>	 <u>\$ 36,831,142</u>

The accompanying notes to the financial statements are an integral part of this statement.

**Village of Cross Plains
Cross Plains, Wisconsin**

**Statement of Activities
For the Year Ended December 31, 2019**

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenue</u>			<u>Net (Expense) Revenue and Changes in Net Position</u>		
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
Governmental Activities:							
General Government	\$ 461,920	\$ 141,389	\$ -	\$ -	\$ (320,531)		\$ (320,531)
Public Safety	1,040,939	86,496	15,885	-	(938,558)		(938,558)
Public Works	1,288,484	7,097	296,836	233,653	(750,898)		(750,898)
Culture and Recreation	1,099,261	312,155	100,991	245,000	(441,115)		(441,115)
Conservation and Development	338,038	-	-	-	(338,038)		(338,038)
Interest on Long-term Debt	288,878	-	-	-	(288,878)		(288,878)
Total governmental activities	<u>4,517,520</u>	<u>547,137</u>	<u>413,712</u>	<u>478,653</u>	<u>(3,078,018)</u>		<u>(3,078,018)</u>
Business-type Activities:							
Water	445,561	469,314	-	-	-	\$ 23,753	23,753
Sewer	1,241,040	1,360,169	-	7,756	-	126,885	126,885
Total business-type activities	<u>1,686,601</u>	<u>1,829,483</u>	<u>-</u>	<u>7,756</u>	<u>-</u>	<u>150,638</u>	<u>150,638</u>
Total	<u>\$ 6,204,121</u>	<u>\$ 2,376,620</u>	<u>\$ 413,712</u>	<u>\$ 486,409</u>	<u>(3,078,018)</u>	<u>150,638</u>	<u>(2,927,380)</u>
General revenues:							
Taxes:							
Property taxes, levied for general purposes					1,902,469	-	1,902,469
Property taxes, levied for debt service					1,004,250	-	1,004,250
Property taxes, tax increment					517,563	-	517,563
Payments in lieu of taxes					3,111	-	3,111
Grants and contributions not restricted to specific programs					192,377	-	192,377
Unrestricted investment earnings					108,531	10,322	118,853
Miscellaneous					85,332	18,034	103,366
Transfers					26,921	(26,921)	-
Total general revenues and transfers					<u>3,840,554</u>	<u>1,435</u>	<u>3,841,989</u>
Change in net position					<u>762,536</u>	<u>152,073</u>	<u>914,609</u>
Net Position - Beginning					<u>1,835,846</u>	<u>8,446,246</u>	<u>10,282,092</u>
Net Position - Ending					<u>\$ 2,598,382</u>	<u>\$ 8,598,319</u>	<u>\$ 11,196,701</u>

The accompanying notes to financial statements are in integral part of this statement.

**Village of Cross Plains
Cross Plains, Wisconsin**

**Balance Sheet
Governmental Funds
December 31, 2019**

	<u>General Fund</u>	<u>Debt Service Fund</u>	<u>Capital Projects Fund</u>	<u>TID #3 Fund</u>	<u>Parks Fund</u>	<u>Non-Major Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS							
Cash and Cash Equivalents	\$ 383,577	\$ 48,418	\$ -	\$ -	\$ 317,581	\$ 127,347	\$ 876,923
Cash - Advance Tax Collections	750,803	573,935	-	390,309	158,553	154,331	2,027,931
Receivables:							
Taxes	671,371	524,865	-	356,939	144,997	141,136	1,839,308
Delinquent Personal Property Taxes	8	-	-	-	-	-	8
Special Assessments	9,201	-	-	-	-	-	9,201
Accounts	30,189	-	131,514	-	-	-	161,703
Due from Other Funds	82,878	-	-	-	-	-	82,878
Inventories	519	-	-	-	-	-	519
Prepaid Expenses	17,718	-	-	-	-	-	17,718
Restricted Cash	-	-	336,163	-	-	-	336,163
Other Restricted Assets	-	-	-	-	-	128,368	128,368
Total Assets	<u>\$ 1,946,264</u>	<u>\$ 1,147,218</u>	<u>\$ 467,677</u>	<u>\$ 747,248</u>	<u>\$ 621,131</u>	<u>\$ 551,182</u>	<u>\$ 5,480,720</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES							
Liabilities:							
Accounts Payable	\$ 48,375	\$ -	\$ 39,909	\$ 15,496	\$ 16,802	\$ 8,895	\$ 129,477
Accrued Liabilities	33,166	-	-	-	-	-	33,166
Due to Other Funds	-	-	-	82,878	-	-	82,878
Other Payables	15,179	-	-	-	-	-	15,179
Advances Payable	-	-	-	484,389	-	-	484,389
Total Liabilities	<u>96,720</u>	<u>-</u>	<u>39,909</u>	<u>582,763</u>	<u>16,802</u>	<u>8,895</u>	<u>745,089</u>
Deferred Inflows of Resources:							
Subsequent Year Tax Levy	1,365,400	1,098,800	-	747,248	303,550	295,467	3,810,465
Total Deferred Inflows of Resources	<u>1,365,400</u>	<u>1,098,800</u>	<u>-</u>	<u>747,248</u>	<u>303,550</u>	<u>295,467</u>	<u>3,810,465</u>
Fund Balances:							
Nonspendable	27,446	-	-	-	-	-	27,446
Restricted	-	48,418	427,768	-	37,496	214,399	728,081
Committed	-	-	-	-	263,283	32,421	295,704
Unassigned (Deficit)	456,698	-	-	(582,763)	-	-	(126,065)
Total Fund Balances	<u>484,144</u>	<u>48,418</u>	<u>427,768</u>	<u>(582,763)</u>	<u>300,779</u>	<u>246,820</u>	<u>925,166</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 1,946,264</u>	<u>\$ 1,147,218</u>	<u>\$ 467,677</u>	<u>\$ 747,248</u>	<u>\$ 621,131</u>	<u>\$ 551,182</u>	<u>\$ 5,480,720</u>

The accompanying notes to financial statements are an integral part of this statement.

**Village of Cross Plains
Cross Plains, Wisconsin**

**Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position
December 31, 2019**

Total fund balance, governmental funds	\$	925,166
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Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not current financial resources and therefore are not reported in this fund financial statement, but are reported in the governmental activities of the Statement of Net Position.

Governmental capital assets (net of accumulated depreciation)		13,756,431
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Pension and OPEB liabilities and deferred outflows of resources and deferred inflows of resources are actuarially determined by the defined benefit plans. These items are reflected in the Statement of Net Position and are being amortized with expenses in the Statement of Activities. The deferred outflows of resources and deferred inflows of resources are not financial resources or uses and therefore are not reported in the fund statements.

Net pension liability	(258,655)	
Net life insurance liability	(64,502)	
Deferred outflows of resources	744,665	
Deferred inflows of resources	<u>(376,316)</u>	45,192

Some liabilities, (such as Notes Payable, Long-term Compensated Absences, and Bonds Payable), are not due and payable in the current period and are not included in the fund financial statement, but are included in the governmental activities of the Statement of Net Position.

Long-term debt	(11,737,818)	
Unamortized loss on advanced refunding	52,905	
Accrued vacation and sick	(375,520)	
Accrued interest	<u>(67,974)</u>	(12,128,407)

Net Position of Governmental Activities in the Statement of Net Position	\$	<u><u>2,598,382</u></u>
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**Village of Cross Plains
Cross Plains, Wisconsin**

**Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2019**

	<u>General Fund</u>	<u>Debt Service Fund</u>	<u>Capital Projects Fund</u>	<u>TID #3 Fund</u>	<u>Parks Fund</u>	<u>Non-Major Governmental Funds</u>	<u>Total Governmental Funds</u>
REVENUES							
Property Taxes	\$ 1,326,121	\$ 1,004,250	\$ 7,000	\$ 517,563	\$ 278,575	\$ 290,794	\$ 3,424,303
Other Taxes	3,089	-	-	-	-	-	3,089
Intergovernmental	480,013	-	494,564	9,174	-	100,991	1,084,742
License and Permits	92,796	-	-	-	-	-	92,796
Fines, Forfeits and Penalties	13,628	-	-	-	-	2,328	15,956
Public Charges for Services	56,599	-	-	-	314,689	-	371,288
Investment Income (Loss)	83,081	-	-	-	-	25,450	108,531
Miscellaneous Income	88,121	-	16,428	30,682	-	19,035	154,266
Total Revenues	<u>2,143,448</u>	<u>1,004,250</u>	<u>517,992</u>	<u>557,419</u>	<u>593,264</u>	<u>438,598</u>	<u>5,254,971</u>
EXPENDITURES							
Current:							
General Government	403,291	-	-	-	-	-	403,291
Public Safety	847,846	-	-	-	-	-	847,846
Public Works	715,448	-	-	-	-	-	715,448
Culture, Recreation and Education	-	-	-	-	502,575	403,701	906,276
Conservation and Development	64,467	-	-	81,058	-	-	145,525
Capital Outlay	-	-	714,392	-	-	-	714,392
Debt Service:							
Principal Repayment	-	914,184	29,800	405,000	-	-	1,348,984
Interest and Fiscal Charges	-	164,329	25,509	81,484	-	-	271,322
Total Expenditures	<u>2,031,052</u>	<u>1,078,513</u>	<u>769,701</u>	<u>567,542</u>	<u>502,575</u>	<u>403,701</u>	<u>5,353,084</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>112,396</u>	<u>(74,263)</u>	<u>(251,709)</u>	<u>(10,123)</u>	<u>90,689</u>	<u>34,897</u>	<u>(98,113)</u>
OTHER FINANCING SOURCES (USES)							
Proceeds from Long-Term Debt	-	-	1,036,497	-	-	-	1,036,497
Proceeds from Capital Lease	-	-	89,400	-	-	-	89,400
Transfers In	115,171	10,000	-	-	-	17,925	143,096
Transfers Out	(17,925)	-	-	(88,250)	(10,000)	-	(116,175)
Total Other Financing Sources and Uses	<u>97,246</u>	<u>10,000</u>	<u>1,125,897</u>	<u>(88,250)</u>	<u>(10,000)</u>	<u>17,925</u>	<u>1,152,818</u>
Net Change in Fund Balances	209,642	(64,263)	874,188	(98,373)	80,689	52,822	1,054,705
Fund Balances (Deficit) - Beginning	274,502	112,681	(446,420)	(484,390)	220,090	193,998	(129,539)
Fund Balances (Deficit) - Ending	<u>\$ 484,144</u>	<u>\$ 48,418</u>	<u>\$ 427,768</u>	<u>\$ (582,763)</u>	<u>\$ 300,779</u>	<u>\$ 246,820</u>	<u>\$ 925,166</u>

The accompanying notes to financial statements are an integral part of this statement.

**Village of Cross Plains
Cross Plains, Wisconsin**

**Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the
Statement of Activities
For the Year Ended December 31, 2019**

Net change in fund balances - total governmental funds: \$ 1,054,705

Amounts reported for Governmental Activities in the Statement of Activities are different because:

Governmental funds report outlays for capital assets as expenditures because such outlays use current financial resources. In contrast, the Statement of Activities reports only a portion of the outlay as expense. The outlay is allocated over the assets' estimated useful lives as depreciation expense for the period.

This is the amount by which capital outlays, \$587,681, were less than depreciation, \$746,171, in the current period. (158,490)

Governmental funds report debt proceeds as current financial resources. In contrast, the Statement of Activities treats such issuance of debt as a liability. Governmental funds report repayment of debt principal as an expenditure. In contrast, the Statement of Activities treats such repayments as a reduction in long-term liabilities.

The amount of long-term debt principal payments in the current year	1,371,024	
The amount of long-term debt acquired in the current year	(1,089,639)	
Premium on long-term debt	<u>(36,258)</u>	
		245,127

Some expenses reported in the Statement of Activities follow the full accrual basis of accounting. The modified accrual basis is used in the fund statements so there is a perspective difference.

Accrued interest not reflected on Governmental funds	(8,739)
Compensated absences recorded when paid in Governmental funds	(41,607)
Amortization of loss on refunding	(8,817)

In the Statement of Activities, only the loss on the disposal of capital assets is reported, whereas in the governmental funds there is no use of financial resources. As a result, the change in net position differs from the change in fund balance by the net book value of the disposed capital assets.

Loss on disposal of capital assets (234,077)

The Government-wide statements reflect assets and liabilities, deferred inflows and outflows for the WRS and life insurance liability. The fund statements do not reflect these accounts. This amount reflects the net change in the pension asset and life insurance liability that is reflected in the Statement of Activities but not in the fund statements.

(85,566)

Change in net position of governmental activities \$ 762,536

**Village of Cross Plains
Cross Plains, Wisconsin**

**Statement of Net Position
Proprietary Funds
December 31, 2019**

	Enterprise Funds		
	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
ASSETS			
Current Assets:			
Cash and Cash Equivalents	\$ 263,791	\$ 1,073,620	\$ 1,337,411
Accounts Receivable	66,061	232,355	298,416
Advances Receivable	-	484,390	484,390
Inventories	5,686	688	6,374
Prepaid Expenses	3,250	4,333	7,583
Total Current Assets	338,788	1,795,386	2,134,174
Restricted Assets:			
Restricted Cash and Cash Equivalents	195,118	1,405,336	1,600,454
Total Restricted Assets	195,118	1,405,336	1,600,454
Capital Assets:			
Land and Construction Work in Progress	73,343	660,609	733,952
Capital Assets	6,463,848	13,698,776	20,162,624
Less Accumulated Depreciation	(1,797,848)	(5,566,515)	(7,364,363)
Net Capital Assets	4,739,343	8,792,870	13,532,213
Total Assets	5,273,249	11,993,592	17,266,841
DEFERRED OUTFLOWS OF RESOURCES			
Deferred Pension Outflows	46,156	48,715	94,871
Deferred OPEB Outflows	320	1,656	1,976
Total Deferred Outflows of Resources	46,476	50,371	96,847
Total Assets and Deferred Outflows of Resources			
	\$ 5,319,725	\$ 12,043,963	\$ 17,363,688
LIABILITIES			
Current Liabilities:			
Accounts Payable	\$ 71,892	\$ 708,713	\$ 780,605
Accrued Liabilities	9,695	31,229	40,924
Current Portion of Long-Term Debt:			
Bonds and Loans Payable	143,121	563,934	707,055
Total Current Liabilities	224,708	1,303,876	1,528,584
Non-Current Liabilities:			
Long-Term Debt			
Bonds and Loans Payable	2,444,274	4,644,816	7,089,090
Total Long-Term Debt	2,444,274	4,644,816	7,089,090
Other Liabilities			
Net OPEB Liability	1,489	7,709	9,198
Net Pension Liability	16,336	17,242	33,578
Deferred Credits	55,829	-	55,829
Total Other Liabilities	73,654	24,951	98,605
Total Non-Current Liabilities	2,517,928	4,669,767	7,187,695
Total Liabilities	2,742,636	5,973,643	8,716,279
DEFERRED INFLOWS OF RESOURCES			
Deferred Pension Inflows	22,587	23,840	46,427
Deferred OPEB inflows	431	2,232	2,663
Total Deferred Inflows of Resources	23,018	26,072	49,090
NET POSITION			
Net Investment in Capital Assets	2,186,508	3,618,479	5,804,987
Restricted for:			
Debt service	104,729	358,880	463,609
Equipment replacement	-	1,012,097	1,012,097
Unspent bond proceeds	90,389	34,359	124,748
Unrestricted	172,445	1,020,433	1,192,878
Total Net Position	2,554,071	6,044,248	8,598,319
Total Liabilities, Deferred Inflows of Resources, and Net Position			
	\$ 5,319,725	\$ 12,043,963	\$ 17,363,688

**Village of Cross Plains
Cross Plains, Wisconsin**

**Statement of Revenues, Expenses and Changes in Net Position
Proprietary Funds
For the Year Ended December 31, 2019**

	Enterprise Funds		
	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
OPERATING REVENUES			
Charges for Services	\$ 459,235	\$ 1,351,881	\$ 1,811,116
Other Operating Revenues	10,079	8,288	18,367
Total Operating Revenues	469,314	1,360,169	1,829,483
OPERATING EXPENSES			
Operation and Maintenance	246,976	687,394	934,370
Depreciation and Amortization	139,719	414,808	554,527
Taxes	8,475	-	8,475
Total Operating Expenses	395,170	1,102,202	1,497,372
Operating Income (Loss)	74,144	257,967	332,111
NON-OPERATING REVENUES (EXPENSES)			
Interest and Investment Revenue	1,334	8,988	10,322
Miscellaneous Non-Operating Revenue	18,034	-	18,034
Hook Up Fees	-	7,756	7,756
Interest Expense	(50,391)	(138,838)	(189,229)
Total Non-Operating Revenues (Expenses)	(31,023)	(122,094)	(153,117)
Income (Loss) Before Transfers	43,121	135,873	178,994
Transfers In	33,500	54,750	88,250
Transfers Out	(111,054)	(4,117)	(115,171)
Change in Net Position	(34,433)	186,506	152,073
Total Net Position - Beginning	2,588,504	5,857,742	8,446,246
Total Net Position - Ending	\$ 2,554,071	\$ 6,044,248	\$ 8,598,319

The accompanying notes to financial statements are an integral part of this statement.

**Village of Cross Plains
Cross Plains, Wisconsin**

**Statement of Cash Flows
Proprietary Funds
For the Year Ended December 31, 2019**

	Enterprise Funds		
	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers	\$ 491,562	\$ 1,414,177	\$ 1,905,739
Payments to suppliers	(115,718)	(473,990)	(589,708)
Payments to employees	(116,724)	(153,681)	(270,405)
Taxes paid	(119,529)	(6,254)	(125,783)
Net cash provided (used) by operating activities	<u>139,591</u>	<u>780,252</u>	<u>919,843</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES			
Proceeds from capital debt	109,082	630,000	739,082
Purchase or construction of capital assets	(42,616)	(232,270)	(274,886)
Transfers from (to) other funds	33,500	50,633	84,133
Hook up fees	-	7,756	7,756
Principal paid on capital debt	(145,985)	(493,494)	(639,479)
Interest paid on capital debt	(48,550)	(127,163)	(175,713)
Net cash provided (used) by capital and related financing activities	<u>(94,569)</u>	<u>(164,538)</u>	<u>(259,107)</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Interest and dividends	1,328	8,988	10,316
Net cash provided (used) by investing activities	<u>1,328</u>	<u>8,988</u>	<u>10,316</u>
Net increase (decrease) in cash and cash equivalents	46,350	624,702	671,052
Cash at beginning of year	<u>412,559</u>	<u>1,854,254</u>	<u>2,266,813</u>
Cash at end of year	<u>\$ 458,909</u>	<u>\$ 2,478,956</u>	<u>\$ 2,937,865</u>
Reconciliation of operating income (loss) to net cash provided (used) by operating activities			
Operating income (loss)	\$ 74,144	\$ 257,967	\$ 332,111
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities			
Joint Meter	12,845	-	12,845
Depreciation expense	139,719	411,454	551,173
Pension expense	1,976	20,974	22,950
Changes in assets, deferred outflows, liabilities and deferred inflows:			
Receivables, net	22,248	45,720	67,968
Transfers out	(111,054)	-	(111,054)
Accounts and other payables	(287)	44,137	43,850
Net cash provided (used) by operating activities	<u>\$ 139,591</u>	<u>\$ 780,252</u>	<u>\$ 919,843</u>
Reconciliation of cash and cash equivalents to statement of net position			
Cash and cash equivalents	\$ 263,791	\$ 1,073,620	\$ 1,337,411
Restricted cash and cash equivalents	195,118	1,405,336	1,600,454
	<u>\$ 458,909</u>	<u>\$ 2,478,956</u>	<u>\$ 2,937,865</u>

**Village of Cross Plains
Cross Plains, Wisconsin**

**Statement of Net Position
Fiduciary Fund
December 31, 2019**

	<u>Custodial Fund</u>
ASSETS	
Cash and Investments	\$ 2,816,832
Taxes Receivable	<u>2,576,001</u>
Total Assets	<u><u>\$ 5,392,833</u></u>
LIABILITIES	
Due to Other Governments	<u>\$ 5,392,833</u>
Total Liabilities	<u><u>\$ 5,392,833</u></u>

The accompanying notes to financial statements are an integral part of this statement.

**Village of Cross Plains
Cross Plains, Wisconsin**

**Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the Year Ended December 31, 2019**

	<u>Custodial Fund</u>
ADDITIONS	
Property tax collections for other governments	\$ 3,834,042
Total Additions	<u>3,834,042</u>
DEDUCTIONS	
Payments of taxes to other governments	<u>3,834,042</u>
Total Deductions	<u>3,834,042</u>
Net increase (decrease) in fiduciary net position	-
Net position - Beginning	<u>-</u>
Net position - Ending	<u><u>\$ -</u></u>

The accompanying notes to financial statements are an integral part of this statement.

1. Significant Accounting Policies

The accounting policies of the Village of Cross Plains, Wisconsin conform to accounting principles generally accepted in the United States of America as applicable to governmental units.

A. Reporting Entity

The reporting entity for the Village consists of (a) the primary government, (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the reporting entity's financial statements to be misleading or incomplete. Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. The primary government is financially accountable if it appoints a voting majority of the organization's governing body and (1) it is able to impose its will on that organization or (2) there is a potential for the organization to provide specific financial benefits to or burdens on the primary government. The primary government may be financially accountable if an organization is fiscally dependent on the primary government. The Village has no component units which must be included in the reporting entity because of the significance of their operational or financial relationships with the Village.

See Note 7 regarding joint ventures.

B. Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The government-wide financial statements report information on all of the nonfiduciary activities of the Village. The effect of most interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers for services provided by a given function or segment and 2) grants and contributions that are restricted to meeting the requirements of a particular function. Taxes and other items not included in program revenues are reported as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Fund Financial Statements

Fund financial statements of the reporting entity are organized into individual funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts, which constitute its assets, deferred outflows, liabilities, deferred inflows, net position/fund equity, revenues, and expenditures/expenses.

In addition, all funds in the fund financial statements are reported as business-type activities, governmental activities or fiduciary funds. The definitions for these types of activities are discussed in other portions of Note 1.

1. Significant Accounting Policies (Continued)
B. Government-Wide and Fund Financial Statements (Continued)

Fund Financial Statements (Continued)

Funds are reported as major funds or non-major funds within the governmental and proprietary statements. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the Village or meets the following criteria:

- a. Total assets and deferred outflows, liabilities and deferred inflows, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type and
- b. Total assets and deferred outflows, liabilities and deferred inflows, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.
- c. In addition, any other governmental or proprietary fund that the Village believes is particularly important to financial statement users may be reported as a major fund.

The Village reports the following major governmental funds:

The General Fund is the general operating fund of the municipality. It is used to account for all financial resources except those required to be accounted for in another fund.

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds).

Tax Increment District #3 Fund (“TID #3”) is used to account for financial resources to be used for improvements in the Village’s TIF district.

Parks Fund is used to account for the operations of the parks and recreation programs of the Village.

The Village reports the following major proprietary funds:

Enterprise Funds - The enterprise funds are the water utility and the sewer utility.

The non-major governmental funds of the Village are the Library Operations Fund and the Library Endowment Fund.

1. Significant Accounting Policies (Continued)
B. Government-Wide and Fund Financial Statements (Continued)

In addition, the Village reports the following fund type:

Fiduciary funds – Fiduciary funds consist of pension (and other employee benefit) trust funds, private-purpose trust funds, investment trust funds, and custodial funds. Fiduciary funds should be used only to report resources held for individuals, private organizations, or other governments. A fund is presented as a fiduciary fund when all of the following criteria are met: a) The government controls the assets that finance the activity, b) Assets are not generated from the government's own-source revenues or from government-mandated or voluntary nonexchange transactions, c) Assets are administered through a qualifying trust or the government does not have administrative involvement and the assets are not generated from the government's delivery of goods or services to the beneficiaries, or the assets are for the benefit of entities that are not part of the government's reporting entity.

The Village reports the following fiduciary funds:

Custodial Funds - used to account for assets held by the Village in a trustee capacity or as an agent for individuals, private organizations, and/or other governmental units. The Village accounts for tax collections payable to overlying taxing jurisdictions in a custodial fund.

C. Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recognized when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized in the year for which they are levied. Grants and similar items are recognized when all eligibility requirements have been met.

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recorded when both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Village considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Resources not available to finance expenditures and commitments of the current period are recorded as deferred inflows of resources or nonspendable fund equity. Expenditures are recorded when the related fund liability is incurred, except for debt service expenditures, claims, judgments, compensated absences, and pension expenditures, which are recorded as a fund liability when expected to be paid with expendable available financial resources.

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

D. Budgets

Annual budgets, as required by state statutes, are approved by the Village Board. Budgets were adopted for the general fund, debt service fund and capital projects fund. Appropriations lapse at year-end unless specifically carried over. Expenditures are controlled at the department level. See notes to required supplementary information for additional information.

1. Significant Accounting Policies (Continued)

E. Cash and Cash Equivalents

For purposes of the statement of cash flows, the Village considers all highly liquid, unrestricted investments with an initial maturity of three months or less to be cash equivalents.

F. Taxes Receivable

Property taxes are recorded in the year levied as receivables and deferred inflows. They are recognized as revenues in the succeeding year when services financed by the levy are being provided. In addition to property taxes for the municipality, taxes are collected for and remitted to the state and county governments as well as the local and vocational school districts. Taxes for other state and local governmental units collected in the current year for the succeeding year are reported as payable to other governments. Taxes are levied in December on the assessed value as of the prior January 1.

Property tax calendar - 2019 tax roll

Lien date and levy date	December 2019
Tax bills mailed	December 2019
Payment in full, or	
First installment due	January 31, 2020
Second installment due	July 31, 2020
Personal property taxes in full	January 31, 2020
Tax sale – 2019 delinquent real estate taxes	October 2022

G. Allowance for Uncollectible Accounts

Delinquent real estate taxes are paid in full by the county, which assumes the collection thereof. No provision for uncollectible accounts receivable has been made in the accompanying utility financial statements because the water and sewer utilities have the right by law to place delinquent bills on the tax roll.

H. Capital Assets

Additions to and replacements of capital assets are recorded at original cost, which includes material, labor, overhead, and interest incurred during construction. Contributed capital assets are recorded at fair market value at the time received. The cost of property replaced, retired, or otherwise disposed of, is deducted from plant accounts and accumulated depreciation.

The cost of streets and curb and gutter acquired prior to 2001 was estimated. The cost of storm water drainage systems and sidewalks acquired prior to 2001 has not been capitalized.

Capital assets acquired for governmental purposes are recorded as expenditures in the governmental fund financial statements.

Depreciation is recorded using the straight-line method over the estimated useful lives. The rate used in the sewer utility varies between 1.11% to 20%. The rate used in the water utility varies between 1.3% to 26.7%.

I. Inventories

Proprietary fund inventories are generally used for construction or maintenance - not for resale. They are valued at cost based on first in - first out and charged to construction or maintenance when used.

1. Significant Accounting Policies (Continued)

J. Long Term Debt

In the government-wide and proprietary fund financial statements, long-term liabilities are reported as liabilities. Long term liabilities are not reported in the governmental fund financial statements. Proceeds of long-term debt issues are reflected as "Other Financing Sources" in the operating statement of the recipient fund. Retirement of these issues is reported as an expenditure in the year in which the debt matures or is repaid, whichever is earlier.

K. Deferred Regulatory Credit

In 2004, the Public Service Commission of Wisconsin required regulated utilities (the water utility) to create a deferred regulatory credit account. The amount of the credit was equal to the estimated accumulated depreciation on contributed utility plant as of December 31, 2003. The credit has the effect of reducing the rate base used by the Commission in approving user rates charged by the utilities. The credit is being amortized to non-operating income over a period of 20 years.

L. Compensated Absences

The governmental funds have not recorded liabilities for accrued employee vacations and sick leave since these will not be liquidated from current revenues. The actual expenditure will be recorded at the time the benefits are used by the employee, and will be paid at the rate of pay then in effect. Under terms of employment, municipal employees are granted vacations and sick leave in varying amounts. To the extent that sick leave and vacation must be paid by the municipality when an employee leaves employment, such amounts are considered to be a long-term liability and are reported in the government-wide and proprietary fund financial statements.

M. Claims and Judgments

Claims and judgments are recorded as liabilities if all the conditions of Governmental Accounting Standards Board pronouncements are met. Claims and judgments that would normally be liquidated with expendable available financial resources are recorded during the year as expenditures in the governmental funds. The related expenditure is recognized when the liability is liquidated. Claims and judgments are reported in the government-wide and proprietary fund financial statements as expenses when the related liabilities are incurred.

N. Pensions

For purposes of measuring the net pension liability (asset), deferred outflows of resources, and deferred inflows of resources related to pensions, pension expense, information about the fiduciary net position of the Wisconsin Retirement System (WRS) and additions to/deductions from WRS' fiduciary net position have been determined on the same basis as they are reported by the WRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefits terms. Investments are reported at fair value.

O. Other Post-Employment Benefit

The fiduciary net position of the Local Retiree Life Insurance Fund (LRLIF) has been determined using the flow of economic resources measurement focus and the accrual basis of accounting. This includes for purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to other post-employment benefits, OPEB expense, and information about the fiduciary net position of the LRLIF and additions to/deductions from LRLIFs fiduciary net position have been determined on the same basis as they are reported by LRLIF. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

1. Significant Accounting Policies (Continued)
P. Deferred Outflows and Inflows of Resources

Deferred outflows of resources represent a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then.

Deferred inflows of resources represent an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time.

Q. Equity

Equity is classified as net position in the government-wide and proprietary fund financial statements and displayed in three components. 1) Net investment in capital assets – the amount of capital assets less accumulated depreciation and outstanding debt related to the purchase, construction or improvement of capital assets. 2) Restricted net position – amount of net position subject to restrictions that are imposed by external groups or law. 3) Unrestricted net position – net position that is classified as neither of the above.

When both restricted and unrestricted resources are available, it is the Village's policy to use restricted resources first, then unrestricted resources as they are needed.

In the fund financial statements, governmental fund balance is presented in five possible categories:

Nonspendable – resources which cannot be spent because they are either a) not in spendable form or; b) legally or contractually required to be maintained intact.

Restricted – resources with constraints placed on the use of resources are either a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

Committed – resources which are subject to limitation the government imposes upon itself at its highest level of decision making, and that remain binding unless removed in the same manner.

Assigned – resources neither restricted nor committed for which a government has stated intended use for a specific purpose. This intent can be expressed through the Village Board or through the Village Board delegating this responsibility to the Village Administrator/Clerk-Treasurer through the budgetary process.

Unassigned – resources which cannot be properly classified in one of the other four categories. The General Fund is the only fund that reports a positive unassigned fund balance amount. Unassigned balances also include negative balances in the governmental funds reporting resources restricted for specific programs.

The Village would typically use Restricted fund balances first, followed by Committed resources and then Assigned resources, but reserves the right to selectively spend Unassigned resources first and to defer the use of these other classified funds.

1. Significant Accounting Policies (Continued)

R. Revenues and Expenses

Intergovernmental aids and grants are recognized as revenues in the period the related expenditures are incurred, if applicable, or when the municipality is entitled to the aids.

Special assessments are recorded as revenues when collected. Annual installments due in future years are reflected as receivables and deferred inflows.

Proprietary fund revenues are recorded when services are billed. Unbilled receivables are not recorded since the amount is not material. Rates charged by the water utility are regulated by the Public Service Commission (PSC) of Wisconsin. Rates charged by the sewer utility are approved by the Village Board.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Village's enterprise funds are user charges for water consumption and for wastewater disposal and treatment. Operating expenses for enterprise funds include the cost of services, administrative expenses and depreciation. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses. Contributions and contributed capital to the water and sewer utilities are reflected as non-operating revenue.

S. Risk Management

The Village is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omission; injuries to employees; and natural disasters. The Village maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Village. Settled claims have not exceeded this commercial coverage in any of the past three fiscal years.

T. Change in Accounting Principle

Effective January 1, 2019, the Village adopted provisions of GASB Statement No. 84, Fiduciary Activities ("GASB No. 84"). GASB No. 84 establishes general criteria for determining what activities should be reported in the fiduciary funds and requires the recognition of a liability when an event has occurred that requires the disbursement of fiduciary resources. Implementation of GASB No. 84 replaces Agency Fund types with Custodial Funds for the accumulation of assets for entities outside the government's reporting entity. Unlike Agency Funds, Custodial Funds present a statement of net position and a statement of changes in net position. The statement of changes in fiduciary net position reports additions and deductions for taxes collected and distributed on behalf of, or to, other governments.

2. Cash and Investments

Investment of Village funds is restricted by State statutes. Available investments are limited to:

- (1) Deposits in any credit union, bank, savings bank, trust company or savings and loan association which is authorized to transact business in this State;
- (2) Bonds or securities issued or guaranteed as to principal and interest by the federal government, or by a commission, board or other instrumentality of the federal government;
- (3) Bonds or securities of any county, drainage district, VTAE district, village, city, town, or school district of this State;
- (4) Any security which matures or which may be tendered for purchase at the option of the holder within not more than seven years of the date on which it is acquired, if that security has a rating which is the highest or second highest rating category assigned by Standard & Poor's Corporation, Moody's investor service or other similar nationally recognized rating agency or if that security is senior to, or on a parity with, a security of the same issuer which has such a rating;
- (5) The local government pooled-investment fund as established under Section 25.50 of the Wisconsin Statutes;
- (6) Agreements in which a public depository agrees to repay funds advanced to it by the Board, plus interest, if the agreement is secured by bonds or securities issued or guaranteed as to principal and interest by the federal government;
- (7) Securities of an open-end management investment company or investment trust, subject to various conditions and investment options;
- (8) Bonds issued by the University of Wisconsin Hospital and Clinics Authority and the Wisconsin Aerospace Authority.

The Village's deposits and investments at year end were comprised of the following:

	Bank Balance	Carrying Value Balance	Associated Risk
Deposits	\$ 8,515,380	\$ 8,995,713	Custodial credit risk
Total Cash and Investments	\$ 8,515,380	\$ 8,995,713	
Reconciliation to financial statements			
Per statement of net position			
Unrestricted cash and investments	\$ 4,242,264		
Restricted cash and investments	1,936,617		
Per statement of net position -			
Fiduciary Funds			
Tax Custodial Fund	2,816,832		
Total Cash and Investments	\$ 8,995,713		

2. Cash and Investments (Continued)

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates.

The Village does not have a formal investment policy that limits investment maturities as a means of managing its exposure of fair value losses arising from increasing interest rates.

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. State law limits investments in commercial paper, corporate bonds and mutual bond funds to the top two ratings issued by nationally recognized statistical rating organizations. The Village has no investment policy that would further limit its investment choices.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the Village would not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial risk for investments is the risk that, in the event of failure of the counterparty (e.g. broker-dealer) to a transaction, the Village would not be able to recover the value of its investment of collateral securities that are in the possession of another party. The Village does not have an investment policy for custodial credit risk.

Deposits in each local and area bank are insured by the FDIC in the amount of \$250,000 for time and savings accounts and \$250,000 for demand deposit accounts. Bank accounts are also insured by the State Deposit Guarantee Fund in the amount of \$400,000. Fluctuating cash flows during the year due to tax collections, receipt of state aids and/or proceeds from borrowing may have resulted in temporary balances exceeding insured amounts by substantially higher amounts.

As of December 31, 2019, all of the Village's deposits with financial institutions were covered by federal depository insurance limits, collateralized by securities held by the pledging financial institution or were held in an Insured Cash Sweep (ICS) account. Funds held in the ICS account that exceed FDIC limits are deposited into separate accounts at different financial institutions to ensure that their balances never exceed the FDIC limits. A summary follows:

Deposits covered by FDIC, State Deposit Guarantee and Insured Cash Sweep	\$	7,661,601
Uninsured deposits covered by collateral		1,084,123

Concentration of Credit Risk

The Village does not have a policy for concentration of credit risk. No Village investment represents 5% or more of the total investments.

2. Cash and Investments (Continued)

Connection Fees

The Sewer Utility collects solid and liquid connection fees which are available to use for purposes as directed by the Village Board. Through December 31, 2019, the Sewer Utility has collected \$650,645 in connection fees, which have not been held in a separate designated account. The solid connection fees have historically been used to offset the cost of the improvements to the Dane-Iowa Wastewater Treatment Facility. Liquid connection fees are collected to offset the cost of future improvements to the Village wastewater treatment facility.

Restricted Cash

The use of certain cash accounts is restricted by loan and grant agreements. The restricted accounts are as follows:

Enterprise Funds:	1/1/2019	Increases	Decreases	12/31/2019
Sewerage System Depreciation Fund - includes annual deposits, and will be used for the sewer collection system.	\$ 226,764	\$ 80,168	\$ -	\$ 306,932
Sewerage System Bond Fund - includes annual deposits and is used to pay off Clean Water Fund loan.	322,478	36,402	-	358,880
Equipment Replacement Fund - required by the DNR, includes annual deposits and is restricted for treatment plant equipment.	1,024,725	65,440	385,000	705,165
Unspent Bond Proceeds - Sewer Utility	-	34,359	-	34,359
Unspent Bond Proceeds - Water Utility	-	90,389	-	90,389
Water System Bond Fund - includes annual deposits and is used to pay off Safe Drinking Water loan.	48,569	56,160	-	104,729
Total	<u>\$ 1,622,536</u>	<u>\$ 362,918</u>	<u>\$ 385,000</u>	<u>\$ 1,600,454</u>

In addition, the Capital Projects fund holds \$336,163 in unspent bond proceeds that are restricted for future capital projects.

3. Capital Assets

Capital asset activity for the year ended December 31, 2019 is shown below:

Governmental Activities	Balance 1/1/2019	Additions	Deletions	Balance 12/31/2019
<i>Capital assets, not being depreciated</i>				
Land and right of ways	\$ 2,230,422	\$ 58,102	\$ 214,553	\$ 2,073,971
Construction work in progress	17,690	-	17,690	-
Subtotals	<u>2,248,112</u>	<u>58,102</u>	<u>232,243</u>	<u>2,073,971</u>
<i>Capital assets, being depreciated</i>				
Infrastructure	10,561,262	245,566	219,285	10,587,543
Buildings and improvements	8,416,066	11,981	-	8,428,047
Equipment and vehicles	2,157,792	272,032	-	2,429,824
Subtotals	<u>21,135,120</u>	<u>529,579</u>	<u>219,285</u>	<u>21,445,414</u>
<i>Accumulated depreciation</i>				
Infrastructure	3,970,618	355,033	217,451	4,108,200
Buildings and improvements	3,749,978	196,540	-	3,946,518
Equipment and vehicles	1,513,636	194,598	-	1,708,234
Subtotals	<u>9,234,232</u>	<u>746,171</u>	<u>217,451</u>	<u>9,762,952</u>
<i>Net capital assets, being depreciated</i>	<u>11,900,888</u>	<u>(216,592)</u>	<u>1,834</u>	<u>11,682,462</u>
Capital Assets, net	<u>\$14,149,000</u>	<u>\$ (158,490)</u>	<u>\$ 234,077</u>	<u>\$ 13,756,433</u>
Business-type Activities	Balance 1/1/2019	Additions	Deletions	Balance 12/31/2019
<i>Capital assets, not being depreciated</i>				
Land and land easements	\$ 30,317	\$ 500,000	\$ -	\$ 530,317
Construction work in progress	139,298	64,337	-	203,635
Subtotals	<u>30,317</u>	<u>564,337</u>	<u>-</u>	<u>733,952</u>
<i>Capital assets, being depreciated</i>				
Sewer utility plant				
Buildings and infrastructure	12,400,654	146,578	14,700	12,532,532
Equipment and vehicles	1,101,551	85,693	21,000	1,166,244
Water utility plant				
Buildings and infrastructure	4,593,011	27,617	3,000	4,617,628
Equipment and vehicles	1,841,633	5,388	800	1,846,221
Subtotals	<u>19,936,849</u>	<u>265,276</u>	<u>39,500</u>	<u>20,162,625</u>
<i>Accumulated depreciation</i>				
Sewer utility plant	5,190,761	411,455	35,700	5,566,516
Water utility plant	1,649,084	152,564	3,800	1,797,848
Subtotals	<u>6,839,845</u>	<u>564,019</u>	<u>39,500</u>	<u>7,364,364</u>
<i>Net capital assets, being depreciated</i>	<u>13,097,004</u>	<u>(298,743)</u>	<u>-</u>	<u>12,798,261</u>
Capital Assets, net	<u>\$ 13,127,321</u>	<u>\$ 265,594</u>	<u>\$ -</u>	<u>\$ 13,532,213</u>

3. Capital Assets (Continued)

Depreciation expense was charged to functions on the Statement of Activities as follows:

Governmental activities:	
General government	\$ 40,231
Public safety	112,953
Public works	417,210
Culture and recreation	<u>175,776</u>
Total	<u>\$ 746,171</u>
Business-type activities:	
Sewer Utility	\$ 411,454
Water Utility	<u>152,564</u>
Total	<u>\$ 564,018</u>

4. Long Term Obligations

The following is a summary of the long-term debt transactions for the year ended December 31, 2019:

	Balance 1/1/2019	Increases	Decreases	Balance 12/31/2019
<u>Governmental Activities</u>				
Bonds, Notes and Other Payables				
General Obligation Bonds and Notes	\$ 9,635,000	\$ 865,000	\$ 1,105,000	\$ 9,395,000
Direct Borrowings - General Obligation	902,523	-	170,048	732,475
Direct Borrowings - Revenue Bonds	923,549	135,238	44,136	1,014,651
Capital Leases	-	89,400	29,800	59,600
Developer Incentives	521,873	-	22,039	499,834
Premium on Debt	-	36,258	-	36,258
Total	<u>\$ 11,982,945</u>	<u>\$ 1,125,896</u>	<u>\$ 1,371,023</u>	<u>\$ 11,737,818</u>
<u>Business-Type Activities</u>				
Bonds, Notes and Other Payables				
General Obligation Bonds and Notes	\$ 435,000	\$ 735,000	\$ 70,000	\$ 1,100,000
Direct Borrowings - General Obligation	22,477	-	4,952	17,525
Direct Borrowings - Revenue Bonds	7,243,147	-	589,182	6,653,965
Premium on Debt	-	24,656	-	24,656
Total	<u>\$ 7,700,624</u>	<u>\$ 759,656</u>	<u>\$ 664,134</u>	<u>\$ 7,796,146</u>

4. Long Term Obligations (Continued)
A. Governmental Debt

All general obligation notes and bonds payable are backed by the full faith and credit of the municipality. General obligation notes and bonds will be retired by future property tax levies accumulated by the debt service funds. Tax increment district debt is payable from annual tax increments collected on the tax roll. If the tax increments are not sufficient, the debt will be paid by future tax levies. Proprietary fund debt is payable by revenues from user fees of those funds.

In accordance with Wisconsin Statutes, total general obligation indebtedness of the municipality may not exceed five percent of the equalized value of taxable property within the municipality's jurisdiction. The debt limit as of December 31, 2019 was \$21,161,680. The total of general obligation debt at December 31, 2019 was \$11,245,000.

The following debt issues comprise the outstanding balance as of December 31, 2019.

	<u>Date Of Issue</u>	<u>Final Maturity</u>	<u>Interest Rates</u>	<u>Original Indebtedness</u>	<u>Balance 12/31/19</u>	<u>Current Portion</u>
Governmental Activities						
<u>General Obligation</u>						
	12/2/2010	3/1/2022	.70-3.00%	\$ 3,175,000	\$ 690,000	\$ 240,000
	5/15/2012	5/1/2025	.70-2.80%	2,025,000	960,000	160,000
	6/11/2014	6/1/2033	.80-3.80%	1,805,000	1,515,000	100,000
	4/7/2015	4/1/2025	.80-2.40%	1,050,000	850,000	125,000
	7/21/2016	6/1/2036	1.10-3.00%	1,480,000	1,340,000	75,000
	10/20/2016	3/1/2026	1.10-2.40%	3,535,000	2,435,000	400,000
	9/14/2017	9/1/2027	1.35-2.30%	890,000	740,000	50,000
	4/11/2019	4/1/2029	1.95-2.50%	865,000	865,000	30,000
Total Governmental Activities -- General Obligation Debt					<u>9,395,000</u>	<u>1,180,000</u>
<u>Direct Borrowings - General Obligation</u>						
	8/31/2011	4/1/2021	1.99%	725,000	30,000	15,000
	4/17/2013	4/1/2023	.45-1.85%	495,000	222,475	55,429
	8/9/2018	4/1/2028	2.00-3.15%	570,000	480,000	54,000
Subtotal					<u>732,475</u>	<u>124,429</u>
<u>Direct Borrowings - Revenue Bonds</u>						
	5/23/2018	5/1/2038	1.87%	444,019	425,515	18,859
	5/23/2018	5/1/2038	1.87%	614,768	589,136	26,110
Subtotal					<u>1,014,651</u>	<u>44,969</u>
Total Governmental Activities -- Direct Borrowings					<u>1,747,126</u>	<u>169,398</u>
Total Governmental Activities					<u><u>\$ 11,142,126</u></u>	<u><u>\$ 1,349,398</u></u>

4. Long Term Obligations (Continued)
B. Business-Type Debt

Long-term debt issues outstanding at December 31, 2019, and total debt outstanding were as follows:

	<u>Date Of Issue</u>	<u>Final Maturity</u>	<u>Interest Rates</u>	<u>Original Indebtedness</u>	<u>Balance 12/31/19</u>	<u>Current Portion</u>
Business-Type Activities						
<u>General Obligation</u>						
	5/15/2012	5/1/2025	.70-2.80%	\$ 85,000	\$ 30,000	\$ 10,000
	5/15/2012	5/1/2025	.70-2.80%	120,000	50,000	15,000
	6/11/2014	6/1/2033	.80-3.80%	170,000	100,000	20,000
	7/21/2016	6/1/2036	1.10-3.00%	130,000	75,000	15,000
	7/21/2016	6/1/2036	1.10-3.00%	140,000	110,000	10,000
	4/11/2019	4/1/2029	1.95-2.50%	630,000	630,000	30,000
	4/11/2019	4/1/2029	1.95-2.50%	105,000	105,000	-
Total Business-Type Activities -- General Obligation Debt					<u>1,100,000</u>	<u>100,000</u>
<u>Direct Borrowings - General Obligation</u>						
	4/17/2013	4/1/2023	.45-1.85%	40,000	17,525	4,571
<u>Direct Borrowings - Revenue Bonds</u>						
	6/22/2005	5/1/2025	2.365%	6,822,650	2,521,369	396,059
	9/23/2015	5/1/2035	1.788%	1,491,359	1,248,170	68,074
	9/23/2015	5/1/2035	2.438%	1,651,582	1,396,229	72,394
	5/23/2018	5/1/2038	1.87%	1,178,333	1,129,226	50,047
	5/23/2018	5/1/2038	1.87%	374,589	358,972	15,909
					<u>6,671,490</u>	<u>607,055</u>

C. Developer Obligations and Capital Leases

The Village has an obligation to pay a developer as an incentive for development. The loan is paid off over 20 years at 4.8% interest through 2024. After that the interest rate is adjusted to an interest rate of 300 basis points over the ten-year United States Treasury Rate, as of January 1, 2025, fixed for an additional ten-year period. As of December 31, 2019, the Village had \$499,834 in outstanding developer obligations. The repayment schedule is outlined in note 12. Developer obligations will be paid out of TIF #3.

In 2019, the Village entered into a 0% interest capital lease agreement for general ledger software. The gross amount of these assets of \$89,400 is included with the equipment and vehicles class of capital assets. The assets and related obligations are included with those of governmental activities in the Government-Wide Statement of Net Position. The current portion of the capital lease is \$29,800, with the remaining balance of \$29,800 payable in 2021. Capital lease obligations will be paid out of the Capital Projects Fund.

4. Long Term Obligations (Continued)
D. Debt Service Requirements

Debt service requirements to maturity on General Obligation debt are as follows:

Years	Governmental Activities		Proprietary Funds		Total
	Principal	Interest	Principal	Interest	
2020	\$ 1,180,000	\$ 216,959	\$ 100,000	\$ 40,350	\$ 1,537,309
2021	1,180,000	182,892	115,000	27,416	1,505,308
2022	1,210,000	158,040	120,000	24,833	1,512,873
2023	1,040,000	136,548	110,000	20,125	1,306,673
2024	1,135,000	112,960	115,000	17,140	1,380,100
2025-2029	2,670,000	293,548	520,000	39,450	3,522,998
2030-2034	825,000	83,313	-	3,000	911,313
2035-2036	155,000	3,975	20,000	900	179,875
Totals	<u>\$ 9,395,000</u>	<u>\$ 1,188,233</u>	<u>\$ 1,100,000</u>	<u>\$ 173,214</u>	<u>\$ 11,856,447</u>

Debt service requirements to maturity on Direct Borrowings, including Mortgage Revenue Debt, are as follows:

Years	Governmental Activities		Proprietary Funds		Total
	Principal	Interest	Principal	Interest	
2020	\$ 169,398	\$ 32,887	\$ 607,055	\$ 137,286	\$ 744,340
2021	170,239	29,722	620,637	123,486	744,124
2022	156,096	26,539	634,529	109,362	743,892
2023	156,727	23,391	647,979	94,910	742,889
2024	101,428	20,547	658,698	80,071	738,769
2025-2029	468,068	68,566	1,634,886	256,413	1,891,299
2030-2034	280,923	36,165	1,316,762	122,782	1,439,544
2035-2038	244,246	9,241	550,944	15,614	566,558
Totals	<u>\$ 1,747,126</u>	<u>\$ 247,059</u>	<u>\$ 6,671,490</u>	<u>\$ 939,924</u>	<u>\$ 7,611,414</u>

E. Other Long-Term Obligations

The following is a summary of changes in compensated absences for the year ended December 31, 2019.

	Balance 1/1/2019	Increases	Decreases	Balance 12/31/2019
Compensated Absences				
Vacation	\$ 16,873	\$ 1,674	\$ -	\$ 18,547
Sick Leave	317,040	39,933	-	356,973
Total Compensated Absences	<u>\$ 333,913</u>	<u>\$ 41,607</u>	<u>\$ -</u>	<u>\$ 375,520</u>

4. Long Term Obligations (Continued)
E. Other Long-Term Obligations (Continued)

Compensated Absences

A retiring employee may apply the accumulated sick leave balance to future health insurance premiums. The Village finances these benefits on a pay-as-you-go basis. The obligations for compensated absences will be paid out of the general fund.

F. Commitments – Proprietary Fund

To secure access to a biosolids facility to treat and store biosolids, the Village has signed a biosolids treatment agreement with the Dane-Iowa Wastewater Commission allowing the Village to submit all of their biosolids until 2020. Under the terms of the agreement, the Village pays for their determined share of the operation, maintenance and replacement cost associated with the facility, interest and principal payments made for the year on the facility, cost for treatment to filtrate from the de-watered biosolids based on the total number of pounds hauled to the facility, administrative costs, testing costs and transportation costs. Costs for the year ended December 31, 2019 were \$107,238. The facility began operating in July 2000. Payments prior to start up were capitalized and are being amortized over the term of the agreement.

G. Utility Revenue Requirements

The Sewer and Water Utilities are required by bond ordinances to produce net revenues sufficient to provide 110% of the annual principal and interest requirements on the mortgage revenue bonds.

	<u>Sewer</u>	<u>Water</u>
Net revenues required	<u>\$ 677,507</u>	<u>\$ 218,422</u>
2019 net revenues	<u>\$ 744,268</u>	<u>\$ 266,732</u>

5. Employee Retirement Plan

Defined Benefit Pension Plan

Plan Description

The WRS is a cost-sharing multiple-employer defined benefit pension plan. WRS benefits and other plan provisions are established by Chapter 40 of the Wisconsin Statutes. Benefit terms may only be modified by the legislature. The retirement system is administered by the Wisconsin Department of Employee Trust Funds (ETF). The system provides coverage to all eligible State of Wisconsin, local government and other public employees. All employees, initially employed by a participating WRS employer on or after July 1, 2011, and expected to work at least 1200 hours a year (880 hours for teachers and school City educational support employees) and expected to be employed for at least one year from employee’s date of hire are eligible to participate in the WRS.

ETF issues a standalone Comprehensive Annual Financial Report (CAFR), which can be found at <http://etf.wi.gov/publications/cafr.htm>.

5. Employee Retirement Plan (Continued)

Vesting

For employees beginning participation on or after January 1, 1990, and no longer actively employed on or after April 24, 1998, creditable service in each of five years is required for eligibility for a retirement annuity. Participants employed prior to 1990 and on or after April 24, 1998, and prior to July 1, 2011, are immediately vested. Participants who initially became WRS eligible on or after July 1, 2011, must have five years of creditable service to be vested.

Benefits Provided

Employees who retire at or after age 65 (54 for protective occupations and 62 for elected officials and executive service retirement plan participants, if hired on or before 12/31/2016) are entitled to a retirement benefit based on a formula factor, their final average earnings, and creditable service.

Final average earnings is the average of the participant's three highest annual earnings periods. Creditable service includes current service and prior service for which a participant received earnings and made contributions as required. Creditable service also includes creditable military service. The retirement benefit will be calculated as a money purchase benefit based on the employee's contributions plus matching employer's contributions, with interest, if that benefit is higher than the formula benefit.

Vested participants may retire at or after age 55 (50 for protective occupations) and receive an actuarially-reduced benefit. Participants terminating covered employment prior to eligibility for an annuity may either receive employee-required contributions plus interest as a separation benefit or leave contributions on deposit and defer application until eligible to receive a retirement benefit.

The WRS also provides death and disability benefits for employees.

Post-Retirement Adjustments

The Employee Trust Funds Board may periodically adjust annuity payments from the retirement system based on annual investment performance in accordance with s. 40.27, Wis. Stat. An increase (or decrease) in annuity payments may result when investment gains (losses), together with other actuarial experience factors, create a surplus (shortfall) in the reserves, as determined by the system's consulting actuary. Annuity increases are not based on cost of living or other similar factors. For Core annuities, decreases may be applied only to previously granted increases. By law, Core annuities cannot be reduced to an amount below the original, guaranteed amount (the "floor") set at retirement. The Core and Variable annuity adjustments granted during recent years are as follows:

<u>Year</u>	<u>Core Fund Adjustment</u>	<u>Variable Fund Adjustment</u>
2009	(2.1%)	(42%)
2010	(1.3)	22
2011	(1.2)	11
2012	(7.0)	(7)
2013	(9.6)	9
2014	4.7	25
2015	2.9	2
2016	0.5	(5)
2017	2.0	4
2018	2.4	17

5. Employee Retirement Plan (Continued)

Contributions

Required contributions are determined by an annual actuarial valuation in accordance with Chapter 40 of the Wisconsin Statutes. The employee required contribution is one-half of the actuarially determined contribution rate for general category employees, including teachers, and Executives and Elected Officials. Starting on January 1, 2016, the Executives and Elected Officials category was merged into the General Employee Category. Required contributions for protective employees are the same rate as general employees. Employers are required to contribute the remainder of the actuarially determined contribution rate. The employer may not pay the employee required contribution unless provided for by an existing collective bargaining agreement.

During the reporting period, the WRS recognized \$90,175 in contributions from the employer.

Contribution rates as of December 31, 2019 are:

<u>Employee Category</u>	<u>Employee</u>	<u>Employer</u>
General	6.55%	6.55%
Protective with Social Security	6.55%	10.55%
Protective without Social Security	6.55%	14.95%

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2019, the Village reported a liability (asset) of \$292,233 for its proportionate share of the net pension liability (asset). The net pension liability (asset) was measured as of December 31, 2018, and the total pension liability used to calculate the net pension liability (asset) was determined by an actuarial valuation as of December 31, 2017 rolled forward to December 31, 2018. No material changes in assumptions or benefit terms occurred between the actuarial valuation date and the measurement date. The Village's proportion of the net pension liability (asset) was based on the Village's share of contributions to the pension plan relative to the contributions of all participating employers. At December 31, 2018, the Village's proportion was 0.00821412%, which was an increase of .00036774% from its proportion measured as of December 31, 2017.

For the year ended December 31, 2019, the Village recognized pension expense of \$196,039.

5. Employee Retirement Plan (Continued)

At December 31, 2019, the Village reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between projected and actual experience	\$ 227,604	\$ (402,323)
Changes of assumptions	49,259	-
Net difference between projected and actual earnings on pension plan investments	426,785	-
Changes in proportion and difference between Employer contributions and proportionate share of contributions	199	(1,745)
Employer contributions subsequent to the measurement date	121,837	-
Total	<u>\$ 825,684</u>	<u>\$ (404,068)</u>

\$121,837 reported as deferred outflows related to pension resulting from the WRS Employer's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability (asset) in the year ended December 31, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension will be recognized in pension expense as follows:

<u>Year Ended December 31:</u>	<u>Net Deferred Outflows (Inflows) of Resources</u>
2020	\$ 107,963
2021	27,100
2022	47,728
2023	116,988
2024	-

5. Employee Retirement Plan (Continued)

Actuarial Assumptions

The total pension liability in the December 31, 2018, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Actuarial Valuation Date:	December 31, 2017
Measurement Date of Net Pension Liability (Asset):	December 31, 2018
Actuarial Cost Method:	Entry Age
Asset Valuation Method:	Fair Market Value
Long-Term Expected Rate of Return:	7.0%
Discount Rate:	7.0%
Salary Increases:	
Inflation	3.0%
Seniority/Merit	0.1% - 5.6%
Mortality:	Wisconsin 2018 Mortality Table
Post-Retirement Adjustments*	1.9%

** No post-retirement adjustment is guaranteed. Actual adjustments are based on recognized investment return, actuarial experience and other factors. 1.9% is the assumed annual adjustment based on the investment return assumption and the post-retirement discount rate.*

Actuarial assumptions are based upon an experience study conducted in 2018 that covered a three-year period from January 1, 2015 to December 31, 2017. Based on this experience study, actuarial assumptions used to measure the Total Pension Liability changed from prior year, including the discount rate, long-term expected rate of return, post-retirement adjustment, wage inflation rate, mortality and separation rates. The Total Pension Liability for December 31, 2018 is based upon a roll-forward of the liability calculated from the December 31, 2017 actuarial valuation.

Long-term Expected Return on Plan Assets

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class summarized in the following table:

5. Employee Retirement Plan (Continued)

Asset Allocation Targets and Expected Returns
As of December 31, 2018

<u>Core Fund Asset Class</u>	<u>Asset Allocation</u> %	<u>Long-Term Expected</u> <u>Nominal Rate of Return %</u>	<u>Long-Term Expected</u> <u>Real Rate of Return %</u>
Global Equities	49	8.1	5.5
Fixed Income	24.5	4	1.5
Inflation Sensitive Assets	15.5	3.8	1.3
Real Estate	9	6.5	3.9
Private Equity/Debt	8	9.4	6.7
Multi-Asset	4	6.7	4.1
Total Core Fund	<u>110</u>	7.3	4.7
<u>Variable Fund Asset Class</u>			
U.S. Equities	70	7.6	5
International Equities	30	8.5	5.9
Total Variable Fund	<u>100</u>	8	5.4

New England Pension Consultants Long Term US CPI (Inflation) Forecast: 2.5%□

Asset Allocations are managed within established ranges; target percentages may differ from actual monthly allocations

Single Discount Rate

A single discount rate of 7.00% was used to measure the Total Pension Liability, as opposed to a discount rate of 7.20% for the prior year. This single discount rate is based on the expected rate of return on pension plan investments of 7.00% and a municipal bond rate of 3.71%. Because of the unique structure of WRS, the 7.00% expected rate of return implies that a dividend of approximately 1.9% will always be paid. For purposes of the single discount rate, it was assumed that the dividend would always be paid. The projection of cash flows used to determine this single discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments (including expected dividends) of current plan members. Therefore, the municipal bond rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Village's Proportionate Share of the Net Pension Liability (Asset) to Changes in the Discount Rate

The following presents the Village's proportionate share of the net pension liability (asset) calculated using the discount rate of 7.00 percent, as well as what the Village's proportionate share of the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (6.00 percent) or 1-percentage-point higher (8.00 percent) than the current rate:

5. Employee Retirement Plan (Continued)

	1% Decrease to Discount Rate (6.00%)	Current Discount Rate (7.00%)	1% Increase to Discount Rate (8.00%)
Village's proportionate share of the net pension liability (asset)	\$ 1,161,363	\$ 292,233	\$ (354,033)

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in separately issued financial statements available at <http://etf.wi.gov/publications/cafr.htm>

Allocation of Pension Plan

Pension amounts are allocated between the Governmental Activities and Business-Type Activities based on the percentage of required contributions of each opinion unit.

6. Other Postemployment Benefits – Multiple-Employer Life Insurance Plan

Plan description

The LRLIF is a multiple-employer defined benefit OPEB plan. LRLIF benefits and other plan provisions are established by Chapter 40 of the Wisconsin Statutes. The Wisconsin Department of Employee Trust Funds (ETF) and the Group Insurance Board have statutory authority for program administration and oversight. The plan provides post-employment life insurance benefits for all eligible employees.

OPEB Plan Fiduciary Net Position

ETF issues a standalone Comprehensive Annual Financial Report (CAFR), which can be found at <http://etf.wi.gov/publications/cafr.htm>.

Benefits provided

The LRLIF plan provides fully paid up life insurance benefits for post-age 64 retired employees and pre-65 retirees who pay for their coverage.

Contributions

The Group Insurance Board approves contribution rates annually, based on recommendations from the insurance carrier. Recommended rates are based on an annual valuation, taking into consideration an estimate of the present value of future benefits and the present value of future contributions. A portion of employer contributions made during a member's working lifetime funds a post-retirement benefit.

Employers are required to pay the following contributions based on employee contributions for active members to provide them with Basic Coverage after age 65. There are no employer contributions required for pre-age 65 annuitant coverage. If a member retires prior to age 65, they must continue paying the employee premiums until age 65 in order to be eligible for the benefit after age 65.

Contribution rates as of December 31, 2019 are:

<u>Coverage Type</u>	<u>Employer Contribution</u>
50% Post Retirement Coverage	40% of employee contribution
25% Post Retirement Coverage	20% of employee contribution

6. Other Postemployment Benefits – Multiple-Employer Life Insurance Plan (Continued)

Employee contributions are based upon nine age bands through age 69 and an additional eight age bands for those age 70 and over. Participating employees must pay monthly contribution rates per \$1,000 of coverage until the age of 65 (age 70 if active). The employee contribution rates in effect for the year ended December 31, 2018 are as listed below:

Life Insurance			
Employee Contribution Rates			
For the year ended December 31, 2018			
Attained Age	Basic	Supplemental	
Under 30	\$ 0.05	\$ 0.05	
30-34	0.06	0.06	
35-39	0.07	0.07	
40-44	0.08	0.08	
45-49	0.12	0.12	
50-54	0.22	0.22	
55-59	0.39	0.39	
60-64	0.49	0.49	
65-69	0.57	0.57	

*Disabled members under age 70 receive a waiver-of-premium benefit.

During the reporting period, the LRLIF recognized \$550 in contributions from the employer.

OPEB Liabilities, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEBs

At December 31, 2019, the Village reported a liability of \$73,700 for its proportionate share of the net OPEB liability (asset). The net OPEB liability (asset) was measured as of December 31, 2018, and the total OPEB liability used to calculate the net OPEB liability (asset) was determined by an actuarial valuation as of December 31, 2017 rolled forward to December 31, 2018. No material changes in assumptions or benefit terms occurred between the actuarial valuation date and the measurement date. The Village's proportion of the net OPEB liability (asset) was based on the Village's share of contributions to the OPEB plan relative to the contributions of all participating employers. At December 31, 2018, the Village's proportion was .02856200%, which was an decrease of 0.000693% from its proportion measured as of December 31, 2017.

For the year ended December 31, 2019 the Village recognized OPEB expense of \$8,330.

6. Other Postemployment Benefits – Multiple-Employer Life Insurance Plan (Continued)

At December 31, 2019 the Village reported deferred outflows of resources and deferred inflows of resources related to OPEBs from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
	<u> </u>	<u> </u>
Differences between expected and actual experience	\$ -	\$ (3,738)
Changes of assumptions	7,032	(15,975)
Net differences between projected and actual earnings on OPEB plan investments	1,761	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	7,035	(1,625)
Employer contributions subsequent to the measurement date	-	-
Totals	<u>\$ 15,828</u>	<u>\$ (21,338)</u>

No amount was reported as deferred outflows related to OPEB resulting from the Village's contributions subsequent to the measurement date to be recognized as a reduction of the net OPEB liability (asset) in the year ended December 31, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ended December 31:	Net Deferred Outflows (Inflows) of Resources
<u> </u>	<u> </u>
2020	\$ (442)
2021	(442)
2022	(442)
2023	(690)
2024	(944)
2025	(2,053)
2026	(497)

6. Other Postemployment Benefits – Multiple-Employer Life Insurance Plan (Continued)

Actuarial assumptions

The total OPEB liability in the January 1, 2018, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Actuarial Valuation Date:	January 1, 2018
Measurement Date of Net OPEB Liability (Asset):	December 31, 2018
Actuarial Cost Method:	Entry Age Normal
20 Year Tax-Exempt Municipal Bond Yield:	4.10%
Long-Term Expected Rate of Return:	5.00%
Discount Rate	4.22%
Salary Increases:	
Inflation	3.0%
Seniority/Merit	0.1% - 5.6%
Mortality:	Wisconsin 2018 Mortality Table

Actuarial assumptions are based upon an experience study conducted in 2018 that covered a three-year period from January 1, 2015 to December 31, 2017. Based on this experience study, actuarial assumptions used to measure the Total OPEB Liability changed from prior year, including the discount rate, wage inflation rate, mortality and separation rates. The Total OPEB Liability for December 31, 2018 is based upon a roll-forward of the liability calculated from the December 31, 2017 actuarial valuation.

Long-term expected Return on Plan Assets

The long-term expected rate of return is determined by adding expected inflation to expected long-term real returns and reflecting expected volatility and correlation. Investments for the LRLIF are held with Securian, the insurance carrier. Interest is calculated and credited to the LRLIF based on the rate of return for a segment of the insurance carriers' general fund, specifically 10-year A- Bonds (as a proxy, and not tied to any specific investments). The overall aggregate interest rate is calculated using a tiered approach based on the year the funds were originally invested and the rate of return for that year. Investment interest is credited based on the aggregate rate of return and assets are not adjusted to fair market value. Furthermore, the insurance carrier guarantees the principal amounts of the reserves, including all interest previously credited thereto.

Local OPEB Life Insurance Asset Allocation Targets and Expected Returns As of December 31, 2018

<u>Asset Class</u>	<u>Index</u>	<u>Target Allocation</u>	<u>Long-Term Expected Geometric Real Rate of Return</u>
US Government Bonds	Barclays Government	1%	1.44%
US Credit Bonds	Barclays Credit	40%	2.69%
US Long Credit Bonds	Barclays Long Credit	4%	3.01%
US Mortgages	Barclays MBS	54%	2.25%
US Municipal Bonds	Bloomberg Barclays Muni	1%	1.68%
Inflation			2.30%
Long-Term Expected Rate of Return			5.00%

6. Other Postemployment Benefits – Multiple-Employer Life Insurance Plan (Continued)

Single Discount rate

A single discount rate of 4.22% was used to measure the Total OPEB Liability for the current year, as opposed to a discount rate of 3.63% for the prior year. The Plan’s fiduciary net position was projected to be insufficient to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the Total OPEB Liability is equal to the single equivalent rate that results in the same actuarial present value as the long-term expected rate of return applied to benefit payments, to the extent that the plan’s fiduciary net position is projected to be sufficient to make projected benefit payments, and the municipal bond rate applied to benefit payment to the extent that the plan’s fiduciary net position is projected to be insufficient. The plan’s fiduciary net position was projected to be available to make projected future benefit payments of current plan members through December 31, 2036.

Sensitivity of the Village’s proportionate share of the net OPEB liability (asset) to changes in the discount rate

The following presents the Village’s proportionate share of the net OPEB liability (asset) calculated using the discount rate of 4.22 percent, as well as what the Village’s proportionate share of the net OPEB liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (3.22 percent) or 1-percentage-point higher (5.22 percent) than the current rate:

	1% Decrease to Discount Rate (3.22%)	Current Discount Rate (4.22%)	1% Increase to Discount Rate (5.22%)
Village's proportionate share of the net pension liability (asset)	\$ 104,843	\$ 73,700	\$ 49,680

OPEB plan fiduciary net position

Detailed information about the OPEB plan’s fiduciary net position is available in separately issued financial statements available at <http://etf.wi.gov/publications/cafr.htm>.

7. Joint Venture

The Village of Cross Plains and the Towns of Berry and Cross Plains, jointly operate a fire district and the local emergency medical service district. The communities share in the annual operation of each district based on population. The Village’s share of both districts’ operation is about 50%. Financial information of the districts as of December 31, 2019 is available directly from the districts’ office.

The governing bodies are made up of board members from each community. The local board appoints local representatives. The governing bodies have authority to adopt their own budgets and control the financial affairs of the districts. The Village’s expenditures for services totaled \$94,591 paid to the fire district and \$67,280 paid to the emergency medical service district for 2019. The Village believes that the districts will continue to provide services in the future at similar rates.

The statement of net position includes half of the cost of the districts’ station buildings.

8. Net Position and Fund Balances

The following are net investments in capital assets at December 31, 2019:

	Governmental	Water	Sewer
Capital assets, net	\$ 13,756,433	\$ 4,739,343	\$ 8,792,870
Less long-term debt	(11,737,818)	(2,587,395)	(5,208,750)
Plus unspent bond proceeds	336,163	90,389	34,359
Less deferred credit	-	(55,829)	-
Debt not related to capital	3,570,000	-	-
	<u>\$ 5,924,778</u>	<u>\$ 2,186,508</u>	<u>\$ 3,618,479</u>

Fund balances as of December 31, 2019 include the following:

Nonspendable:	
General Fund:	
Prepaid Expenses	\$ 17,718
Inventories	519
Non-current receivables	9,209
Total	<u>\$ 27,446</u>
Restricted:	
Debt Service Fund	\$ 48,418
Park Impact Fees	37,496
Library Endowment Fund	214,399
Capital Projects Fund	427,768
Total	<u>\$ 728,081</u>
Committed:	
Parks Fund:	
Baer Park Improvements	45,267
Pool Improvements	49,348
General Park Activities	168,668
Library Operations	32,421
Total	<u>\$ 295,704</u>
Unassigned:	
General Fund	\$ 456,698
TIF #3 (Deficit)	<u>(582,763)</u>
Total	<u>\$ (126,065)</u>

The deficit for TIF #3 is expected to be repaid through future tax increment.

9. Advances and Interfund Balances

Interfund loans were used to transfer monies as a result of a cash shortfall. The composition of interfund balances as of December 31, 2019 is as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
Sewer	TID #3	\$ 484,390
General	TID #3	82,878

Repayments will be made as funds are available in TID #3. The portion owed the General Fund is expected to be repaid in 2020 and is classified as an interfund receivable and payable. The portion owed to the Sewer Utility is not expected to be repaid until after 2020 and is classified as an advance receivable and payable.

10. Transfers

Interfund transfers are generally used to cover debt payments, to pay the Water fund’s tax equivalent and to move payments and receipts to the correct fund.

The following is a schedule of interfund transfers made during 2019:

<u>Fund Transferred To:</u>	<u>Fund Transferred From:</u>	<u>Amount</u>	<u>Purpose</u>
General	Water	\$ 111,054	Tax equivalent
General	Sewer	4,117	Tax equivalent
Debt Service	Parks/Recreation	10,000	Debt service
Library Endowment	General	17,925	Cash true-up
Water	TID #3	33,500	Debt service
Sewer	TID #3	54,750	Debt service
Total per fund financial statements		231,346	
Less: Interfund eliminations		(204,425)	
Total per government-wide financial statements		<u>\$ 26,921</u>	

11. Contingencies and Commitments

Funding for the operating budget of the Village comes from many sources, including property taxes, grants and aids from other units of government, user fees, fines and permits, and other miscellaneous revenues. The State of Wisconsin provides a variety of aid and grant programs which benefit the Village. Those aid and grant programs are dependent on continued approval and funding by the Wisconsin governor and legislature, through their budget processes. Any changes made by the State to funding or eligibility of local aid programs could have a significant impact on the future operating results of the Village.

12. Tax Abatements

Tax abatements are a reduction in tax revenues that results from an agreement between one or more governments and an individual or entity in which (a) one or more governments promise to forgo tax revenues to which they are otherwise entitled and (b) the individual or entity promises to take a specific action after the agreement has been entered into that contributes to economic development or otherwise benefits the governments or the citizens of those governments.

12. Tax Abatements (Continued)

The Village of Cross Plains, through its TID #3, has entered into tax abatement agreement with a developer in the form of tax incremental financing incentives to stimulate economic development. The abatement is authorized through the TID #3 project plan. The agreement requires the Village to make annual repayments of property taxes collected with the TID to the developer based on the terms of the agreement.

As of December 31, 2019, the Village provides tax abatements for the following programs:

<u>Tax Abatement Program</u>	<u>Amount in Taxes Abated</u>
Milestone Senior Living	\$ 47,120

Repayment of the developer obligation through tax abatements is as follows:

<u>Years</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 23,143	\$ 23,977	\$ 47,120
2021	24,303	22,817	47,120
2022	25,521	21,599	47,120
2023	26,800	20,320	47,120
2024	28,143	18,977	47,120
2025-2029	163,340	72,260	235,600
2030-2034	<u>208,584</u>	<u>27,016</u>	<u>235,600</u>
Totals	<u>\$ 499,834</u>	<u>\$ 206,966</u>	<u>\$ 706,800</u>

13. Fair Value Measurement

Financial assets required to be measured on a recurring basis are classified under a three-tier hierarchy for fair value investments. Fair value is the amount that would be received to sell an asset, or paid to settle a liability, in an orderly transaction between market participants at the measurements date.

The Village uses the following hierarchical disclosure framework.

Level 1 – Measurement based upon quoted prices for identical assets in an active market as of the reporting date.

Level 2 – Measurement based upon marketplace inputs other than Level 1 that are observable, either directly or indirectly, such as quoted prices in active markets for similar assets or liabilities, quoted prices for identical or similar assets or liabilities in inactive markets, or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities.

Level 3 – Measurement based on the Village's assumptions about a hypothetical marketplace because observable market inputs are not available as of the reporting date.

The Village uses appropriate valuation techniques based on the available inputs to measure the fair values of its assets and liabilities. When available, the Village measures fair value using Level 1 inputs because they generally provide the most reliable evidence of fair value. Level 3 inputs have the lowest priority.

13. Fair Value Measurement (Continued)

	Assets at Fair Value as of December 31, 2019			
	Fair Value	Level 1	Level 2	Level 3
Beneficial Interest in Assets held by the University of Wisconsin Foundation	\$ 128,368	\$ -	\$ -	\$ 128,368
Totals	\$ 128,368	\$ -	\$ -	\$ 128,368

The Village’s beneficial interest in assets held by the Madison Community Foundation (the “Foundation”) represents an agreement between the Village and the Foundation in which the Village transfers assets to the Foundation in exchange for future distributions. The beneficial interest is not actively traded and significant other observable inputs are not available. Thus, the fair value of the beneficial interest is measured at the proportional share of the underlying assets as reported to the Village from the Foundation (level 3 inputs). Little information about those assets is released publicly. The estimated value does not necessarily represent the amounts that may be ultimately realized due to the occurrence of future circumstances that cannot be reasonably determined.

14. Subsequent Events

The recent spread of the COVID-19 coronavirus has created economic uncertainty internationally. The potential of COVID-19 having a financial and economic impact on the Village is a possibility, however, no such impact is known at this time.

15. Effect of New Accounting Standards on Current Period Financial Statements

The Government Accounting Standards Board (“GASB”) has adopted GASB Statement No. 87 *Leases*. When this becomes effective, application of these standards may restate portions of these financial statements.

REQUIRED SUPPLEMENTARY INFORMATION

**Village of Cross Plains
Cross Plains, Wisconsin**

**Budget and Actual (with Variances)
General Fund
For the Year Ended December 31, 2019**

	<u>Budgeted Amounts</u>		<u>Actual Amounts,</u>	<u>Variance with</u>
	<u>Original</u>	<u>Final</u>	<u>Budgetary Basis</u>	<u>Final Budget - Positive (Negative)</u>
REVENUES				
Property Taxes	\$ 1,326,350	\$ 1,326,350	\$ 1,326,121	\$ (229)
Other Taxes	3,500	3,500	3,089	(411)
Intergovernmental	407,750	407,750	480,013	72,263
License and Permits	91,250	91,250	92,796	1,546
Fines, Forfeits and Penalties	25,250	25,250	13,628	(11,622)
Public Charges for Services	52,750	52,750	56,599	3,849
Interest Income	10,000	10,000	83,081	73,081
Miscellaneous Income	53,750	83,750	88,121	4,371
Total Revenues	<u>1,970,600</u>	<u>2,000,600</u>	<u>2,143,448</u>	<u>142,848</u>
EXPENDITURES				
Current:				
General Government	431,100	431,100	403,291	27,809
Public Safety	850,250	850,250	847,846	2,404
Public Works	749,250	749,250	715,448	33,802
Conservation and Development	30,000	60,000	64,467	(4,467)
Total Expenditures	<u>2,060,600</u>	<u>2,090,600</u>	<u>2,031,052</u>	<u>59,548</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(90,000)</u>	<u>(90,000)</u>	<u>112,396</u>	<u>202,396</u>
OTHER FINANCING SOURCES (USES)				
Transfers In	90,000	90,000	115,171	25,171
Transfers Out	-	(85,000)	(17,925)	67,075
Total Other Financing Sources and Uses	<u>90,000</u>	<u>5,000</u>	<u>97,246</u>	<u>92,246</u>
Net Change in Fund Balances	-	(85,000)	209,642	294,642
Fund Balances - Beginning	274,502	274,502	274,502	-
Fund Balances - Ending	<u>\$ 274,502</u>	<u>\$ 189,502</u>	<u>\$ 484,144</u>	<u>\$ 294,642</u>

**Village of Cross Plains
Cross Plains, Wisconsin**

**Budget and Actual (with Variances)
Parks Fund
For the Year Ended December 31, 2019**

	<u>Budgeted Amounts</u>		<u>Actual Amounts, Budgetary Basis</u>	<u>Variance with Final Budget - Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Property Taxes	\$ 278,575	\$ 278,575	\$ 278,575	\$ -
Public Charges for Services	232,550	232,550	314,689	82,139
Miscellaneous Income	10,000	10,000	-	(10,000)
Total Revenues	<u>521,125</u>	<u>521,125</u>	<u>593,264</u>	<u>72,139</u>
EXPENDITURES				
Current:				
Culture, Recreation and Education	511,125	511,125	502,575	8,550
Total Expenditures	<u>511,125</u>	<u>511,125</u>	<u>502,575</u>	<u>8,550</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>10,000</u>	<u>10,000</u>	<u>90,689</u>	<u>80,689</u>
OTHER FINANCING SOURCES (USES)				
Transfers Out	(10,000)	(10,000)	(10,000)	-
Total Other Financing Sources and Uses	<u>(10,000)</u>	<u>(10,000)</u>	<u>(10,000)</u>	<u>-</u>
Net Change in Fund Balances	-	-	80,689	80,689
Fund Balances - Beginning	220,090	220,090	220,090	-
Fund Balances - Ending	<u>\$ 220,090</u>	<u>\$ 220,090</u>	<u>\$ 300,779</u>	<u>\$ 80,689</u>

**Village of Cross Plains
Wisconsin Retirement System
December 31, 2019**

**Schedule of Village's Proportionate Share of the Net Pension Liability (Asset)
As of the Measurement Date
Last 10 Fiscal Years**

Year ended December 31,	Proportion of the net pension liability (asset)	Proportionate share of the net pension liability (asset)	Covered- employee payroll	Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	Plan fiduciary net position as a percentage of the total pension liability (asset)
2018	0.00821412%	\$ 292,233	\$ 1,151,484	25.38%	96.45%
2017	0.00784638%	(232,968)	1,064,651	(21.88%)	102.93%
2016	0.00759631%	62,612	984,885	6.36%	99.12%
2015	0.00756469%	122,925	984,583	12.48%	98.20%
2014	0.00747317%	(183,511)	932,557	(19.68%)	102.74%

**Schedule of Village's Contributions for Pension
For the Year Ended
Last 10 Fiscal Years**

Year ended December 31,	Contractually required contributions	Contributions in relation to the contractually required contributions	Contribution deficiency (excess)	Covered-employee payroll	Contributions as a percentage of covered- employee payroll
2019	\$ 121,837	\$ (121,837)	\$ -	\$ 1,300,672	9.37%
2018	110,454	(110,454)	-	1,154,843	9.56%
2017	101,322	(101,322)	-	1,064,651	9.52%
2016	89,239	(89,239)	-	991,801	9.00%
2015	93,746	(93,746)	-	981,258	9.55%

**Village of Cross Plains
Local Retiree Life Insurance Fund
December 31, 2019**

**Schedule of Village's Proportionate Share of the Net OPEB Liability (Asset)
As of the Measurement Date
Last 10 Calendar Years**

Year ended December 31,	Proportion of the net OPEB liability (asset)	Proportionate share of the net OPEB liability (asset)	Covered- employee payroll	Proportionate share of the net OPEB liability (asset) as a percentage of its covered-employee payroll	Plan fiduciary net position as a percentage of the total OPEB liability (asset)
2018	0.02856200%	\$ 73,700	\$ 1,097,000	6.72%	48.69%
2017	0.02925500%	88,016	1,230,256	7.15%	44.81%

**Schedule of Village's Contributions for Life Insurance
Last 10 Fiscal Years**

Year ended December 31,	Contractually required contributions	Contributions in relation to the contractually required contributions	Contribution deficiency (excess)	Covered-employee payroll	Contributions as a percentage of covered- employee payroll
2019	\$ 683	\$ (683)	-	\$ 1,262,000	0.05%
2018	6,621	(6,621)	-	1,105,793	0.60%

1. Excess Expenditures over Appropriations

The Village controls expenditures at the department level. Some General Fund individual line items experienced expenditures which exceeded appropriations as follows:

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Conservation and Development	\$60,000	\$64,467	(\$4,467)

2. Employee Retirement Plan

GASB Statement No. 68 requirements have been implemented prospectively, therefore, the illustrations do not present similar information for the 5 preceding years.

Changes of Benefit Terms. There were no changes of benefit terms for any participating employer in WRS.

Changes of Assumptions. Actuarial assumptions are based upon an experience study conducted in 2018 using experience from 2015 – 2017. Based on the experience study conducted in 2018, actuarial assumptions used to develop Total Pension Liability changed, including the discount rate, long-term expected rate of return, post-retirement adjustment, wage inflation rate, mortality and separation rates.

3. Local Retiree Life Insurance Plan

GASB Statement No. 75 requirements have been implemented prospectively, therefore, the illustrations do not present similar information for the 8 preceding years.

Changes of Benefit Terms. There were no changes of benefit terms for any participating employer in LRLIF.

Changes of Assumptions. Actuarial assumptions are based upon an experience study conducted in 2018 using experience from 2015 – 2017. Based on the experience study conducted in 2018, actuarial assumptions used to develop Total OPEB Liability changed, including the discount rate, wage inflation rate, and mortality and separation rates.

SUPPLEMENTARY INFORMATION

**Village of Cross Plains
Cross Plains, Wisconsin**

**Income Statements
Water and Sewer Utilities
For the Years Ended December 31, 2019 and 2018**

	Water Utility	Sewer Utility	Totals	
			2019	2018
Operating Revenues:				
Sales/Service				
Residential	\$ 234,322	\$ 1,165,335	\$ 1,399,657	\$ 1,397,293
Commercial	23,642	102,686	126,328	130,266
Industrial	5,535	39,278	44,813	48,369
Irrigation	20,129	-	20,129	20,119
Multi-family	26,440	-	26,440	19,191
Fire Protection	140,606	-	140,606	11,071
Public Authorities	8,561	44,582	53,143	187,611
Other operating revenues	10,079	8,288	18,367	15,730
Total operating revenues	469,314	1,360,169	1,829,483	1,829,650
Operating Expenses:				
Plant operation and maintenance	130,569	494,447	625,016	676,324
General	116,407	192,947	309,354	287,281
Depreciation	139,719	411,454	551,173	543,732
Amortization	-	3,354	3,354	4,806
Taxes	8,475	-	8,475	94,219
Total operating expenses	395,170	1,102,202	1,497,372	1,606,362
Operating Income (Loss)	74,144	257,967	332,111	223,288
Other Income (Expense)				
Interest income	1,334	8,988	10,322	3,338
Interest expense	(50,391)	(138,838)	(189,229)	(166,856)
Hook up fees	-	7,756	7,756	64,311
Misc. non-operating income	4,077	-	4,077	8,902
Amortization	13,957	-	13,957	13,957
Transfer in	33,500	54,750	88,250	88,250
Transfer out	(111,054)	(4,117)	(115,171)	-
Net Income (Loss)	\$ (34,433)	\$ 186,506	\$ 152,073	\$ 235,190

**Village of Cross Plains
Cross Plains, Wisconsin**

**Combining Balance Sheet
Non-Major Governmental Funds
December 31, 2019**

	<u>Library Operations</u>	<u>Library Endowment Fund</u>	<u>Total Non-Major Governmental Funds</u>
ASSETS			
Cash and Cash Equivalents	\$ 41,316	\$ 86,031	\$ 127,347
Cash - Advanced Tax Collections	154,331	-	154,331
Receivables:			
Taxes	141,136	-	141,136
Other Restricted Assets	-	128,368	128,368
Total Assets	<u>\$ 336,783</u>	<u>\$ 214,399</u>	<u>\$ 551,182</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES			
Liabilities:			
Accounts Payable	<u>\$ 8,895</u>	<u>\$ -</u>	<u>\$ 8,895</u>
Total Liabilities	<u>8,895</u>	<u>-</u>	<u>8,895</u>
Deferred Inflows of Resources:			
Subsequent Year Tax Levy	<u>295,467</u>	<u>-</u>	<u>295,467</u>
Total Deferred Inflows of Resources	<u>295,467</u>	<u>-</u>	<u>295,467</u>
Fund Balances:			
Restricted	-	214,399	214,399
Committed	<u>32,421</u>	<u>-</u>	<u>32,421</u>
Total Fund Balances	<u>32,421</u>	<u>214,399</u>	<u>246,820</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 336,783</u>	<u>\$ 214,399</u>	<u>\$ 551,182</u>

**Village of Cross Plains
Cross Plains, Wisconsin**

**Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Non-Major Governmental Funds
For the Year Ended December 31, 2019**

	<u>Library Operations</u>	<u>Library Endowment Fund</u>	<u>Total Non- Major Governmental Funds</u>
REVENUES			
Property Taxes	\$ 290,794	\$ -	\$ 290,794
Intergovernmental	100,991	-	100,991
Fines, Forfeits and Penalties	2,328	-	2,328
Investment Income (Loss)	-	25,450	25,450
Miscellaneous Income	7,763	11,272	19,035
Total Revenues	401,876	36,722	438,598
EXPENDITURES			
Current:			
Culture, Recreation and Education	390,231	13,470	403,701
Total Expenditures	390,231	13,470	403,701
Excess (Deficiency) of Revenues Over Expenditures	11,645	23,252	34,897
OTHER FINANCING SOURCES (USES)			
Transfers In	-	17,925	17,925
Total Other Financing Sources and Uses	-	17,925	17,925
Net Change in Fund Balances	11,645	41,177	52,822
Fund Balances - Beginning	20,776	173,222	193,998
Fund Balances - Ending	\$ 32,421	\$ 214,399	\$ 246,820

2019 Water Utility Cash Summary

Cash and Cash Equivalents

Balance, 1/1/19	363,990
Receipts from customers	491,562
Proceeds from debt issuance	109,082
Interest income	191
Transfer from TID for debt payment	33,500
Payments to vendors	(115,718)
Payments to employees	(116,724)
Payments for capital items	(42,616)
Taxes paid	(119,529)
Debt service payments	(194,535)
Unspent Bond Proceeds	(90,389)
Restriction for 2018 bond	(55,023)

Total Cash and Cash Equivalents	<u>263,791</u>
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Restricted Cash and Cash Equivalents

Water System Bond Fund

Balance, 1/1/19	48,569
Interest Income	1,137
Restriction for 2018 bond	<u>55,023</u>
Balance, 12/31/19	104,729

Unspent Bond Proceeds	90,389
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Total Restricted Cash and Cash Equivalents	<u>195,118</u>
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2019 Sewer Utility Cash Summary

Cash and Cash Equivalents

Balance, 1/1/19	280,287
Receipts from customers	1,414,177
Proceeds from debt issuance	630,000
Interest income	598
Transfer from TID for debt payment	50,633
Payments to vendors	(473,990)
Payments to employees	(153,681)
Payments for capital items	(232,270)
Taxes paid	(6,254)
Debt service payments	(620,657)
Unspent Bond Proceeds	(34,359)
Depreciation Fund deposit	(80,168)
Bond Fund deposit	(36,402)
Equipment Replacement Fund deposit	(57,050)
Unrestricted Equipment Replacement Fund	385,000
Biosolid connection fees collected	2,480
Liquid connection fees collected	5,276

Total Cash and Cash Equivalents	1,073,620
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Restricted Cash and Cash Equivalents

Sewer System Depreciation Fund

Balance, 1/1/19	226,764
Annual deposit	80,168
Balance, 12/31/19	306,932

Sewer System Bond Fund

Balance, 1/1/19	322,478
Increase in restriction to include 2018 bond	36,402
Balance, 12/31/19	358,880

Equipment Replacement Fund

Balance, 1/1/19	1,024,725
Interest Income	8,390
Annual deposit	57,050
Move to unrestricted account	(385,000)
Balance, 12/31/19	705,165

Unspent Bond Proceeds	34,359
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Total Restricted Cash and Cash Equivalents	1,405,336
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2019 Sewer Utility Cash Summary

Cash and Cash Equivalents

Balance, 1/1/19	35,261
Receipts from customers	1,414,177
Proceeds from debt issuance	630,000
Interest income	598
Transfer from TID for debt payment	50,633
Payments to vendors	(473,990)
Payments to employees	(153,681)
Payments for capital items	(232,270)
Taxes paid	(6,254)
Debt service payments	(620,657)
Unspent Bond Proceeds	(34,359)
Depreciation Fund deposit	(80,168)
Bond Fund deposit	(36,402)
Equipment Replacement Fund deposit	(57,050)
Balance, 12/31/19	435,838

Unrestricted Equipment Replacement Fund	385,000
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Biosolid connection fees

Balance, 1/1/19	-
Connection fees collected	2,480
Payments to Dane Iowa	-
Balance, 12/31/19	2,480

Liquid connection fees collected

Balance, 1/1/19	245,026
Connection fees collected	5,276
Payments for WWTP improvements	-
Balance, 12/31/19	250,302

Total Cash and Cash Equivalents	1,073,620
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Restricted Cash and Cash Equivalents

Sewer System Depreciation Fund

Balance, 1/1/19	226,764
Annual deposit	80,168
Balance, 12/31/19	306,932

Sewer System Bond Fund

Balance, 1/1/19	322,478
Increase in restriction to include 2018 bond	36,402
Balance, 12/31/19	358,880

Equipment Replacement Fund	
Balance, 1/1/19	1,024,725
Interest Income	8,390
Annual deposit	57,050
Move to unrestricted account	<u>(385,000)</u>
Balance, 12/31/19	705,165
Unspent Bond Proceeds	34,359
Total Restricted Cash and Cash Equivalents	<u><u>1,405,336</u></u>

Village of Cross Plains
 Village Share of Dane-Iowa Debt Service
 12/31/2019

June 30,	Billings	Cost settlement	Net
2019	107,829.44	(38,666.57)	69,162.87
2018	107,435.52	(631.09)	106,804.43
2017	106,329.60	1,859.44	108,189.04
2016	105,100.32	1,691.16	106,791.48
2015	103,708.92	1,950.28	105,659.20
2014	102,158.21	809.45	102,967.66
2013			-
2012			-
2011			-
2010			-
			599,574.68

Per first tab, the connection fees for biosolids were to be used to offset the cost of the upgrades at the Dane-Iowa wastewater plant. Debt was issued for the upgrades, and the District would assess Village fees for their portion of the plant. This is assumed to be what the connection fees were paying for.



Village of Cross Plains

Finance Department

Memorandum

To: Village of Cross Plains Trustees
From: Bobbi Zauner, Village of Cross Plains Finance Director
Date: April 22, 2020
Re: Submittal of Financial Policy drafts for review/discussion

Included in the packet for April 27, 2020 Village Board meeting are three (3) new financial policies for future discussion. These policies were designed to establish guidelines for fiscal management decisions. It shall be recognized that these documents cannot encompass or anticipate all financial decisions and it is intended that these policies be applied broadly and yet be flexible to meet specific circumstances as they arise.

It shall be the goal of the Village to achieve a strong financial condition that provides the necessary financial resources to:

- Sustain essential services and ensure public safety
- Provide financial means to meet all legal and mandated obligations
- Provide resources to cover the cost of general village operations and maintain infrastructure and equipment
- Provide for investment in new assets and/or amenities and programs to advance policy goals
- Maintain financial benchmarks

This is also an opportunity to have discussions about setting long-term financial goals and objectives for the Village. One example that has been brought up is transitioning from using debt financing to a “pay as you go” strategy for capital items.

Investment Policy 2014-01

Purpose

The purpose of these investment guidelines is to formalize the framework for the Village's daily banking and investment activities. The guidelines are intended to be broad enough to allow the Investment Officials to function properly within the parameters of responsibility and authority, yet specific enough to adequately safeguard the Village's accounts. The primary objectives of this policy, in order of priority, are safety, liquidity and yield.

This policy shall apply to all cash and investments of the Village, including all funds, excluding the investment of employees' retirement funds. Unless prohibited by law or contract, the Village may pool cash from several different funds to maximize returns. Funds subject to additional federal, state and/or contractual laws and regulations will be invested according to those laws and regulations. Investment income will be allocated to the various funds based on the percentage of their respective participation. For the purposes of financial statements, all cash and investments with an original maturity of three months or less will be considered cash and cash equivalents. Investments will be reported at fair values, based on quoted market values.

Application

The investment program shall be operated in conformance with federal, state, local, and other legal requirements as applicable. The Village Administrator/Clerk-Treasurer and Assistant Village Administrator are the Village's Investment Officials. The Investment Officials will establish internal control procedures over cash and investment accounts. All purchases and sales of investments will be authorized by the Village Administrator/Clerk-Treasurer, executed by the Assistant Village Administrator and reviewed during the annual Village Audit process.

The standard of prudence to be used by Village Investment Officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment Officials acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

The "prudent person" standard states that, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

Employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions. All Investment Officials shall abide by the Village Policy #1.03 (Conflicts of Interest) and Chapter 6 (Code of Ethics) of Village Ordinances.

Safety, Credit Risk and Authorized Investments

Safety and preservation of principal in the overall portfolio is the foremost investment objective. To ensure the safety of the Village's deposits and investments, the Village's policy includes sections on what investments are suitable, on how balances are protected and provides guidelines for institutions to be used.

Credit risk is the risk that the Village would lose money due to the default of a bond or securities issuer. The Village reduces our exposure to this risk by restricting our allowed investments. The Village's investments are restricted in accordance with Wisconsin statutes section 66.0603 (see appendix A). The Village chooses to further limit our cash and investments to the following:

1. Checking and saving accounts;
2. Local government investment pools either state-administered or developed through joint powers statutes and other intergovernmental agreement legislation, such as the Local Government Investment Pool and Wisconsin Investment Series Cooperative;
3. Certificates of deposits (fully FDIC insured for principal and/or fully collateralized as described below) and certificates of deposit purchased through the Certificate of Deposit Account Registry Service (CDARS);
4. Money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist of only of dollar-denominated securities;
5. Bonds and securities issued by the federal government or a commission, board or other instrumentality of the federal government;
6. Bonds of any county, city, drainage district, technical college, village, town or school district of this state;
7. Commercial paper if rated in the highest tier (e.g. A-1, P-1, AAA) by a nationally recognized rating agency; and
8. Overnight repurchase agreements with a public depository as defined in statute 34.01 (5), provided that the agreement is secured by bonds or securities issued or guaranteed as to principal and interest by the federal government and held

by a third party custodian. The Village shall be informed of the specific collateral and investments in the repurchase agreements and the agreement shall be collateralized at 102% of the value of the Village's investment.

9. Prohibited Investments - Village funds will not be invested in derivative type investments such as collateralized mortgage obligations, strips, floaters, etc. Certain types of such investments may qualify under state statute but are not deemed appropriate for use by the Village.

The Village will engage in diversification of investments (type, length of maturity and institution) to the extent practicable considering yield, collateralization, investment costs and available bidders. The Village will get quotes from Authorized Financial Institutions whenever seeking investment opportunities for funds as deemed necessary by the Investment Officials. Concentration of credit risk is the risk that losses become substantial due to the magnitude of the Village's investment in a single issuer. The Village shall make an effort to reduce this risk whenever possible.

Custodial Credit Risk

Custodial credit risk is the risk of default by the holding institution, i.e. the bank holding cash or securities. The Village shall reduce this risk by ensuring substantially all funds are either insured, collateralized or registered to the Village. The terms "substantially all funds" recognizes that there are times when minimal amounts may not be protected in this manner, such as with cash on hand or in cases where the market value exceeds the face value of an investment. This risk is also reduced through the Village's selection of authorized financial institutions.

1. Village deposits will be protected through insurance:
 - a. The Federal Deposit Insurance Corporation (FDIC) currently protects deposits up to \$250,000 for checking and \$250,000 for savings accounts.
 - b. The Wisconsin State Deposit Guarantee Fund protects public deposits under Statutes 20.144(1)(a) and 34.08(2) up to \$400,000, after FDIC coverage, for any one public depositor in any individual public depository.
2. Village deposits in excess of insurance will be protected through collateral:
 - a. With a market valued of at least 102% of the uninsured balances;
 - b. Consisting of bonds or securities issued by the federal government, its agencies or instrumentalities or by any county, city, drainage district, technical college, village, town or school district; and

- c. Held by an independent third party custodian with whom the Village has a current custodial agreement.

Collateral agreements are to prohibit the release of pledged assets without the Village's authorization, however substitution of like collateral (value and type) is allowed. The market value increases on FDIC insured certificates of deposit are exempt from this requirement.

3. Proof of Village ownership of securities will be protected by:
 - a. Securities will be registered through the Direct Registration System in the Village's name.
 - b. Securities Investor Protection Corporation (SIPC) protects investors by obtaining the securities registered in the Village's name in the event of a failed brokerage firm. After securities have been obtained by the SIPC, other balances are covered through SIPC protection up to \$500,000 maximum per customer, including \$250,000 in cash balances.
 - c. Trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

Authorized Financial Institutions

The Village Administrator/Clerk-Treasurer shall select and maintain a list of financial institutions to be utilized by the Village. The list of qualified institutions shall be presented to the Village Board for approval on a periodic basis. As required under State Statutes, the Village will approve institutions as public depositories separately through a Village Board resolution. For a financial institution to be considered for use by the Village, they must have:

1. Provided proof of state registration;
2. Completed a signed certificate of having read, understood and agreeing to comply with the Village's investment policy (included in Appendix B)
3. Provide evidence of participation in FDIC and/or SIPC programs, such as FDIC certificate number and specific name of registration.
4. A Safe and Sound rating of 3 (performing) or better according to the site www.bankrate.com. Another industry used rating system may be substituted, by Investment Officials or by Village Board approval.
5. Meet the FDIC's threshold to be considered a well-capitalized bank:
 - a. Total risk-based capital ratio of 10% or higher;

- b. Has a Tier 1 risk-based capital ratio of 6% or greater; and
- c. Has a leverage ratio of 5% or greater
6. Broker/dealers will provide their most recent Broker check report from the Financial Industry Regulatory Authority, Inc (FINRA) along with all Central Registration Depository (CRD) numbers.
7. Safekeeping institutions will also provide a copy of their report on internal controls as applicable to custody procedures.

The Village investment policy requires items 3-7 be reviewed by the Village Administrator/Clerk-Treasurer or designee annually for financial institutions doing more than \$1.0 million in investment purchases, deposits or safekeeping balances. Items 3-7 will be reviewed by the Village Administrator/Clerk-Treasurer or designee at a minimum of every three years for all other authorized intuitions.

The Village may enter into a contract with one or more investment advisors only upon approval of the Village Board. If used, the selection of an investment advisor will be based on the utilization of request for proposal, interviews and reference reviews.

Liquidity

The Investment Officials shall ensure that we have adequate funds in usable form to be able to meet ongoing business needs that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity).

Interest rate risk is the risk that changes in the market interest rates will negatively affect the fair value of an investment. Generally, the fair value of longer maturity investments is more sensitive to changes in the market interest rate. The Village shall mitigate this risk by:

1. Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
2. Limiting the maturities of all investments when purchased to less than five (5) years.
3. Laddering investments to meet cash flow needs.

Yield

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk

constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of the Village’s investment strategy is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall generally be held until maturity with the following exceptions:

1. A security with declining credit may be sold early to minimize loss of principal.
2. A security sale would improve the quality, yield, or target duration in the portfolio.
3. Liquidity needs of the portfolio require that the security be sold.

Given the passive nature of the Village’s investment strategy, appropriate benchmarks for comparison include: the average Federal Funds rate, local government investment pool rate, and average return on the U.S. Treasury Bills.

Policy Considerations

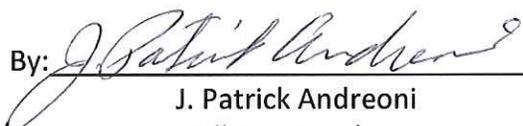
The Village Administrator/Clerk-Treasurer or designee shall provide a cash and investment report to the Village Board at least bi-annually. The report shall summarize investments held and transactions made. It shall also discuss the current portfolio in terms of maturity, rates of return, market values and other features. All bank and investment accounts will be reconciled monthly. All investments will be marked to market monthly and unrealized gains and/or losses will be included with the investment income and return calculations. Any investments currently held that do not meet the guidelines of this policy when it is adopted shall be exempted from the requirements of this policy. At maturity or liquidation such monies shall be reinvested only as provided in this policy.

Investment Policy #2014-01 will take effect immediately upon adoption by the Village Board for the Village of Cross Plains.

Dated this 28th day of April, 2014.

Village of Cross Plains:

Attest:

By: 
 J. Patrick Andreoni
 Village President

By: 
 Matthew G. Schuenke
 Village Administrator/Clerk-Treasurer

Appendix B

Investment Policy Compliance Certificate

All financial institutions, broker/dealers, and/or investment advisors the Village conducts banking and investment activities with are required to have completed this certificate, prior to receiving Village funds or within 90 days of approval of this policy.

Please read the following statements and initial each individual item and sign below to indicate receipt, acknowledgment, understanding and agreement to comply with the statements and overall investment policy.

_____ I have received a copy of the cash and investment policy for the Village of Cross Plains.

_____ I have actually read the entire cash and investment policy for the Village of Cross Plains.

_____ I understand the rules, regulations and procedures set forth in the cash and investment policy.

_____ I agree to abide by the rules, regulations and procedures set forth in the cash and investment policy.

_____ I agree to notify all investment officials of the Village if I believe the Village is not in compliance with the rules, regulations and procedures established in the cash and investment policy.

_____ I understand that my signature below indicates that I have read, understood and I agree to comply with the Village's written policy.

Date

Bank Name

Bank Representative Name (Printed)

Bank Representative Title

Bank Representative Signature

Appendix C**List of Authorized Financial Institutions**

The following financial institutions are considered to be authorized financial institutions that the Village may utilize for cash and investment activity:

- Anchor Bank
- Cross Plains Community Bank (a branch of Middleton Community Bank)
- Guaranty Bank
- JP Morgan Chase
- The Park Bank
- The Peoples Community Bank
- State Bank of Cross Plains
- U.S. Bank
- BMO Harris
- Wisconsin Local Government Investment Pool

The Village's Cash and Investment policy requires that each institution being used provide certain annual or periodic information to the Village. Financial institutions currently being used by the Village will have 90 days from the date of the Cash and Investment policy adoption to provide the required information in order to remain authorized.

While the Village will consider the institutions listed above as authorized, only those institutions actually in use will be required to supply the information required within the policy. The presence of a financial institution's name on the list above is not intended to imply, require or guarantee that the Village will do business with a specific institution listed.

Appendix D**Definitions**

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specific maturity evidenced by a certificate. Large- denomination CD's are typically negotiable.

COLLATERAL: Securities, evidence of deposit or other property that a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposit of public monies.

COMMERCIAL PAPER: An unsecured promissory note issued primarily by corporations for a specific amount and maturing on a specific day. The maximum maturity for commercial paper is 270 days.

DELIVERY VERSUS PAYMENT: There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

FEDERAL CREDIT AGENCIES: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., S&L's, small business firms, students, farmers, farm cooperatives and exporters.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A federal agency that insures bank deposits, currently up to \$250,000 per deposit.

FEDERAL HOME LOAN BANKS (FHLB): Government sponsored wholesale banks (currently 12 regional banks) which lend funds and provide correspondent banking services to member commercial banks, thrift institutions, credit institutions and insurance companies. The mission of FHLB is to liquefy the housing related assets of its members who must purchase stock in their district Bank.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA): FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

FUNDS: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residuals or equities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Examples of some of the funds used by the Village include the General Fund (main operating fund), Capital Fund, TID Fund, Water Utility, or Sewer Funds.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

LOCAL GOVERNMENT INVESTMENT POOL (LGIP): The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

MARKET VALUE: The price at which a security is trading and could presumably be purchased or sold.

MASTER REPURCHASE AGREEMENT: A written contract covering all future transactions between the parties to repurchase – reverse repurchase agreements that establish each party's rights in the transactions. A master agreement will often specify among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller-borrower.

PRUDENT PERSON RULE: An investment standard that states the trustee may invest in a security if it is one that would be bought by a prudent person of discretion and intelligence who is seeking preservation of capital and a reasonable income.

PUBLIC DEPOSITORY: Wisconsin State Statute 34.01(5) states the governing board of each public depositor shall, by resolution, designate one or more public depositories, organized and doing business under the laws of this state or federal law and located in this state, in which the treasurer of the governing board shall deposit all public moneys received by him or her and specify whether the moneys shall be maintained in time deposits subject to the limitations of s. 66.0603(1m), demand deposits, or savings deposits and whether a surety bond or other security shall be required to be furnished under s. 34.07 by the public depository to secure the repayment of such deposits. "Public depository" means a federal or state credit union, federal or state savings and loan association, state bank, savings and trust company, federal or state savings bank, or national bank in this state which receives or holds any public deposits or the local government pooled- investment fund.

RATE OF RETURN: The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond the current income return.

REPURCHASE AGREEMENT (RP OR REPO): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security “buyer” in effect lends the “seller” money for the period of the agreement, and the terms of the agreement are structured to compensate him for this. Dealers use RP extensively to finance their positions. Exception: When the Fed is said to be doing RP, it is lending money, that is, increasing bank reserves.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank’s vaults for protection.

TREASURY BILLS: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

TREASURY BONDS: Long-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than 10 years.

TREASURY NOTES: Medium-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities from two to 10 years.

U.S. INSTRUMENTALITIES: An organization that serves a public purpose and is closely tied to federal government, but is not a government agency. Many instrumentalities are private companies, and some are chartered directly by the federal government. Fannie Mae, Freddie Mac and Sallie Mae are all examples of federal instrumentalities and carry an implicit guarantee from the U.S. Treasury, not an explicit guarantee.

Fund Balance Policy 2015-02

Purpose

The Village recognizes the need to maintain an operating reserve in the General Fund for the following purposes:

- Hold adequate working capital to meet cash flow needs during the fiscal year.
- Reduce the need for short term borrowing.
- Serve as a safeguard for unanticipated expenditures of the Village.
- Show fiscal responsibility to maintain a high credit rating, which will help reduce future borrowing costs.

Definitions

Governmental fund balance amounts will be reported in conformance with generally accepted accounting principles and shall be reclassified not less than at the end of each fiscal year for general purpose financial statements as follows:

- Non-Spendable Fund Balance – The non-spendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. This shall include items not expected to be converted to cash including inventories and prepaid amounts. It may also include the long-term amount of loans and receivables, as well as property acquired for resale and the corpus (principal) of a permanent fund.
- Restricted Fund Balance – The restricted fund balance classification shall be reported when constraints placed on the use of resources are either (a) externally imposed by creditors, granters, contributors, laws, or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.
- Committed Fund Balance – The committed fund balance classification reflects specific purposes pursuant to constraints imposed by formal action of the Village Board. Such action shall be taken in open meeting and require the approval of a majority of the Board. Commitments of fund balance, once made, can be modified only by majority vote of the Board.
- Assigned Fund Balance: The assigned fund balance classification reflects amounts that are constrained by the Village's intent to be used for specific purposes, but meet neither the restricted nor committed forms of constraint. The Village Board authorizes and directs the Village Administrator–Clerk/Treasurer, or designee, to assign the fund balance, to the extent such assignment does not create a negative unassigned fund balance, including but not limited to:
 - An amount sufficient to liquidate open encumbrances that are reasonably expected to result in expenditures in the subsequent year.
 - An amount estimated to be sufficient to cover the cost of unsettled labor agreements, if any.
 - An amount estimated for labor costs incurred prior to recognition of revenue in the subsequent year.

- Unassigned Fund Balance: The unassigned fund balance classification is the residual classification for the General Fund only. It is also where negative residual amounts for all other governmental funds would be reported.

Application

Any excess of revenues over expenditures at the end of the fiscal year will be added to the fund balance. The Village will work to achieve and then maintain an unreserved balance in the General Fund to provide for unanticipated expenses of a non-recurring nature. It is the Village’s goal to build up and then maintain a General Fund unreserved fund balance at no less than an amount equal to 20% of the current operating budget.

Policy Considerations

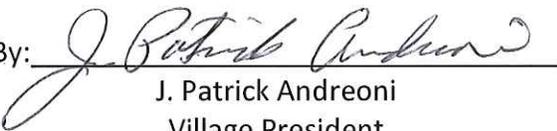
The Village Administrator-Clerk/Treasurer or designee shall provide a fund balance report to the Village Board at least annually through the Audit or Financial Statements. The report shall summarize the fund balances of all of the Village accounts. All bank and investment accounts will be reconciled monthly to ensure fund balances reported are accurate.

Investment Policy #2015-02 will take effect immediately upon adoption by the Village Board for the Village of Cross Plains.

Dated this 26th day of October, 2015.

Village of Cross Plains:

Attest:

By: 
 J. Patrick Andreoni
 Village President

By: 
 Matthew G. Schuenke
 Village Administrator/Clerk-Treasurer

Budgeting Policy

2020-01

Purpose

The purpose of this Budgeting Policy is to:

- Provide guidance to management and the Village Board in regards to the entire budgeting process
- Establish an order of precedence and completion
- Establish monitoring procedures throughout the year
- Provide guidance for amendments and overages

General Budget Policies

1. Budget Preparation – Department Heads are responsible for proposing budgets consistent with priority direction from the Village President and the Village Board. The Finance Director is responsible for coordinating the overall preparation and administration of the Village's operating budget. Once approved, Department Heads are responsible for the management and monitoring of their own specific departmental budget. The Finance Department assists department staff in identifying budget problems, formulating solutions and alternatives, and implementing any necessary corrective actions.
2. The Budget Process shall include at a minimum the following steps:
 - a. The Village Board provides broad legacy and strategic commitments as guidance to staff for development of the preliminary budget. This would include parameters on tax levy and/or expenditure increases (i.e. follow inflation or net new construction).
 - b. A preliminary budget worksheet for each department, including Water Utility and Sewer Utility, is prepared and presented to the Finance Director from each assigned Department Head.
 - c. Finance Director compiles the budget worksheets and presents a Preliminary Budget to the Village Board with a minimum of 45 days allowed for board deliberation and public comment.
 - d. The Village Operating budget for the next fiscal year shall be approved by the Village Board as the Adopted Budget by the second Monday in December of each year.

The following timeline is recommended as a template for preparation of the budget document:



- Board sets Goals and Objectives
- Dept. Heads submit Budget worksheets
- Finance Director submits preliminary budget
- Board deliberation and budget approval

3. Examination of Existing Base Budget – During the annual budget development process, departments will thoroughly examine their existing base budget to remove one-time appropriations and to reduce or eliminate services that are no longer priorities.
4. Balanced Budget – The Village adopts a statutorily balanced budget, which requires total estimated resources (beginning reserves plus revenues) equal the total appropriation (expenditures plus ending reserves). This requirement of a balanced budget applies to each individual fund and to the entire aggregate budget presented.
5. Reserves – The use of reserves as a balancing resource within the proposed budget shall be clearly and specifically identified. Use of reserves is subject to the Fund Balance Policy standards and limits.

Revenue Guidelines

The Village must balance present and anticipated future needs for services and the Village’s ability to raise fees, charges, and taxes to support those services.

1. Mix of Revenues – The Village shall strive to maintain a diversified mix of revenues in order to balance the sources of revenue amongst taxpayers and to provide ongoing stability and predictability.
2. One-time Revenues – The Village will not use revenues received that are considered to be available for only a limited period of time to fund on-going operational costs. When considering the use of new resources for funding on-going employment costs, staff will assure that the source of revenue is available for at least three years.

3. Grant Agreements – Prior to application and again prior to acceptance, grant agreements will be reviewed by the appropriate Village staff to ensure matching requirements are reasonable and attainable, and ensure compliance with regulatory requirements is possible.

Budget Updates and Amendments

1. Budget Updates – The Finance Director shall present a quarterly financial report reviewing the actual and forecasted financial statements to the Village Board. The Finance Director will also provide monthly reports to Department Heads. The Department Heads will have primary responsibility for ensuring that their Departments and/or Funds stay within their annual adopted budget. Department Heads shall alert the Finance Director for the need of a budget amendment prior to the next quarter or the end of the year if they foresee a budget shortfall.
2. Budget Amendment – This process adds or reduces existing appropriations, resulting in a net change to the balance of one or more individual funds. A budget amendment requires a 2/3 majority approval of the Village Board and requires either a class 1 notice of the changes within 15 days after any change is made or post a notice of the changes on the municipality's website within 15 days after any change is made.

Budgeting Policy #2020-01 will take effect immediately upon adoption by the Village Board for the Village of Cross Plains.

Dated this xxth day of xxx, 2020.

Village of Cross Plains:

Attest:

By: _____

By: _____

Jay Lengfeld
Village President

Bill Chang
Village Administrator/Clerk

Debt Management Policy

2020-02

Purpose

The Village acknowledges that certain costs incurred on an annual basis reflect an investment in the future of the Village. These types of costs include development, acquisition, and replacement of assets that will be used by the residents of the Village over a long period of time. Financing of these long-term assets is often accomplished through the issuance of long-term debt instruments. This policy sets forth the criteria for issuance and repayment of debt. The primary objective of the Debt Management Policy is to establish criteria that will protect the Village's integrity while providing a funding mechanism to meet the Village's capital needs.

General Debt Management Policies

1. Financing Considerations

- a. The Village will limit long-term borrowing to capital improvements, equipment, property acquisition, and other long-term projects which cannot be financed from current revenues.
- b. The Village will not use long-term debt to finance current operations.
- c. In general, the final maturity of bonds and notes issued by the Village should not exceed the expected useful life of the underlying project for which it is being used.
- d. The Village will issue general obligation debt through a competitive bidding process with the exception of Village Board authorized negotiated sales. Bids will be awarded on a true interest cost, providing other bidding requirements are satisfied. A negotiated process may be used under the following conditions.
 - i. The bond issue is, or contains, a refinancing that is dependent on market/interest rate timing.
 - ii. At the time of issuance, the interest rate environment or economic factors that affect the bond issue are volatile.
 - iii. The nature of the debt is unique and requires particular skills from the underwriter(s) involved.
 - iv. The debt issued is bound by a compressed time line due to the extenuating circumstances such that time is of the essence and a competitive process cannot be accomplished.
- e. Periodic reviews of outstanding debt will be undertaken to determine refunding opportunities. Refunding will be considered if and when there is a net economic benefit of the refunding.

2. Types of Long-Term Debt – The following is a description of the types of long-term debt the Village may issue.

- a. General Obligation Debt – This debt is backed by the full faith and credit of the Village. In accordance with Wisconsin Statutes, total general obligation indebtedness of the Village may not exceed five percent of the equalized value of taxable property within the municipality’s jurisdiction.
 - b. Revenue Bonds – Revenue bonds are generally payable from a designated source of revenue generated by the project that was financed. Revenue bonds are not subject to the Village’s statutory debt limitation.
 - c. Short-Term Debt and Interim Financing – The Village may utilize short-term borrowing in anticipation of long-term bond issuance or to fund cash flow needs in anticipation of tax or other revenue sources. Under no circumstances is the Village to utilize short-term derivative contracts to provide “hedging” of interest costs for longer term debt. With Village Board approval, the Village may make loans from one fund to another fund to provide for cash flow coverage. Longer term uses will be allowed on a case-by-case basis.
3. Debt Limits and Structure
- a. Section 67.03 of the Wisconsin Statutes requires that general obligation debt outstanding not exceed 5% of the equalized value of the taxable property within the Village. The Village intends to keep outstanding general obligation debt within 65% of the limit prescribed by law and at levels consistent with its credit objectives and long-term financial plan.
 - b. The Village will keep the maturity of all outstanding general obligation bonds at or below 20 years.
 - c. The total annual debt service for general obligation debt (exclusive of that funded by proprietary operations) will not exceed forty percent (40%) of the Village’s total tax levy with an effort to maintain the levy at a proportionate even level for tax rate stabilization.
4. Financial Advisors
- a. The Village shall utilize the services of a qualified financial advisor in monitoring its debt and debt service.
 - b. The Village should strive to maintain a long-term relationship with a financial advisor to allow for continuity and consistency in services provided by the advisor. The arrangement between the financial advisor and the Village should be examined every three (3) to five (5) years or as deemed necessary by Village administrative staff and the Village Board.
 - c. All feasible alternatives (for example, State Trust Fund Loans, Clean Water Fund loans, and private placements with local financial institutions) for borrowing funds should be considered by the Village and the financial advisor depending on the uniqueness of the items or projects being financed by the long-term debt.
 - d. All costs of issuing long-term debt, including fees for professional services, underwriting fees, and the interest costs over the term of the debt issue, must be considered and carefully evaluated for each borrowing.

- e. The Village will work with the financial advisor to ensure that long-term debt issues are structured to protect the interest of the Village for the present and in the future.
5. Other Consideration
- a. The Village is committed to meeting all debt covenants as stated within bond documents, contracts and ordinances.
 - b. The Village will invest and spend debt proceeds within the established criteria presented within the bond ordinance, contract or other documents.
 - c. Authority to issue debt is solely authorized through a legislative action of the Village Board.
 - d. The Village Board provides for administrative management and payment of all debt obligations through the Finance Department and has authorized the Finance Director to administer these duties.

Debt Management Policy #2020-02 will take effect immediately upon adoption by the Village Board for the Village of Cross Plains.

Dated this xxth day of xxx, 2020.

Village of Cross Plains:

Attest:

By: _____
Jay Lengfeld
Village President

By: _____
Bill Chang
Village Administrator/Clerk

Capital Planning Policy

2020-03

Purpose

In order to promote consistency and continuity in decision making related to capital improvement planning and to set the general parameters within which capital spending decisions are made, the following policy is established for the Village's Capital Improvement Plan (CIP). As a matter of general policy, the goals of the Capital Planning Policy are:

- Provide guidance to management and the Village Board in regards to the CIP process
- Establish an order of precedence and completion
- Establish a timeline for the annual update process

Definitions

1. Capital Improvement Plan (CIP) – a blueprint for planning the Village's capital expenditures. It coordinates the schedule of capital improvements and related financing and will be used as a management tool for the budget and planning process.
2. Capital Improvement – the purchase, construction, major repair, reconstruction or replacement of capital items such as: buildings, equipment, vehicles, roadways, culverts, storm sewers, or parks. The projects are usually of high cost (valued at \$5,000 or greater) and have a useful life of several years.

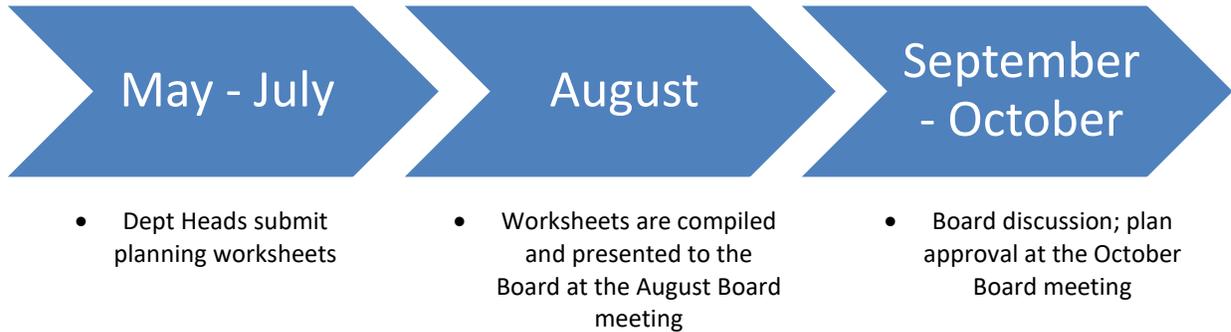
Capital Improvement Plan Process

The original five-year Village of Cross Plains Capital Improvement Plan was adopted in October 2017. Updates are made annually to the CIP. Approval of the CIP is not a commitment to finance approved projects, but is a statement of policy regarding the Village's approach to meeting its future capital needs.

1. The Village Administrator in conjunction with the Finance Director shall be responsible for coordinating the CIP process.
2. Projects should generally be foreseen ahead of time, preferably 2+ years to allow time for planning long-term financing strategies or methods.
3. Departments shall close or update prior year capital projects and identify new capital or funding needs.
4. Departments shall identify and develop new capital projects based upon identification by residents, Village Board, administration priorities, and regional issues.
 - a. Department Heads shall complete a CIP planning worksheet for each initiative they are submitting for inclusion in the current plan. Each worksheet includes the name of the project, department, brief description, reason for the improvement/replacement, timeline, prioritization, project costs, and funding sources for the proposal.
5. Village Administrator and/or Finance Director will compile the planning worksheets and present the proposed projects to the Village Board.

6. The Village Board will evaluate the requests and make a determination on a project's inclusion within the plan.
7. Capital Improvement Plan is updated and approved.

The following timeline is recommended as a template for preparation of the annual update to the Village's Capital Improvement Plan:



Project Prioritization

Capital project requests and needs typically exceed available financing, and therefore have to be prioritized using the following scale:

1. **Mandatory** – The project is mandated by Federal or State law, regulation, court order, municipal agreement, contract, or it is an immediate health and safety issue that must be addressed.
2. **High Priority** – Project is likely a health and safety issue or may significantly affect operations or services that the Village must address, at a minimum, within the next two to three years.
3. **Average Priority** – Project is highly desired, but is likely not a health or safety issue. The Village should address this project at least within the next five years.
4. **Fairly Low Priority** – Project is more desirable than necessary and could be deferred several years before becoming an average or high priority.
5. **Future Consideration** – Project is clearly a long-term request; which is not necessary within the five-year planning period.

Capital Improvement Fund Financing

The financing of capital projects includes a variety of potential funding sources. The use of the following revenue sources is evaluated as part of the CIP process:

- | | | |
|---|---|---|
| <ul style="list-style-type: none"> • Property Tax Levy • User fees and charges • Debt issuance • Fund Balance or Reserves | <ul style="list-style-type: none"> • Grants • Developer Contributions • Impact Fees • Donations | <ul style="list-style-type: none"> • Intergovernmental Financing • Tax Incremental Financing • Special Assessments |
|---|---|---|

Policy Considerations

Once the annual Capital Budget has been approved, Department Heads do not need further Village Board approval before implementing capital purchases, so long as bids come in at or below budgeted amount and a funding plan is in place. If bids come in higher, Department Heads must get Village Board approval before purchase is allowed. If bids come in lower than budgeted, any excess will be kept in the Capital Fund fund balance. Use of this fund balance for other projects must first be brought to the Village Board for approval.

Capital Planning Policy #2020-03 will take effect immediately upon adoption by the Village Board for the Village of Cross Plains.

Dated this xxth day of xxx, 2020.

Village of Cross Plains:

Attest:

By: _____
Jay Lengfeld
Village President

By: _____
Bill Chang
Village Administrator/Clerk



Village of Cross Plains

Finance Department

Memorandum

To: Village of Cross Plains Trustees

From: Bobbi Zauner, Village of Cross Plains Finance Director

Date: May 15, 2020

Re: Summary of January 1 – March 31, 2020 Revenues/Expenditures Compared to Budget

2020 is starting off to be quite the interesting year. Many of our capital projects are in the early planning/implementation stage, the upcoming subdivisions are gaining momentum, and we survived the election! Many of our “ways of doing business” have changed in the past few months, and we have put together a good plan to do our part to keep Cross Plains safe and healthy. I would personally like to thank Renee Bratton, Becky Ward, Andrea Fullerton, and Katarena Ketelboeter for all of their help getting absentee ballots mailed out in the weeks leading up to the election, as well as their help on Election Day. It was a huge undertaking. Teamwork makes the dream work!

When analyzing expenses compared to the annual budget throughout the year, it is helpful to look at percentages to see if we are on track. At the end of the first quarter, we are 25% through the year, so one can do a quick comparison to see if YTD expenditures are at about 25% of budget. It is not as beneficial to analyze revenues this way because revenues do not generally come in evenly throughout the year. Revenue/cash is disproportionately received at the beginning of the year for many Funds, so fund balances may be at their highest in first quarter, then decrease as the year goes on and expenditures are incurred.

General Fund

- Revenues are where I would expect them to be at this point.
- Expenditures in total are at 24.2% of budget. We will likely need to do a budget amendment this year for Election Expenses due to additional costs for envelopes, postage, and other costs associated with protective equipment.
- Cash balance at the end of March was about \$381,000.
- For reporting purposes, all other Funds except the General Fund receive 100% of their tax levy dollars in January. The General Fund received a \$82,000 lottery credit settlement in April and a \$945,000 property tax settlement in August/September from Dane County.

Capital Project Fund

- Planned borrowing for 2020 capital projects will take place in either 2nd or 3rd quarter.
- Expenditures in total are at 24.3% of budget. Thus far, costs have been paid for out of the Capital Fund fund balance.
- Cash balance at the end of March was approximately \$199,000.

Library Fund

- Over 2/3 of the Library Fund’s revenues have been recorded. They will receive the last major revenue from Dane County during the second quarter.
- Expenditures in total are at 26.4% of budget.
- Cash balance at the end of March was approximately \$225,000.

Parks & Recreation Fund

- Almost half of the Fund's "Public Charges" revenues have been received, as the Summer Rec Guide came out in March and many residents sign up and pay for programs right away. Refunds will be given for any programs unable to run due to COVID-19.
- Expenditures in total are at 16.7% of budget. Other than full-time staff wages and the annual payment to NWDSS, expenditures are minimal in the first quarter due to light program offerings. The majority of expenditures are incurred in the last 3 quarters of each year.
- Cash balance at the end of March is approximately \$628,000, which includes restricted and committed funds of \$132,000.

Debt Service Fund

- Both revenues and expenditures are at expected levels.
- Cash balance at the end of March is approximately \$510,000. It was \$48,000 at December 31, 2019.

Tax Increment District

- Both revenues and expenditures are at expected levels.
- Cash balance at the end of March is approximately \$302,000.

Water Utility Fund

- A budget amendment will need to be completed for revenues, as the PSC approved increased rates effective March 11, 2020. We will wait until we have 3+ months of revenue data with the new rates before we propose an amendment.
- Expenditures for the Water Utility typically do not come in uniformly through the year. At this time, I do not anticipate any major variances from budget.
- Cash balance at March 31 is \$463,000.

Sewer Utility Fund

- Revenue from user fees includes the period from January 1 – March 10, which explains the percentage being below 25%.
- Expenditures for the Sewer Utility typically do not come in uniformly through the year. At this time, I do not anticipate any major variances from budget.
- Cash balance at March 31 is \$447,000.

Final expenditures from the Highway 14 reconstruction project have been calculated and will need to be paid. These expenses have been recorded in prior years and are allocated as follows: Water Fund: \$58,726.19 and Sewer Fund: \$135,747.47. Borrowing will likely need to be done to pay the outstanding invoices.

VILLAGE OF CROSS PLAINS
FUND SUMMARY
FOR THE 3 MONTHS ENDING MARCH 31, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES & TAX EQUIVALENTS	.00	1,365,564.47	1,478,650.00	113,085.53	92.4
STATE/FEDERAL AID	.00	78,865.68	456,650.00	377,784.32	17.3
LICENSES & PERMITS	13,195.52	28,837.00	96,250.00	67,413.00	30.0
FINES & FORFIETURES	968.10	3,985.70	20,000.00	16,014.30	19.9
PUBLIC CHARGES	228.00	30,972.55	85,250.00	54,277.45	36.3
INTERGOVERNMENTAL CHGS	.00	.00	2,500.00	2,500.00	.0
MISCELLANEOUS REVENUES	8,862.09	26,475.39	28,750.00	2,274.61	92.1
	<u>23,253.71</u>	<u>1,534,700.79</u>	<u>2,168,050.00</u>	<u>633,349.21</u>	<u>70.8</u>
<u>EXPENDITURES</u>					
VILLAGE BOARD EXPENSES	35.00	3,583.50	15,600.00	12,016.50	23.0
MUNICIPAL COURT EXPENSES	2,747.17	6,181.61	24,950.00	18,768.39	24.8
VILLAGE ADMINISTRATION EXPENSE	11,005.36	29,808.98	170,050.00	140,241.02	17.5
PERSONNEL EXPENSES	4,308.62	12,771.41	59,950.00	47,178.59	21.3
ELECTIONS EXPENSES	667.40	744.34	6,500.00	5,755.66	11.5
FINANCIAL MANAGEMENT EXPENSES	29.96	9,464.13	19,100.00	9,635.87	49.6
VILLAGE ASSESSOR EXPENSES	788.92	2,366.72	10,150.00	7,783.28	23.3
INSURANCE & RISK MGMT EXPENSE	.00	10,806.25	64,000.00	53,193.75	16.9
GENERAL BUILDINGS AND PLANT	3,090.49	8,353.14	45,950.00	37,596.86	18.2
CONTINGENCY EXPENSES	.00	.00	20,000.00	20,000.00	.0
POLICE EXPENSES	54,381.91	167,844.67	680,350.00	512,505.33	24.7
CROSS PLAINS BERRY FIRE DIST	.00	40,010.67	106,500.00	66,489.33	37.6
CROSS PLAINS EMS EXPENSES	66,478.31	66,478.31	133,000.00	66,521.69	50.0
BUILDING INSPECTION SERVICES	2,621.76	3,133.42	36,200.00	33,066.58	8.7
PUBLIC FACILITIES EXPENSES	27,660.06	94,932.59	476,650.00	381,717.41	19.9
STREET LIGHTING EXPENSES	5,588.44	11,249.92	77,500.00	66,250.08	14.5
REFUSE & GARBAGE COLLECTION	13,622.00	40,626.00	171,600.00	130,974.00	23.7
COMMUNITY DEVELOPMENT	10,947.63	15,369.51	50,000.00	34,630.49	30.7
	<u>203,973.03</u>	<u>523,725.17</u>	<u>2,168,050.00</u>	<u>1,644,324.83</u>	<u>24.2</u>
	<u>(180,719.32)</u>	<u>1,010,975.62</u>	<u>.00</u>	<u>(1,010,975.62)</u>	<u>.0</u>

VILLAGE OF CROSS PLAINS
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING MARCH 31, 2020

CAPITAL PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TRANSFERS & OTHER FUNDING	.00	.00	380,500.00	380,500.00	.0
	.00	.00	380,500.00	380,500.00	.0
<u>EXPENDITURES</u>					
GENERAL PUBLIC BUILDINGS	.00	29,800.00	105,000.00	75,200.00	28.4
EMERGENCY MANAGEMENT	52,099.98	54,000.00	60,000.00	6,000.00	90.0
CROSS PLAINS BERRY FIRE DIST	.00	.00	25,500.00	25,500.00	.0
PUBLIC FACILITIES EXPENSES	57,423.75	58,188.75	200,000.00	141,811.25	29.1
PARKS, REC, & CONSERVANCY	51.00	51.00	185,000.00	184,949.00	.0
DEBT SERVICE EXPENSES	.00	.00	10,000.00	10,000.00	.0
	109,574.73	142,039.75	585,500.00	443,460.25	24.3
	(109,574.73)	(142,039.75)	(205,000.00)	(62,960.25)	(69.3)

VILLAGE OF CROSS PLAINS
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING MARCH 31, 2020

LIBRARY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES & TAX EQUIVALENTS	.00	295,467.00	295,467.00	.00	100.0
STATE/FEDERAL AID	.00	.00	104,728.00	104,728.00	.0
FINES & FORFIETURES	44.55	222.40	500.00	277.60	44.5
PUBLIC CHARGES	4,849.24	4,982.20	5,220.00	237.80	95.4
MISCELLANEOUS REVENUES	50.00	50.00	900.00	850.00	5.6
TRANSFERS & OTHER FUNDING	.00	.00	2,000.00	2,000.00	.0
	<u>4,943.79</u>	<u>300,721.60</u>	<u>408,815.00</u>	<u>108,093.40</u>	<u>73.6</u>
<u>EXPENDITURES</u>					
PERSONNEL EXPENSES	5,111.03	16,393.56	69,850.00	53,456.44	23.5
BUILDING EXPENSES	3,720.06	7,656.58	42,365.00	34,708.42	18.1
OPERATIONAL EXPENSES	19,461.66	83,983.73	296,600.00	212,616.27	28.3
	<u>28,292.75</u>	<u>108,033.87</u>	<u>408,815.00</u>	<u>300,781.13</u>	<u>26.4</u>
	<u>(23,348.96)</u>	<u>192,687.73</u>	<u>.00</u>	<u>(192,687.73)</u>	<u>.0</u>

VILLAGE OF CROSS PLAINS
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING MARCH 31, 2020

PARKS & RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES & TAX EQUIVALENTS	.00	303,550.00	303,550.00	.00	100.0
PUBLIC CHARGES	94,140.55	121,034.97	266,700.00	145,665.03	45.4
	<u>94,140.55</u>	<u>424,584.97</u>	<u>570,250.00</u>	<u>145,665.03</u>	<u>74.5</u>
<u>EXPENDITURES</u>					
PERSONNEL EXPENSES	4,548.03	13,939.17	69,700.00	55,760.83	20.0
AGING EXPENSES	.00	23,052.00	23,000.00	(52.00)	100.2
PARKS EXPENSES	6,699.90	16,866.68	121,600.00	104,733.32	13.9
RECREATION EXPENSES	18,546.22	36,660.76	213,450.00	176,789.24	17.2
POOL EXPENSES	2,642.79	6,473.45	142,500.00	136,026.55	4.5
TRANSFERS OUT	.00	.00	10,000.00	10,000.00	.0
	<u>32,436.94</u>	<u>96,992.06</u>	<u>580,250.00</u>	<u>483,257.94</u>	<u>16.7</u>
	<u><u>61,703.61</u></u>	<u><u>327,592.91</u></u>	<u><u>(10,000.00)</u></u>	<u><u>(337,592.91)</u></u>	<u><u>3275.9</u></u>

VILLAGE OF CROSS PLAINS
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING MARCH 31, 2020

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES & TAX EQUIVALENTS	.00	1,098,800.00	1,098,800.00	.00	100.0
TRANSFERS & OTHER FUNDING	.00	.00	64,300.00	64,300.00	.0
	<u>.00</u>	<u>1,098,800.00</u>	<u>1,163,100.00</u>	<u>64,300.00</u>	<u>94.5</u>
<u>EXPENDITURES</u>					
DEBT EXPENSES	378,580.67	636,416.92	1,163,100.00	526,683.08	54.7
	<u>378,580.67</u>	<u>636,416.92</u>	<u>1,163,100.00</u>	<u>526,683.08</u>	<u>54.7</u>
	<u>(378,580.67)</u>	<u>462,383.08</u>	<u>.00</u>	<u>(462,383.08)</u>	<u>.0</u>

VILLAGE OF CROSS PLAINS
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING MARCH 31, 2020

TAX INCREMENT DISTRICT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES & TAX EQUIVALENTS	.00	747,247.53	747,250.00	2.47	100.0
STATE/FEDERAL AID	.00	.00	40,453.00	40,453.00	.0
	<u>.00</u>	<u>747,247.53</u>	<u>787,703.00</u>	<u>40,455.47</u>	<u>94.9</u>
<u>EXPENDITURES</u>					
EXECUTIVE EXPENSES	150.00	5,715.11	53,000.00	47,284.89	10.8
ACCOUNTING EXPENSES	.00	1,500.00	1,500.00	.00	100.0
DEBT SERVICE EXPENSES	.00	422,452.50	441,700.00	19,247.50	95.6
TRANSFERS OUT	.00	.00	142,600.00	142,600.00	.0
	<u>150.00</u>	<u>429,667.61</u>	<u>638,800.00</u>	<u>209,132.39</u>	<u>67.3</u>
	<u>(150.00)</u>	<u>317,579.92</u>	<u>148,903.00</u>	<u>(168,676.92)</u>	<u>213.3</u>

VILLAGE OF CROSS PLAINS
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING MARCH 31, 2020

WATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
PUBLIC CHARGES	38,654.07	86,290.70	476,500.00	390,209.30	18.1
MISCELLANEOUS REVENUES	78.89	326.40	15,000.00	14,673.60	2.2
TRANSFERS & OTHER FUNDING	.00	.00	33,500.00	33,500.00	.0
	<u>38,732.96</u>	<u>86,617.10</u>	<u>525,000.00</u>	<u>438,382.90</u>	<u>16.5</u>
<u>EXPENDITURES</u>					
ADMINISTRATIVE AND GENERAL	10,204.04	37,442.92	128,000.00	90,557.08	29.3
FINANCIAL ADMIN EXPENENSES	.00	.00	274,900.00	274,900.00	.0
WATER SERVICE EXPENSES	15,467.76	30,518.36	191,250.00	160,731.64	16.0
CAPITAL OUTLAY	5,021.98	6,361.18	55,000.00	48,638.82	11.6
	<u>30,693.78</u>	<u>74,322.46</u>	<u>649,150.00</u>	<u>574,827.54</u>	<u>11.5</u>
	<u>8,039.18</u>	<u>12,294.64</u>	<u>(124,150.00)</u>	<u>(136,444.64)</u>	<u>9.9</u>

VILLAGE OF CROSS PLAINS
 FUND SUMMARY
 FOR THE 3 MONTHS ENDING MARCH 31, 2020

SEWER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
PUBLIC CHARGES	114,991.34	253,845.40	1,384,800.00	1,130,954.60	18.3
MISCELLANEOUS REVENUES	40.08	386.01	26,000.00	25,613.99	1.5
TRANSFERS & OTHER FUNDING	.00	.00	54,750.00	54,750.00	.0
	<u>115,031.42</u>	<u>254,231.41</u>	<u>1,465,550.00</u>	<u>1,211,318.59</u>	<u>17.4</u>
<u>EXPENDITURES</u>					
ACCOUNTING EXPENSES	.00	6,800.00	438,800.00	432,000.00	1.6
GENERAL BUILDINGS AND PLANT	4,756.00	10,757.87	63,000.00	52,242.13	17.1
SEWAGE SERVICE EXPENSES	26,284.07	66,076.94	364,500.00	298,423.06	18.1
SOLID WASTE DISPOSAL EXPENSES	6,401.06	13,087.61	140,000.00	126,912.39	9.4
CAPITAL OUTLAY EXPENSES	1,142.50	2,361.25	171,000.00	168,638.75	1.4
DEBT SERVICE EXPENSES	.00	.00	127,000.00	127,000.00	.0
	<u>38,583.63</u>	<u>99,083.67</u>	<u>1,304,300.00</u>	<u>1,205,216.33</u>	<u>7.6</u>
	<u><u>76,447.79</u></u>	<u><u>155,147.74</u></u>	<u><u>161,250.00</u></u>	<u><u>6,102.26</u></u>	<u><u>96.2</u></u>



Staff/Department: Bobbi Zauner, Finance
Subject Matter: Impact of COVID-19 on the 2020 Budget
Meeting Date: May 26, 2020
Referral History: None

Executive Summary:

The COVID-19 global pandemic is causing a lot of financial uncertainties for businesses, governments, and families. The State of Wisconsin and the Village of Cross Plains are no exception. State aid accounts for 21% of the 2020 budgeted revenues in the General Fund. Although we do not expect any changes to the state aid, any reductions in state aid this year or in future years will create budgeting challenges. We also need to plan for increased expenses for PPE and cleaning/disinfecting supplies. Department Heads have been encouraged to cut back on expenditures where possible across all Funds. I have provided a summary of the potential effects by Fund below.

General Fund

In the event that the remainder of 2020 state aids are not received or are reduced, the Village would need to use fund balance to maintain current levels of service. The 2020 budget does include a \$20,000 contingency in the General Fund, which will likely be used to cover increased election expenses and purchases of personal protective equipment and cleaning supplies. Other revenues that may be affected are: School Resource Officer reimbursement, liquor license revenue, municipal court fines, and building permit fees.

General Fund cash balance,5/14/20	287,520
Tax collection rec - Aug & Sept	945,000
Water Utility tax equivalent	110,000
Various revenues from other sources	<u>115,000</u>
Sub total	1,457,520
State aids receivable	<u>289,300</u>
Total	1,746,820
Unexpended budgeted expenses	1,361,000

Capital Project Fund

The current cash balance in the Capital Projects Fund is \$402,463. Estimated completion of budgeted projects is \$385,500. The cash balance is higher than anticipated in the 2020 budget due to \$135,000 in bond proceeds moved from the water and sewer utilities during the 2019 audit relating to the Hwy P project, \$220,000 in FEMA reimbursements, and \$27,000 from the sale of public facilities equipment.

Library Fund

The current cash balance of the Library Fund is \$182,700. The Library Director has confirmed that they will receive their \$105,000 of aid from Dane County. This will ensure that the library will be able to cover the remaining unexpended budgeted expenses of \$256,200 in 2020.

Parks & Recreation Fund

The Parks & Rec Director will be providing a comprehensive analysis about the affects to the Parks & Rec program offerings and related revenues. This Fund did have a very healthy fund balance at the end of 2019, and along with 2020 tax revenue, and is able to pay essential operating expenses and payroll expenses for full-time staff.

Debt Service Fund

The Debt Service Fund will have sufficient funds to pay the remaining principal and interest payments for 2020.

Tax Increment District

The TID will have sufficient funds to pay remaining expenditures for 2020.

Water Utility Fund

Water usage among all of our classifications (residential, multi-family, commercial, industrial) will vary from normal for the foreseeable future as families may be home more, businesses may be closed or operating at a lower capacity, etc. We also recently implemented a rate increase, so these factors create a challenge as to predicting remaining revenues for 2020. At this time, I believe that the water utility will have sufficient funds to operate at full capacity and meet remaining debt service requirements. However, the Water Utility should consider borrowing funds to pay the \$58,300 balance owed to the DOT for the Hwy 14 project.

Sewer Utility Fund

Similar to the Water Utility, usage for the Sewer Utility will vary from normal also which will affect budgeted revenues. The 2020 budget did anticipate a decrease in cash and that is still likely the outcome. The Sewer Utility will need to borrow funds to pay the \$135,750 balance owed to the DOT for the Hwy 14 project.

Furthermore, although receive interest and penalties for payments on delinquent water and sewer balances. The Village is currently waiving interest and penalties for delinquent water and sewer balances.



Village of Cross Plains

Parks and Recreation Department

Memorandum

To: Village Board
From: Michael Axon, Village of Cross Plains Parks, Recreation and Conservancy Director
Date: May 19, 2020
Re: Parks, Recreation, Aquatics Budget – COVID19

On Monday, May 18, 2020 Dane County Public Health released Emergency Order #2, providing guidelines and metrics (Forward Dane) for phasing the opening of facilities while maintaining the momentum of minimizing the spread of COVID19. The Forward Dane phased reopening plan, provides Dane County specific data and guidance for how and when we can begin to allow people to interact in a safe way. The phased approach to reopening includes:

- Prepare for Safe Reopening (May 18, 2020)
- Phase 1 (All metrics are at least yellow, move to phase 1)
- Phase 2 (Assess at 14 days, if more than half of metrics are green and epidemiology criteria are not red, move into phase 2.
- Phase 3 (Assess at 14 days after implementation of phase 2, more than half metrics in Dane County green, no metrics are red, move into phase 3.

Budget Update

I've provided an updated budget template with new projected revenue and expenses for the Parks, Recreation and Aquatics Department with the following parameters: Pool Closed 2020; Pool Open July 1, 2020.

The following criteria are given:

Parks – No Change

Recreation- (To date)

Budget numbers represent no programming April – December. We are currently working on an updated budget along the “Forward Dane” initiative. All programming will have a net positive effect on the current budget projections. We're in the planning phase for “Full Day Camp” and it appears we'd be allowed to provide such service beginning June 8, 2020 with a maximum number of participants (15). This has not been added to this budget projection as we wait for a confirmation from Public Health Madison Dane County.

Aquatics

- Pool
 - 54 days operation (July 1 – August 23)
 - 25 support staff (6 staff members per shift)
 - Pool Open: 1:00 pm- 3:00 pm & 4:00 pm-6:00 pm (Hour break in between for cleaning/break)
 - Members Only; no day pass (Money to not change hands)
 - Survey sent – If Pool opens July 1, 2020, would you attend open swim? (Attached)
 - 181 Surveys Request Sent; 111 Total responses (May 18-May 20)
 - Likely: 77; Unlikely: 19
 - 35 comments (Attached) – People were unsure, depending on safety guidelines
 - No swimming lessons (Lack of PPE or a safe way to implement)
 - 90 Memberships @ \$125.00 (Estimating 50% Participation 2019-181 Memberships)
 - Other possible revenue generation available (Private Clubs; Rentals per restrictions)
 - Max Capacity (Phase 1-3) 74 people + 6 staff
 - 444 Linear Feet, allows 74 people on deck at six feet social distance (Emergency/Fecal)

	2020 Budget	YTD	Pool Closed 2020	Pool Open 1-Jul
Taxes	303,550	303,550	303,550	303,550
Public Charges For Services	266,700	29,384	29,384	40,634
Other Financing - Fund Balance		37,568	\$37,568	\$72,907
Total Budget Revenue	570,250	370,502	370,502	417,091

The tax levy for 2020 is \$303,550; currently, if the pool were to be closed the Parks, Recreation and Conservancy Budget would need \$37,568 providing no additional programs were to be offered in 2020. If the pool were to open, projecting roughly \$11,250 in memberships, we would need \$41,339 to open the swimming pool July 1 – August 23.

I appreciate your patience and guidance as we continue to work at providing safe facilities and programs for the staff and community. The complete budget document is available for your viewing, upon request due to size of the board packet to date. If you have any questions or need further clarification, I'd be happy to discuss matters prior to the meeting on Tuesday, May 26, 2020. Have a great day.

Sincerely,

Michael Axon
 Village of Cross Plains
 Parks and Recreation Director



Staff/Department: Bill Chang, Administration - Finance
Subject Matter: Resolution No. 07-2020
Meeting Date: May 26, 2020
Referral History: None

Executive Summary:

Staff is proposing Resolution No. 07-2020, to waive interest and penalties on certain delinquent property tax installment payments due in 2020 due to COVID-19 and economic hardship. This is in line with 2019 Act 185 and Dane County Resolution 2020 RES-020.

This is only a waiver for interest and penalties for late payments. Property tax payments are still expected to be paid.

Project Background:

April 15, 2020 the Wisconsin Legislature enacted 2019 Act 185 which, among other things, authorizes local taxation districts to waive penalties and interest that would otherwise become due on late payments of property tax installments which were due on or before April 1, 2020, provided that the county authorizes such a waiver by resolution.

May 7, 2020, the Dane County Board adopted its Resolution 2020 RES-020 authorizing all taxation districts in Dane County to waive interest and penalties as provided in 2019 Act 185.

Code/Policy Review:

[Section 7.05 of the Village Municipal Code](#) regulates tax collection.

The Village does not charge interest or penalties for tax collections.

Fiscal Impact:

The fiscal impact will depend on when tax collections are paid. Late payments may mean lean months for June, July, August, and September.

Recommendation:

Staff recommends the approval of Resolution No. 07-2020.

Appendices:

Draft Resolution No. 07-2020, Dane County Resolution, FAQ from LWM on Tax Waivers

RESOLUTION No. 07-2020

**A RESOLUTION WAIVING INTEREST AND PENALTIES ON CERTAIN
DELINQUENT PROPERTY TAX INSTALLMENT PAYMENTS DUE IN 2020.**

WHEREAS, a health emergency has been declared in Wisconsin due to the ongoing COVID-19 pandemic; and

WHEREAS, the COVID-19 pandemic and various emergency health orders issued in response thereto have created financial hardship for Village businesses, families and every taxpayer in the Village; and

WHEREAS, on April 15, 2020 the Wisconsin Legislature enacted 2019 Act 185 which, among other things, authorizes local taxation districts to waive penalties and interest that would otherwise become due on late payments of property tax installments which were due on or before April 1, 2020, provided that the county authorizes such a waiver by resolution; and

WHEREAS, on May 7, 2020, the Dane County Board adopted its Resolution 2020 RES-020 authorizing all taxation districts in Dane County to waive interest and penalties as provided in 2019 Act 185; and

WHEREAS, the Dane County Board has determined that all property tax payers in Dane County are experiencing hardship within the meaning of 2019 Act 185; and

WHEREAS, the Village Board finds that waiving penalties and interest on late property tax installment payments as authorized by 2019 Act 185 and Dane County resolution 2020 RES-020 will promote the public interest;

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE OF CROSS PLAINS BOARD OF TRUSTEES, that:

1. The Village Board finds that all property taxpayers in the Village have suffered, and will continue to suffer financial hardship within the meaning of 2019 Act 185 due to the COVID-19 pandemic and the various federal, state and local governmental rules, regulations, emergency orders and other efforts taken to mitigate its effects.

2. The Village hereby waives all interest and penalties for property taxes payable in 2020 for an installment payment on property within the Village that is due and payable after April 1, 2020, until October 1, 2020. This Resolution does not allow a waiver of interest and penalties for property taxes payable in 2020 from an installment payment that was due and payable prior to April 1, 2020, unless permitted by applicable law.

3. This Resolution is intended to implement the authority granted by §105(25) of 2019 Act 185 and Dane County Resolution 2020 RES-020 and shall be interpreted and applied consistent with those enactments.

ADOPTED at a regular meeting of the Cross Plains Village Board this 26th day of May, 2020.

Jay Lengfeld, Village President

Attest: _____
Bill Chang, Village Administrator/Clerk

2020 RES-2020

AUTHORIZING A TAXATION DISTRICT TO WAIVE INTEREST AND PENALTIES ON PROPERTY TAX PAYMENT INSTALLMENTS DUE ON OR AFTER APRIL 1, 2020

In December, 2019, a novel strain of coronavirus known as COVID-19 was detected, and COVID-19 has continued to spread throughout the world, including to the United States and the State of Wisconsin (“COVID-19 Pandemic”).

In response to the COVID-19 Pandemic the federal government, state governments, and local governments are working together to contain the further spread of the disease and treat existing cases. On January 31, 2020, the United States Department of Health and Human Services declared a Public Health Emergency, on March 11, 2020, the World Health Organization declared COVID-19 a pandemic, on March 12, 2020 the Governor of the State of Wisconsin declared a Health Emergency in the State, and on March 16, 2020 Dane County (the “County”) declared a state of emergency under authority granted by Wis. Stats. Chap. 323.

The federal government has enacted various laws and regulations in response to the COVID-19 Pandemic including, without limitation, the Families First Coronavirus Response Act and the Coronavirus Aid, Relief, and Economic Security Act. On March 24, 2020, Secretary-designee Andrea Palm of the Wisconsin Department of Health Services issued Emergency Order #12, Safer at Home Order (“Safer at Home Order”) requiring that everyone in Wisconsin stay at their home or place of residence except in limited circumstances until April 24, 2020. On April 16, 2020, Secretary-designee Palm extended the Safer at Home Order, with certain modifications, to May 26, 2020, pursuant to Emergency Order #28.

The federal, state, local and individual responses to the COVID-19 Pandemic and the uncertainty as to the effectiveness of those responses in mitigating the duration of the COVID-19 Pandemic have created economic hardship and uncertainty in the County’s business community, households throughout the County and for every County property taxpayer. Prominent economists have predicted record level unemployment rates for the coming months and this prediction suggests that County residents will also experience record level unemployment rates in the coming months, and an unprecedented number of businesses and employers throughout the State and in the County have been required to suspend operations.

In response to the COVID-19 Pandemic, the various federal laws and regulations implemented as a result of the COVID-19 Pandemic, and the various emergency orders and regulations implemented by state and local governments, on April 15, 2020, the Wisconsin Legislature enacted 2019 Wisconsin Act 185 (“Act 185”), which Governor Evers signed on April 16, 2020. Section 105(25) of Act 185 authorizes, among other things, the County to adopt a resolution enabling taxation districts in the County to waive interest and penalties on 2020 property tax installment payments due and payable after April 1, 2020, until October 1, 2020. A resolution authorizing the above referenced waiver must also establish criteria for determining hardship that would qualify a property tax payer for the waiver. The County’s authorization for a taxation

46 district to implement the above referenced waiver is contingent upon a taxation district adopting
47 a resolution in similar form and content as to the County’s resolution.
48

49 Dane County Ordinance s. 26.24 imposes a penalty on delinquent general property taxes,
50 special assessments, special charges and special taxes in the amount of 0.5% per month of
51 fraction of the month.
52

53 This Resolution is intended to (1) serve as the County’s enabling resolution
54 for purposes of Section 105(25) of Act 185; (2) authorize any taxation district located in the
55 County to waive interest and penalties on installment payments of property taxes due and
56 payable after April 1, 2020, in a manner consistent with Act 185 provided the taxation district
57 adopts a similar resolution and otherwise satisfies all conditions precedent to waiver contained in
58 Act 185 and this Resolution; and (3) declare that all property taxpayers in the County are
59 experiencing hardship as a result of the economic conditions associated with the COVID-19
60 Pandemic, the various federal laws and regulations implemented as a result of the COVID-19
61 Pandemic, the various emergency orders and regulations implemented by state and local
62 governments, and Act 185. While the plain language of Section 105(25) of Act 185 allows for
63 either a general or a “case-by-case” finding of hardship to qualify for the above referenced
64 waiver of interest and penalties, the County intends by this Resolution to authorize a taxation
65 district to waive interest and penalties for all property taxpayers in the County otherwise eligible
66 for waiver under Section 105(25) of Act 185 on a finding of general hardship based upon the
67 economic conditions described in this Resolution, which the Board determines has adversely
68 affected all taxpayers in the County. This Resolution is not intended to be construed as
69 authorizing any sort of “case-by-case” finding of hardship by a taxation district. Finally, this
70 Resolution is intended to allow a taxation district to waive the penalty imposed by Dane County
71 Ordinance s. 26.24 for property taxpayers qualifying for the waiver of interest and penalties as
72 provided in Section 105(25) of Act 185 and this Resolution.
73

74 **NOW THEREFORE BE IT RESOLVED** that pursuant to Section 105(25) of Act 185, the Board
75 hereby finds and authorizes the following:

76 1. Because of the COVID-19 Pandemic, the various federal laws and regulations implemented as
77 a result of the COVID-19 Pandemic, the various emergency orders and regulations implemented
78 by state and local governments, and Act 185, the

79 Board finds that all property taxpayers are experiencing hardship as that term is used in Section
80 105(25) of Act 185.

81 2. A taxation district is authorized to waive interest and penalties for property taxes payable in
82 2020 for an installment payment that is due and payable after April 1,
83 2020. This Resolution authorizes a taxation district to waive interest and penalties as provided in
84 Section 105(25) of Act 185 for all property taxpayers in the taxation district such that if a
85 taxation district authorizes the waiver under Section 105(25) of Act 185, it must offer the waiver
86 to all property taxpayers in the taxation district.

87 Notwithstanding the foregoing, nothing in this Resolution authorizes a taxation district to waive
88 interest and penalties for property taxes payable in 2020 for an installment payment that was due
89 and payable prior to April 1, 2020, except as otherwise permitted under applicable law.

- 90 3. The terms of Dane County Ordinance s. 26,24 imposing a penalty on delinquent property tax
91 payments are hereby modified for purposes of implementing the terms of this Resolution and
92 Section 105(25) of Act 185.
- 93 4. As provided under Section 105(25) of Act 185, the County shall deviate from the settlement
94 procedure set forth in Wis. Stat. § 74.29 and, instead the County shall settle property taxes,
95 interest and penalties collected on or before July 31, 2020, on
96 August 20, 2020, as provided under Wis. Stat. § 74.29(1), and on or before September 20, 2020
97 settle the remaining unpaid taxes, interest, and penalties. The August 20, 2020, settlement shall
98 be distributed proportionally to the underlying taxing jurisdictions according to payments
99 collected on or before July 31, 2020.
- 100 5. Notwithstanding Wis. Stat. § 74.57, the County Treasurer is authorized, but not required, to
101 omit from the tax certificate delivered to the County on September 1,
102 2020, all parcels of real property for which a taxation district has waived interest and penalties as
103 provided in this Resolution.
- 104 6. The County Treasurer is directed to consult with the Wisconsin Department of
105 Revenue, all taxation districts in the County, and corporation counsel regarding the
106 implementation of this Resolution and the procedures associated with, or contemplated by, this
107 Resolution.
- 108 7. Other County officers are authorized and directed to assist the Treasurer in the interpretation,
109 application and implementation of this Resolution and Section
110 105(25) of Act 185.
- 111

FAQs on Waiving Interest and Penalties on Late Property Tax Payments

By League of Wisconsin Municipalities
April 17, 2020

Q. Where is the interest waiver provision in [Act 185](#), and what does it say?

A. The Interest on Late Property Tax Payments provision is item (25) in SECTION 105, Nonstatutory Provisions, on page 23 of [the Act](#). The relevant language is pasted below:

(25) INTEREST ON LATE PROPERTY TAX PAYMENTS. Notwithstanding ss. 74.11, 74.12, and 74.87, for property taxes payable in 2020, after making a general or case-by-case finding of hardship, a taxation district may provide that an installment payment that is due and payable after April 1, 2020, and is received after its due date shall not accrue interest or penalties if the total amount due and payable in 2020 is paid on or before October 1, 2020. Interest and penalties shall accrue from October 1, 2020, for any property taxes payable in 2020 that are delinquent after October 1, 2020. A taxation district may not waive interest and penalties as provided in this subsection unless the county board of the county where the taxation district is located first adopts a resolution authorizing such waiver and establishing criteria for determining hardship, and the taxation district subsequently adopts a similar resolution. A county that has adopted a resolution authorizing the waiver of interest and penalties under this subsection shall settle any taxes, interest, and penalties collected on or before July 31, 2020, on August 20, 2020, as provided under s. 74.29 (1), and settle the remaining unpaid taxes, interest, and penalties on September 20, 2020. The August 20, 2020, settlement shall be distributed proportionally to the underlying taxing jurisdictions.

Q. Must waivers be granted on a case-by case basis only?

A. No. The provision allows communities to make a “general or case-by-case finding of hardship” and on that basis provide that late installment payments due and payable after April 1, 2020, do not accrue interest or penalties as long as the total amount is paid by October 1, 2020. Accordingly, the decision to waive interest and penalties can be applied “generally” across the entire community or for individual taxpayers on a case-by-case basis.

Q. May a city or village unilaterally determine to waive interest and penalties on late property tax installment payments due after April 1?

A. No. A municipality can only choose to waive interest and penalties if the County Board [in which the municipality is located] first adopts a resolution that allows for such a waiver. The county resolution must identify criteria to determine hardship justifying the waiver. A city or village that wants to waive interest and penalties on a late installment payment must then adopt a similar resolution.

Q. May a community waive interest and penalties on any late installment payments that were due April 30 even if the county and the city pass the necessary resolutions authorizing the waiver after April 30.

A. Yes. Nothing in Act 185 prohibits the community from applying the waiver to the April 30th due date even if the local authorizations occur after that date. Act 185 states only that communities and counties may waive interest and penalties on late installment payments due after April 1.

Q. Do you recommend communities only waive interest and penalties on late installment payments on a community wide basis?

A. Yes. We strongly recommend against waiving interest and penalties on a case by case basis. We fear that doing so would place the community at risk of being sued over the standards it creates to determine which taxpayers are eligible for the waiver and/or over the application of those standards to different taxpayers. If your community decides to waive interest and penalties on delinquent property tax installment payments, the best course from a litigation avoidance perspective is to adopt a general waiver citing overwhelming economic hardship the community is experiencing as a result of the COVID-19 pandemic and the resulting safer at home order.

Q. In communities that have not adopted a multiple installment option under Wis. Stat. sec. 74.12, and a taxpayer has chosen to pay his or her taxes in two equal installments, one on January 31 and the remainder on July 31, does the waiver provision in Act 185 allow a community to waive interest and penalties if the taxpayer is late making the July 31 installment payment?

A. Yes. The provision allows a community and county to provide that an installment payment that is due and payable after April 1, 2020, and is received after its due date shall not accrue interest or penalties if the total amount due and payable is paid on or before October 1, 2020. This includes the July 31 installment payment that is authorized under Wis. Stat. sec. 74.11(2)(b).

Q. May a property taxpayer that missed or was late paying a property tax payment prior to April 1 have the interest and penalties that have accrued as a result of the delinquency waived or refunded?

A. No. The waiver allowance in Act 185 does not apply retroactively to late payments that occurred prior to April 1. The interest and penalties on those delinquencies cannot be waived and continue to accrue until the property tax bill is paid.

Q. If the county passes a resolution authorizing a city or village to waive interest and penalties on late property tax installment payments due after April 1, when does the county settle (distribute property tax revenues to the other taxing jurisdictions)?

A. A county that has adopted a resolution authorizing the waiver of interest and penalties must settle any taxes, interest, and penalties collected on or before July 31, 2020, on August 20, 2020, the usual settlement date, as provided under Wis. Stat. sec. 74.29 (1). The August 20, 2020,

settlement must be distributed proportionally to all the underlying taxing jurisdictions. The County must then settle the remaining *unpaid* taxes, interest, and penalties on September 20, 2020.

Q. Does the above answer mean that our city won't receive 100% of all property taxes owed to it from the county on August 20?

A. Correct. If your county adopts the appropriate resolution. Your city will receive only the taxes collected as of July 31 even if your city did not adopt the waiver resolution. The county won't pay the equivalent of any unpaid amounts until September 20, four weeks later. The one-month settlement delay for unpaid taxes could cause a cash flow issue for some communities.

More Information. The League, the Counties Association, and the Towns Association are working with the Department of Revenue on providing a unified interpretation of this provision. We will provide more information and guidance as soon as we receive it.



Staff/Department: Bill Chang, Clerk's Office
Subject Matter: Alcohol License Fees
Meeting Date: May 26, 2020
Referral History: None

Executive Summary:

The Clerk's Office recently set out the annual liquor license renewal applications. Due to the pandemic and the closing of some liquor establishments, some municipalities are considering reducing or waiving alcohol license fees.

Currently, one establishment in the Village of Cross Plains has requested for a reduction of fees.

The Village's fees are set up by resolution.

The current Class "B" establishments that have been closed are:

- American Legion
- Crossroads Coffee
- Hooty's Bar and Grill
- Main Street Lanes
- Coaches Club
- Nineteen09
- Maple Leaf Family Restaurant

Project Background:

The State of Wisconsin declared a state of emergency in March 2020, effectively closing a number of liquor establishments. To date, some of these businesses have not opened.

Code/Policy Review:

[Chapter 41 of the Village Municipal Code](#) regulates Intoxicating and Malt Liquor
[Wis. Stat. §125](#) is the corresponding state statute.

Fiscal Impact:

Total \$3,850; \$100 for Class "B" Beer and \$450 for Class "B" Liquor

Instead of adopting a resolution to change the fees, offer a rebate of the prorated fees from March 17, 2020-June 30 2020 to give credit for the part of the license that was not used due to being closed. This shall be only to the class B licenses and the rebate is only for those that are renewing their license.

Recommendation:

Appendices:

LWM guidance on alcohol licensing fees

Reducing Alcohol Beverage Licensing Fees in Response to COVID-19 Pandemic

League of Wisconsin Municipalities

April 21, 2020

The League of Wisconsin Municipalities has received many questions relating to whether municipalities may reduce alcohol beverage licensing fees for the upcoming 2020 licensing renewal period or take other steps to help restaurants and bars hurt by the COVID-19 pandemic and resulting “Safer-at-Home” order.

Reducing Licensing Fees. Municipal governing bodies may reduce alcohol beverage licensing fees for the 2020 licensing renewal period. Licensing fees are determined locally but must be within the maximum and minimum ranges specified by state law.

Maximum and Minimum license fees under state law:

Class “A” beer – no state maximum or minimum; the amount is determined by the municipality

Class “B” beer -- \$100 maximum; no minimum

“Class A” liquor -- \$500 maximum; \$50 minimum

“Class B” liquor -- \$500 maximum; \$50 minimum

Reserve “Class B” liquor renewal -- \$500 maximum; \$50 minimum

“Class C” wine license -- \$100 maximum; no minimum

A community could, at its discretion, reduce the 2020 renewal fees for Class “A” beer, Class “B” beer, and “Class C” wine to zero. The fees for “Class A” liquor, “Class B” liquor, and Reserve “Class B” liquor renewal licenses could be reduced to \$50 each. Restaurants and bars typically hold Class B licenses and restaurants without an intoxicating liquor license may have a Class C wine license. Class A licenses are typically held by stores and sell for consumption off premise.

In communities that set license fees by ordinance, governing bodies wishing to reduce fees will need to adopt an ordinance modifying the alcohol beverage licensing renewal fees for the July 1, 2020 to June 30, 2021 licensing year. In communities with ordinances specifying that fees are amended by resolution of the governing body, the governing body will need to adopt a resolution modifying the fees.

Waiving Late Fees for Alcohol Beverage Renewal Applications. Another step communities might consider taking to provide partial relief to restaurants and bars hurt by the COVID-19 pandemic is to waive any late fees the municipality imposes when applicants file their alcohol beverage renewal applications after the deadline for submittal.



Staff/Department: Tony Ruesga, Police Chief - Police Department
Subject Matter: Ordinance No.03-2020: COVID-19 Prevention and Control
Meeting Date: May 26, 2020
Referral History: None

Executive Summary:

Staff is proposing an ordinance to clarify the Village's enforcement of emergency orders related to COVID-19 declared by other agencies. The current Emergency Declaration #2 from Dane County references Dane County Ordinance and the City of Madison Ordinance only. The Village is currently not operating under a local municipal declaration of emergency. This ordinance would allow for Village Officers to write citations under municipal code and cleans up any potential loop hole.

Project Background:

There have been a number of actions taken by state and local jurisdictions in dealing with COVID-19. Below is a list of the most relevant actions pertaining to this issue.

- January 30 – World Health Organization declares COVID-19 to be a Public Health Emergency of International Concern
- March 12 – Gov. Evers declares a Health Emergency
- March 13 – President Donald Trump proclaimed a National Emergency concerning COVID-19
- March 16 – Dane County declares local state of emergency
- March 17 – Village of Cross Plains declares local state of emergency
- March 24 – Safer at Home Order issued
- April 16 – Safer at Home Order extended, Emergency Order #28
- May 11 – Gov. Evers Declaration of Health Emergency Ends
- May 13 – Wisconsin State Supreme Court issues decision overthrowing the State's Emergency Order #28
- May 13 – Dane County issues Public Health Order keeping provisions of the State's Emergency Order #28
- May 16 – Village's declaration ends
- May 18 – Dane County issues Emergency Order #2 and Forward Dane Reopening Plan

Code/Policy Review:

[Chapter 12 of the Village Municipal Code](#) regulates Emergency Management within the Village

Fiscal Impact:

None

Recommendation:

Staff recommends adoption of Ordinance No. 03-2020

Appendices:

Draft Ordinance

VILLAGE OF CROSS PLAINS

ORDINANCE 03-2020

AN ORDINANCE RELATED TO COVID-19 PREVENTION AND CONTROL IN THE VILLAGE OF CROSS PLAINS, DANE COUNTY, WISCONSIN

WHEREAS, in December of 2019, a novel strain of the coronavirus was detected, now named COVID-19, and it has spread throughout the world. COVID-19 was declared a public health emergency of international concern on January 30, 2020, and was ultimately declared a pandemic on March 11, 2020; and

WHEREAS, in Wisconsin, Governor Tony Evers declared a public health emergency on March 12, 2020, and directed all agencies to support efforts to respond to and contain COVID-19 in Wisconsin. At the national level, President Donald Trump proclaimed a national emergency concerning COVID-19 on March 13, 2020; and

WHEREAS, as of now, millions of people around the world have tested positive for COVID-19 and as a novel disease with uncertain immunity and no vaccination currently available, all of the population of the Village of Cross Plains is at risk; and

WHEREAS, the Village of Cross Plains is guided by the federal guidelines for “Opening up America Again” plan and the “Wisconsin Badger Bounce Back” Plan that both provide guidance and metrics that are designed to slowly and cautiously reopen businesses and activities in our communities. This ordinance is based on the foundations of federal and state guidance to slow the spread of COVID-19 and bring back the economy. The foundation for most public health and executive guidance has been based on “flattening the curve” to ensure healthcare capacity is not severely strained; and

WHEREAS, this is a critical time for Dane County and the Village of Cross Plains to maintain the momentum of minimizing the spread of COVID-19 and halt further transmission. Public Health Madison and Dane County (PHMDC) is using data and science to determine what actions are necessary across Dane County to slow the spread of COVID-19. To achieve this goal, PHMDC is assessing the percentage of individuals who test positive, the average number of daily cases, testing capacity, hospital capacity, contact tracing capacity, community spread, isolation and quarantine capacity, and research regarding virus transmission; and

WHEREAS, we know that physical contact and close proximity to other individuals may cause the spread of COVID-19, thereby endangering the public and placing undue strain on the healthcare system; and

WHEREAS, Wisconsin law provides broad authority and powers for local governments to provide for health, safety and welfare of its citizens.

NOW, THEREFORE, it is hereby ordained that the Village Board for the Village of Cross Plains, Dane County, Wisconsin, under its authority in Chapter 323 of the Wisconsin State Statutes and Chapter 12 of the Village of Cross Plains Code of Ordinances hereby adopts this ordinance to continue controlling COVID-19 disease transmission throughout the Village of Cross Plains. Recognizing that the Village of Cross Plains has made progress in flattening the curve, this order focuses on the importance of continuation and resumption of businesses and activities for sectors of our economy that are able to operate with physical distancing and protective measure requirements and safe business practices in place. Future decisions will be based on the COVID-19 data for Dane County

and the Village of Cross Plains and future ordinances, if any, will necessarily remain fluid and will be based on the above factors as well as emerging data and research. It is further ordained that:

1. The Village of Cross Plains, its residents, businesses and organizations shall follow DHS and CDC guidelines. All individuals, organizations, governmental bodies, and any other group of individuals, shall, to the extent possible, follow all applicable Department of Health Service and Center for Disease Control guidelines. DHS guidelines are located at: www.dhs.wisconsin.gov/covid-19/index.htm. CDC guidelines are located at: <https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html>.
2. The Village of Cross Plains does hereby adopt Emergency Order No. 2 issued by PHMDC on May 18, 2020 in its entirety. Further, the Village shall adopt all future amendments to Emergency Order No. 2, and all future orders issued by PHMDC relative to the COVID-19 pandemic.
3. It shall be unlawful for any individual, business or organization to violate the provisions of this ordinance. A violation of any provision of this ordinance shall be subject to a penalty of not less than \$100.00 plus court costs. Each and every day a of violation shall constitute a separate offense and shall be subject to a separate citation being issued.
4. This ordinance shall remain in effect until one year from the effective date of this ordinance or until PHMDC cancels its emergency orders relating to the COVID-19 pandemic, whichever occurs last.

Severability. If any portion of this Ordinance or its application on any person or circumstances is held invalid, the validity of this Ordinance as a whole or any other provision herein or its application shall not be affected.

Effective Date. This Ordinance shall take effect immediately upon its passage and publication.

Adopted this ___ day of _____, 2020.

VILLAGE OF CROSS PLAINS

By: _____
Jay Lengfeld, President

By: _____
Bill Chang, Administrator/Clerk

Agenda Memorandum



Staff/Department: Bobbi Zauner, Finance
Subject Matter: 2021 Budget Goals and Objectives
Meeting Date: May 26, 2020
Referral History: None

Executive Summary:

As we have all seen and know, we are in very challenging and unprecedented times. Considering the financial information that has been presented to you thus far, we would like to reserve some time to discuss budgeting and capital prioritization, goals and objectives.

As seen in the previous presentation, it is our intention to start the annual budget and capital improvement plan cycle within the next few weeks. Understanding your priorities is a part of this process and will help us adjust our budget and goals.

President Lengfeld intends to appoint a subcommittee on finance to help shepherd this process.

Some of the large ideas that has been considered or requested throughout the year include:

- 1) Simplifying the budget and budgeting process (including capital improvement plan)
- 2) Lowering debt service
- 3) Moving recurring capital expenses to the budget side
- 4) Maintain tax levy with net new construction
- 5) Restructuring funds (restricted vs reserved, etc.) and tracking
- 6) Providing more due diligence for capital project proposals

Village of Cross Plains Meeting Instructions and Tips

Participation in Village Meetings

The public may participate in Village meetings in various ways.

Attending in Person

The Village Board currently hosts its Village Board and Plan Commission meetings in the Community Room at the Rosemary Garfoot Public Library. Due to space constraints the room is limited to the Board/Commission and an additional five (5) people. These spaces are reserved first for people with disabilities that may need accommodations in order to participate or monitor the meeting. Other participants are strongly encouraged to attend virtually or by phone. Comments made virtually or by phone will carry the same weight as those made in person. The Village Board may, from time to time, allow for participants who would like to speak in person to rotate in and out of the room depending on the spacing availability at that time.

FOR THE MAY 26TH MEETING, THE FRONT AREA OF THE LIBRARY WILL BE OPEN FOR THOSE THAT WOULD LIKE TO MAKE COMMENT IN PERSON. ALL PARTICIPANTS WILL HAVE TO LINE UP AND ABIDE BY THE 6 FOOT SEPERATION POLICY. A MAP HAS BEEN ATTACHED FOR YOUR REFERENCE. YOU WILL BE ABLE TO PROVIDE YOUR PUBLIC COMMENT IN PERSON, BUT WILL HAVE TO LEAVE THERE ROOM THEREAFTER IF THERE IS SOMEONE WHO WOULD LIKE TO TESTIFY. YOU WILL BE REQUIRED TO FILL OUT A REGISTRATION FORM AND SUBMIT IT AS YOU ENTER THE ROOM TO SPEAK.

All other committee meetings are currently only being held virtually.

Attending Virtually

Participants may observe and participate in Village meetings remotely.

Direct link – Web meeting

Participants may click on the **ZOOM Virtual Meeting Link** (see image below) at the top the Village Board Agenda or in the email sent by the Village Administrator. The meeting link on the agenda will take you to the Zoom website or it will open the Zoom Application. Participants may choose to download the Zoom Application or access Zoom through the web browser. Alternatively, participants may also type in the link into the URL address bar to bring the participant to the meeting. All participants should check their computer's capacity prior to the meeting.

NOTE THAT THE MEETING ID LINK WILL CHANGE FOR EACH TYPE OF MEETING. THEREFORE, THE MEETING LINK MAY CHANGE. PARTICIPANTS SHOULD MAKE SURE THAT THE THEY ARE USING THE LINK ON CURRENT AGENDA TO ACCESS THE CORRECT MEETING.

Village of Cross Plains Board of Trustee Meeting

Regular Meeting Notice and Agenda

Rosemary ~~Garfoot~~ Public Library Community Room
2107 Julius St
Cross Plains, WI 53528
(608) 798-3241

**Tuesday, May 26, 2020
6:00 pm**

Please note that due to current spacing requirements concerning COVID-19, the facility will have limited seating. The Village of Cross Plains will provide opportunities for, and encourage that the public participate virtually or by calling in. The log in information is as follows: •



Zoom Virtual Meeting Link:
<https://us02web.zoom.us/j/81392456725>

Conference telephone line:
+1 312 626 6799

Meeting ID: 813 9245 6725

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Telephone

The public may also join by teleconference. To do so, participants should dial the **Conference Telephone Line** provided. Participants will then need to enter the specific **Meeting ID Number** (see image below). Follow the prompts to be let in the room. If you need accommodations for toll free access, please contact the Village Hall prior to the meeting.

Village of Cross Plains Board of Trustee Meeting
Regular Meeting Notice and Agenda

Rosemary ~~Garfoot~~ Public Library Community Room
2107 Julius St
Cross Plains, WI 53528
(608) 798-3241

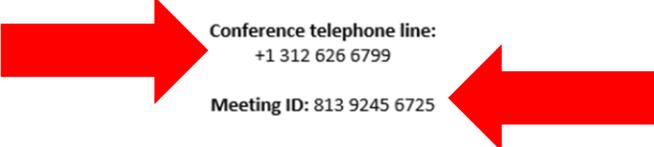
Tuesday, May 26, 2020
6:00 pm

Please note that due to current spacing requirements concerning COVID-19, the facility will have limited seating. The Village of Cross Plains will provide opportunities for, and encourage that the public participate virtually or by calling in. The log in information is as follows:

Zoom Virtual Meeting Link:
<https://us02web.zoom.us/j/81392456725>

Conference telephone line:
+1 312 626 6799

Meeting ID: 813 9245 6725



Public Participation Process

Generally, the agenda will have a public comment section (see below). Due to the logistical challenges for commenting during a virtual public meeting, the following process will be adopted to ensure that the public can participate in the meeting and that the governing body can run an effective and efficient meeting.



II. **Public Comment** – This is an opportunity for anyone to address the Village Board on **ANY** issue **EITHER ON OR NOT ON THE** current agenda. *Please observe the time limit of 3 minutes.* While the Village Board encourages input from residents, it may not discuss or act on any issue that is not duly noticed on the agenda.

THOSE WISHING TO SPEAK DURING THE VIRTUAL MEETING MUST REGISTER PRIOR THE START TIME OF THE CURRENT MEETING. YOU ARE ENCOURAGED REGISTER YOUR COMMENT BY SENDING AN EMAIL TO BCHANG@CROSS-PLAINS.WI.US AHEAD OF THE MEETING. YOU MAY ALSO CALL THE VILLAGE HALL DURING REGULAR BUSINESS HOURS. THE MEETING ROOM WILL BE OPENED 30 MINUTES BEFORE THE MEETING TO COLLECT REGISTRATIONS. TO REGISTER A PUBLIC COMMENT AT THIS TIME YOU WILL NEED TO RAISE YOUR HAND VIRTUALLY TO BE UNMUTED. TELEPHONE PARTICIPANTS WILL ALSO BE UNMUTED ONE AT A TIME DURING THIS PERIOD TO ENSURE THAT NO ONE IS MISSED.

Registration of Comments

The public comment section has been revised to allow public comment in any topic **ON OR NOT ON THE AGENDA**. Those wishing to speak must register before the meeting to do so. Participants can register to speak by notifying the Village Administrator ahead of the meeting. Please see the following methods:

Written Comments

At any time, anyone who is interested in submitting a written comment may do so by emailing the Village Administrator at bchang@cross-plains.wi.us or in writing to Village Board, P.O. Box 97, Cross Plains, WI 53528. The written comment will be read to the Village Board at the corresponding meeting.

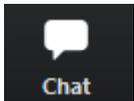
Public Comments

Anyone wishing to make a public comment at a particular meeting must register to do so prior to the start time of the meeting. Those wishing to speak are encouraged register their comment by sending an email to bchang@cross-plains.wi.us ahead of the meeting. Registration by phone may also be done during business hours prior to the meeting.

In addition, the meeting room will be opened 30 minutes before the meeting to collect registrations only. To register a public comment during this time, the participant will need to raise their hand virtually to be unmuted (see instructions below). Telephone participants will then be unmuted one at a time during this period to ensure that no one is missed. Those participating by phone will need to identify themselves and the issue for which they would like to speak on.

All lines will be muted at the start of the meeting. During the Public Comment Section, each registered participant will be called upon, unmuted, and shall have 3 minutes to speak. Once the Public Comment section of the meeting has concluded, all participants will be muted for the remainder of the meeting so that the governing body may continue with its meeting. The governing body may call on a presenter or participant for clarification at any time during the meeting.

“Chat” function



The “Chat” function will be monitored for technical and logistical issues. Discussion on the “Chat” function is public record. Comments made to the board through the “Chat” function may not be acknowledged or addressed by the board. Official comment shall be made through Public Comment.

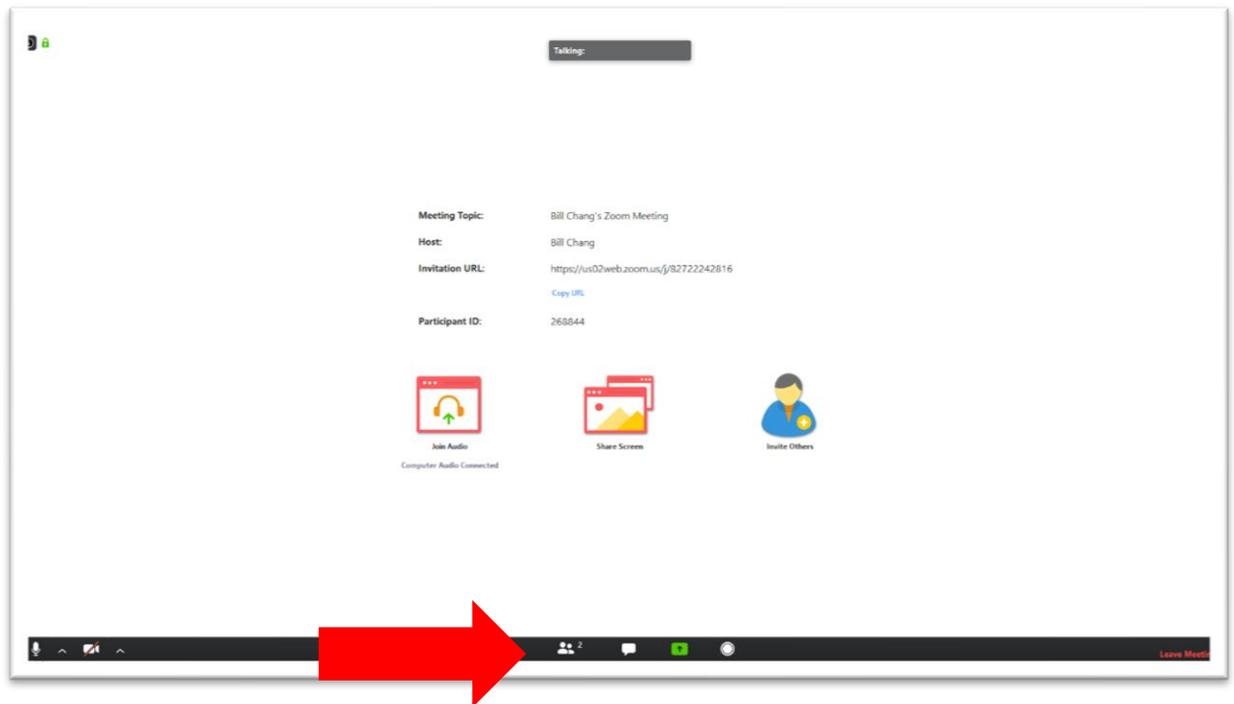
ZOOM Tips

Raising your hand

Zoom provides an option for participants to raise their hand to be called upon. To do so, please follow the instructions below.



1. Click on the “Participants” icon at the bottom of the screen.



2. Click on "Raise Hand".

Participants (2)

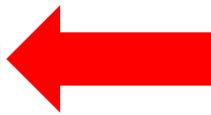
BC	Bill Chang (Me)	 
BW	Becky Ward (Host)	 

3.

Invite

Mute Me

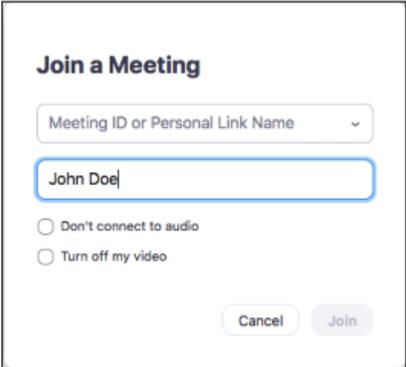
Raise Hand



4. Confirm that your hand is raised.



How to Participate in a Zoom Meeting

<p><u>Using computer:</u> https://zoom.us Depending on your browser, you may have to download the zoom application, once complete, it will open on your screen.</p> <p><u>Using Smartphone or Tablet:</u> Download  zoom app</p>	<p><u>Open Zoom Application</u> Open the zoom application on your electronic device.</p> <p>If you wish to speak during the meeting you will need to have a microphone otherwise you will need to call in with a phone.</p>
	<p><u>Join a Meeting via Electronic Device</u> Using computer: https://zoom.us/join Using Smartphone or Tablet: Open app, Click Join meeting</p> <ul style="list-style-type: none"> • Enter Meeting ID (nine digits) • Enter Meeting Password (six digits) • Click Join • Enter your name (not phone number) <p><i>If you do not want to join with audio or video, check those options before joining (you can add your video and audio again after you've joined the meeting).</i></p>
	<p><u>Join a Meeting via Telephone</u></p> <ul style="list-style-type: none"> • Call 1-312-626-6799 (long distance charges may apply) • Enter Meeting ID (nine digits) • Enter Meeting Password (six digits)
	<p><u>Waiting Room</u> After you have joined the meeting you are in the waiting room, waiting for the host to join and to provide you access. After being granted entry, make sure you click the green "Join with Computer Audio" to join the meeting with audio automatically (you can mute this once you're on the meeting).</p>

Zoom Menu Bar

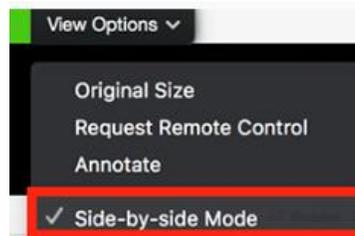


- Mute/Unmute your audio
- Start/stop your video
- Invite others to join the meeting
- Participants- View list of participants, raise hand to speak or change your name.
- Share your screen (with meeting host permission)
- Chat with all/other participants
- Public meetings will be recorded and saved.
- Leave or end the meeting

Side by Side Mode

Allows you to view participants to the right of the shared screen (rather than above host's shared screen)

You can modify your view by choosing Gallery (everybody) or Speaker View at the top of the participant video panel (drag the gray vertical separator to enlarge or reduce the size of this panel)



Committee members are expected to participate in discussion freely.

Motions: When making or seconding a motion, Committee members are asked to state their name first so everybody will know who is speaking.

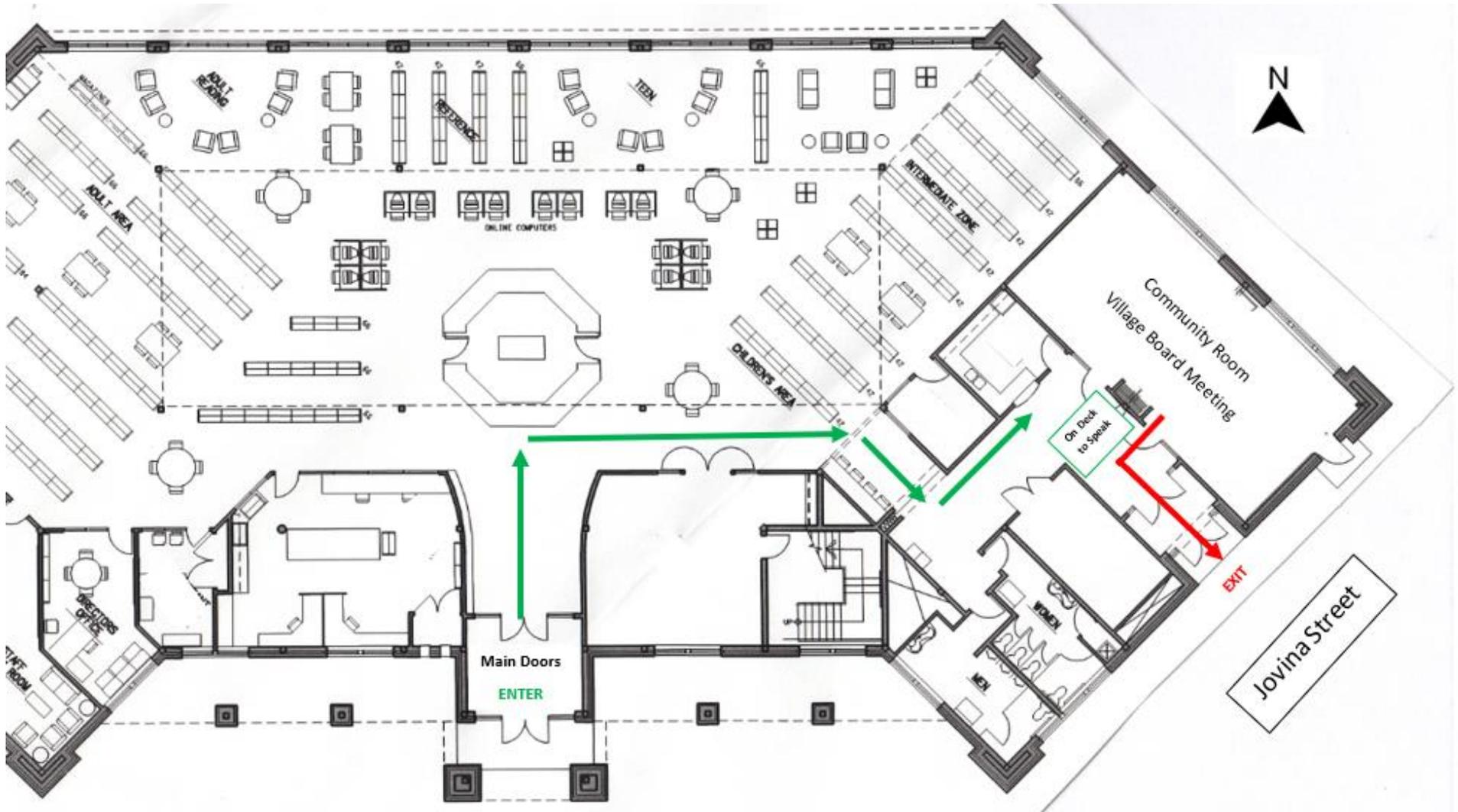
Votes: Unless votes are clearly unanimous, staff will take a roll call vote.

Floor and Direction Map

Village of Cross Plains

Village Board of Trustee Meeting
Rosemary Garfoot Public Library
2107 Julius Street

May 26, 2020; 6:00 p.m.





Date: _____

CROSS PLAINS VILLAGE MEETINGS

PUBLIC PARTICIPATION

Please note the public comment item below and whether you would like to address the board concerning the item:

Public Comment on: _____

Name: _____

Home Address (no Box #): _____

Do you wish to address the board/committee? Yes: _____ No: _____

To facilitate progress of the hearing, please keep comments to about three minutes.

Thank you for your cooperation.